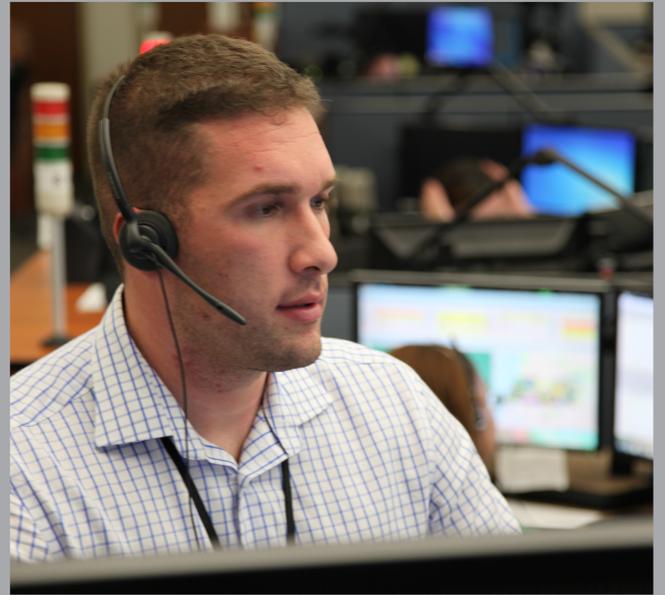




Annual Budget Fiscal Year 2015-2016

“Sustaining Operations”





PASCO COUNTY
FISCAL YEAR 2016 PROPOSED ANNUAL BUDGET

**PASCO COUNTY ANNUAL BUDGET
FISCAL YEAR 2015-2016
PROPOSED**

BOARD OF COUNTY COMMISSIONERS

Ted Schrader, Chairman

Kathryn Starkey, Vice-Chairman

Mike Moore, County Commissioner

Mike Wells, County Commissioner

Jack Mariano, County Commissioner



COUNTY ADMINISTRATOR

Michele Baker



Our Vision

Pasco County - Florida's Premier County

Our Mission

Serving Our Community to Create a Better Future

Our Values

RESPECT

Treating our customers and co-workers with courtesy, consideration, and appreciation at all times, under all circumstances.

INTEGRITY

A workplace in which the highest standards of ethics and honesty are adhered to at all times and without exception. Doing the right thing even when no one is watching.

INNOVATION

An atmosphere where new and creative ideas are supported and encouraged by management and staff. An environment where employees are empowered to creatively solve problems and deliver excellent public service.

SERVICE EXCELLENCE

A commitment to providing our customers with the highest caliber of service in all areas of County government.

QUALITY

A work product that fulfills the needs of our customers and consistently meets the highest standards of workmanship, efficiency and effectiveness.



PASCO COUNTY FISCAL YEAR 2016 PROPOSED ANNUAL BUDGET



About Pasco County

Pasco County was created by the Florida State Legislature on June 2, 1887 when Hernando County was divided into three parts, separating Citrus County to the north and Pasco County to the south. It is centrally located on Florida's West Coast, about 30 miles north of Tampa and 50 miles west of Orlando. This unique location places Pasco County within both a nine-county region referred to as the "Nature Coast" as well as the four-county Tampa-St. Petersburg-Clearwater Metropolitan Statistical Area. The County contains a total area of 868 square miles, of which approximately 747 square miles are land and the balance is water area. Pasco County's 485,331 permanent residents make it the twelfth most populous county in Florida with a 2014 population density of 622.2 residents per square land mile.

There are six incorporated municipalities within Pasco County comprising a total 2014 estimated population of 39,785. New Port Richey is the largest city in the County with a population of 14,911. Dade City, the County seat, is the third largest city with a population of 6,437. The remaining four municipalities include Port Richey, San Antonio, St. Leo, and Zephyrhills. Approximately 445,546 residents live within unincorporated Pasco County. For comparison purposes, this total would make unincorporated Pasco County the second largest city in the State of Florida and the 6th largest "Municipal" jurisdiction. Close to major cities, but far from the hustle and bustle, the area boasts 20 miles of shoreline to the west, hilly terrain to the east and more than 100,000 acres of pristine wilderness to explore in between. The County has more than 100 square miles of managed recreation facilities including parks, preserves, artificial reefs, golf courses, and a network of hiking and biking trails.



PASCO COUNTY FISCAL YEAR 2016 PROPOSED ANNUAL BUDGET

Pasco County Statistics

Geography (1)

Land area (Square Miles)
Persons/Square Mile

Pasco	Florida
746.89	53,624.76
622.2	350.60

Nearest MSA
Time Zone

Tampa-St. Petersburg-Clearwater
Eastern

County and State Population (1)

	Pasco	Florida
1980	193,661	9,746,324
1990	281,131	12,938,071
2000	344,768	15,982,824
2010	464,697	18,801,332
2014	485,331	19,893,297

Cities and Population (3)

City	Population
New Port Richey	14,911
Zephyrhills	13,288
Dade City	6,437
Port Richey	2,671
St. Leo	1,340
San Antonio	1,138

Climate (4)

Average Temperature	High	Low
January	71	47
April	82	58
July	92	72
October	85	49

Crime (5)

	Pasco	Florida
Crime rate, 2014 (index crimes per 100,000 population)	2,689.50	3,450.70
Admissions to prison per 100,000 population (FY2013-14)	208.8	168.4

Per Capita Personal Income (5)

	Pasco	Florida
2000	23,272.00	29,570.00
2010	30,944.00	38,478.00
2013	32,975.00	41,497.00

Percent in Poverty, 2013 (5)

	Pasco	Florida
All ages in poverty	13.5%	17.1%
Under age 18 in poverty	19.2%	24.8%
Ages 5-17 in families in poverty	18.2%	23.5%

Labor Force (5)

	Pasco	Florida
% of population 18 years and older	55.9%	62.5%
Unemployment rate	6.7%	6.3%

Sources:

- United States Census Bureau
- Google Maps
- Bureau of Economic and Business Research; University of Florida, Gainesville
- NOAA
- Office of Economic and Demographic Research; Florida Legislature
- Pasco County Economic Development
- Pasco County Property Appraiser

Cost of Living: 2013 Florida Price Level Index (FPLI) (6)

	Pasco	Florida State Average
Hernando	96.77	
Pasco	98.83	100.00
Sarasota	100.97	
Pinellas	100.87	
Hillsborough	100.75	
Manatee	100.05	

Employment (5)

	Pasco	Florida
Trade/Transport/Utilities	23.2%	20.9%
Education & Health Services	20.3%	14.8%
Government	16.0%	13.7%
Leisure & Hospitality	12.6%	13.8%
Professional/Business Services	9.2%	14.9%
Construction	6.8%	4.9%
Financial Activities	3.9%	6.7%
Other Services	3.2%	3.2%
Manufacturing	3.2%	4.3%
Information	1.0%	1.8%
Natural Resources/Mining	0.6%	1.1%

Average Annual Wage (5)

	Pasco	Florida
All Industries	34,545	43,651
Information	44,818	68,514
Manufacturing	45,771	54,087
Education & Health Services	44,829	45,582
Financial Activities	41,609	63,006
Government *	39,793	48,376
Professional/Business Services	37,687	52,963
Construction	34,164	42,129
Trade/Transport/Utilities	29,280	39,181
Natural Resources & Mining	28,593	27,654
Other Services	25,183	31,139
Leisure & Hospitality	15,799	22,490

County and State Taxation (7)

FY 2016 Proposed Ad Valorem Millage Rates	
Pasco County	
Government	7.3441
Schools (FY2015 Millage)	7.1490
Municipal Fire Service	1.7165
Transportation	0.3984
	<hr/> 16.6080

Income Tax Rates (6)

Corporate Income (State of Florida)	5.5%
Personal Income (State of Florida)	0.0%

Sales Tax Rates (6)

State of Florida	6.0%
Pasco County Local Option	1.0%

* Includes average salary of 91 establishments of Federal, State, or Local Government



PASCO COUNTY
FISCAL YEAR 2016 PROPOSED ANNUAL BUDGET

Assessed Property Valuation and Millage Rates

Countywide

Fiscal Year	Assessed Value Nonexempt	Millage Rate
2007	25,750,555,212	5.9880
2008	29,729,044,446	5.4333
2009	26,767,890,444	5.4333
2010	23,045,072,814	6.3668
2011	20,754,922,138	6.3668
2012	20,323,341,802	6.3668
2013	19,116,580,564	6.8623
2014	19,338,148,774	7.3441
2015	20,261,141,679	7.3441
2016	21,369,674,657	7.3441

Municipal Fire Service

Fiscal Year	Assessed Value Nonexempt	Millage Rate
2007	23,688,873,956	1.1000
2008	27,442,847,957	0.9955
2009	24,731,427,376	0.9955
2010	21,276,464,418	1.1991
2011	19,135,307,343	1.4267
2012	18,761,691,198	1.4267
2013	17,664,175,648	1.5405
2014	17,914,332,188	1.7165
2015	18,814,211,139	1.7165
2016	19,879,940,266	1.7165



PASCO COUNTY FISCAL YEAR 2016 PROPOSED ANNUAL BUDGET



Organization of Pasco County Government

Pasco County government has been organized according to the Council – Administrator form of government since 1973. As such, the Board of County Commissioners (BCC) sets policy, adopts legislation, and approves the budget. The BCC appoints an administrator to conduct the day-to-day county business, to prepare the budget, to oversee department heads, and to recommend policy to the board.

The five members of the BCC are elected at large for staggered, four-year terms. To accomplish this, two Commission seats are up for election in one election cycle with the remaining three Commission seats up for election in a second election cycle two years later. The Chairman is elected annually by the members.

The BCC is responsible for several appointments, one of which is a County Administrator to serve as the chief executive of the County. The Administrator serves at the pleasure of the Board. Assisting the County Administrator are five Assistant County Administrators, and department and division heads.

The County Board also appoints a County Attorney. The County Attorney provides legal services to the BCC, County departments and divisions, and independent County boards and commissions.

In addition to the BCC, other elected officials include the Judiciary, the State Attorney, the Public Defender, and five constitutional officers, which include the Clerk and Comptroller, Property Appraiser, Sheriff, Supervisor of Elections, and Tax Collector. Although all of these elected officials are independent offices from the Board of County Commissioners, they receive some or all of their funding from the Board of County Commissioners.

The District School Board of Pasco County is a completely separate local government agency not under control of the BCC. The District School Board is comprised of five individuals elected countywide. The Superintendent of Schools is a separately elected executive with the responsibility of operating the school system in accordance with Board policy.

The organizational chart on the following page depicts the structure of Pasco County government.

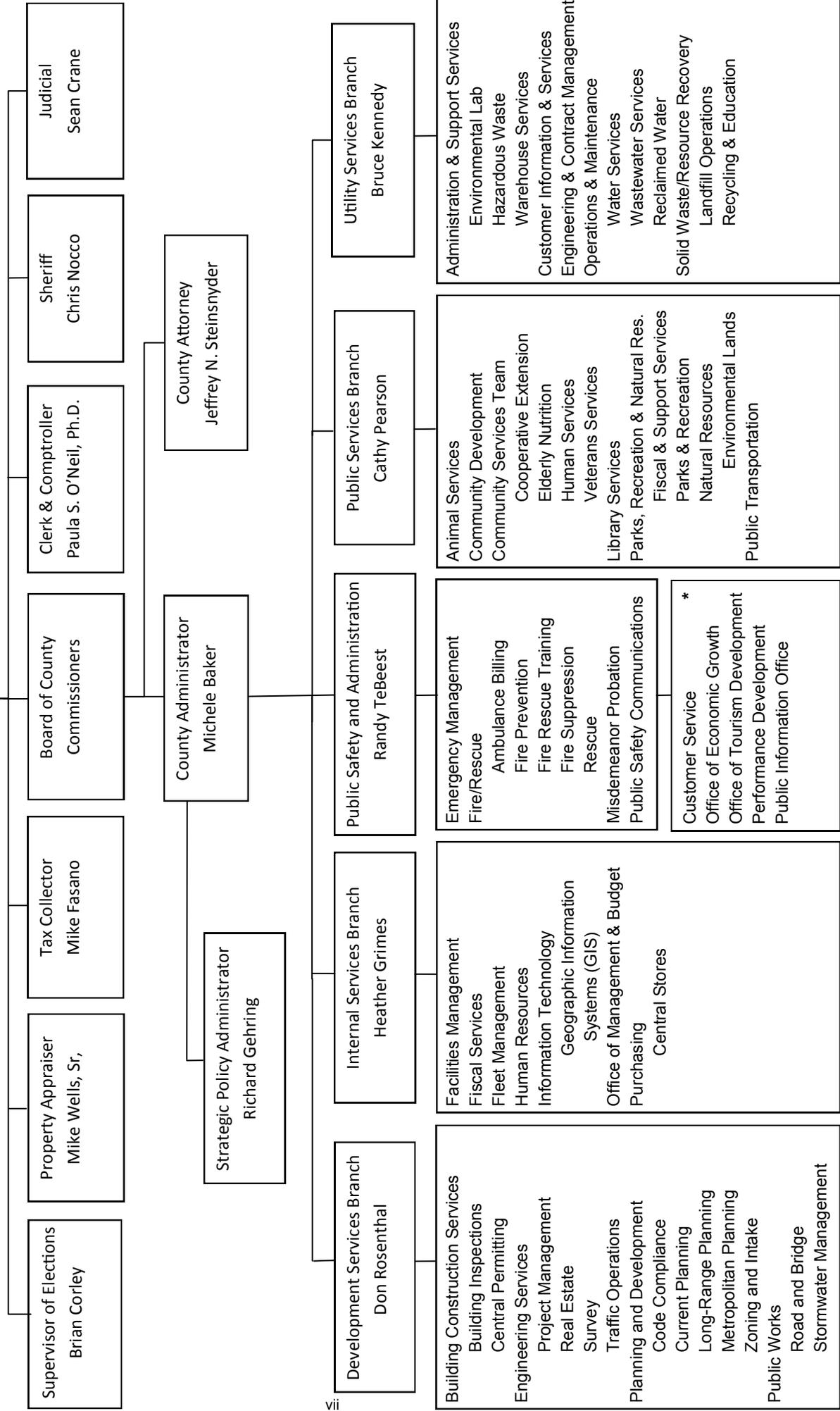
Organizational Chart of Pasco County

Fiscal Year 2016

Citizens of Pasco County

Board of County Commissioners

- Ted Schrader District 1
- Mike Moore District 2
- Kathryn Starkey District 3
- Mike Wells District 4
- Jack Mariano District 5



*These departments report directly to the County Administrator but the administration functions are managed with the assistance of the Public Safety & Administration Assistant County Administrator.





PASCO COUNTY
FISCAL YEAR 2016 PROPOSED ANNUAL BUDGET

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PASCO COUNTY FISCAL YEAR 2016 PROPOSED ANNUAL BUDGET

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Pasco County
Fiscal Year 2016 Budgetary Cost Summary

Legislative/Administrative

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Board of County Commissioners	843,882	937,274	1,021,871	1,043,266
County Attorney	1,256,750	1,499,650	1,413,582	1,515,482
County Administration	642,475	478,226	617,998	546,990
	<u>2,743,107</u>	<u>2,915,150</u>	<u>3,053,451</u>	<u>3,105,738</u>

Constitutional Officers

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Clerk & Comptroller	2,792,019	3,006,593	3,152,274	3,398,561
Clerk & Comptroller/BCC	257,742	205,441	215,000	252,040
Property Appraiser	3,983,636	4,172,004	4,403,707	4,527,416
Property Appraiser/BCC	108,117	113,550	113,000	114,000
Tax Collector	5,949,364	7,273,847	6,750,000	6,750,000
Tax Collector/BCC	50,032	52,479	50,000	55,000
Supervisor of Elections	2,834,318	3,059,353	3,052,623	3,471,346
Sheriff	87,425,487	90,765,091	98,461,883	100,498,021
Sheriff/BCC	183,242	328,180	511,588	256,232
	<u>103,583,957</u>	<u>108,976,538</u>	<u>116,710,075</u>	<u>119,322,616</u>

Judicial

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Teen Diversion Programs	170,811	142,294	210,162	206,465
Court Innovations	228,478	397,265	490,881	465,295
Court Technology	733,215	925,363	2,990,757	1,262,366
Other Judicial	1,446,767	1,458,864	1,718,660	1,625,140
Judicial Grants	776,813	180,379	99,928	325,000
Guardian Ad Litem	12,462	7,553	15,018	16,097
Law Libraries	140,999	149,070	168,319	168,920
	<u>3,509,545</u>	<u>3,260,788</u>	<u>5,693,725</u>	<u>4,069,283</u>

Internal Services

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Internal Services Administration	178,004	217,523	251,841	266,578
Human Resources	8,409,002	24,336,955	26,833,072	28,275,570
Office of Management and Budget	4,605,864	3,914,134	4,173,994	4,007,502
Fiscal Services	107,802	334,370	441,953	521,638
Information Technology	6,603,944	8,760,959	9,545,610	10,172,612
Geographic Information Systems	229,250	306,892	303,773	321,242
Document Processing	295,486	3,446	0	0
Purchasing	726,538	826,527	906,561	913,841
Fleet Management	18,343,736	26,679,633	31,771,910	29,434,564
Facilities Management	9,695,711	10,120,234	12,127,975	12,231,499
	<u>49,195,337</u>	<u>75,500,673</u>	<u>86,356,689</u>	<u>86,145,046</u>



Pasco County
Fiscal Year 2016 Budgetary Cost Summary

Development Services

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Development Services	5,554,518	5,528,946	7,382,440	8,426,761
Engineering Services	2,609,693	2,977,080	3,524,100	3,495,978
Building Construction Services	3,917,061	4,327,296	7,700,914	6,782,276
Public Works Admin	0	0	150,391	170,231
Road & Bridge	5,519,890	6,557,178	10,032,198	9,653,619
Stormwater Management	10,697,321	12,963,472	17,772,885	13,254,072
Quail Hollow Village Municipal Service Benefit Unit	10,396	7,760	29,471	29,471
Pasco Heights Road and Bridge District MSBU	0	0	247,106	335,854
	<u>28,308,879</u>	<u>32,361,732</u>	<u>46,839,505</u>	<u>42,148,262</u>

Public Services

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Public Services Administration	343,953	233,873	251,036	409,446
Community Services	29,098,143	28,443,052	29,539,930	25,884,557
Parks & Recreation	7,792,760	8,276,809	9,712,963	9,782,435
Library Services	5,193,534	5,435,155	6,007,876	5,973,964
Public Transportation	6,937,551	9,013,782	6,583,535	5,860,483
	<u>49,365,941</u>	<u>51,402,671</u>	<u>52,095,340</u>	<u>47,910,885</u>

Public Safety and Administration

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
County Administration	664,955	699,988	737,113	954,555
Customer Service	473,997	388,286	465,180	462,908
Tourism Development	646,702	731,312	827,869	818,477
Office of Emergency Management	732,009	605,908	769,619	711,476
Public Information Office	112,521	162,387	199,697	252,761
Fire and Rescue	44,217,895	45,198,806	49,395,618	51,556,225
Performance Development	0	215,328	321,667	400,826
Public Safety Communications	3,140,654	5,346,350	6,027,263	6,848,577
Emergency Services	0	9,637	0	0
Office of Economic Growth	0	0	630,526	1,143,349
	<u>49,988,733</u>	<u>53,358,002</u>	<u>59,374,552</u>	<u>63,149,154</u>

Utilities/Solid Waste

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Utilities Services	98,363,524	94,688,582	102,874,643	104,404,298
Solid Waste System	29,770,987	28,308,171	31,274,709	31,105,238
Street Lighting Assessments	3,407,071	3,402,910	3,619,366	3,746,665
	<u>131,541,582</u>	<u>126,399,663</u>	<u>137,768,718</u>	<u>139,256,201</u>

Reserves and Refunds

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Reserves	21,873	2,760	448,425,940	503,292,961
	<u>21,873</u>	<u>2,760</u>	<u>448,425,940</u>	<u>503,292,961</u>



Pasco County
Fiscal Year 2016 Budgetary Cost Summary

Debt Service

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
2003 Guaranteed Entitlement Interest & Sinking	9,261,100	1,144,199	0	0
2002 Local Option Gas Tax Refunding Revenue	4,128,125	0	0	0
2003 Half-Cent Sales Tax Revenue Bonds	2,992,080	1,125,635	0	0
2006 Tommytown Section 108 Note	1,073,297	1,078,097	1,078,477	1,082,177
Debt Service - Utility Services	9,323,899	11,815,669	17,204,918	18,345,130
Debt Service - Solid Waste Management	2,053,345	2,574,617	6,910,528	6,908,622
Guaranteed Entitlement Interest & Sinking Series 2013 Fund	10,060,463	303,468	711,594	703,344
1/2 Cent Sales Tax Series 2013 Fund	38,493,594	1,455,705	2,692,588	2,650,450
Debt Service for B236 PFP Public Safety Bond	0	0	959,750	1,918,650
Guaranteed Entitlement Loan 14	0	15,536,898	4,619,289	8,996,890
	77,385,903	35,034,288	34,177,144	40,605,263

Capital

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Community Development	0	0	0	0
Utilities Services	0	0	0	395,000
Public Services Capital	12,849,845	18,827,861	52,062,832	50,946,112
Development Services Capital	36,757,151	34,274,314	99,522,104	155,045,405
Utilities Capital Improvements	4,621,547	33,819,613	82,937,062	64,208,187
Internal Services Capital	3,603,722	8,084,046	19,774,631	18,429,578
Legislative/Administrative Capital	1,190,084	2,074,451	0	0
Public Safety and Administration Capital	1,296,225	3,922,756	20,930,748	23,376,951
Constitutional Officers Capital	2,154,969	2,244,853	3,667,249	2,854,294
Judicial Capital	176,750	11,191	260,000	449,365
	62,650,293	103,259,085	279,154,626	315,704,892

Countywide Expenditures

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Intergovernmental Services	11,239,584	11,367,174	11,367,174	10,008,436
Interfund Transfers	18,686,467	14,678,697	19,300,060	51,663,099
Non-Operating	0	0	0	0
	29,926,051	26,045,871	30,667,234	61,671,535
Total County Budget	588,221,201	618,517,222	1,300,316,999	1,426,381,836





**Pasco County
Fiscal Year 2016 Proposed Fund Summary**

General Fund

Fund #: B001

Fund Type: General

Fund Description: To account for general operations of the County and all transactions which are not accounted for in other funds or account groups.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Capital	4,209,611	0	4,209,611	Ad Valorem Taxes	149,369,476
Constitutional Officers	119,122,616	0	119,122,616	Fund Balance	44,201,193
Countywide Expenditures	15,220,275	0	15,220,275	Interest on Deposits	114,004
Internal Services	26,728,613	2,552,098	29,280,711	Interfund Transfers	16,333,712
Judicial	3,211,861	143,400	3,355,261	Intergovernmental	707,725
Legislative/Administrative	3,024,603	81,135	3,105,738	Other Sources	1,719,716
Public Safety and Administration	19,974,444	95,935	20,070,379	Proprietary Sources	15,077,359
Public Services	27,038,883	566,357	27,605,240	State	27,403,303
Reserves and Refunds	32,956,657	0	32,956,657		
Fund B001 Expenditure Totals	<u>251,487,563</u>	<u>3,438,925</u>	<u>254,926,488</u>	Fund B001 Revenue Total	<u>254,926,488</u>

Municipal Service Fund

Fund #: B102

Fund Type: Special Revenue

Fund Description: To account for various municipal services, including Planning & Growth Management, Zoning & Site Development, Code Enforcement, Animal Services, Emergency Services Administration and Engineering Services that are provided in the unincorporated areas of the County.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Countywide Expenditures	3,078,988	0	3,078,988	Fund Balance	14,569,476
Development Services	6,929,500	762,121	7,691,621	Interest on Deposits	47,500
Public Safety and Administration	7,471,217	28,223	7,499,440	Interfund Transfers	832,000
Public Services	2,483,759	103,826	2,587,585	Intergovernmental	194,598
Reserves and Refunds	5,497,148	0	5,497,148	Other Sources	1,819,427
				Proprietary Sources	3,785,531
				State	5,106,250
Fund B102 Expenditure Totals	<u>25,460,612</u>	<u>894,170</u>	<u>26,354,782</u>	Fund B102 Revenue Total	<u>26,354,782</u>

Local Option Gas Tax Fund

Fund #: B103

Fund Type: Special Revenue

Fund Description: To account for the construction, reconstruction and major maintenance of County arterial and collector roads, funded through the Constitutional Gas Tax and the Six-Cent Local Option Gas Tax. This fund is in accordance with Chapter 102, Article III of County Code of Ordinances (§ 102-154) and Sections 336.025 and 206.41, Florida Statutes.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Capital	20,434,552	0	20,434,552	Fund Balance	15,694,530
Reserves and Refunds	3,790,121	0	3,790,121	Interest on Deposits	47,710
				Other Sources	8,482,433
Fund B103 Expenditure Totals	<u>24,224,673</u>	<u>0</u>	<u>24,224,673</u>	Fund B103 Revenue Total	<u>24,224,673</u>



Pasco County
Fiscal Year 2016 Proposed Fund Summary

Building Inspections & Permitting Fund

Fund #: B104

Fund Type: Special Revenue

Fund Description: To account for the administration of the Florida Building Code pursuant to Chapter 553.79, Florida Statutes and in accordance with Chapter 18, Article III (§ 18-40) of County Code of Ordinances.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Countywide Expenditures	1,067,969	0	1,067,969	Fund Balance	5,110,804
Development Services	5,794,898	987,378	6,782,276	Interest on Deposits	6,175
Reserves and Refunds	4,097,466	0	4,097,466	Intergovernmental	63,603
				Other Sources	98,044
				Proprietary Sources	6,669,085
Fund B104 Expenditure Totals	10,960,333	987,378	11,947,711	Fund B104 Revenue Total	11,947,711

West Pasco Law Library Fund

Fund #: B105

Fund Type: Special Revenue

Fund Description: To account for the purchase of books and equipment and the payment of librarian salaries in the West Pasco Law Library. Effective July 1, 2004, the legislature has given the counties authority to impose a surcharge on court costs of an amount up to \$65 to be imposed "when a person pleads guilty or nolo contendere to, or is found guilty of, any felony, misdemeanor, or criminal traffic offense under the laws of the state." The Board of County Commissioners passed this ordinance (§ 34-33) on June 8, 2004. The law specifies that "twenty five percent of the amounts collected shall be allocated to fund personnel and legal materials for the public as part of a law library." This fund is in accordance with Section 939.185, Florida Statutes.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Judicial	86,533	0	86,533	Fund Balance	25,336
Reserves and Refunds	3,071	0	3,071	Interest on Deposits	48
				Other Sources	47,500
				Proprietary Sources	16,720
Fund B105 Expenditure Totals	89,604	0	89,604	Fund B105 Revenue Total	89,604

East Pasco Law Library Fund

Fund #: B106

Fund Type: Special Revenue

Fund Description: To account for the purchase of books and equipment and the payment of librarian salaries in the East Pasco Law Library. Effective July 1, 2004, the legislature has given the counties authority to impose a surcharge on court costs of an amount up to \$65 to be imposed "when a person pleads guilty or nolo contendere to, or is found guilty of, any felony, misdemeanor, or criminal traffic offense under the laws of the state." The Board of County Commissioners passed this ordinance (§ 34-33) on June 8, 2004. The law specifies that "twenty five percent of the amounts collected shall be allocated to fund personnel and legal materials for the public as part of a law library." This fund is in accordance with Section 939.185, Florida Statutes.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Judicial	82,387	0	82,387	Fund Balance	20,034
				Interest on Deposits	38
				Interfund Transfers	5,505
				Other Sources	47,500
				Proprietary Sources	9,310
Fund B106 Expenditure Totals	82,387	0	82,387	Fund B106 Revenue Total	82,387



**Pasco County
Fiscal Year 2016 Proposed Fund Summary**

Road & Bridge Fund

Fund #: B107

Fund Type: Special Revenue

Fund Description: To account for the maintenance of County roads, to include traffic signs and signals and in accordance with Chapter 2, Article IV of the County Code of Ordinances.

<u>Business Center Expenditures</u>	<u>FY 2016 Continuation</u>	<u>FY 2016 Issues</u>	<u>FY 2016 Proposed</u>	<u>Revenue Source</u>	<u>FY 2016 Proposed</u>
Capital	13,433,856	0	13,433,856	Fund Balance	15,307,135
Countywide Expenditures	1,314,004	0	1,314,004	Interest on Deposits	36,355
Development Services	11,448,350	515,888	11,964,238	Intergovernmental	5,700
Reserves and Refunds	7,748,301	0	7,748,301	Other Sources	10,453,515
				Proprietary Sources	7,600
				State	8,650,094
Fund B107 Expenditure Totals	33,944,511	515,888	34,460,399	Fund B107 Revenue Total	34,460,399

Law Enforcement Fund

Fund #: B108

Fund Type: Special Revenue

Fund Description: To account for the proceeds from the sale of forfeited property to be expended for law enforcement purposes such as protracted or complex investigations, additional technical equipment or expertise, or matching funds to obtain other Federal grants or other law enforcement purposes, which the Board of County Commissioners deems appropriate in accordance with Section 932.7055, Florida Statutes.

<u>Business Center Expenditures</u>	<u>FY 2016 Continuation</u>	<u>FY 2016 Issues</u>	<u>FY 2016 Proposed</u>	<u>Revenue Source</u>	<u>FY 2016 Proposed</u>
Constitutional Officers	200,000	0	200,000	Fund Balance	677,975
Reserves and Refunds	668,830	0	668,830	Interest on Deposits	855
				Intergovernmental	190,000
Fund B108 Expenditure Totals	868,830	0	868,830	Fund B108 Revenue Total	868,830

Tourism Development Tax Fund

Fund #: B113

Fund Type: Special Revenue

Fund Description: To account for the collection and use of a two percent Tourist Development Tax imposed pursuant to Chapter 102 of County Code of Ordinances (§ 102-190) and in accordance with Section 125.0104, Florida Statutes.

<u>Business Center Expenditures</u>	<u>FY 2016 Continuation</u>	<u>FY 2016 Issues</u>	<u>FY 2016 Proposed</u>	<u>Revenue Source</u>	<u>FY 2016 Proposed</u>
Capital	8,500,000	0	8,500,000	Fund Balance	12,158,396
Public Safety and Administration	817,877	600	818,477	Interest on Deposits	19,000
Reserves and Refunds	3,732,919	0	3,732,919	Other Sources	874,000
Fund B113 Expenditure Totals	13,050,796	600	13,051,396	Fund B113 Revenue Total	13,051,396



**Pasco County
Fiscal Year 2016 Proposed Fund Summary**

Paving Assessment Fund

Fund #: B114

Fund Type: Special Revenue

Fund Description: To account for special assessments levied to finance road improvements deemed to benefit the properties against which the assessments are levied in accordance with Chapter 2, Article IV of the County Code of Ordinances (§ 2-155).

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Capital	11,956,037	33,682	11,989,719	Fund Balance	11,188,515
Reserves and Refunds	1,904,254	0	1,904,254	Interest on Deposits	365,750
				Interfund Transfers	344,708
				Special Assessments	1,995,000
Fund B114 Expenditure Totals	13,860,291	33,682	13,893,973	Fund B114 Revenue Total	13,893,973

Intergovernmental Radio Communications Fund

Fund #: B115

Fund Type: Special Revenue

Fund Description: To account for money received from the moving violation surcharge for use in providing a radio communications system that allows access to or increases the capability of public entities for intergovernmental communications in accordance with Section 318.21, Florida Statutes. Twelve dollars and fifty cents from each moving traffic violation must be used by the county to fund an intergovernmental radio communication program approved by the Department of Management Services.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Countywide Expenditures	488	0	488	Fund Balance	1,890,006
Internal Services	265,784	0	265,784	Interest on Deposits	3,800
Public Safety and Administration	77,200	0	77,200	Intergovernmental	270,750
Reserves and Refunds	1,821,084	0	1,821,084		
Fund B115 Expenditure Totals	2,164,556	0	2,164,556	Fund B115 Revenue Total	2,164,556

Restore Act Fund

Fund #: B116

Fund Type: Special Revenue

Fund Description: To account for grant funding for the Gulf Coast Oil Spill to restore, protect, make sustainable use or the natural resources, ecosystems, fisheries, marine habitats, coastal wetlands, and economy of the Gulf Coast. On October 19, 2012 Pasco County entered into a Consortium Interlocal Agreement with the other 22 gulf coast counties in Florida, and this fund accounts for the grant funding received through the RESTORE Act.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Public Services	55,213	0	55,213	Fund Balance	33,980
				Interfund Transfers	21,233
Fund B116 Expenditure Totals	55,213	0	55,213	Fund B116 Revenue Total	55,213



Pasco County
Fiscal Year 2016 Proposed Fund Summary

Quail Hollow Village MSBU Fund

Fund #: B118

Fund Type: Special Revenue

Fund Description: To account for special assessments levied to finance services provided for the common area of the unit, created at the request of the residents. This fund is in accordance with Chapter 98 of the County Code of Ordinances (§ 03-41) adopted in December of 2003.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Development Services	29,471	0	29,471	Fund Balance	58,282
Reserves and Refunds	34,525	0	34,525	Interest on Deposits	109
				Special Assessments	5,605
Fund B118 Expenditure Totals	63,996	0	63,996	Fund B118 Revenue Total	63,996

Municipal Fire Service Unit Fund

Fund #: B119

Fund Type: Special Revenue

Fund Description: To account for fire prevention and suppression services provided to properties within the municipal fire service area of the County. (Ordinance 79-28 and 01-012)

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Public Safety and Administration	32,610,822	302,350	32,913,172	Ad Valorem Taxes	32,465,221
Reserves and Refunds	5,722,548	0	5,722,548	Fund Balance	5,842,103
				Interest on Deposits	10,450
				Other Sources	2,622
				Proprietary Sources	267,324
				State	48,000
Fund B119 Expenditure Totals	38,333,370	302,350	38,635,720	Fund B119 Revenue Total	38,635,720

HUD Housing & Recovery – NSP II Fund

Fund #: B123

Fund Type: Special Revenue

Fund Description: To account for a second edition of NSP grant funds (refer to the B125 Fund) to be used for neighborhood stabilization programs to combat the effects of home foreclosures.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Public Services	979,423	20,577	1,000,000	Federal	1,000,000
Fund B123 Expenditure Totals	979,423	20,577	1,000,000	Fund B123 Revenue Total	1,000,000



Pasco County
Fiscal Year 2016 Proposed Fund Summary

HUD Housing & Recovery Fund

Fund #: B125

Fund Type: Special Revenue

Fund Description: To account for Neighborhood Stabilization Program (NSP) funds to be used for the purchase and redevelopment of foreclosed and abandoned homes in order to stabilize communities within Pasco County.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Public Services	215,000	0	215,000	Federal	172,970
				Interest on Deposits	4,000
				Other Sources	38,030
Fund B125 Expenditure Totals	215,000	0	215,000	Fund B125 Revenue Total	215,000

Department of Housing & Urban Development Fund

Fund #: B126

Fund Type: Special Revenue

Fund Description: To account for the provision of infrastructure improvements, public facilities, parks and recreation improvements, housing assistance and other activities, which are related to improvements of moderate-to-low-income areas of the County; to account for the provision of emergency shelters for the County's homeless; and to account for the Rental Rehabilitation Program, which provides grants to property owners to improve rental property provided to lower income families.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Capital	1,040,594	0	1,040,594	Federal	4,581,411
Countywide Expenditures	1,081,977	0	1,081,977	Interest on Deposits	45,000
Public Services	2,638,840	0	2,638,840	Other Sources	60,300
				Special Assessments	74,700
Fund B126 Expenditure Totals	4,761,411	0	4,761,411	Fund B126 Revenue Total	4,761,411

Department of Community Affairs Grant Fund

Fund #: B127

Fund Type: Special Revenue

Fund Description: To account for the maintenance of local emergency plans and implementation procedures through the Emergency Management Assistance Program; to account for housing rental assistance provided to qualified citizens of the County.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Public Safety and Administration	236,015	0	236,015	Federal	130,209
				State	105,806
Fund B127 Expenditure Totals	236,015	0	236,015	Fund B127 Revenue Total	236,015



Pasco County
Fiscal Year 2016 Proposed Fund Summary

Department of Transportation Grant Fund

Fund #: B128

Fund Type: Special Revenue

Fund Description: To account for the transportation planning process as approved by the Florida Department of Transportation, the purchase of certain equipment used in the Pasco County Transportation System, the provision of capital equipment as it relates to the transportation disadvantaged, and the provision of improvements for intermodal access to US 19. This fund is in accordance with Section 341.052, Florida Statutes.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Capital	57,800,729	0	57,800,729	Federal	6,559,991
Development Services	1,925,282	75,448	2,000,730	Fund Balance	1,908,140
Public Services	3,988,537	0	3,988,537	Interfund Transfers	1,333,689
				State	53,988,176
Fund B128 Expenditure Totals	63,714,548	75,448	63,789,996	Fund B128 Revenue Total	63,789,996

HOME Program HUD Fund

Fund #: B129

Fund Type: Special Revenue

Fund Description: To account for the expansion and supply of decent, safe, sanitary and affordable housing for low-income residents of Pasco County.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Public Services	2,023,960	0	2,023,960	Federal	1,633,960
				Interest on Deposits	10,000
				Other Sources	380,000
Fund B129 Expenditure Totals	2,023,960	0	2,023,960	Fund B129 Revenue Total	2,023,960

HUD Housing & Recovery - NSP 3 Fund

Fund #: B130

Fund Type: Special Revenue

Fund Description: To account for the 3rd addition of NSP grant funds (refer to the B125 fund) to be used for Neighborhood Stabilization Program to combat the effects of home foreclosures.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Public Services	250,000	0	250,000	Federal	50,000
				Other Sources	200,000
Fund B130 Expenditure Totals	250,000	0	250,000	Fund B130 Revenue Total	250,000

US Dept of Health and Human Services

Fund #: B131

Fund Type: Special Revenue

Fund Description: To account for grants received from the U.S. Department of Health and Human services.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Judicial	325,000	0	325,000	Federal	325,000
Fund B131 Expenditure Totals	325,000	0	325,000	Fund B131 Revenue Total	325,000



Pasco County
Fiscal Year 2016 Proposed Fund Summary

Division of Library Services Fund

Fund #: B134

Fund Type: Special Revenue

Fund Description: To account for grants received to improve the capabilities of the public library system.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Public Services	12,000	0	12,000	Federal	12,000
Fund B134 Expenditure Totals	12,000	0	12,000	Fund B134 Revenue Total	12,000

Library Cooperative Grant Fund

Fund #: B135

Fund Type: Special Revenue

Fund Description: To account for grants received to benefit the County's libraries through the Pasco County Library Cooperative Board.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Public Services	7,824	0	7,824	State	7,824
Fund B135 Expenditure Totals	7,824	0	7,824	Fund B135 Revenue Total	7,824

Rural Economic & Development Administration Fund

Fund #: B136

Fund Type: Special Revenue

Fund Description: To account for the federal grant funds for housing rehabilitation. These funds may only be used in the unincorporated area of the County east of Interstate 75.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Public Services	76,979	0	76,979	Federal	41,000
				Fund Balance	28,979
				Other Sources	7,000
Fund B136 Expenditure Totals	76,979	0	76,979	Fund B136 Revenue Total	76,979

Department of Elder Affairs Fund

Fund #: B138

Fund Type: Special Revenue

Fund Description: To account for the provision of emergency funding to elderly residents of the County and to assist in the payment of energy bills pursuant to Chapter 430, Florida Statutes.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Public Services	105,000	0	105,000	Federal	105,000
Fund B138 Expenditure Totals	105,000	0	105,000	Fund B138 Revenue Total	105,000



Pasco County
Fiscal Year 2016 Proposed Fund Summary

Public Transportation Fund

Fund #: B141

Fund Type: Special Revenue

Fund Description: To account for the provision of para-transit services and the undertaking of a non-urbanized area public transportation project consisting of operating assistance for the transportation system; to account for operating requirements related to an urban transportation demand response and the purchase of equipment and to account for the completion of a locally-adopted Transit Development program.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Public Services	980,889	119,681	1,100,570	Proprietary Sources	1,100,570
Fund B141 Expenditure Totals	980,889	119,681	1,100,570	Fund B141 Revenue Total	1,100,570

Title III-B Transportation Fund

Fund #: B142

Fund Type: Special Revenue

Fund Description: To account for transportation services provided to citizens of the County, who are 60 years of age and older (CSFA 93.044).

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Public Services	295,721	0	295,721	Federal	203,061
				Interfund Transfers	32,254
				Proprietary Sources	12,000
				State	48,406
Fund B142 Expenditure Totals	295,721	0	295,721	Fund B142 Revenue Total	295,721

Department of Health Fund

Fund #: B143

Fund Type: Special Revenue

Fund Description: To account for grants received to improve or enhance pre-hospitalization emergency medical services. This fund is in accordance with Chapter 39, Florida Statutes.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Public Safety and Administration	52,000	0	52,000	State	52,000
Fund B143 Expenditure Totals	52,000	0	52,000	Fund B143 Revenue Total	52,000

Elderly Nutrition Fund

Fund #: B144

Fund Type: Special Revenue

Fund Description: To account for congregate and home-delivered meals, nutrition education services and outreach services provided to citizens of the County, who are 60 years of age or older. This fund is in accordance with Chapter 430, Florida Statutes.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Public Services	1,021,365	0	1,021,365	Federal	875,127
				Other Sources	25,000
				State	121,238
Fund B144 Expenditure Totals	1,021,365	0	1,021,365	Fund B144 Revenue Total	1,021,365



Pasco County
Fiscal Year 2016 Proposed Fund Summary

Department of Environmental Protection Fund

Fund #: B147

Fund Type: Special Revenue

Fund Description: To account for the grant portion of services for the Jumping Gully Preserve Grant and the Florida Communities Trust. This fund is in accordance with Chapter 403, Florida Statutes (CSFA 37.078).

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Capital	50,000	0	50,000	State	2,051,340
Public Services	245,134	0	245,134		
Reserves and Refunds	1,756,206	0	1,756,206		
Fund B147 Expenditure Totals	<u>2,051,340</u>	<u>0</u>	<u>2,051,340</u>	Fund B147 Revenue Total	<u>2,051,340</u>

Park Development Fund

Fund #: B150

Fund Type: Special Revenue

Fund Description: To account for the acquisition and development of properties to expand the County park system.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Public Services	18,860	0	18,860	Fund Balance	18,860
Fund B150 Expenditure Totals	<u>18,860</u>	<u>0</u>	<u>18,860</u>	Fund B150 Revenue Total	<u>18,860</u>

Environmental Lands Management Fund

Fund #: B153

Fund Type: Special Revenue

Fund Description: To account for contribution funding to the used for the Land Preserve Management (CSFA 52002).

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Public Services	127,508	0	127,508	Fund Balance	1,797,453
Reserves and Refunds	1,673,422	0	1,673,422	Interest on Deposits	3,477
Fund B153 Expenditure Totals	<u>1,800,930</u>	<u>0</u>	<u>1,800,930</u>	Fund B153 Revenue Total	<u>1,800,930</u>

Affordable Housing Fund

Fund #: B154

Fund Type: Special Revenue

Fund Description: To account for funds related to Development Order's for affordable housing.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Public Services	298,606	0	298,606	Fund Balance	283,606
				Other Sources	15,000
Fund B154 Expenditure Totals	<u>298,606</u>	<u>0</u>	<u>298,606</u>	Fund B154 Revenue Total	<u>298,606</u>



**Pasco County
Fiscal Year 2016 Proposed Fund Summary**

Williamsburg West MSTU Fund

Fund #: B155

Fund Type: Special Revenue

Fund Description: To account for the services provided within the confines of the service unit.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Public Services	26,964	0	26,964	Fund Balance	20,698
Reserves and Refunds	10,000	0	10,000	Interest on Deposits	68
				Special Assessments	16,198
Fund B155 Expenditure Totals	36,964	0	36,964	Fund B155 Revenue Total	36,964

E911 Emergency Services Fund

Fund #: B156

Fund Type: Special Revenue

Fund Description: To account for the maintenance of an enhanced emergency communications system that links ambulance, law enforcement and fire dispatching service for the County and all cities within the County. This fund is in accordance with Sections 365.127-173, Florida Statutes.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Countywide Expenditures	832,000	0	832,000	Fund Balance	2,823,073
Public Safety and Administration	1,482,471	0	1,482,471	Interest on Deposits	7,600
Reserves and Refunds	2,549,202	0	2,549,202	Proprietary Sources	878,750
				State	1,154,250
Fund B156 Expenditure Totals	4,863,673	0	4,863,673	Fund B156 Revenue Total	4,863,673

State Housing Initiatives Partnership (SHIP) Fund

Fund #: B157

Fund Type: Special Revenue

Fund Description: To account for providing owner rehabilitation and low- and moderate-income down payment assistance for affordable housing. This fund is in accordance with Section 420.907, apart VII, Florida Statutes.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Public Services	3,620,117	0	3,620,117	Fund Balance	483,002
				Interest on Deposits	20,000
				Other Sources	800,000
				State	2,317,115
Fund B157 Expenditure Totals	3,620,117	0	3,620,117	Fund B157 Revenue Total	3,620,117

Pasco County Housing Finance Authority Fund

Fund #: B158

Fund Type: Special Revenue

Fund Description: To account for any and all fees earned by the authority, which may only be used for low and moderate-income housing activities.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Public Services	34,188	0	34,188	Fund Balance	34,188
Fund B158 Expenditure Totals	34,188	0	34,188	Fund B158 Revenue Total	34,188



**Pasco County
Fiscal Year 2016 Proposed Fund Summary**

Florida Boating Improvement Fund

Fund #: B159

Fund Type: Special Revenue

Fund Description: To account for the improvement of boating facilities to include docks, channel markers, restrooms, sidewalks and those items which improve facilities for boating or boaters. This fund is in accordance with Section 328.72(15), Florida Statutes.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Capital	1,321,294	0	1,321,294	Fund Balance	1,589,444
Public Services	80,019	0	80,019	Interest on Deposits	2,375
Reserves and Refunds	318,756	0	318,756	State	128,250
Fund B159 Expenditure Totals	<u>1,720,069</u>	<u>0</u>	<u>1,720,069</u>	Fund B159 Revenue Total	<u>1,720,069</u>

US 19 Concurrency Fund

Fund #: B160

Fund Type: Special Revenue

Fund Description: To account for impact fees charged to new construction activity near US 19 under the County's "New Development Fair Share Contribution for Road Improvement Ordinance (04-07)." These fees will assist in providing increased capacity for US 19 to accommodate the increased demand. This fund is in accordance with Chapter 163, Florida Statutes.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Reserves and Refunds	1,171,025	0	1,171,025	Fund Balance	1,169,125
				Interest on Deposits	1,900
Fund B160 Expenditure Totals	<u>1,171,025</u>	<u>0</u>	<u>1,171,025</u>	Fund B160 Revenue Total	<u>1,171,025</u>

Transportation Impact Fee - West Fund

Fund #: B161

Fund Type: Special Revenue

Fund Description: To account for impact fees charged to new construction activity in the western portion of the County under the County's "New Development Fair Share Contribution for Road Improvement Ordinance." These fees will assist in providing increased capacity for the major road network system to accommodate the increased demand and is in accordance with Chapter 78 of the County Code of Ordinances.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Capital	1,581,569	0	1,581,569	Fund Balance	11,747,176
Reserves and Refunds	10,221,406	0	10,221,406	Interest on Deposits	55,799
Fund B161 Expenditure Totals	<u>11,802,975</u>	<u>0</u>	<u>11,802,975</u>	Fund B161 Revenue Total	<u>11,802,975</u>



Pasco County
Fiscal Year 2016 Proposed Fund Summary

Transportation Impact Fee - Central Fund

Fund #: B163

Fund Type: Special Revenue

Fund Description: To account for impact fees charged to new construction activity in the central portion of the County under the County's "New Development Fair Share Contribution for Road Improvement Ordinance." These fees will assist in providing increased capacity for the major road network system to accommodate the increased demand and is in accordance with Chapter 78 of the County Code of Ordinances.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Capital	5,725,675	0	5,725,675	Fund Balance	57,849,931
Reserves and Refunds	52,415,998	0	52,415,998	Interest on Deposits	274,787
				Other Sources	16,955
Fund B163 Expenditure Totals	<u>58,141,673</u>	<u>0</u>	<u>58,141,673</u>	Fund B163 Revenue Total	<u>58,141,673</u>

Transportation Impact Fee - East Fund

Fund #: B165

Fund Type: Special Revenue

Fund Description: To account for impact fees charged to new construction activity in the eastern portion of the County under the County's "New Development Fair Share Contribution for Road Improvement Ordinance." These fees will assist in providing increased capacity for the major road network system to accommodate the increased demand and is in accordance with Chapter 78 of the County Code of Ordinances.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Capital	2,731,463	0	2,731,463	Fund Balance	11,208,921
Reserves and Refunds	9,280,701	0	9,280,701	Interest on Deposits	53,243
				Other Sources	750,000
Fund B165 Expenditure Totals	<u>12,012,164</u>	<u>0</u>	<u>12,012,164</u>	Fund B165 Revenue Total	<u>12,012,164</u>

Impact Fee - Schools Fund

Fund #: B168

Fund Type: Special Revenue

Fund Description: To account for impact fees charged to new construction activity. These fees will assist in providing for additional schools to accommodate the growth in the County and is in accordance with Chapter 78 of the County Code of Ordinances and Section 1302.3, Land Development Code.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Capital	9,700,000	0	9,700,000	Impact Fees	9,700,000
Fund B168 Expenditure Totals	<u>9,700,000</u>	<u>0</u>	<u>9,700,000</u>	Fund B168 Revenue Total	<u>9,700,000</u>



**Pasco County
Fiscal Year 2016 Proposed Fund Summary**

Court Costs for Court Facilities Fund

Fund #: B170

Fund Type: Special Revenue

Fund Description: To account for additional court costs assessed to any person pleading guilty or nolo contendere to, or found guilty of, any felony, misdemeanor or criminal traffic offense under the laws of the State, so long as the person has the ability to pay and will not be prevented from making restitution or other compensation to victims or from paying child support. Pursuant to Florida Statutes 939.18, a court may assess up to \$150 in additional court costs which may be used for the construction of courthouses and court-related buildings and for maintenance or repair of court facilities, exclusive of janitorial or custodial services. This was modified in the 2004 legislative session to include a surcharge of up to \$15 for any infraction or violation if passed by ordinance. The Board of County Commissioners passed this ordinance on June 8, 2004.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Capital	250,000	0	250,000	Fund Balance	9,753,612
Reserves and Refunds	10,466,912	0	10,466,912	Interest on Deposits	13,300
				Other Sources	950,000
Fund B170 Expenditure Totals	10,716,912	0	10,716,912	Fund B170 Revenue Total	10,716,912

County Alcohol & Other Drug Abuse Fund

Fund #: B171

Fund Type: Special Revenue

Fund Description: To account for additional court costs assessed against any person found guilty of a misdemeanor involving illegal use of alcohol or drugs. The additional money is to be allocated to local drug and alcohol abuse treatment programs. This fund is in accordance with Section 938.23, Florida Statutes.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Judicial	13,637	0	13,637	Fund Balance	-2,561
				Intergovernmental	48
				State	16,150
Fund B171 Expenditure Totals	13,637	0	13,637	Fund B171 Revenue Total	13,637

Teen Court Fund

Fund #: B172

Fund Type: Special Revenue

Fund Description: To account for additional court costs assessed to any person pleading guilty or nolo contendere to, or convicted of, regardless of adjudication, a violation of a state criminal statute or a county ordinance, or who pays a fine or civil penalty for any violation of Chapter 316, Florida Statutes. Any person whose adjudication is withheld pursuant to the provisions of Chapter 313.14(9) or (10), Florida Statutes, shall also be assessed such cost. Pursuant to Chapter 938.19, Florida Statutes, the circuit and county court shall assess a sum of \$3 in additional court costs, which may be used to provide services to an array of youth referred from law enforcement agencies, the state attorney, the sheriff, county schools and the court system. This was modified in the 2004 legislative session to include a surcharge of up to \$15 for any infraction or violation if passed by ordinance. The Board of County Commissioners passed this ordinance on June 8, 2004.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Judicial	206,465	0	206,465	Fund Balance	15,752
				Interest on Deposits	713
				Other Sources	190,000
Fund B172 Expenditure Totals	206,465	0	206,465	Fund B172 Revenue Total	206,465



Pasco County
Fiscal Year 2016 Proposed Fund Summary

Multi-Modal Transportation Fund

Fund #: B178

Fund Type: Special Revenue

Fund Description: To account for the finance or refinance of transportation capital improvements, transportation capital expenses, and transportation operation and maintenance expenses. This fund receives 33.33% of tax increment revenues from the General Fund to pay for these expenses. This fund is in accordance with Chapter 2, Article VI of the County Code of Ordinances (§ 2-331).

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Capital	2,568,776	0	2,568,776	Fund Balance	3,091,910
Public Services	316,400	159,255	475,655	Interest on Deposits	14,687
Reserves and Refunds	4,945,889	0	4,945,889	Interfund Transfers	4,883,723
Fund B178 Expenditure Totals	7,831,065	159,255	7,990,320	Fund B178 Revenue Total	7,990,320

Lacoochee/Trilby Redevelopment Fund

Fund #: B179

Fund Type: Special Revenue

Fund Description: To account for the Tax Increment Financing revenues in the Lacoochee/Trilby Redevelopment Area established by Pasco County Code of Ordinances No. 13-22 and requires the tax increment revenues from the Lacoochee/Trilby Redevelopment District to be earmarked for essential infrastructure for the district, including transportation, building, utility, and park infrastructure. This fund is in accordance with Chapter 2, Article VI of the County Code of Ordinances (§13-22).

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Reserves and Refunds	8,250	0	8,250	Fund Balance	2,886
				Interfund Transfers	5,364
Fund B179 Expenditure Totals	8,250	0	8,250	Fund B179 Revenue Total	8,250

Combat Impact Fee Fund

Fund #: B180

Fund Type: Special Revenue

Fund Description: To account for impact fees charged to new construction activity. These fees will be used to purchase land and equipment and to build facilities which will assist in providing fire prevention and suppression services to accommodate the growth in the County. This fund is in accordance with Chapter 78 of the County Code of Ordinances and Section 1302.6, Land Development Code.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Reserves and Refunds	3,916,501	0	3,916,501	Fund Balance	3,266,950
				Impact Fees	643,344
				Interest on Deposits	6,207
Fund B180 Expenditure Totals	3,916,501	0	3,916,501	Fund B180 Revenue Total	3,916,501



Pasco County
Fiscal Year 2016 Proposed Fund Summary

Parks Impact Fee Fund

Fund #: B181

Fund Type: Special Revenue

Fund Description: To account for impact fees charged to new construction activity in the western portion of the County. These fees will assist in providing additional parks to accommodate the growth in the County. This fund is in accordance with Chapter 78 of the County Code of Ordinances and Section 1302.4, Land Development Code.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Capital	4,836,534	0	4,836,534	Fund Balance	4,974,161
Reserves and Refunds	587,994	0	587,994	Impact Fees	440,916
				Interest on Deposits	9,451
Fund B181 Expenditure Totals	5,424,528	0	5,424,528	Fund B181 Revenue Total	5,424,528

Parks Impact Fee Fund

Fund #: B182

Fund Type: Special Revenue

Fund Description: To account for impact fees charged to new construction activity in the central portion of the County. These fees will assist in providing additional parks to accommodate the growth in the County. This fund is in accordance with Chapter 78 of the County Code of Ordinances and included in the Land Development Code, Section 1302.4.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Reserves and Refunds	3,571,998	0	3,571,998	Fund Balance	2,949,926
				Impact Fees	613,681
				Interest on Deposits	8,391
Fund B182 Expenditure Totals	3,571,998	0	3,571,998	Fund B182 Revenue Total	3,571,998

Parks Impact Fee Fund

Fund #: B183

Fund Type: Special Revenue

Fund Description: To account for impact fees charged to new construction activity in the eastern portion of the County. These fees will assist in providing additional parks to accommodate the growth in the County. This fund is in accordance with Chapter 78 of the County Code of Ordinances and included in Section 1302.4, Land Development Code.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Reserves and Refunds	647,184	0	647,184	Fund Balance	593,346
				Impact Fees	48,201
				Interest on Deposits	5,637
Fund B183 Expenditure Totals	647,184	0	647,184	Fund B183 Revenue Total	647,184



Pasco County
Fiscal Year 2016 Proposed Fund Summary

Rescue Impact Fee Fund

Fund #: B184

Fund Type: Special Revenue

Fund Description: To account for impact fees charged to new construction activity. These fees will assist in rescue services to accommodate the growth in the County. This fund is in accordance with Chapter 78 of the County Code of Ordinances and included in Section 1302.6, Land Development Code.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Capital	440,000	0	440,000	Fund Balance	5,000,442
Reserves and Refunds	5,015,803	0	5,015,803	Impact Fees	445,860
				Interest on Deposits	9,501
Fund B184 Expenditure Totals	<u>5,455,803</u>	<u>0</u>	<u>5,455,803</u>	Fund B184 Revenue Total	<u>5,455,803</u>

Library Impact Fee Fund

Fund #: B185

Fund Type: Special Revenue

Fund Description: To account for impact fees charged to new construction activity. These fees will assist in providing additional libraries to accommodate the growth in the County. This fund is in accordance with Chapter 78, article II of the County Code of Ordinances and included in Section 1302.5, Land Development Code.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Capital	217,327	0	217,327	Fund Balance	2,190,660
Reserves and Refunds	2,196,530	0	2,196,530	Impact Fees	219,036
				Interest on Deposits	4,161
Fund B185 Expenditure Totals	<u>2,413,857</u>	<u>0</u>	<u>2,413,857</u>	Fund B185 Revenue Total	<u>2,413,857</u>

Hurricane Mitigation Fee Fund

Fund #: B188

Fund Type: Special Revenue

Fund Description: To account for hurricane shelter retrofitting and traffic management services in Pasco County. This fund is included in part of Section 1302.7, Land Development Code.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Reserves and Refunds	251,274	0	251,274	Fund Balance	228,235
				Interest on Deposits	425
				Proprietary Sources	22,614
Fund B188 Expenditure Totals	<u>251,274</u>	<u>0</u>	<u>251,274</u>	Fund B188 Revenue Total	<u>251,274</u>



**Pasco County
Fiscal Year 2016 Proposed Fund Summary**

Stormwater Management Fund

Fund #: B193

Fund Type: Special Revenue

Fund Description: To account for non advalorem assessments based on an equivalent residential unit (ERU) of impervious service area. Funds are used to identify, design and construct drainage projects and maintain various drainage components. This fund is in accordance with Chapter 125, Florida Statutes and Chapter 110 of the County Code of Ordinances (§110-372).

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Capital	1,838,000	606,000	2,444,000	Fund Balance	8,449,036
Development Services	11,688,108	1,565,964	13,254,072	Interest on Deposits	16,053
Reserves and Refunds	7,145,858	0	7,145,858	Other Sources	150,000
				Proprietary Sources	15,010
				Special Assessments	13,902,160
				State	311,671
Fund B193 Expenditure Totals	<u>20,671,966</u>	<u>2,171,964</u>	<u>22,843,930</u>	Fund B193 Revenue Total	<u>22,843,930</u>

Fox Ridge MSBU Fund

Fund #: B194

Fund Type: Special Revenue

Fund Description: To account for non advalorem assessments based on an equivalent residential unit (ERU) of impervious service area. Funds are used to identify, design and construct drainage projects and maintain various drainage components. This fund is in accordance with Section 125.01(q-r), Florida Statutes and County Ordinances (§ 14-18).

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Development Services	335,854	0	335,854	Fund Balance	149,118
Reserves and Refunds	60,370	0	60,370	Special Assessments	247,106
Fund B194 Expenditure Totals	<u>396,224</u>	<u>0</u>	<u>396,224</u>	Fund B194 Revenue Total	<u>396,224</u>

Tree Fund

Fund #: B195

Fund Type: Special Revenue

Fund Description: To account for monies collected for the removal, topping or irreversible damage of trees, as per Section 802.3.E., Land Development Code; to purchase, plant and maintain native trees on land within Pasco County.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Capital	30,000	0	30,000	Fund Balance	1,261,180
Development Services	90,000	0	90,000	Interest on Deposits	2,396
Reserves and Refunds	1,157,826	0	1,157,826	Proprietary Sources	14,250
Fund B195 Expenditure Totals	<u>1,277,826</u>	<u>0</u>	<u>1,277,826</u>	Fund B195 Revenue Total	<u>1,277,826</u>



**Pasco County
Fiscal Year 2016 Proposed Fund Summary**

Tommytown Debt Service Fund

Fund #: B226

Fund Type: Debt Service

Fund Description: To account for the payment of principal and interest on the Section 108, Housing and Urban Development (HUD) \$13,000,000 Note for the Tommytown Neighborhood revitalization project. The County has pledged future Community Development Block Grant (CDBG) grants and other non ad valorem funds as security for the Guaranteed Loan Funds in the HUD Contract.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Debt Service	1,082,177	0	1,082,177	Fund Balance	1,140,000
Reserves and Refunds	1,140,000	0	1,140,000	Interest on Deposits	200
				Interfund Transfers	1,081,977
Fund B226 Expenditure Totals	2,222,177	0	2,222,177	Fund B226 Revenue Total	2,222,177

Guaranteed Entitlement Interest & Sinking Series 2013 Fund

Fund #: B233

Fund Type: Debt Service

Fund Description: To account for the partial payment of principal and interest on the Guaranteed Entitlement Refunding Revenue Bonds, Series 2003 (other partial payment from B235). Amounts are payable from the guaranteed entitlement portion of Revenue Sharing Trust Funds of the State of Florida and from various investments and deposits. This fund is in accordance with Chapter 2, Article IV of the County Ordinances (§ 2-170).

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Debt Service	703,344	0	703,344	Fund Balance	432,748
Reserves and Refunds	434,315	0	434,315	Interest on Deposits	1,425
				State	703,486
Fund B233 Expenditure Totals	1,137,659	0	1,137,659	Fund B233 Revenue Total	1,137,659

Half Cent Sales Tax Series 2013 Fund

Fund #: B234

Fund Type: Debt Service

Fund Description: To account for the payment of principal and interest on the Half-Cent Sales Tax Revenue Bonds, Series 2003. Amounts are payable from the proceeds of the one-half cent sales tax distributed to the County by the State of Florida. This fund is in accordance with Chapter 2, Article IV of the County Ordinances (§ 2-170).

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Debt Service	2,650,450	0	2,650,450	Fund Balance	1,468,884
Reserves and Refunds	1,487,084	0	1,487,084	Interest on Deposits	1,140
				Interfund Transfers	2,667,510
Fund B234 Expenditure Totals	4,137,534	0	4,137,534	Fund B234 Revenue Total	4,137,534



Pasco County
Fiscal Year 2016 Proposed Fund Summary

Guaranteed Entitlement 2014 Loan Fund

Fund #: B235

Fund Type: Debt Service

Fund Description: To account for the partial payment of principal and interest on the Guaranteed Entitlement Refunding Revenue Bonds, Series 2003 (other partial payment from B233). Amounts are payable from the guaranteed entitlement portion of Revenue Sharing Trust Funds of the State of Florida and from various investments and deposits. This fund is in accordance with Chapter 2, Article IV of the County Ordinances (§ 2-170).

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Debt Service	8,996,890	0	8,996,890	Fund Balance	642,438
Reserves and Refunds	653,729	0	653,729	Interest on Deposits State	1,140 9,007,041
Fund B235 Expenditure Totals	9,650,619	0	9,650,619	Fund B235 Revenue Total	9,650,619

Penny for Pasco Public Safety Bond Fund

Fund #: B236

Fund Type: Debt Service

Fund Description: To account for the payment of principal and interest on the anticipated Public Safety Bond. Amounts are payable from the proceeds of the Public Safety portion of the Penny for Pasco. This fund is in accordance with Chapter 2, Article IV of the County Ordinances (§ 2-170).

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Debt Service	1,918,650	0	1,918,650	Interfund Transfers	1,918,650
Fund B236 Expenditure Totals	1,918,650	0	1,918,650	Fund B236 Revenue Total	1,918,650

Penny for Pasco Fund

Fund #: B300

Fund Type: Capital Project

Fund Description: To account for the construction costs of renovations, additions or new construction of various government facilities of diverse types and uses. Financing is provided through a local option sales surtax and the interest revenue earned. This fund is in accordance with Chapter 102 of the County Code of Ordinances (§ 102-205) and Section 212.054, Florida Statutes.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Capital	78,556,267	458,516	79,014,783	Fund Balance	75,092,590
Countywide Expenditures	1,918,650	0	1,918,650	Interest on Deposits	205,357
Reserves and Refunds	17,599,072	0	17,599,072	Other Sources	23,234,558
Fund B300 Expenditure Totals	98,073,989	458,516	98,532,505	Fund B300 Revenue Total	98,532,505



**Pasco County
Fiscal Year 2016 Proposed Fund Summary**

Capital Improvements Fund

Fund #: B301

Fund Type: Capital Project

Fund Description: To account for the construction costs of renovations, additions or new construction of various government facilities of diverse types and uses. Financing is provided through operating transfers from several funds, federal and state grants, the sale of bonds and the interest revenue earned. This fund is in accordance with Chapter 2, Article IV of the County Code of Ordinances.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Capital	1,661,759	2,311,504	3,973,263	Fund Balance	5,504,434
Reserves and Refunds	2,691,630	0	2,691,630	Interest on Deposits	10,459
				Interfund Transfers	1,150,000
Fund B301 Expenditure Totals	4,353,389	2,311,504	6,664,893	Fund B301 Revenue Total	6,664,893

Mobility Fee Assessment/Benefit District 1 - West Fund

Fund #: B311

Fund Type: Capital Project

Fund Description: To recoup the proportionate cost of transportation demand generated by all new development. This fee, which includes assessments for roadways, transit, and bicycle/pedestrian facilities, is designed to encourage development of specific land uses in specific locations and promote compact, mixed-use and energy efficient development. This fund is in accordance with Chapter 2, Article VI of the County Code of Ordinances and Section 1302.2, Land Development Code.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Capital	5,545,576	0	5,545,576	Fund Balance	10,031,201
Reserves and Refunds	6,193,297	0	6,193,297	Impact Fees	1,660,025
				Interest on Deposits	47,647
Fund B311 Expenditure Totals	11,738,873	0	11,738,873	Fund B311 Revenue Total	11,738,873

Mobility Fee Assessment/Benefit District 2 - Central Fund

Fund #: B312

Fund Type: Capital Project

Fund Description: To recoup the proportionate cost of transportation demand generated by all new development. This fee, which includes assessments for roadways, transit, and bicycle/pedestrian facilities, is designed to encourage development of specific land uses in specific locations and promote compact, mixed-use and energy efficient development. This fund is in accordance with Chapter 2, Article VI of the County Code of Ordinances and Section 1302.2, Land Development Code.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Capital	1,640,900	0	1,640,900	Fund Balance	16,077,375
Reserves and Refunds	17,050,555	0	17,050,555	Impact Fees	2,537,712
				Interest on Deposits	76,368
Fund B312 Expenditure Totals	18,691,455	0	18,691,455	Fund B312 Revenue Total	18,691,455



**Pasco County
Fiscal Year 2016 Proposed Fund Summary**

Mobility Fee Assessment/Benefit District 3 - East Fund

Fund #: B313

Fund Type: Capital Project

Fund Description: To recoup the proportionate cost of transportation demand generated by all new development. This fee, which includes assessments for roadways, transit, and bicycle/pedestrian facilities, is designed to encourage development of specific land uses in specific locations and promote compact, mixed-use and energy efficient development. This fund is in accordance with Chapter 2, Article VI of the County Code of Ordinances and Section 1302.2, Land Development Code.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Capital	7,805,654	0	7,805,654	Fund Balance	11,363,519
Reserves and Refunds	6,447,146	0	6,447,146	Impact Fees	2,835,306
				Interest on Deposits	53,975
Fund B313 Expenditure Totals	14,252,800	0	14,252,800	Fund B313 Revenue Total	14,252,800

Villages of Pasadena Hills Transportation Fund

Fund #: B314

Fund Type: Capital Project

Fund Description: To account for the portion of the countywide 33.3% home rule tax increment revenues and the amount equivalent to twenty-four (24) percent of the mobility fees and mobility fee surcharges that are generated from the real property in the Villages of Pasadena Hills Dependent District and earmarked for transportation improvements that benefit the Villages of Pasadena Hills, including the planned I-75/Overpass Road interchange. This fund is in accordance with Chapter 2, Article VI of the County Code of Ordinances (§ 2-334).

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Reserves and Refunds	375,178	0	375,178	Fund Balance	170,069
				Interest on Deposits	807
				Interfund Transfers	204,302
Fund B314 Expenditure Totals	375,178	0	375,178	Fund B314 Revenue Total	375,178

Tommytown Capital Fund

Fund #: B326

Fund Type: Capital Project

Fund Description: To account for the infrastructure construction costs of the Tommytown Neighborhood revitalization project funded through the Section 108, Housing and Urban Development (HUD) \$13,000,000 note. This fund is in accordance with Chapters 18 and 84 of the County Code of Ordinances.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Capital	1,100,000	0	1,100,000	Fund Balance	3,851,343
Reserves and Refunds	2,751,343	0	2,751,343		
Fund B326 Expenditure Totals	3,851,343	0	3,851,343	Fund B326 Revenue Total	3,851,343



Pasco County
Fiscal Year 2016 Proposed Fund Summary

Half Cent Sales Tax CIP Fund

Fund #: B331

Fund Type: Capital Project

Fund Description: To account for the construction costs of renovations, additions or new construction of various government facilities of diverse types and uses. Financing is provided through the half cent sales tax and the interest revenue earned. This fund is in accordance with Chapters 202, 212, 218, and 409, Florida Statutes.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Capital	2,715,830	0	2,715,830	Fund Balance	3,160,871
Reserves and Refunds	445,041	0	445,041		
Fund B331 Expenditure Totals	<u>3,160,871</u>	<u>0</u>	<u>3,160,871</u>	Fund B331 Revenue Total	<u>3,160,871</u>

Pasco Water & Sewer Fund

Fund #: B401

Fund Type: Enterprise

Fund Description: To account for the financing of water, wastewater and reclaimed water services to the general public where all or most of the costs involved are paid in the form of charges to users of such services. This fund is in accordance with Chapter 110 of the County Code of Ordinances.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Capital	3,029,350	0	3,029,350	Federal	2,430,641
Countywide Expenditures	28,615,337	0	28,615,337	Fund Balance	151,255,278
Debt Service	18,345,130	0	18,345,130	Impact Fees	5,825,050
Reserves and Refunds	107,284,629	0	107,284,629	Interest on Deposits	1,558,018
Utilities/Solid Waste	99,904,653	4,499,645	104,404,298	Interfund Transfers	83,000
				Intergovernmental	2,344,130
				Other Sources	1,146,655
				Proprietary Sources	96,165,972
				Special Assessments	820,000
				State	50,000
Fund B401 Expenditure Totals	<u>257,179,099</u>	<u>4,499,645</u>	<u>261,678,744</u>	Fund B401 Revenue Total	<u>261,678,744</u>

Water/Sewer Capital Projects Fund

Fund #: B404

Fund Type: Enterprise

Fund Description: To account for the construction costs of renovations, additions or new construction on water, wastewater and reclaimed water services projects. Financing is provided through operating transfers from the Water and Sewer Fund, federal and state grants, the sale of bonds and interest revenue earned. This fund is in accordance with Chapter 110 of the County Code of Ordinances.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Capital	28,615,337	0	28,615,337	Interfund Transfers	28,615,337
Fund B404 Expenditure Totals	<u>28,615,337</u>	<u>0</u>	<u>28,615,337</u>	Fund B404 Revenue Total	<u>28,615,337</u>



Pasco County
Fiscal Year 2016 Proposed Fund Summary

Water & Sewer 2009 Bonds CIP Fund

Fund #: B431

Fund Type: Capital Project

Fund Description: To account for the payment of principal and interest of the taxable Water and Sewer Bonds, Series 2009, which are funding capital projects. This fund is in accordance with Chapter 2, Article IV of the County Ordinances (§ 2-170).

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Reserves and Refunds	3,210,976	0	3,210,976	Fund Balance	3,210,976
Fund B431 Expenditure Totals	<u>3,210,976</u>	<u>0</u>	<u>3,210,976</u>	Fund B431 Revenue Total	<u>3,210,976</u>

Water and Sewer 2014 Revenue Bonds Fund

Fund #: B432

Fund Type: Capital Project

Fund Description: To account for the financing of capital projects for water, wastewater and reclaimed water all or most of the costs involved are paid in the form of charges to users of such services. This fund is in accordance with Chapter 2, Article IV of the County Ordinances (§ 2-170).

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Capital	25,421,000	0	25,421,000	Fund Balance	40,323,000
Reserves and Refunds	14,902,000	0	14,902,000		
Fund B432 Expenditure Totals	<u>40,323,000</u>	<u>0</u>	<u>40,323,000</u>	Fund B432 Revenue Total	<u>40,323,000</u>

Solid Waste System Fund

Fund #: B450

Fund Type: Enterprise

Fund Description: To account for the financing of respective services to the general public where all or most of the costs involved are paid in the form of charges to users of such services. This fund is in accordance with Chapter 90, article III of the County Code of Ordinances.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Capital	315,000	0	315,000	Fund Balance	91,068,723
Countywide Expenditures	7,222,500	0	7,222,500	Interest on Deposits	368,041
Debt Service	6,908,622	0	6,908,622	Other Sources	716,900
Reserves and Refunds	94,196,124	0	94,196,124	Proprietary Sources	28,132,377
Utilities/Solid Waste	30,877,327	227,911	31,105,238	Special Assessments	19,461,443
Fund B450 Expenditure Totals	<u>139,519,573</u>	<u>227,911</u>	<u>139,747,484</u>	Fund B450 Revenue Total	<u>139,747,484</u>

Solid Waste Capital Project Fund

Fund #: B454

Fund Type: Enterprise

Fund Description: To account for the construction costs of renovations, additions or new construction on solid waste system projects. Financing is provided through operating transfers from the Solid Waste System Fund, federal and state grants, the sale of bonds and interest revenue earned. This fund is in accordance with Chapter 90 of the County Code of Ordinances.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Capital	7,222,500	0	7,222,500	Interfund Transfers	7,222,500
Fund B454 Expenditure Totals	<u>7,222,500</u>	<u>0</u>	<u>7,222,500</u>	Fund B454 Revenue Total	<u>7,222,500</u>



Pasco County
Fiscal Year 2016 Proposed Fund Summary

Equipment Service Fund

Fund #: B501

Fund Type: Internal Service

Fund Description: To account for the services provided to County departments regarding the various components of the fleet, for both motorized and stationary types of equipment. Services include the purchase, maintenance and disposal of various pieces of equipment. The purchase and dispensing of fuel to the users is also provided, including generators located as different locations throughout the County.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Internal Services	29,070,870	363,694	29,434,564	Fund Balance	20,874,979
Reserves and Refunds	12,568,934	0	12,568,934	Interest on Deposits	72,982
				Interfund Transfers	20,396,313
				Other Sources	139,669
				Proprietary Sources	519,555
Fund B501 Expenditure Totals	41,639,804	363,694	42,003,498	Fund B501 Revenue Total	42,003,498

County Insurance Fund

Fund #: B504

Fund Type: Internal Service

Fund Description: To account for respective insurance services provide to the County through policies and the workers' compensation self insurance program. These services are provided to all County departments, and the Constitutional Officers.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Countywide Expenditures	119,347	0	119,347	Fund Balance	14,290,874
Internal Services	8,043,640	0	8,043,640	Interest on Deposits	20,000
Reserves and Refunds	15,357,864	0	15,357,864	Interfund Transfers	9,204,989
				Other Sources	4,750
				Proprietary Sources	238
Fund B504 Expenditure Totals	23,520,851	0	23,520,851	Fund B504 Revenue Total	23,520,851

Health Self Insurance Fund

Fund #: B505

Fund Type: Internal Service

Fund Description: To account for the Employee Health Self Insurance to supplement the Group Health Insurance costs. This fund was established in FY 2014 to collect "premiums" from each BCC department for their employee coverage, BCC employees who cover dependents, participating COBRA and retirees, the Property Appraiser, the Tax Collector and Supervisor of Collections. The State of Florida suggests a minimum funding balance of 60 days of projected claim cost in reserves.

Business Center Expenditures	FY 2016 Continuation	FY 2016 Issues	FY 2016 Proposed	Revenue Source	FY 2016 Proposed
Countywide Expenditures	1,200,000	0	1,200,000	Fund Balance	9,993,117
Internal Services	19,120,347	0	19,120,347	Interfund Transfers	19,153,993
Reserves and Refunds	9,185,121	0	9,185,121	Intergovernmental	300,367
				Other Sources	50,000
				Proprietary Sources	7,991
Fund B505 Expenditure Totals	29,505,468	0	29,505,468	Fund B505 Revenue Total	29,505,468



**Pasco County
Fiscal Year 2016 Proposed Fund Summary**

Street Lighting Assessments Fund

Fund #: B701

Fund Type: Special Revenue

Fund Description: To account for special assessments levied to finance street lighting services deemed to benefit the properties against which the assessments are levied. This fund is in accordance with Chapter 94, Article II of the County Code of Ordinances (§ 94-46) and Section 125.01, Florida Statutes.

<u>Business Center Expenditures</u>	<u>FY 2016 Continuation</u>	<u>FY 2016 Issues</u>	<u>FY 2016 Proposed</u>	<u>Revenue Source</u>	<u>FY 2016 Proposed</u>
Reserves and Refunds	1,972,894	0	1,972,894	Fund Balance	1,969,012
Utilities/Solid Waste	3,746,665	0	3,746,665	Interest on Deposits	15,455
				Other Sources	41,482
				Special Assessments	3,693,610
Fund B701 Expenditure Totals	<u>5,719,559</u>	<u>0</u>	<u>5,719,559</u>	Fund B701 Revenue Total	<u>5,719,559</u>



Pasco County
Summary of Revenues All Funds

<u>REVENUE SOURCE</u>	<u>Actual FY 2014</u>	<u>Budgeted FY 2015</u>	<u>Proposed FY 2016</u>
<u>FEDERAL SOURCES</u>			
Brownfields Coas Assess Grant	144,905	0	0
Bulletproof Vest Part Grant 12	27,704	0	0
C-1 EA014 Pasco Nutrition	103,998	65,303	0
C-1 EA015 Pasco Nutrition	0	123,163	0
C-1 EA016 Pasco Nutrition	0	0	251,203
C-2 EA015 Pasco Nutrition	0	358,753	0
C-2 EA016 Pasco Nutrition	0	0	513,595
CDBG B12-UC-120009	40,029	0	0
CDBG B13-UC-12009	2,358,579	1,360,317	744,000
CDBG B14-UC-120009	0	2,104,325	1,006,000
CDBG B15-UC-12009	0	0	2,534,901
CERT Grant FY 10-11	4,246	0	0
Choice Neighborhood Grant	0	180,000	0
Citizen Corp Grant FY 10-11	2,980	0	0
CITIZEN CORPS GRANT FY12-13	5,848	0	0
CR 54 @ US 301 Intersection	0	495,247	495,247
CR 77/Rowan Rd Sidewalk Construction	0	0	237,375
CR595A Sidewalk 43035913801	17,805	0	0
CR77 Sidewalk 43035813801	37,806	15,525	0
Cypress Knoll SW-Construct	35,737	0	0
Drug Crt Grant 2013-DC-BX-0025	21,414	99,928	0
EHEAP EP013-Pasco	44,500	0	0
EHEAP EP014-PASCO	61,465	53,900	0
EHEAP EP015- Pasco	0	57,062	105,000
Emergency Shelter Grant - S11-UC-120017	1,326	0	0
Emergency Solution Grant E13-UC-120017	31,654	20,329	0
EMPG TRUST Grant FY13-14	121,099	0	0
EMPG Trust Grant FY14-15	0	129,104	0
EMPG Trust Grant FY15-16	0	0	130,209
ESG E14-UC-120017	0	202,373	62,591
ESG E15-UC-120017	0	0	233,919
ESG S12-UC-120017	57,359	0	0
FDOT 5311 FY15	0	0	124,000
Fed MPO Sec 5303 FY 13-14	15,750	115,541	60,358
Fed MPO Sec 5305 FY 15	0	138,722	193,907
Fed OAA-EA013 Pasco Tran FY12/13	65,470	0	0
Fed OAA-EA014 Pasco Tran FY 13/14	138,793	62,145	0
Fed Oaa-Ea016 Pasco Tran FY16	0	0	140,916
Fed PCLC WebPortal 13-LSTA-A-02	24,000	0	0
Fed PCLC Webportal 14-LSTA	0	24,000	12,000



Pasco County
Summary of Revenues All Funds

<u>REVENUE SOURCE</u>	<u>Actual FY 2014</u>	<u>Budgeted FY 2015</u>	<u>Proposed FY 2016</u>
<u>FEDERAL SOURCES</u>			
Federal C-1 EA013 Nutrition	66,598	0	0
Federal C-2 EA013 Nutrition	131,423	0	0
Federal C-2 EA014-Nutrition	333,589	135,749	0
Federal Grants & Contributions (BAB)	2,433,263	2,393,932	2,430,641
Federal MPO Section 5303 FY 11-12	26,198	0	0
Federal Reimbursement Tropical Storm Debby	904,391	0	0
FEMA - Nutrition Phase 31	13,000	0	0
FL96X-020 ARRA Zephyrhills Small Urban Grant	20,055	0	0
Floramar Terrace SW-Construct	1,620	0	0
Foggy Ridge SW-Construct	39,093	0	0
FTA FL-90-X Capital FY 14	332,937	188,901	739,082
FTA FL-90-X Operating FY 14	90,000	187,500	0
FTA FL-90-X Operating FY15	0	62,500	292,500
Future Transit Grants	0	2,416,818	1,916,627
Home M12-UC-120216	55,450	159,923	0
Home M13-UC-120216	0	840,077	106,000
HOME M14-UC-120216	0	749,901	749,901
Home M15-UC-120216	0	0	778,059
HOME Program FY 11 M10-UC-120216	341,344	0	0
HOME Program M07-UC-120216	6,766	0	0
HOME Program M08-UC-120016	66,989	0	0
Homeland Sec 14-DSL5086101258	1,421	0	0
Homeland Security 13Ds97086101	40,750	26,355	0
Housing Assistance Tax Act	236,174	2,400,000	222,970
Housing Assistance Tax Act - NSP 3	0	658,812	50,000
Housing Assistance Tax Act - PI	921,327	1,491,559	950,000
ILP JAG Grant 2013-DJ-BX-0951	88,852	0	0
JAG Grant 2011-DJ-BX-2796	66,294	0	0
Lake Iola(Blanton-Her Co Line)	0	38,394	135,050
MPO Ad028 Sec 5303 FY12/13	-16,838	0	0
MPO PI115 FY 14-15	0	1,007,985	1,682,899
MPO PI1157048 A5208 FY2013-14	468,073	363,100	0
NSIP C-1 Nutrition FY13	611	0	0
Nsip C-1 Nutrition FY14	37,699	9,463	0
NSIP C-1 Nutrition FY15	0	28,390	0
NSIP C-1 Nutrition FY16	0	0	45,670
NSIP C-2 Nutrition FY13	6,613	0	0
Nsip C-2 Nutrition FY14	60,005	15,606	0
NSIP C-2 Nutrition FY16	0	0	64,659
OAA-EA015 Pasco Transp FY14/15	0	138,031	62,145



Pasco County
Summary of Revenues All Funds

<u>REVENUE SOURCE</u>	<u>Actual FY 2014</u>	<u>Budgeted FY 2015</u>	<u>Proposed FY 2016</u>
<u>FEDERAL SOURCES</u>			
Rural 5311 - Capital APV21 FY 09-10	0	1,318,816	332,138
Rural 5311 FY13 Ops	167,001	124,000	0
Rural Development Housing Preservation-Trilby	0	70,000	41,000
Safer EMW-2011-FH-00566	914,499	701,919	0
SCAAP Grant 2013-AP-BX-0499	45,945	0	0
Shady Hills(SR52-N/Dinsdale)	41,054	1,125,000	0
Snap 2014-Jagc-Pasc-1-E5-224	121,018	0	0
Trans FTA FL-90-x753-00 Cap FY12	1,236,430	390,250	17,500
Trans FTA FL-90-x780-00 OPER FY13	45,000	0	0
Trans FTA FL-90-x795-00 CAP FY13	1,903,055	1,322,658	23,214
Transportation FTA FL-90-X654-00 Capital	35,658	181,357	115,714
Transportation FTA FL-90-X695-00 Capital	405,882	99,420	12,500
Transportation FTA FL-90-X732-00 Capital	218,215	600,851	181,880
US Marshall Fee	632	0	0
Veteran's Drug Court Grant FY15	0	0	325,000
Villa Entrada SW-Construct	4,172	0	0
Young Adult Drug Court FY 13	60,253	0	0
TOTAL FEDERAL SOURCES	15,334,980	24,853,004	18,120,370
<u>FUND BALANCE SOURCES</u>			
Budgeted Retained Earnings	0	306,997,048	321,023,830
FUND BALANCE	0	356,601,074	400,562,615
TOTAL FUND BALANCE SOURCES	0	663,598,122	721,586,445



Pasco County
Summary of Revenues All Funds

<u>REVENUE SOURCE</u>	<u>Actual FY 2014</u>	<u>Budgeted FY 2015</u>	<u>Proposed FY 2016</u>
<u>STATE SOURCES</u>			
1/2 Cent Sales Tax	18,402,183	23,097,601	25,521,904
1/2 Cent Sales Tax N/C	6,507,835	0	0
20% Constitutional Gas Tax	829,682	760,000	802,750
54 (581-577)APH97 42028414801	319,505	0	0
80% Constitutional Fuel Tax	3,318,726	3,040,000	3,230,000
Alcohol and Other Drug Abuse Costs	16,725	16,435	16,150
Boy Scout Preserve Grant Reimb	0	0	50,000
CERT GRANT FY12-13	0	26,355	0
Corridor SR 54 FY 14	0	56,250	0
Corridor SR54 FY15	0	272,750	329,000
Corridor US 19 FY 14	70,000	87,500	0
Corridor US19 FY15	0	162,500	250,000
County Gas and Special Fuel Tax	1,789,331	1,662,500	1,710,000
CR 1 ATMS Phase 2	0	0	25,000
CR 54 Widening II (US301-23rd)	0	0	777,698
Curley Rd (SR 54 to SR 52) Safety Improvement	0	0	1,135,973
Duck Slough BMP 6A (B147)	0	0	50,000
EMPA TRUST GRANT FY13-14	105,806	0	0
EMPA Trust Grant FY14-15	0	105,806	0
EMPA Trust Grant FY15-16	0	0	105,806
EMS Matching Grant M3032	47,938	0	0
Florida Boating & Improvement	139,821	114,000	128,250
HAZMAT GRANT FY13-14	6,454	6,454	0
HOMELAND SECURITY GRANT FY12-13	12,849	0	0
Housing Fin Auth Hardest Hit Program	4,450	0	0
I75(I275-56)Const 42183115201	57,148	0	0
Interlaken Rd (Community Dr to Gunn Hwy) 430446138485801	107,316	3,659,935	0
Jumping Gully Preserve Grant	0	0	850,000
Leg Approp for Oaks at Riverside	0	1,500,000	0
Lemon Rd & Orchid Lake Rd 43029213848	0	30,000	0
Licenses - Alcoholic Beverages	153,951	125,875	133,000
Licenses - Mobile Home	200,115	218,500	190,000
Licenses-Insurance Agents	81,492	66,500	80,750
Local Alt. Fuel Decal Fee	15	0	0
Maintenance Of Streetlights FDOT	272,743	275,500	327,976
Maintenance Of Traffic Signals FDOT	213,706	203,945	228,118
Medicaid Revenue 41604318201	520,272	0	0
Mile Stretch Multi-Use Path (US19 to Arcadia)	0	0	160,200
Moon Lake Road & SR 52 Inter	0	958,621	958,621
MTBG 402413-1-84-13 FY13 xxxxx	303,633	0	0



Pasco County
Summary of Revenues All Funds

<u>REVENUE SOURCE</u>	<u>Actual FY 2014</u>	<u>Budgeted FY 2015</u>	<u>Proposed FY 2016</u>
<u>STATE SOURCES</u>			
Ninth Cent Fuel Tax	2,182,381	2,066,250	2,042,500
NSIP C-2 Nutrition FY15	0	46,817	0
OAA-EA015 Pasco Transp FY14/15	0	48,406	0
Pari-Mutual Tax (Racing)	223,250	223,250	223,250
Pasco Palms Grant	0	0	348,240
PCLC State Library Aid Zephyrhills	7,081	6,746	7,824
Project Equis(Raymond James)	72,797	0	0
Recording Fee \$2.00 Board Of County Commission	707,021	688,750	712,500
Refund - Motor/Special Fuel Tax	362,183	298,300	308,750
Reimbursement - E911 - Wireless	1,139,502	1,147,615	1,154,250
Reimbursement - Firefighter Supplemental	77,306	63,860	71,640
Reimbursement - State SAVE Program (Rape Exam)	30,500	33,250	33,250
Reimbursement - SWFWMD	592,112	1,441,501	211,671
Ridge Road Widening (Broad St. to Moon Lake Rd.)	2,740,256	6,876,999	1,719,250
Ridge Widening CIGP 42271215801	356,048	0	0
Section 5339 FL34-0006	0	61,099	0
SHIP 14/15	0	2,163,628	0
SHIP Program 2015-2016	0	0	2,317,115
Sr 54/56 Feasibility Study	87,106	0	0
SR54 (577-579) Design 41656123201	0	2,500,000	46,889,050
SR54 (581-577) Construction APV68 SIPP	240,427	0	0
SR54 429940-1-84-13 FY13 xxxxx	90,000	0	0
ST C-1 LSP EL-013-Nutr FY14	72,745	0	0
ST C-1 LSP EL-014 Nutr FY15	0	72,745	0
ST C-1 LSP EL-015 Nutrition FY16	0	0	72,745
ST C-2 LSP EL-013-Nutr FY14	48,493	0	0
ST C-2 LSP EL-014 Nutr FY15	0	48,493	0
ST C-2 LSP EL-015 Nutrition FY16	0	0	48,493
ST EA014 Pasco Tran FY13/14	48,406	0	0
St EL015 Transportation FY16	0	0	48,406
ST MPO Sec 5303 FY 13/14	1,969	14,443	7,545
State EMS "C" Grant	55,323	52,000	52,000
State Library Aid	152,526	151,627	152,509
State MPO Sec 5305 FY 15	0	17,340	24,238
State MPO Section 5303 FY 11-12	3,275	0	0
State Reimbursement Tropical Storm Debby	150,782	0	0
State Revenue Sharing	10,522,243	8,305,939	10,233,027
State Revenue Sharing N/C	559,863	0	0
SWFWMD Duck Slough BMP 1A & 5A	0	0	150,000
TD Operating FY 13/14	494,839	0	0



Pasco County
Summary of Revenues All Funds

<u>REVENUE SOURCE</u>	<u>Actual FY 2014</u>	<u>Budgeted FY 2015</u>	<u>Proposed FY 2016</u>
<u>STATE SOURCES</u>			
TD Operating FY 15	108,583	487,522	0
TD Operating FY16	0	162,507	577,865
TD Planning FY 15	7,811	21,944	0
TD Planning FY12/13	21,231	0	0
TD Planning FY16	0	7,139	28,930
Telecommunications Service Tax	5,383,105	5,320,000	4,916,250
Transit Block Grant FY 14	287,711	243,338	0
Transit Block Grant FY16	0	738,824	1,104,806
Upper Cotee Hoover Mgt Grant	0	0	753,100
US19 408319-1-84-10 FY13 xxxxx	77,172	0	0
TOTAL STATE SOURCES	<u>60,385,741</u>	<u>69,757,359</u>	<u>111,270,400</u>
<u>SPECIAL ASSESSMENTS SOURCES</u>			
Fox Ridge MSBU	0	247,106	247,106
PVAS - Tommytown	61,412	71,000	74,700
PVAS Special Assessments	2,250,767	1,995,000	1,995,000
PVAS Special Assessments - EBA # 778	2,311	0	0
Special Assessment - Commercial	6,695,710	7,100,000	7,100,000
Special Assessment - Commerical/Gov't - Stormwater	145,807	139,443	119,167
Special Assessment - Mining Ordinance 89-20	75,000	0	0
Special Assessment - Quail Hollow	5,722	6,726	5,605
Special Assessment - St. Lights	3,583,482	3,591,880	3,681,260
Special Assessment - SW Residential - Tax Collector	12,110,497	11,800,000	12,250,000
Special Assessment - Tax Collector - Stormwater	11,597,470	11,468,794	13,782,993
Special Assessments	276,984	92,080	139,991
TIF Cash Walmart	1,167,234	0	0
Traffic Calming Assessments	391	0	0
Water Construction Assessment Fee	27,000	50,000	20,000
Water/Sewer Late Fees	969,915	600,000	800,000
TOTAL SPECIAL ASSESSMENTS SOURCES	<u>38,969,699</u>	<u>37,162,029</u>	<u>40,215,822</u>
<u>AD VALOREM TAXES SOURCES</u>			
Taxes - Current Roll	167,340,395	172,039,721	181,511,697
Taxes - Delinquent	468,471	380,000	323,000
TOTAL AD VALOREM TAXES SOURCES	<u>167,808,867</u>	<u>172,419,721</u>	<u>181,834,697</u>



Pasco County
Summary of Revenues All Funds

<u>REVENUE SOURCE</u>	<u>Actual FY 2014</u>	<u>Budgeted FY 2015</u>	<u>Proposed FY 2016</u>
<u>PROPRIETARY SOURCES</u>			
Adoption Fees	19,914	20,900	18,050
Ambulance Fees - Special Events	20,283	8,550	8,550
Ambulance Service	17,573,847	11,680,602	12,445,000
Anclote Gulf Park - Parking Fee	19,162	19,000	19,000
Anclote River Park - Parking Fees	59,247	53,200	53,200
Animal Control - Shelter Fee	14,757	26,125	10,492
Animal Services Violation Settlements	1,305	2,280	2,280
Annual Park Pass	61,150	61,750	61,750
Application - Certificate of Competency	4,350	4,085	4,208
Backflow Fees	735,126	750,000	700,000
Boat Ramp Fee	105,267	95,000	95,000
Building Fees - Miscellaneous	53,722	32,009	50,000
Building Permit - \$2.00 Surcharge	59,186	55,956	119,189
Building Permits	4,224,207	4,159,263	4,200,000
Building Reinspection Fee	318,615	312,700	250,000
Bus Advertising	180,065	140,000	150,000
Bus Pass Sales	199,311	209,250	211,250
CARES - Trip Revenue	6,869	4,000	4,500
Central Permitting - Plan Review Fee	1,172,767	1,023,238	1,023,238
Class I Development Fees	100,269	95,000	323,000
Class II Development Fees	132,303	95,000	214,000
Class III Development Fees	226,237	142,500	650,000
Commercial Rental - Boat Parking - Taxed	10,851	12,350	12,350
Commercial Site Inspections	5,748	0	67,925
Cont. Letters of Reciprocity	1,550	1,710	1,761
Contracted Service - Police	164,442	164,442	164,442
Contribution Capital - Dedicated Systems	6,186,686	0	0
Copies Of Documents/Maps/Etc. - No Tax	62,330	38,308	33,313
Copies Planning & Dev	1,635	10,000	9,500
Copies Self-Help Packets	20,320	20,710	19,950
Corridor Fare Box - Transportation	278,862	296,750	302,630
Crews Lake Park Parking Fee	25,254	19,000	19,000
Dangerous Dog Registration Fee	2,000	1,900	1,805
Department of Business and Professional Regulation (Radon Collection Fee) 10%	6,862	7,600	7,828
Department of Consumer Affairs (Radon Collection Fee) 10%	6,862	7,600	7,828
Development Review Fees	37,645	45,600	57,000
Dog Licenses	491,697	463,838	468,884
Dog Licenses - Education Fee	43,750	50,873	42,750
Dog Licenses - Spay	81,250	94,478	77,425
Driveway Connection Review Fee	59,860	36,100	100,000



Pasco County
Summary of Revenues All Funds

<u>REVENUE SOURCE</u>	<u>Actual FY 2014</u>	<u>Budgeted FY 2015</u>	<u>Proposed FY 2016</u>
<u>PROPRIETARY SOURCES</u>			
Eagle Point Park - Parking Fee	4,785	3,800	3,800
Elderly Nutrition - Meals on Wheels	65,891	63,365	63,365
Elderly Nutrition Facility Fees - Taxed	467	178	178
Electric Capacity Fees	17,533,590	18,647,940	19,833,360
Electric Generation Fees	5,638,792	5,500,000	5,638,792
Engineering Services Fees	100	0	0
Environmental Review Fee	5,546	23,750	61,750
Erosion & Sediment Control (Commercial)	25,088	18,050	15,010
ES-Class 1 & 2 & 3 Inspection Fees	71,333	63,002	0
Fare Box - Demand - Rural	13,056	12,000	12,000
Fare Box - Demand - Urban	11,468	14,000	12,500
Fare Box - East	104,531	102,000	102,000
Fare Box - West - Transportation	235,219	260,000	265,750
Fill Permit Fee Ord.05-05	1,200	3,500	2,080
Fire Plan Review	216,829	187,475	266,000
Fireworks Permits	2,750	1,324	1,324
Flood Elevation Determination Fees	3,417	1,307	3,325
Franchise Fees - Solid Waste	32,071	30,000	30,000
G.I.S. Services	72,260	38,000	68,400
Growth Management Fees	92,940	80,750	142,500
Hurricane Shelter Mitigation Fee	52,371	46,327	22,360
Hurricane Traffic Management Enhancements	601	534	254
ID Cards - PCPT	2,295	2,400	2,200
JB Starkey Wilderness Park - Parking Fee	69,641	76,000	76,000
Jumping Gully Cattle Lease	9,533	9,533	0
Key Vista Nature Park - Parking Fee	11,930	9,500	9,500
Laboratory Fees	98,604	145,000	70,000
Landfill Fees - Commercial	1,676,157	1,400,000	1,700,000
Landfill Fees - Residential	415,187	400,000	370,000
Large Scale Comprehensive Plan Amendment	0	5,700	0
Lease - David H. Clark Building - Taxed	62,949	61,229	61,229
Lease - Reuschel Plaza - Taxed	10,711	10,824	11,708
Lease County Buildings - Taxed	56,667	0	0
Lease Vending Machine - Commercial - Taxed	6,787	11,875	9,891
Lease-D.H.Clark Jr Bldg-No Tax	30	0	0
Libraries Bus Pass Commissions	4,954	5,087	5,353
Library - Books and Registration	9,954	9,500	9,400
Library Fines	73,786	100,000	73,515
Licenses - Bingo	2,750	4,750	1,900
Licenses - Contractors	170,885	142,500	170,000



Pasco County
Summary of Revenues All Funds

<u>REVENUE SOURCE</u>	<u>Actual FY 2014</u>	<u>Budgeted FY 2015</u>	<u>Proposed FY 2016</u>
<u>PROPRIETARY SOURCES</u>			
Lot Clearing	189,465	118,750	228,000
Maint Guarantee Process Fees	750	0	13,300
Microchip Identification	390	285	250
Mining Permits	50	0	228,000
Mining Permits - Renewal/Inspection	17,340	18,000	0
Miscellaneous Pet Adoption Fee	10	38	45
Moon Lake Park - Parking Fee	4,253	4,750	4,750
Occupational Licenses	381,301	403,750	356,250
On Street Parking Permit	11,490	10,450	7,600
Other Development Fee - Appeal/Nonconform	1,824	9,500	10,000
Out Sourced Veterinary Services	75	48	0
Owner Request - Disposal	60	0	0
P.C. Dial-Up System	9,941	0	0
Pain Management Clinic Permits	21,000	17,100	17,100
Parks & Recreation - Vendor Permits	3,392	3,800	3,800
Parks & Recreation Special Events	69,287	66,500	66,500
Parks & Recreation Tournament - No Tax	4,658	19,000	19,000
Parks & Recreation Tournament - Taxed	7,802	2,850	2,850
Parks Special Events Per Person	3,331	4,750	4,750
Parks-Deputy Utility Charge	2,890	9,500	9,500
Parks-Special Event Veh Charge	2,038	3,800	3,800
Parks-Youth League Participants	84,220	95,000	27,850
Perform Guarantee Process Fees	1,243	0	36,338
PI C-1 Nutrition FY 14	12,586	5,000	0
PI C-1 Nutrition FY15	0	15,000	0
PI C-2 Nutrition FY 14	2,678	1,000	0
PI C-2 Nutrition FY15	0	4,000	0
PI OAA-EA015 Pasco Transp FY14/15	0	9,000	12,000
PI Title IIIB Trans FY12/13	3,000	0	0
PI Title IIIB Trans FY13/14	9,000	3,000	0
Probationary Supervision Fees	826,813	902,500	722,950
Program Activity Fees	235,257	207,100	209,000
Project Income C-1 Nutrition FY13	4,363	0	0
Project Income C-2 Nutrition FY13	930	0	0
R.V. Campsite Fees - Taxed	8,743	14,250	14,250
Rabies Vaccinations	304	228	228
Real Estate Service Fees	10,367	6,175	3,000
Reclaimed Water Connection Fee	66,903	0	0
Reclaimed Water Sales	1,163,176	1,000,000	1,000,000
Reimbursement - Central Stores	1,968	1,354	1,900



Pasco County
Summary of Revenues All Funds

<u>REVENUE SOURCE</u>	<u>Actual FY 2014</u>	<u>Budgeted FY 2015</u>	<u>Proposed FY 2016</u>
<u>PROPRIETARY SOURCES</u>			
Reimbursement - E911 Maintenance	998,075	985,397	878,750
Reimbursement - ERate	114,111	98,080	81,159
Reimbursement - Traffic Control Devices	4,041	2,850	2,850
Rent - Cabin/Camp - Parks - Taxed	53,648	57,950	57,950
Rent - Cabin/Camp - Starkey - No Tax	487	2,660	2,660
Residential Site Inspections	3,850	0	45,125
Right of Way Use Permit	29,151	38,000	38,000
RJ Strickland Memorial Park - Parking Fee	51,781	42,750	42,750
Robert Rees Memorial Park - Parking Fee	31,137	23,750	23,750
ROW Use Permit Inspection Fees	900	0	11,875
Sale - Surplus Furniture and Equipment	1,167,793	255,313	520,352
Sale Of Other Scrap Material	11,142	4,750	4,750
Sale Of Recycled Material	486,616	400,000	400,000
Sale Of Surplus Furniture and Equipment	3,724	48	48
Sale Of Surplus Lands	0	0	100,000
Sale Of Surplus Scrap	388,373	3,349	4,869
Sale Of Videotapes To Public	25	0	0
School Board - Trip Revenue	38,427	26,640	37,740
Sewer Connection Fees	983	0	0
Sewer Sales	52,950,461	52,000,000	52,950,461
Sign Permits - Towing Ordinance	50	240	95
Site Review Fee	512,703	502,636	535,308
Sludge Processing Fee	-455	1,500	1,500
Small Quantity Generators	163,157	145,000	160,000
Small Scale Comprehensive Plan Amendment	0	5,700	0
Special Facility Fees - No Tax	2,098	2,850	2,850
Special Facility Fees - Taxed	100,863	118,750	118,750
Stamped Envelopes	389	342	0
Summer Day Camp	240,218	205,200	205,200
Suncoast Trail Head 54 Parking Fee	15,078	17,100	17,100
Survey Services	44,851	29,925	70,000
Swim Lessons	8,680	2,850	2,850
Swim Pool Fees - Admission - No Tax	7,200	7,125	7,125
Swim Pool Fees - Admissions - Taxed	28,004	21,850	21,850
Technology Fee - Dev Services	500	0	293,200
Title Info Search Fee Internal	0	11,842	15,789
Tower Lease - LOL Rec. Center - No Tax	20,944	21,706	21,706
Tower Lease - No Tax	70,722	20,525	78,860
Tower Lease - Oakridge Park - No Tax	39,836	37,692	37,692
Tower Lease - Taxed	16,093	16,193	17,003



Pasco County
Summary of Revenues All Funds

<u>REVENUE SOURCE</u>	<u>Actual FY 2014</u>	<u>Budgeted FY 2015</u>	<u>Proposed FY 2016</u>
<u>PROPRIETARY SOURCES</u>			
Tower Review Fees	2,133	3,800	9,500
Traffic Impact Study Fees	14,625	74,750	47,500
Transportation Costs - Sheriff	5,972	3,325	3,325
Tree Permits	50,485	45,600	63,000
Tree Removal Fees (Development Review)	218,393	9,500	14,250
Veterinary Triage Care	0	10	0
Water Connection Fees	587,559	500,000	550,000
Water Sales	40,236,211	38,500,000	40,236,211
Water Turn On/Off Fees	620,088	500,000	500,000
Withlacoochee River Park Parking Fee	11,576	10,450	10,450
Zoning Permit Fee/Vested Right	452,060	190,000	332,500
TOTAL PROPRIETARY SOURCES	162,610,342	145,657,343	152,702,256
<u>INTEREST ON DEPOSITS SOURCES</u>			
Dividends	181,895	112,049	78,351
Housing Loan Interest Repayment	371,919	33,000	36,000
Interest - Economic Development	1,890	2,000	2,000
Interest - Investments	256,971	1,009,605	825,428
Interest - Past Due Accounts	314,700	323,221	313,872
Interest - PVAS - EBA Project 778	1,375	0	2,000
Interest - Sheriff	6,252	0	0
INTEREST - STATE BOARD INVESTMENT	81,753	777,259	684,842
Interest - Tampa Bay Water	969,567	974,310	880,420
Interest - Tax Collector	1,008	350	170
Interest Demolition Liens	10,089	7,000	12,000
Interest PVAS - Tommytown Proj 716	25,616	27,000	27,000
Net Increase (Decrease) In Face Value of Investment	526,282	387,922	316,939
Other Interest Earnings	614,720	313,500	404,750
Sba Fund Unrealized Gain/Loss	251,660	0	70,207
TOTAL INTEREST ON DEPOSITS SOURCES	3,615,697	3,967,216	3,653,979



Pasco County
Summary of Revenues All Funds

<u>REVENUE SOURCE</u>	<u>Actual FY 2014</u>	<u>Budgeted FY 2015</u>	<u>Proposed FY 2016</u>
<u>IMPACT FEES SOURCES</u>			
Imp Fee Credit-Land	3,401	0	0
Impact Fees - Schools	274,386	270,000	0
Library Impact Fee - Facilities	119,320	71,490	190,605
Library Impact Fee - Land	27,752	23,295	28,431
MFAD A-Bike/Ped-Commercial	38,899	16,359	16,359
MFAD A-Bike/Ped-Residential	249,037	190,975	174,070
MFAD A-Road-Commercial	647,183	271,762	341,866
MFAD A-Road-Residential	3,882,266	3,171,077	3,620,087
MFAD A-SIS Road-Commercial	207,869	87,612	17,508
MFAD A-SIS Road-Residential	1,257,136	1,026,775	206,463
MFAD A-Transit-Commercial	1,427	924	924
MFAD A-Transit-Residential	16,651	10,578	9,647
MFAD B-Bike/Ped-Commercial	5,211	988	0
MFAD B-Bike/Ped-Residential	175,980	163,621	97,925
MFAD B-Road-Commercial	90,957	17,393	0
MFAD B-Road-Residential	3,073,264	2,857,958	2,004,514
MFAD B-SIS Road-Commercial	23,630	4,311	0
MFAD B-SIS Road-Residential	796,074	738,284	148,490
MFAD B-Transit-Commercial	331	55	0
MFAD B-Transit-Residential	11,264	9,003	5,419
MFAD C-Bike/Ped-Commercial	2,429	0	0
MFAD C-Bike/Ped-Residential	30,011	21,442	16,938
MFAD C-Road-Commercial	43,783	0	0
MFAD C-Road-Residential	536,398	383,204	348,076
MFAD C-SIS Road-Commercial	9,609	0	0
MFAD C-SIS Road-Residential	122,273	87,549	23,806
MFAD C-Transit-Commercial	135	0	0
MFAD C-Transit-Residential	1,677	1,202	951
NON RESIDENTIAL IMPACT FEE - FACILITIES AND EQUIPMENT	90,587	193,440	366,545
NON RESIDENTIAL IMPACT FEE - LAND	36,590	31,050	48,062
Park Impact Fee - Facilities	661,196	502,561	773,298
Park Impact Fee - Land	318,019	250,709	329,500
RESIDENTIAL IMPACT FEE - FACILITIES AND EQUIPMENT	368,994	225,829	573,945
RESIDENTIAL IMPACT FEE - LAND	92,043	74,778	100,652
School Impact - Facilities	7,258,774	6,000,000	9,000,000
School Impact - Land	556,542	450,000	700,000
Sewer Impact Fees	5,047,183	3,424,000	4,000,000
VOPH Res Surcharge-External Rd	0	68,498	0
VOPH Res Surcharge-Internal Rd	0	145,897	0
Water Impact Fees	2,670,056	1,212,000	1,800,000



Pasco County
Summary of Revenues All Funds

<u>REVENUE SOURCE</u>	<u>Actual FY 2014</u>	<u>Budgeted FY 2015</u>	<u>Proposed FY 2016</u>
<u>IMPACT FEES SOURCES</u>			
Water System Construction Permit	25,050	18,000	25,050
Watergrass Land Crif Credit	-3,401	0	0
Wcl/Mppg Mf Credit	2,031	0	0
TOTAL IMPACT FEES SOURCES	28,772,019	22,022,619	24,969,131



Pasco County
Summary of Revenues All Funds

<u>REVENUE SOURCE</u>	<u>Actual FY 2014</u>	<u>Budgeted FY 2015</u>	<u>Proposed FY 2016</u>
<u>OTHER SOURCES</u>			
Admin Fee for Mobility Fees	568,986	654,222	417,581
Bench Advertising Revenue	87,480	57,000	98,854
Bond Proceeds	0	23,307,509	0
Cobra Service Fee	1,433	2,375	950
Collection Lien Costs	45,367	7,182	27,182
Community Care Elderly (CCE)	137,901	131,456	134,378
Community Development District	30,000	90,000	45,000
Contributed Capital - Construction In Aid/Construction	249,318	0	610,830
Contribution - Longleaf Development	8,800	0	0
Contribution - Parks & Recreation	14,985	0	0
Contribution - Private Source	59,321	374,894	447,099
Contribution - Transit Development	48,500	0	0
Contribution Capital - Other Funds	4,773,324	0	0
Cost Recovery \$10.00 34.045(1)C	4,852	5,700	5,700
Court Facilities 318.18(13)(A)	1,074,571	950,000	950,000
Demolition - County	50,355	32,000	42,885
DEP SWFWMD H056-BOYETTE RESV	284,450	0	0
Domestic Violation Fee - Circuit Criminal	4,396	2,945	4,275
Domestic Violence Fee - County Criminal	33,408	30,400	30,400
Donation - Elderly Nutrition (B603-229016)	10,948	12,500	19,493
DRI Abandonment	3,500	0	3,325
Economic Development - Loans	13,333	10,000	15,000
Employee Wellness	0	47,500	50,000
Excess USDA and Project Income	21,056	0	0
Facil-Red Cross Util Reimb	2,400	0	0
Fire Lines/Hydrant Fees	54,175	0	54,175
Florida Yards and Neighborhoods	117,923	138,278	135,188
Foreclosure Registry Fees	1,152,300	810,754	1,600,000
Housing Loan Principal Repayment	3,035,746	1,855,309	1,427,445
Inmate Meal Charges	205,628	148,922	199,500
Inmate Medical Fees Earned	16,599	10,830	15,200
Innovations F.S. 939.185	99,623	105,000	95,000
Insurance Proceeds	83,705	0	40,000
Juvenile Programs 939.185	100,323	105,000	95,000
Lakeshore Ranch	16,955	58,319	16,955
Law Library F.S. 939.185	99,508	109,250	95,000
Legal Aid F.S. 939.185	99,525	95,000	95,000
Local Option Fuel Tax	10,649,663	10,925,000	10,450,000
Miscellaneous Revenue	650,556	310,014	521,446
Miscellaneous Revenue - Not Discounted	247,812	15,000	0



Pasco County
Summary of Revenues All Funds

<u>REVENUE SOURCE</u>	<u>Actual FY 2014</u>	<u>Budgeted FY 2015</u>	<u>Proposed FY 2016</u>
<u>OTHER SOURCES</u>			
Over and Short	341	95	95
Park Surplus Materials	1,275	0	0
Pasco Discount Prescription Card	20,453	19,950	21,755
Penny For Pasco	17,757,090	20,865,393	22,817,459
PI C-1 Nutrition FY16	0	0	20,000
PI C-2 Nutrition FY16	0	0	5,000
Proceeds of Refunding Bonds	15,310,000	0	0
Program Income	66	0	0
PROMOTIONAL BANNER	1,475	950	950
Rebate - Purchasing Contracts	95,727	62,239	17,480
Refund Prior Year	932	23,000	0
Refund Prior Year Expenditures	596,488	219,997	264,325
Reimb - Electric - Facilities	8,084	0	0
Reimb - Investment Costs F.S. 938.27(1)	429	247	722
Reimb-Dade City-Clinton Ave	49,163	0	0
Reimbursement - Animal Control	1,737	1,710	1,615
Reimbursement - Cooperative SWFWMD	28,183	0	0
Reimbursement - Electric Parks	177,950	190,000	190,000
Round Up	34,711	44,000	40,800
Sale of Recyclable Material	13,048	3,368	2,043
School Impact Collection Charge	3,007	0	0
Second Local Option Fuel Tax	0	7,668,422	8,436,000
Sewer System Construction Permit	21,650	16,000	21,650
Short Term Rentals	6,250	6,880	5,938
Sidewalk Contributions	138,775	0	0
SR54-Wiregrass Right of Way Contribution	490,707	750,000	750,000
SWFWMD	351,589	0	150,000
SWFWMD H055 S.R. 52 East-West Transmission Interconnect	1,496,681	0	0
SWFWMD H056 Boyette Road	4,651,803	3,410,005	0
SWFWMD Master Reuse Plan Update	88,495	0	0
SWFWMD N157 St. Leo Reclaimed Water Pump Station	250,781	0	0
SWFWMD N429 Beacon Point Dist	65,786	0	0
SWFWMD N442 Seven Springs GC	0	300,000	150,000
SWFWMD N462 The Groves	0	100,000	0
SWFWMD N464 Meadow Point Blvd	0	990,000	0
SWFWMD Water Quality Nutrient Removal	66,872	0	0
Teen Court - BCC-938.19 CO 05-25	107,310	105,000	95,000
Tourism Advertisements	129	0	0
TOURIST DEVELOPMENT TAX	811,540	741,000	874,000
Twelve-Cent Fuel Surcharge	124,418	131,713	131,713



Pasco County
Summary of Revenues All Funds

<u>REVENUE SOURCE</u>	<u>Actual FY 2014</u>	<u>Budgeted FY 2015</u>	<u>Proposed FY 2016</u>
<u>OTHER SOURCES</u>			
Used Oil Buy Back	9,137	6,650	6,650
Waste to Energy Metal Recovery	723,888	600,000	700,000
Wiregrass DRI Affordable Housing	10,590	15,000	15,000
TOTAL OTHER SOURCES	67,675,283	76,673,978	52,461,056
<u>INTERGOVERNMENTAL SOURCES</u>			
Animal Control Ordinance Surcharge	760	689	655
Animal Service - Contract Cities	200,017	189,486	193,943
Driver Education - Fines	104,435	94,311	90,250
Drug Abuse Assessment - County Courts	-189	0	48
DRUG ABUSE PREV893.031C SPICE	12,013	0	0
Fees - Sheriff Civil Cases	455,611	379,050	427,500
Handicapped Parking - Improvements 2/3	43,445	42,750	42,750
Intergovernmental Radio Communication Program	282,020	251,750	270,750
LP51020 Lacoochee Well Rehab	0	0	250,000
Medicaid Waiver	20,814	46,740	9,000
Other Fines and Forfeitures	207,568	180,500	190,000
Premiums-Cobra	72,026	0	0
Premiums-Retirees	300,367	0	300,367
Reimbursement - Medical Exam Investigation	90,550	72,200	87,400
Reimbursement - Postage	19,776	14,170	19,000
Reimbursement - Welfare	622	47,500	0
Residual Equity Transfer - Property Appraiser	456,280	0	0
Residual Equity Transfer - Sheriff	345,311	0	0
Residual Equity Transfer - Supervisor Of Elections	325,815	0	0
Residual Equity Transfer - Tax Collector	2,389,901	0	0
School Crossing Guard Ord. 92-17	7,113	9,500	8,075
SWFWMD N547 Heritage Springs Residential	0	0	483,300
SWFWMD N649 Shady Hills Reclaim Storage	0	0	1,000,000
SWFWMD N743 Starkey Reclaim Transmission	0	0	610,830
Traffic Fines	22,508	42,750	23,750
Traffic Signal/Lighting Inspection	6,308	1,425	5,700
Violation Of Local Ordinances	81,602	61,869	63,603
TOTAL INTERGOVERNMENTAL SOURCES	5,444,675	1,434,690	4,076,921



Pasco County
Summary of Revenues All Funds

<u>REVENUE SOURCE</u>	<u>Actual FY 2014</u>	<u>Budgeted FY 2015</u>	<u>Proposed FY 2016</u>
<u>INTERFUND TRANSFERS SOURCES</u>			
Equipment Maintenance Service	4,586,090	4,645,425	6,169,675
I/T - B178 Multi-Modal Transportation	0	1,232,000	0
I/T From B001 - Tax Increment	0	3,146	5,364
I/T From B103 Fund	4,674,493	0	0
I/T From B107 Fund	0	334,668	344,708
I/T From B235 Fund	0	3,669,514	8,026,140
I/T FROM B504 FUND	0	0	119,347
Interfund Transfers In	9,009,313	15,278,834	49,078,737
Interfund Transfers In - B156	0	820,000	832,000
L/M FDOT 5311 FY15	0	0	85,961
L/M FTA FL-90-X Operating FY15	0	47,500	187,500
L/M OAA-EA015 Pasco Transp FY14/15	0	24,190	8,064
L/M TD Operating FY16	0	18,056	144,458
L/M Transit Block Grant FY16	0	714,364	851,017
LM I/T 0001 TD Operating FY 13/14	55,097	0	0
LM I/T B001 5311 APV21 FY10	0	329,703	32,970
LM I/T B001 MTBG XXXXX FY13	305,906	0	0
LM I/T B001 Sec 5311 FY13 OPS	111,615	85,961	0
LM I/T B001 TD Op Fy 15	6,639	54,169	0
LM I/T B001 Transit Block Grant FY14	259,009	238,122	0
LM I/T FTA FL-90-X Operating FY 14	39,975	142,500	0
LM I/T OAA EA014 Pasco Trans FY13/14	21,800	8,064	0
LM MPO Sec 5303 FY13-14	0	14,443	7,545
Lm MPO Sec 5305 FY 15	0	17,340	24,238
LM OAA EA013 Pasco Tran FY12/13	10,801	0	0
LM OAA-EA016 Pasco Tran FY16	0	0	24,190
Maintenance Non Rental	1,351,561	1,208,610	1,208,610
Other Internal Services	9,963,519	9,964,223	8,004,989
PREMIUMS - COUNTY	17,932,353	17,647,596	16,986,099
PREMIUMS - TAX COLLECTOR	1,403,749	1,331,271	1,331,271
PREMIUMS-PROPERTY APPRAISER	501,572	499,100	470,412
PREMIUMS-SOE	269,666	276,171	246,864
Reimbursement - Indirect Cost	8,307,572	8,307,572	8,307,572
Rental Of Equipment - Depreciation	4,438,568	5,258,085	7,088,640
Sale Of Gas-Oil-Lubricants	7,041,775	10,600,291	5,904,388
TOTAL INTERFUND TRANSFERS SOURCES	70,291,071	82,770,918	115,490,759



Pasco County
Summary of Revenues All Funds

<u>REVENUE SOURCE</u>	<u>Actual FY 2014</u>	<u>Budgeted FY 2015</u>	<u>Proposed FY 2016</u>
TOTAL REVENUES	<u>1,620,908,374</u>	<u>1,300,316,999</u>	<u>1,426,381,836</u>



Constitutional Officers

Mission Statement

The Constitutional Officers were established by the Florida Constitution and are independently elected officials. The Board of County Commissioners is the legislative and policy-making body of County government, and make all budget decisions with regard to appropriation of County funds to Constitutional Officers.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	75,352,174	79,363,034	77,867,865	80,891,411
Other Services & Charges	27,628,274	29,118,351	38,202,384	36,284,371
Materials & Supplies	153,274	185,797	163,000	169,000
Capital	450,235	263,411	476,826	1,977,834
Other Non-Operating	-	-	-	-
Total Budget	103,583,957	108,930,593	116,710,075	119,322,616

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	103,065,035	108,606,911	115,907,853	119,122,616
Law Enforcement Fund	179,685	178,083	663,142	200,000
Intergovernmental Radio Communications Fund	58,500	36,000	139,080	-
Criminal Justice Fund	126,340	-	-	-
American Recovery & Reinvestment Act of 2009 Fund	150,000	-	-	-
US Department of Justice Fund	4,397	109,599	-	-
Total Revenue	103,583,957	108,930,593	116,710,075	119,322,616



Constitutional Officers

Clerk & Comptroller

Impact Statement

The Clerk & Comptroller, as an elected Constitutional Officer, serves as Clerk of the Circuit Court, Clerk of the County Court, and Clerk of the BCC. The primary duties of the office are outlined in Chapters 28 and 218, Florida Statutes, including recording all instruments as required by law. This includes any instruments relating to the ownership, transfer, or claims against real or personal property; judgments entered into by any court of this State; certificates of military discharge or separation; notices of liens for taxes; petitions for proceedings under the Bankruptcy Act of the United States, and dissolutions of marriage. Effective July 1, 2004, due to the effect of the Article V revision, the County is no longer responsible for funding the Clerk of the County Court or the Clerk of the Circuit Court. This budget reflects only the functions of the Clerk of the BCC. The Clerk's Office is funded by both an appropriation from the BCC and from fees generated from services provided to the public by the office.

Programs

Clerk of the Court services include: jury management, providing clerks for all courtroom attendance in juvenile and County court proceedings, maintaining records for case management, file control, evidence inventory, and control and court docketing. Fines and fees are recorded, collected, accounted for, and disbursed for traffic, misdemeanors, and restitution. Disbursements are made to the State, County, and municipalities.

Clerk of the BCC services fully funded by the BCC include: maintaining records, contracts, ordinances, and minutes of all BCC meetings, workshops, committees, and commissions; financial services include: preparation of annual financial statements, as well as processing of payroll for all BCC employees; pre-audit of all vendor checks and travel reimbursement; maintenance of all inventory records for fixed assets; participation in issuance of all County bonds; monitoring all data processing systems for disbursements through life cycle to ensure adequate audit and security controls; and investment of all BCC funds for the purpose of maximizing interest revenues.

The Clerk returns excess fees (including unexpended BCC appropriations) at the end of each fiscal year.

Additional information regarding goals and programs can be obtained from the Office of the Clerk & Comptroller (www.pascoclerk.com).

Budget Highlights

The Clerk's FY2016 budget request of \$3,398,561 exhibits a total consistent with that of FY2015, together with a 7.8 percent net increase to cover increases in costs for providing services to the BCC. Revenue sources, other than those that are court-related, remain static as a result of slow, post-recession economic growth and legislative action. A total three-percent decrease in court-related revenue is anticipated in FY2016 due to an overall decrease in revenue-generating court filings. Customer needs and State performance measure requirements, however, remain constant. Three-percent increases have been budgeted for teammates to help minimize turnover and attract talented applicants.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Other Services & Charges	2,792,019	3,006,593	3,152,274	3,398,561
Total Budget	2,792,019	3,006,593	3,152,274	3,398,561

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	2,792,019	3,006,593	3,152,274	3,398,561
Total Funding	2,792,019	3,006,593	3,152,274	3,398,561



Constitutional Officers Clerk & Comptroller/BCC

Impact Statement

The Clerk & Comptroller expenses that are provided for by the BCC budget are broken into two items: BCC's fees and costs and Clerk's service fee. The BCC's fees and costs consist of bank fees, check printing costs, etc., and the Clerk's service fee includes the Clerk's monthly charges, which consists of analysis fees and mobility fees.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Other Services & Charges	257,742	205,441	215,000	252,040
Total Budget	257,742	205,441	215,000	252,040

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	257,742	205,441	215,000	252,040
Total Funding	257,742	205,441	215,000	252,040



Constitutional Officers

Property Appraiser

Impact Statement

The Property Appraiser, an elected official, is responsible for determining the value of property in the County for taxing purposes and processing and reviewing applications for exemptions.

The primary mission of the Pasco County Property Appraiser's Office is to fairly and equitably discover, list, and value all real estate and tangible personal property in Pasco County for the purpose of creating the annual ad valorem tax roll in accordance with applicable Florida Statutes and the Florida Department of Revenue Substantive Regulations. Part of that mission involves assisting our public (citizens, cities, independent taxing authorities, and County government) in accessing and utilizing the tremendous real estate/economic data base, maps, and other associated information which they continuously maintain and update.

Programs

The total funding for the Property Appraiser's Office is a percentage of ad valorem property taxes assessed by the BCC, with the remaining percentages allocated to Mosquito Control and the Southwest Florida Water Management District. The percentage of ad valorem property taxes awarded to the Property Appraiser's Office is typically in the 90 percent range of the total tax levy. The Property Appraiser's budget is approved by the Florida Department of Revenue, with the BCC having the discretion to review and comment only.

When the Property Appraiser's total revenue exceeds expenses, the surplus, termed "excess fees," is returned to the BCC and other taxing authorities on a pro-rata basis at the end of each fiscal year.

Additional information regarding goals and programs can be obtained from the Office of the Property Appraiser (appraiser.pascogov.com).

Budget Highlights

The FY2016 budget reflects a 2.8 percent increase over the FY2015 budget. The increase can be contributed to budgeting a five percent raise for employees, new and replacement I.T. capital items, and a consulting agency to provide needed I.T. programming services. These increases were partially offset by decreasing the budget needed for office and operating supplies.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Other Services & Charges	3,983,636	4,172,004	4,403,707	4,527,416
Total Budget	3,983,636	4,172,004	4,403,707	4,527,416

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	3,983,636	4,172,004	4,403,707	4,527,416
Total Funding	3,983,636	4,172,004	4,403,707	4,527,416



Constitutional Officers Property Appraiser/BCC

Impact Statement

The Property Appraiser expenses that are provided for by the BCC budget are for postage, including Notices of Proposed Property Taxes (TRIM), and requests for reimbursements.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Materials & Supplies	108,117	113,550	113,000	114,000
Total Budget	108,117	113,550	113,000	114,000

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	108,117	113,550	113,000	114,000
Total Funding	108,117	113,550	113,000	114,000



Constitutional Officers

Tax Collector

Impact Statement

Florida Statute 192.091(2) indicates that the Tax Collector shall be entitled to receive, upon the amount of all real and tangible personal property taxes and special assessments collected and remitted, the following commissions:

- (a) On the county tax:
1. Ten percent on the first \$100,000;
 2. Five percent on the next \$100,000;
 3. Three percent on the balance up to the amount of taxes collected and remitted on an assessed valuation of \$50 million; and
 4. Two percent on the balance.

The BCC is also required to pay the postage for mailing tax notices and the costs for title searches for County tax deed applications.

Programs

The budgeted figures represent required County expenses and vary from year to year depending upon the dollar amount of taxes levied by the BCC and the School Board. They do not represent the Tax Collector's budget.

The Tax Collector, an elected official, is the only Constitutional Officer whose budget is funded totally by fees and commissions, with no direct ad valorem tax levy. Other Tax Collector revenue sources include: motor vehicle and boat registrations, issuance of drivers' and hunting/fishing licenses, and commissions from other taxing authorities. The Tax Collector submits his budget to the Florida Department of Revenue on August 1st.

When the Tax Collector's total revenue exceeds expenses, the surplus, termed "excess fees," is returned to the BCC and other taxing authorities on a pro-rata basis at the end of each fiscal year.

Additional information regarding goals and programs can be obtained from the Office of the Tax Collector (www.pascotaxes.com).

Budget Highlights

The Tax Collector submits their budget to the County by August 1st. Their portion of the budget will be updated before the final budget is adopted.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Other Services & Charges	5,949,364	7,273,847	6,750,000	6,750,000
Total Budget	5,949,364	7,273,847	6,750,000	6,750,000

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	5,949,364	7,273,847	6,750,000	6,750,000
Total Funding	5,949,364	7,273,847	6,750,000	6,750,000



Constitutional Officers Tax Collector/BCC

Impact Statement

The Tax Collector expenses that are provided for by the BCC budget are for postage, including tax notices, assessments, and tax deed applications.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Other Services & Charges	4,875	5,250	-	-
Materials & Supplies	45,157	47,229	50,000	55,000
Total Budget	50,032	52,479	50,000	55,000

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	50,032	52,479	50,000	55,000
Total Funding	50,032	52,479	50,000	55,000



Constitutional Officers

Supervisor of Elections

Impact Statement

The Supervisor of Elections, an elected official, is responsible for ensuring that all district, County, State, and federal elections are conducted in accordance with appropriate laws. The Supervisor of Elections also has the responsibility for qualifying candidates for public office and all campaign reporting pertaining thereto. All public financial disclosures must be filed with the Supervisor of Elections on a yearly basis.

Providing accessible and convenient voter registration sites and polling places for all Pasco County residents is the responsibility of the Supervisor of Elections. The Supervisor of Elections also assists each of the six municipal governments in conducting their yearly elections. It is their intent to provide quality election services to include transparent yet secure elections with timely and accurate results. Additionally, they strive to maintain accurate voter registration statistics and ensure voters are informed through our voter outreach initiatives and to remain apprised of and ensure compliance to Florida election laws.

The Supervisor of Elections is responsible for maintaining a voter registration roll of 305,433 registered voters in 111 voting precincts. The Supervisor of Elections also selects and trains 2,000 poll workers for duty on Election Day.

Programs

When the Supervisor of Elections' total revenue exceeds expenses, the surplus, termed "excess fees," is returned to the BCC and other taxing authorities on a pro-rata basis at the end of each fiscal year.

Additional information regarding goals and programs can be obtained from the Office of the Supervisor of Elections (www.pascovotes.com).

Budget Highlights

The FY2016 budget reflects a 13.7 percent increase over the FY2015 budget. The reason for this increase includes temporary staff and overtime of existing staff for the three major elections in 2016 (the Presidential Preference Primary, the Primary Election, and front-end preparation for the General Election), annual staff increases (one to five percent depending on tenure), and increased retirement rates (determined by Florida Statute).

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	1,850,694	1,953,643	2,061,497	2,398,691
Other Services & Charges	963,824	1,080,692	984,126	1,072,655
Materials & Supplies	-	25,018	-	-
Capital	19,800	-	7,000	-
Total Budget	2,834,318	3,059,353	3,052,623	3,471,346

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	2,834,318	3,059,353	3,052,623	3,471,346
Total Funding	2,834,318	3,059,353	3,052,623	3,471,346



Constitutional Officers

Sheriff

Impact Statement

The Sheriff, an elected official, is responsible for the law enforcement, detention, and judicial bailiff within the County. The Sheriff's Office protects, serves, and defends the community while preserving the rights and dignity of all.

The Law Enforcement Trust Fund was budgeted for the first time in FY1992. The money in this fund is generated by the proceeds of the sale of forfeited goods and actual cash confiscated by the Sheriff. The proceeds of this fund may be expended only in accordance with the provisions of Chapter 932, Florida Statutes.

Programs

The Pasco County Sheriff's Office organizes their budget request into three programs: law enforcement, detention, and judicial bailiff. The Sheriff's budgeted request is approximately 64 percent law enforcement, 33 percent detention, and 4 percent judicial bailiff.

Additional information regarding goals and programs can be obtained from the Office of the Sheriff (pascosheriff.com).

Budget Highlights

General Fund

The Sheriff's Office requested an increase over last year's budget of \$6,526,409. However, last year a one-time expense of \$1,534,000.00 was budgeted for health insurance reserves, meaning that the requested increase is \$8,060,409.00 over last year's base budget. The increased request can be contributed to the replacement of the Closed Caption Television (CCTV) system at the jail (\$1,000,000.00), a body-worn camera program (\$475,000.00), year one of a three-year pay study (\$5,445,542.00), aircraft maintenance (\$254,000.00), and increased retirement rates (\$963,000.00).

This budget does not fund the full request of the Sheriff's Office. This budget reflects funding of \$1,486,008.00 for their capital equipment request. The majority of this request is for their CCTV system in the jail. In addition, the Sheriff's Office is budget to receive 50 percent of the County's property tax growth after TIFs/CRA's are paid to use (at their discretion) to fund their other requested items.

Law Enforcement Fund

The FY2016 budget was set based on prior year actual expenditures. The FY2015 budget included reserves. For FY2016 these reserves are shown in the Reserves section of the budget document.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	73,501,480	77,409,391	75,806,368	78,492,720
Other Services & Charges	13,217,232	13,092,243	22,185,689	20,027,467
Capital	430,435	263,411	469,826	1,977,834
Other Non-Operating	-	-	-	-
Total Budget	87,149,147	90,765,045	98,461,883	100,498,021

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	86,910,962	90,550,962	97,659,661	100,298,021
Law Enforcement Fund	179,685	178,083	663,142	200,000
Intergovernmental Radio Communications Fund	58,500	36,000	139,080	-
Total Funding	87,149,147	90,765,045	98,461,883	100,498,021



Constitutional Officers Sheriff Grants

Impact Statement

The Sheriff's Office receives competitive grants for various activities. Since the grants are not guaranteed, the grants are not budgeted for in advance. In the upcoming year, the actual expenses will be represented, if a grant is awarded to the Sheriff's Office.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Other Services & Charges	280,737	109,599	-	-
Total Budget	280,737	109,599	-	-

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Criminal Justice Fund	126,340	-	-	-
American Recovery & Reinvestment Act of 2009 Fund	150,000	-	-	-
US Department of Justice Fund	4,397	109,599	-	-
Total Funding	280,737	109,599	-	-



Constitutional Officers

Sheriff/BCC

Impact Statement

The Sheriff's expenses that are provided for by the BCC budget are broken into three items: other contracted services, contracts of law enforcement, and payments to other governments. The other contracted services consists of a Corrections Deputy position for the inmate work crew to assist the County with various tasks. The contracts of law enforcement include contracts with San Antonio and St. Leo. The payments to other governments consist of payments for school crossing guards.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Other Services & Charges	178,845	172,682	511,588	256,232
Total Budget	178,845	172,682	511,588	256,232

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	178,845	172,682	511,588	256,232
Total Funding	178,845	172,682	511,588	256,232



110 Constitutional Officers

1119010 Clerk & Comptroller/BCC

Clerk & Comptroller/ BCC	87,645
1119010 Clerk & Comptroller/BCC	<u>87,645</u>

1180000 Sheriff

Sheriff	1,514,355
1180000 Sheriff	<u>1,514,355</u>

1199010 Sheriff/BCC

Sheriff/ BCC	172,517
1199010 Sheriff/BCC	<u>172,517</u>
110 Constitutional Officers	<u>1,774,517</u>

Report Total

1,774,517



110 Constitutional Officers

1100000 Clerk & Comptroller

Clerk & Comptroller		3,398,561
1100000 Clerk & Comptroller		3,398,561

1119010 Clerk & Comptroller/BCC

Clerk & Comptroller/ BCC		252,040
1119010 Clerk & Comptroller/BCC		252,040

1120000 Property Appraiser

Property Appraiser		4,527,416
1120000 Property Appraiser		4,527,416

1139010 Property Appraiser/BCC

Property Appraiser/ BCC		114,000
1139010 Property Appraiser/BCC		114,000

1140000 Tax Collector

Tax Collector		6,750,000
1140000 Tax Collector		6,750,000

1159010 Tax Collector/BCC

Tax Collector/ BCC		55,000
1159010 Tax Collector/BCC		55,000

1160000 Supervisor of Elections

Supervisor of Elections		3,471,346
1160000 Supervisor of Elections		3,471,346

1180000 Sheriff

Sheriff		100,498,021
1180000 Sheriff		100,498,021

1199010 Sheriff/BCC

Sheriff/ BCC		256,232
1199010 Sheriff/BCC		256,232
110 Constitutional Officers		119,322,616

Report Total

119,322,616





Pasco County
Fiscal Year 2016 Proposed Fiscal Plan

Judicial

Mission Statement

Judicial functions include the operation of services related to the County and Circuit Courts. This includes costs associated with Judges, State Attorney, Public Defender, Medical Examiner, Criminal Justice Information System (CJIS), Guardian Ad Litem, the Criminal Conflict Civil Regional Counsel, and the two Law Libraries. Appropriations made by the Board of County Commissioners are funded using ad valorem taxes and other revenue sources. The full budget of each function's operations are funded in part by the State of Florida. Article V of the State Constitution underwent a major revision that became effective on July 1, 2004. This change essentially placed the court system under control of the State.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	733,432	775,077	1,012,710	1,067,551
Other Services & Charges	2,470,880	2,088,942	4,269,200	2,532,746
Materials & Supplies	209,502	161,760	285,532	262,513
Capital	95,731	235,009	126,283	206,473
Total Budget	3,509,545	3,260,788	5,693,725	4,069,283

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	2,329,432	2,517,484	5,039,722	3,355,261
West Pasco Law Library Fund	65,848	70,636	85,670	86,533
East Pasco Law Library Fund	75,151	78,434	82,649	82,387
Criminal Justice Fund	-	-	-	-
American Recovery & Reinvestment Act of 2009 Fund	221,003	-	-	-
US Dept of Health and Human Services	305,334	60,253	-	325,000
US Department of Justice Fund	250,476	120,126	99,928	-
County Alcohol & Other Drug Abuse Fund	49,389	33,778	20,710	13,637
Teen Court Fund	212,912	380,077	365,046	206,465
Total Revenue	3,509,545	3,260,788	5,693,725	4,069,283

Position Summary by Division	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Teen Diversion Programs	4.00	4.00	4.00	4.00
Court Innovations	3.00	3.00	3.00	3.00
Court Technology - Administration	3.00	3.00	4.00	4.00
Court Technology - CJIS	5.00	5.00	5.00	5.00
Law Library West	1.00	1.00	1.00	1.00
Law Library East	1.00	1.00	1.00	1.00
Total Full-Time FTE	17.00	17.00	18.00	18.00
Court Grants	0.50	0.50	-	0.50
Total Part-Time FTE	0.50	0.50	-	0.50
Total FTE	17.50	17.50	18.00	18.50



Judicial

Teen Diversion Programs

Impact Statement

The Teen Diversion Programs' goal is to divert selected teens to a juvenile court alternative. The programs are in place to provide second chances for juveniles who are not accused of violent crimes and have no prior criminal record. The Teen Diversion Programs consist of two programs: Teen Court and Juvenile Arbitration.

Effective July 1, 2004, the legislature granted the counties authority to impose a surcharge on court costs of an amount up to \$65. As identified in Section 939.185 (1)(a), Florida Statutes, these costs are "... to be imposed by the court when a person pleads guilty or nolo contendere to, or is found guilty of, or adjudicated delinquent for, any felony, misdemeanor, delinquent act, or criminal traffic offense under the laws of this State." On June 8, 2004, the BCC approved an ordinance that imposed a surcharge of \$65. Also specified by Section 939.185(1)(a), Florida Statutes, "Twenty-five percent of the amount collected shall be used as determined by the Board of County Commissioners to support teen court programs, except as provided in s. 938.19(7), juvenile assessment centers, and other juvenile alternative programs." The legislature, in 2005, granted counties the authority to levy an additional \$3 surcharge to fund Teen Court only. On June 21, 2005, the BCC passed an ordinance authorizing this additional charge, effective July 1, 2005.

Programs

TEEN COURT: The Teen Court Program's purpose is to prevent patterns of criminal behavior in minors, age 17 and younger. The program is run by nonoffending high school students that volunteer their services. This provides the opportunity for the volunteers to learn about legal processes, the court system, and career opportunities.

JUVENILE ARBITRATION: The Juvenile Arbitration Program decreases the number of juvenile court cases by diverting select first time teen offenders from formal court proceedings. Approval from the appropriate court authorities is required in order for select teens to participate in the Juvenile Arbitration Program. Teens that participate and successfully complete their sanctions are dismissed of their charges.

Budget Highlights

The Teen Diversion Programs' FY2016 budget is relatively the same as FY2015. Even though the State Legislature mandated a 3% salary increase for all State employees, the increase was offset by the decreases in other services and charges.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	143,465	124,690	178,710	184,696
Other Services & Charges	26,218	16,374	28,952	19,919
Materials & Supplies	1,128	1,230	2,500	1,850
Total Budget	170,811	142,294	210,162	206,465

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Teen Court Fund	170,811	142,294	210,162	206,465
Total Funding	170,811	142,294	210,162	206,465

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Court Program Specialist I	2.00	2.00	3.00	3.00
Program Assistant	1.00	1.00	1.00	1.00
Court Program Specialist II	1.00	1.00	-	-
Total Full-Time FTE	4.00	4.00	4.00	4.00
Total FTE	4.00	4.00	4.00	4.00



Judicial Court Innovations

Impact Statement

Effective July 1, 2004, the legislature granted the counties authority to impose a surcharge on court costs of an amount up to \$65. As identified in Section 939.185(1)(a), Florida Statutes, these costs are ". . . to be imposed by the court when a person pleads guilty or nolo contendere to, or is found guilty of, or adjudicated delinquent for, any felony, misdemeanor, delinquent act, or criminal traffic offense under the laws of this State." On June 8, 2004, the Board of County Commissioners approved an ordinance that imposed a surcharge of \$65. Also specified by Section 939.185(1)(a), Florida Statutes, "Twenty-five percent of the amount collected shall be allocated to fund innovations, as determined by the Chief Judge of the Circuit, to supplement State funding for the elements of the State Courts system identified in s. 29.004 and county funding for local requirements under s. 29.008(2)(a)2."

Programs

COURT INNOVATIONS: The Chief Judge of the Circuit, in conjunction with the State Attorney, the Public Defender, and the Criminal Conflict and Civil Regional Counsel (only on matters that impact their offices) shall identify all local requirements within the Circuit or within each county in the Circuit and shall identify the reasonable and necessary salaries, costs, and expenses to meet these local requirements.

Budget Highlights

The Court Innovations FY2016 budget increased significantly in the General Fund from FY2015 due to the fact that the Teen Court Fund cannot afford to fund these functions any more. The State Legislature mandated a 3% salary increase for all State employees; however, the primary reason for the increase in the budget is due to funding the Pasco Adult Drug Court program 100% out of the General Fund.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	98,120	102,905	152,655	149,710
Other Services & Charges	80,842	260,133	316,316	301,398
Materials & Supplies	127	449	1,200	550
Total Budget	179,089	363,487	470,171	451,658

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	136,988	125,704	315,287	451,658
Teen Court Fund	42,101	237,783	154,884	-
Total Funding	179,089	363,487	470,171	451,658

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Administrative Assistant	1.00	1.00	1.00	1.00
Court Program Specialist I	1.00	1.00	-	-
Court Investigator	1.00	1.00	1.00	1.00
Senior Secretary - Court	-	-	-	-
Court Program Specialist II	-	-	1.00	1.00
Total Full-Time FTE	3.00	3.00	3.00	3.00
Total FTE	3.00	3.00	3.00	3.00



Judicial
County Alcohol and Other Drug Abuse

Impact Statement

The County Alcohol and Other Drug Abuse expenses reflect the money used to fund alcohol and other drug abuse treatment and education programs. These funds have been budgeted to fund programs under the supervision of Court Administration.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Other Services & Charges	49,389	33,778	20,710	13,637
Total Budget	49,389	33,778	20,710	13,637

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
County Alcohol & Other Drug Abuse Fund	49,389	33,778	20,710	13,637
Total Funding	49,389	33,778	20,710	13,637



Judicial

Court Technology - Administration

Impact Statement

Court Technology Administration reflects the technological costs for the court system that are not directly attributable to a specific court, judge, program, the State Attorney, or the Public Defender. The legislature increased the fees on documents that are recorded by the Clerk of the Court by \$4 per page. The counties receive \$2 of that amount to fund court related technology and court technology needs for the State trial courts, State Attorney, Public Defender, and Criminal Conflict and Civil Regional Counsel in that county.

Programs

COURT TECHNOLOGY: Court Technology staff plan, design, install, and maintain courtroom audio, video, computer, and data management systems including video advisory systems, evidence viewing equipment, and Court recording systems. The Office provides broad based technology expertise to the Circuit in multiple areas including broadcast engineering, use of computerized graphics, case management systems, office support software, electronic research, fax machines and copiers, photo equipment, statistical reporting, web design, computer network design, emergency management and security, technology product updates, legal databases, scanning hardware, digital signage, remote interpreting, and document management software.

The Technology Office also supports, maintains, and inventories all hardware and software (video and computer) networks which connect Court buildings, jails, and juvenile detention facilities; mainframe e mail; Westlaw/Lexis; firmware upgrades for video used by multiple Court related agencies; virus protection and other security features; computer backup systems; and disability accommodation equipment. The Technology Office provides support to Court and Court adjunct staff in a manner which provides scheduling flexibility, maximum functionality, and service orientation based on the way Court operates.

The Court Technology Office is charged with providing technological solutions to serve the Court and other agencies interacting with the Court. The Court Technology Office also troubleshoots problems associated with all video and audio systems, databases, computer systems, and networks; researches new products and solutions; and provides upgrades and new applications including general user instruction, as necessary. Staff are responsible for all Court related emergency management procedures, staff training, hardware, software, audio, video, and teleconference activity for Court staff, courtrooms, conference rooms, and numerous hearing rooms.

Budget Highlights

The Court Technology Administration FY2016 budget reflects a significant decrease from FY2015; however, the expenses in FY2016 remain comparable to FY2015. The FY2015 budget was inflated because it included approximately \$1.8 Million in reserves. In the FY2016 budget, the reserves were moved to the appropriate account resulting in the significant decrease from the previous year. The FY2016 budget includes a 3% State Legislature-mandated salary increase.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	172,717	184,852	250,077	264,084
Other Services & Charges	50,421	55,705	1,824,778	92,913
Materials & Supplies	77,858	66,503	111,835	108,055
Capital	45,242	53,148	43,000	42,800
Total Budget	346,238	360,208	2,229,690	507,852

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	346,238	360,208	2,229,690	507,852
Total Funding	346,238	360,208	2,229,690	507,852



Judicial
Court Technology - Administration

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
User Support Analyst	1.00	1.00	1.00	1.00
Senior User Support Analyst	1.00	1.00	-	-
Court Technologist III	1.00	1.00	1.00	1.00
Court Technologist I	-	-	2.00	-
Court Technologist II	-	-	-	2.00
Total Full-Time FTE	3.00	3.00	4.00	4.00
Total FTE	3.00	3.00	4.00	4.00



Judicial

Court Technology - State Attorney

Impact Statement

Court Technology State Attorney reflects the technological costs for the court system that are directly attributable to the Office of the State Attorney. The legislature increased the fees of documents that are recorded by the Clerk of the Court by \$4 per page. The counties receive \$2 of that amount to fund court related technology and court technology needs for the State trial courts, State Attorney, Public Defender, and Criminal Conflict and Civil Regional Counsel in that county.

Programs

STATE ATTORNEY: The State Attorney represents the State of Florida in the court system within the Sixth Judicial Circuit. The State Attorney's primary duty is to prosecute or defend criminal or civil case lawsuits, motions, and applications, in which that state is involved. In addition, the State Attorney is responsible for providing advice to law enforcement agencies within the judicial circuit.

Budget Highlights

The Court Technology - State Attorney FY2016 budget remained relatively the same as FY2015. The slight increase in the budget is due to an increased number of computer and equipment replacements than in FY2015.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Other Services & Charges	30,934	27,687	42,076	44,600
Materials & Supplies	24,436	18,889	63,015	14,850
Capital	-	36,864	-	54,260
Total Budget	55,370	83,440	105,091	113,710

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	55,370	83,440	105,091	113,710
Total Funding	55,370	83,440	105,091	113,710



Judicial

Court Technology - Public Defender

Impact Statement

Court Technology - Public Defender reflects the technological costs for the court system that are directly attributable to the Office of the Public Defender. The legislature increased the fees of documents that are recorded by the Clerk of the Court by \$4 per page. The counties receive \$2 of that amount to fund court related technology and court technology needs for the State trial courts, State Attorney, Public Defender, and Criminal Conflict and Civil Regional Counsel in that county.

Programs

PUBLIC DEFENDER: Public Defenders are lawyers who practice only criminal law. The Public Defender Program is responsible for protecting the constitutional and statutory rights of all citizens through the effective criminal legal representation of court-appointed clients.

According to the Constitution of the State of Florida, Article V, the County is mandated to fund the information technology needs for the Public Defender.

Budget Highlights

The Court Technology - Public Defender FY2016 budget is significantly higher than the FY2015 budget. The increase is a result of the computers, monitors, printers, and other technology equipment that is scheduled to be replaced in FY2016.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Other Services & Charges	690	10,955	8,872	8,600
Materials & Supplies	83,867	42,921	20,207	40,895
Capital	-	73,174	1,200	25,300
Total Budget	84,557	127,050	30,279	74,795

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	84,557	127,050	30,279	74,795
Total Funding	84,557	127,050	30,279	74,795



Judicial

Court Technology - CJIS

Impact Statement

Judicial functions include the operation of services related to the County and Circuit Courts. This includes costs associated with Judges, State Attorney, Public Defender, Medical Examiner, Criminal Justice Information System (CJIS), Guardian Ad Litem, the Criminal Conflict Civil Regional Counsel, and the two Law Libraries. Appropriations made by the Board of County Commissioners are funded using ad valorem taxes and other revenue sources. The full budget of each functions' operations are funded in part by the State of Florida, Article V, of the State Constitution which underwent a major revision that became effective on July 1, 2004. This change essentially placed the court system under control of the State.

Programs

CJIS: The CJIS Program tracks and measures three different Levels of Service: (1) program repairs (known as "Incidents"); (2) adds, moves, and changes (known as "Service Requests"); and (3) Customer Service Satisfaction. The target level for Incidents was set at 97%; the actual achieved level was 97.5%. The target level for Service Requests was set at 97%; the actual achieved level was 99%. The target rating for Customer Satisfaction was set at 92%; the actual achieved rating was 94%.

Budget Highlights

The Court Technology - CJIS FY2016 budget is significantly lower than FY2015 due to hardware acquisitions in FY2015 related to the implementation of the Clericus application. The FY2016 budget incorporates a project from previous years as a result of project delays by the vendor (Civitek) and carry forwards in anticipation of project completion. The FY2016 budget includes a 3% State Legislature-mandated salary increase.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	222,070	275,660	344,463	361,893
Other Services & Charges	-	23,330	170,000	93,021
Materials & Supplies	11,421	27,113	70,379	75,060
Capital	11,135	28,444	25,000	28,400
Total Budget	244,626	354,547	609,842	558,374

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	244,626	354,547	609,842	558,374
Total Funding	244,626	354,547	609,842	558,374

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Sr. Programmer/Analyst	1.00	1.00	1.00	1.00
Programmer Analyst II	4.00	3.00	3.00	3.00
Business Systems Analyst	-	1.00	1.00	1.00
Total Full-Time FTE	5.00	5.00	5.00	5.00
Total FTE	5.00	5.00	5.00	5.00



Judicial

Court Technology - Guardian Ad Litem

Impact Statement

The Guardian ad Litem (GAL) Program is designed to "afford to children, who have been abused, abandoned, or neglected, a 'Voice in Court.'" The revisions to Article V of the Constitution of the State of Florida imposes on counties certain funding obligations for some operating expenses for the GAL Programs.

The legislature, in response to revisions to Article V of the Constitution of the State of Florida, increased the fees for recording documents with the various clerk's offices by \$4 per page. The counties receive \$2 of this amount for technological services to the court system.

Programs

GUARDIAN AD LITEM: The Guardian ad Litem (GAL) is a partnership of community advocates (volunteer and professional staff) who the court appoints to represent the best interests of abused, abandoned, and neglected children. The primary duties of the GAL consist of collecting information about the child and the child's family, advising the court on the child's best interests, and ensuring that court orders are carried out.

According to the Constitution of the State of Florida, Article V, the County is mandated to fund the information technology needs for GAL.

Budget Highlights

The Court Technology – GAL FY2016 budget is significantly lower than FY2015. The FY2015 budget was higher in order to accommodate the scheduled technology equipment maintenance, the standalone phone switch costs in Dade City, and costs due to moving to a new building.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Other Services & Charges	-	-	5,372	-
Materials & Supplies	2,424	118	6,373	4,035
Capital	-	-	4,110	3,600
Total Budget	2,424	118	15,855	7,635

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	2,424	118	15,855	7,635
Total Funding	2,424	118	15,855	7,635



Judicial State Attorney

Impact Statement

The State Attorney appears in the Circuit and County Courts within this judicial circuit and prosecutes or defends on behalf of the State all suits in which the State is a party, except as provided in Chapter 39, Florida Statutes.

Most costs associated with the State Attorney have been assumed by the State, effective July 1, 2004. The expenses in this budget are for technology needs for the State Attorney's Office.

Programs

STATE ATTORNEY: The State Attorney represents the State of Florida in the court system within the Sixth Judicial Circuit. The State Attorney's primary duty is to prosecute or defend criminal or civil case lawsuits, motions, and applications, in which that state is involved. In addition, the State Attorney is responsible for providing advice to law enforcement agencies within the judicial circuit.

Budget Highlights

The State Attorney FY2016 budget remained the same as FY2015.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Other Services & Charges	395	519	7,500	1,200
Materials & Supplies	-	-	-	6,300
Total Budget	395	519	7,500	7,500

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	395	519	7,500	7,500
Total Funding	395	519	7,500	7,500



Judicial

Public Defender

Impact Statement

The Public Defender represents, without additional compensation, any person who is determined by the Court to be indigent, as provided in Section 27.52, Florida Statutes, and who is charged with a felony, criminal misdemeanor, or as a delinquent child, pursuant to a petition filed before a circuit court, Baker Act, and any other person the court may designate. Funds are provided for costs of communications, office supplies, and uncapitalized equipment.

Most costs associated with the Public Defender have been assumed by the State, effective July 1, 2004. The expenses in this budget are for technology needs for the Public Defender's Office.

Programs

PUBLIC DEFENDER: Public Defenders are lawyers who practice only criminal law. The Public Defender Program is responsible for protecting the constitutional and statutory rights of all citizens through the effective criminal legal representation of court-appointed clients.

Budget Highlights

The Public Defender FY2016 budget remained relatively the same as FY2015. A slight decrease is expected due to the reduced costs associated with communications.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Other Services & Charges	203,791	201,264	343,160	340,540
Materials & Supplies	250	2,493	1,200	2,100
Total Budget	204,041	203,757	344,360	342,640

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	204,041	203,757	344,360	342,640
Total Funding	204,041	203,757	344,360	342,640



Judicial

Medical Examiner

Impact Statement

The Medical Examiner determines the cause of death and makes such examinations, investigations, and autopsies as deemed necessary or as shall be requested by the State Attorney, as specified in Section 406.11, Florida Statutes. Funds are provided for cadaver transport and commissions, fees, and costs.

Programs

MEDICAL EXAMINER: The Medical Examiner is a forensic pathology physician, appointed by the Governor, to investigate violent, suspicious or unnatural deaths. The Medical Examiner's primary responsibility is determining the cause and manner of death in such cases.

The Medical Examiner is independent of every law enforcement agency, hospital, or local government and provides forensic services under annual contract.

Budget Highlights

The Medical Examiner FY2016 budget decreased to reflect a more accurate budget, based on FY2014 and FY2015 actual expenditures.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Other Services & Charges	1,242,331	1,254,588	1,366,800	1,275,000
Total Budget	1,242,331	1,254,588	1,366,800	1,275,000

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	1,242,331	1,254,588	1,366,800	1,275,000
Total Funding	1,242,331	1,254,588	1,366,800	1,275,000



Judicial Court Grants

Impact Statement

The Substance Abuse and Mental Health Services Administration, a division of the Department of Health and Human Services, awarded Pasco County and the Sixth Judicial Circuit \$325,000 for a Pasco County Veterans' Treatment Court. This is a three-year grant awarding \$325,000 for each year of this program.

Programs

VETERANS' TREATMENT COURT GRANT: The Veterans' Treatment Court Grant expands and enhances access to essential services by reaching out to justice involved veterans, engaging them in drug treatment services and recovery support, ensuring all primary healthcare and support needs are addressed, and providing treatment and recovery support to enable recovery from substance abuse and mental-health disorders.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	17,582	3,544	-	17,434
Other Services & Charges	759,231	176,835	99,928	307,566
Total Budget	776,813	180,379	99,928	325,000

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Criminal Justice Fund	-	-	-	-
American Recovery & Reinvestment Act of 2009 Fund	221,003	-	-	-
US Dept of Health and Human Services	305,334	60,253	-	325,000
US Department of Justice Fund	250,476	120,126	99,928	-
Total Funding	776,813	180,379	99,928	325,000

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Court Program Specialist I	0.50	0.50	-	0.50
Total Part-Time FTE	0.50	0.50	-	0.50
Total FTE	0.50	0.50	-	0.50



Judicial Guardian Ad Litem

Impact Statement

The Guardian ad Litem (GAL) Program is designed to "afford to children, who have been abused, abandoned, or neglected, a 'Voice in Court.'" The revisions to Article V of the Constitution of the State of Florida imposes on counties certain funding obligations for some operating expenses for the GAL Programs.

Programs

GUARDIAN AD LITEM (GAL): The GAL is a partnership of community advocates (volunteer and professional staff) who the court appoints to represent the best interests of abused, abandoned, and neglected children. The primary duties of the GAL consist of collecting information about the child and the child's family, advising the court on the child's best interests, and ensuring that court orders are carried out.

Budget Highlights

The GAL FY2016 budget has a slight increase from FY2015. The increase in the budget is due to the increased number of case files being processed and the need for additional communication expenses.

<u>Budgetary Cost Summary</u>	<u>FY 2013 Actual</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Adopted</u>	<u>FY 2016 Budget</u>
Other Services & Charges	7,680	7,451	9,249	10,328
Materials & Supplies	4,782	102	5,769	5,769
Total Budget	12,462	7,553	15,018	16,097

<u>Funding Sources</u>	<u>FY 2013 Actual</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Adopted</u>	<u>FY 2016 Budget</u>
General Fund	12,462	7,553	15,018	16,097
Total Funding	12,462	7,553	15,018	16,097



Judicial

Law Library West

Impact Statement

The West Law Library is supervised by a Board of West Pasco Bar Association Trustees. Those Trustee are appointed by the Board of County Commissioners (BCC) based on recommendations from the West Pasco Bar Association. They govern the operation of the Law Library and are responsible for making recommendations to the BCC regarding the purchase of books, supplies, equipment, and the designation of librarians.

Effective July 1, 2004, the legislature granted the counties authority to impose a surcharge on court costs of an amount up to \$65. As identified in Section 939.185 (1)(a), Florida Statutes, these costs are “. . . to be imposed by the court when a person pleads guilty or nolo contendere to, or is found guilty of, or adjudicated delinquent for, any felony, misdemeanor, delinquent act, or criminal traffic offense under the laws of this State.” On June 8, 2004, the BCC approved an ordinance that imposed a surcharge of \$65. Also specified by Section 939.185(1)(a), Florida Statutes, “ Twenty-five percent of the amount collected shall be allocated to fund personnel and legal materials for the public as part of a law library.”

Programs

WEST LAW LIBRARY: The West Law Library stocks a large collection of legal resources to serve the court system, attorneys, self represented litigants, and the public. The Law Librarians help citizens research and understand legal information and assist in preparing legal documents. The Sixth Judicial Circuit Law Libraries are committed to providing cost-effective and timely access to significant print and non-print useful legal resources at the local, State, and Federal level to the Courts, the practicing Bar, agencies, and members of the public who search for law-related information and their pursuit of justice.

Budget Highlights

The West Law Library FY 2016 budget is relatively the same as FY 2015. The increase reflects a 3% salary increase for the employee in the Department which is consistent with what has been budgeted for organizationwide. It is important to note that the Board of Trustees for the West Pasco Law Library has been notified that they are spending more than they are bringing in for revenues. If changes are not made in FY2016, they will find themselves in a position of having to drastically cut expenses in FY2017.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	39,830	41,938	43,633	44,908
Other Services & Charges	13,133	14,738	18,835	18,423
Materials & Supplies	1,838	695	1,089	1,089
Capital	11,047	13,265	22,113	22,113
Total Budget	65,848	70,636	85,670	86,533

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
West Pasco Law Library Fund	65,848	70,636	85,670	86,533
Total Funding	65,848	70,636	85,670	86,533

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Law Librarian	1.00	1.00	1.00	1.00
Total Full-Time FTE	1.00	1.00	1.00	1.00
Total FTE	1.00	1.00	1.00	1.00



Judicial

Law Library East

Impact Statement

The East Law Library is supervised by a Board of East Pasco Bar Association Trustees. Those Trustee are appointed by the Board of County Commissioners (BCC) based on recommendations from the East Pasco Bar Association. They govern the operation of the Law Library and are responsible for making recommendations to the BCC regarding the purchase of books, supplies, equipment, and the designation of librarians.

Effective July 1, 2004, the legislature granted the counties authority to impose a surcharge on court costs of an amount up to \$65. As identified in Section 939.185 (1)(a), Florida Statutes, these costs are “. . . to be imposed by the court when a person pleads guilty or nolo contendere to, or is found guilty of, or adjudicated delinquent for, any felony, misdemeanor, delinquent act, or criminal traffic offense under the laws of this State.” On June 8, 2004, the BCC approved an ordinance that imposed a surcharge of \$65. Also specified by Section 939.185(1)(a), Florida Statutes, “ Twenty-five percent of the amount collected shall be allocated to fund personnel and legal materials for the public as part of a law library.”

Programs

EAST LAW LIBRARY: The East Law Library stocks a large collection of legal resources to serve the court system, attorneys, self represented litigants, and the public. The Law Librarians help citizens research and understand legal information and assist in preparing legal documents. The Sixth Judicial Circuit Law Libraries are committed to providing cost-effective and timely access to significant print and non-print useful legal resources at the local, State, and Federal level to the Courts, the practicing Bar, agencies, and members of the public who search for law-related information and their pursuit of justice.

Budget Highlights

The East Law Library FY 2016 budget is relatively the same as FY 2015. A 3% salary increase was budgeted for the employee in the Department which is consistent with what has been budgeted for organizationwide. However, the salary increase does not reflect an increase in the Department's budget since insurance and printing and binding costs were reduced. The proposed budget for the East Pasco Law Library reflects an Interfund Transfer of approximately \$8,600 from the General Fund to supplement their revenue as they have been bringing in less than they have expended in past years. The intent of the East Pasco Board of Trustees is to find expenditure cuts to make up the shortfall before the final budget is adopted.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	39,648	41,488	43,172	44,826
Other Services & Charges	5,825	5,585	6,652	5,601
Materials & Supplies	1,371	1,247	1,965	1,960
Capital	28,307	30,114	30,860	30,000
Total Budget	75,151	78,434	82,649	82,387

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
East Pasco Law Library Fund	75,151	78,434	82,649	82,387
Total Funding	75,151	78,434	82,649	82,387

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Law Librarian	1.00	1.00	1.00	1.00
Total Full-Time FTE	1.00	1.00	1.00	1.00
Total FTE	1.00	1.00	1.00	1.00



120 Judicial

1200500 Teen Diversion Programs

Teen Diversion Arbitration	206,117
Teen Diversion Court	348
1200500 Teen Diversion Programs	<u>206,465</u>

1201000 Court Innovations

Court Innovations	95,000
1201000 Court Innovations	<u>95,000</u>

1201010 County Alcohol and Other Drug Abuse

Court Innovations	13,637
1201010 County Alcohol and Other Drug Abuse	<u>13,637</u>

1202520 Medical Examiner

Public Defender	87,400
1202520 Medical Examiner	<u>87,400</u>

1203000 Court Grants

Judicial Grants	325,000
1203000 Court Grants	<u>325,000</u>

1204000 Law Library West

Law Library EAST	89,556
Law Library WEST	48
1204000 Law Library West	<u>89,604</u>

1204010 Law Library East

Law Library EAST	76,882
1204010 Law Library East	<u>76,882</u>
120 Judicial	<u>893,988</u>

Report Total

893,988



120 Judicial

1200500 Teen Diversion Programs

Teen Diversion Arbitration	63,897
Teen Diversion Court	142,568
1200500 Teen Diversion Programs	206,465

1201000 Court Innovations

Court Innovations	451,658
1201000 Court Innovations	451,658

1201010 County Alcohol and Other Drug Abuse

Court Innovations	13,637
1201010 County Alcohol and Other Drug Abuse	13,637

1201500 Court Technology - Administration

Court Technology Other	507,852
1201500 Court Technology - Administration	507,852

1201510 Court Technology - State Attorney

Court Technology Other	113,710
1201510 Court Technology - State Attorney	113,710

1201520 Court Technology - Public Defender

Court Technology Other	74,795
1201520 Court Technology - Public Defender	74,795

1201530 Court Technology - CJIS

IT CJIS	558,374
1201530 Court Technology - CJIS	558,374

1201540 Court Technology - Guardian Ad Litem

Court Technology Other	7,635
1201540 Court Technology - Guardian Ad Litem	7,635

1202500 State Attorney

State Attorney	7,500
1202500 State Attorney	7,500

1202510 Public Defender

Public Defender	342,640
1202510 Public Defender	342,640

1202520 Medical Examiner

Medical Examiner	1,275,000
1202520 Medical Examiner	1,275,000

1203000 Court Grants

Judicial Grants	325,000
1203000 Court Grants	325,000

1203500 Guardian Ad Litem

Guardian Ad Litem	16,097
1203500 Guardian Ad Litem	16,097

1204000 Law Library West

Law Library WEST	86,533
1204000 Law Library West	86,533



120 Judicial

1204010 Law Library East

Law Library EAST		82,387
	1204010 Law Library East	<u>82,387</u>
	120 Judicial	<u>4,069,283</u>
		<u><u>4,069,283</u></u>
	<u>Report Total</u>	<u><u>4,069,283</u></u>



Legislative/Administrative

Mission Statement

The Legislative/Administrative functions of County Government establish County policy and provide management and support services to departments and divisions. The Five Board of County Commissioners (BCC) are elected countywide. The BCC then appoint the County Administrator and County Attorney.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	3,179,084	3,174,647	3,555,474	3,484,860
Other Services & Charges	216,352	385,681	219,200	271,931
Materials & Supplies	88,616	98,140	109,066	172,782
Capital	-	13,954	-	2,900
Chargebacks	(740,945)	(757,272)	(830,289)	(826,735)
Total Budget	2,743,107	2,915,150	3,053,451	3,105,738

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	2,743,107	2,915,150	3,053,451	3,105,738
Total Revenue	2,743,107	2,915,150	3,053,451	3,105,738

Position Summary by Division	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Board of County Commissioners	9.00	9.00	9.00	9.00
County Attorney	20.00	20.00	20.00	20.00
County Administration	5.00	5.00	5.16	4.00
Total Full-Time FTE	34.00	34.00	34.16	33.00
County Attorney	0.73	0.73	0.73	0.73
Total Part-Time FTE	0.73	0.73	0.73	0.73
Total FTE	34.73	34.73	34.89	33.73



Legislative/Administrative Board of County Commissioners

Impact Statement

The BCC is the legislative and policy-making body of County government. The BCC establishes policies through the enactment of ordinances and adoption of resolutions. The BCC adopts the budget and makes all budget decisions with regard to appropriation of funds to County departments, divisions, and some Constitutional Officers in accordance with State statutes.

Budget Highlights

The BCC's budget shows an increase in expenditures due to a 3% salary increase for all staff employees in the department (which is consistent with what has been budgeted for organizationwide) and an increase to memberships.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	749,147	854,745	905,784	920,906
Other Services & Charges	45,868	34,963	68,111	65,436
Materials & Supplies	48,867	47,566	47,976	56,924
Capital	-	-	-	-
Total Budget	843,882	937,274	1,021,871	1,043,266

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	843,882	937,274	1,021,871	1,043,266
Total Funding	843,882	937,274	1,021,871	1,043,266

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
County Commission - Chairman	1.00	1.00	1.00	1.00
County Commissioner	4.00	4.00	4.00	4.00
Secretary	1.00	1.00	-	-
Senior Secretary	-	-	-	1.00
Sr. Executive Assistant to County Commission	-	-	2.00	2.00
Sr. Secretary To County Commission	2.00	2.00	-	-
Secretary To County Commission	-	-	1.00	1.00
Custodian	1.00	1.00	1.00	-
Total Full-Time FTE	9.00	9.00	9.00	9.00
Total FTE	9.00	9.00	9.00	9.00



Legislative/Administrative County Attorney

Impact Statement

The County Attorney is appointed by the BCC and is directly responsible to the BCC. This office provides legal advice and representation to the BCC and its employees. The County Attorney's Office provides legal assistance to County Administration and all departments, divisions, and offices which report to her and occasionally advice is provided to the Constitutional Officers, upon their request.

Programs

COUNTY ATTORNEY: The County Attorney represents the BCC during all public hearings held by the BCC. The County Attorney advises various boards and committees formed by the BCC including the Planning Commission, the Development Review Committee, and numerous other advisory boards and committees. The County Attorney, Chief Assistant County Attorney, and Assistant County Attorneys prosecute and defend all lawsuits brought by and against the County; represent the County at administrative hearings; draft and review ordinances and resolutions requested by the BCC; approve all contracts, bonds, and written instruments for form and correctness; and render legal opinions upon the request of the BCC, County Administrator, and the various County departments.

Budget Highlights

The County Attorney's budget reflects an increase in expenditures due to the inclusion of Case Management Software that is needed to improve effectiveness of the office and a 3% salary increase for all employees in the department. This is consistent with what has been budgeted for organizationwide.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	1,842,981	1,856,272	2,071,148	2,099,545
Other Services & Charges	123,870	345,726	123,782	136,913
Materials & Supplies	30,844	43,262	48,941	103,759
Capital	-	11,662	-	2,000
Chargebacks	(740,945)	(757,272)	(830,289)	(826,735)
Total Budget	1,256,750	1,499,650	1,413,582	1,515,482

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	1,256,750	1,499,650	1,413,582	1,515,482
Total Funding	1,256,750	1,499,650	1,413,582	1,515,482

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Asst. County Attorney	2.00	2.00	2.00	1.00
Chief Assistant County Attorney	1.00	1.00	1.00	1.00
County Attorney	1.00	1.00	1.00	1.00
Sr. Assistant County Attorney	7.00	7.00	7.00	8.00
Paralegal	2.00	2.00	2.00	2.00
Legal Secretary II	1.00	1.00	1.00	1.00
Legal Secretary III	3.00	3.00	3.00	3.00
Sr. Executive Assistant	1.00	1.00	1.00	1.00
Legal Administrative Assistant	1.00	1.00	1.00	1.00
Sr. Legal Secretary	1.00	1.00	1.00	1.00
Total Full-Time FTE	20.00	20.00	20.00	20.00
Paralegal	0.73	0.73	0.73	0.73
Total Part-Time FTE	0.73	0.73	0.73	0.73
Total FTE	20.73	20.73	20.73	20.73



Legislative/Administrative County Administration

Impact Statement

The County Administrator's Office provides leadership in the administration and execution of County policies; develops and recommends solutions for the BCC's consideration; and plans and develops programs to meet the future needs of the County. The County Administrator's Office directs and supervises the administration and function of all County departments, offices, and agencies and oversees the enforcement of all ordinances, resolutions, and policies of the BCC.

Programs

COUNTY ADMINISTRATION: In addition to those functions outlined in the Impact Statement above, County Administration is responsible for facilitating the professional and timely delivering of complete agendas for the BCC' meetings and workshops. Measures for this activity include:

1. Prepare agenda material for 24 regular meetings per year and deliver materials to BCC members by noon on the Friday before the Tuesday BCC meeting, 98 percent of the time. This deliverable was not measured in FY2015, but we believe that this target is achievable.
2. Prepare and deliver complete advance workshop packages for a minimum of ten workshops per year to BCC members by noon on the Friday before the Tuesday workshop, 90 percent of the time. This deliverable has a slightly lower target due to the fluid nature of workshops.

County Administration is responsible for directing operations of all departments. County Administration will respond to all requests from departments within 72 hours of receipt of request.

County Administration delivers leadership guidance to the enterprise through leadership team, business review, and supervisor meetings. Each meeting will be scheduled and conducted quarterly, with the assistance of the Performance Development Director and Assistant County Administrators.

Budget Highlights

Multiple changes were made to the FY2016 County Administration budget. The Assistant County Administrator for Public Safety and Administration and his Executive Assistant were realigned to their own department. One-half (0.5) of a Planner I was moved into this budget from Planning and Development, and the Strategic Policy Administrator's allocation to this budget was increased from 0.16 to 0.5. This reallocation was initiated so these two individuals could support the Charter Advisory Committee. In addition, expenses were included for a Charter Consultant and 3% salary increases for all employees in the department. This is consistent with what has been budgeted for organizationwide.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	586,956	463,630	578,542	464,409
Other Services & Charges	46,614	4,992	27,307	69,582
Materials & Supplies	8,905	7,312	12,149	12,099
Capital	-	2,292	-	900
Total Budget	642,475	478,226	617,998	546,990

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	642,475	478,226	617,998	546,990
Total Funding	642,475	478,226	617,998	546,990



Legislative/Administrative County Administration

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Asst. County Administrator	-	-	1.00	-
County Administrator	1.00	1.00	1.00	1.00
Chief Assistant County Administrator	1.00	1.00	-	-
Executive Assistant	1.00	1.00	1.00	-
Secretary To County Administrator	1.00	1.00	1.00	1.00
Project Coordinator II	1.00	1.00	-	-
Planner I	-	-	-	0.50
Agenda Coordinator	-	-	1.00	1.00
Planning and Development Administrator	-	-	0.16	-
Strategic & Policy Administrator	-	-	-	0.50
Total Full-Time FTE	5.00	5.00	5.16	4.00
Total FTE	5.00	5.00	5.16	4.00



100 Legislative/Administrative

1000002 County Administration

County Administration	4,659
1000002 County Administration	<u>4,659</u>

1000003 County Attorney

County Attorney	12,978
1000003 County Attorney	<u>12,978</u>
100 Legislative/Administrative	<u>17,637</u>

Report Total

17,637



100 Legislative/Administrative

1000001 Board of County Commissioners

Board of County Commissioners	1,043,266
1000001 Board of County Commissioners	1,043,266

1000002 County Administration

County Administration	546,990
1000002 County Administration	546,990

1000003 County Attorney

County Attorney	1,512,857
1000003 County Attorney	1,512,857
100 Legislative/Administrative	3,103,113

Report Total	3,103,113
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Development Services

Mission Statement

Development Services business units provide planning, design, and enforcement services necessary to provide appropriate infrastructure for current and future populations and to regulate land use. Specific functions include Engineering Services, which oversees the design and implementation of improvements to the County's transportation system. Building Construction Services protects the quality of life in Pasco County by enforcing building and land use ordinances, floodplain regulations, issuing building permits, inspecting structures under construction, and reviewing proposals for large-scale development. Development Services include the Road and Bridge Division, which maintains the roadway network of the County. At the present time, this includes maintenance of 1,804 miles of roads and associated structures.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	19,021,466	19,970,043	23,730,369	25,179,869
Other Services & Charges	10,977,730	13,434,288	22,221,529	16,448,316
Materials & Supplies	2,690,716	2,657,013	4,909,494	4,588,200
Capital	629,090	626,429	340,564	588,252
Grants & Aids	610,082	660,082	612,302	224,852
Other Non-Operating	38,547	-	-	6,000
Chargebacks	(5,785,149)	(4,986,123)	(4,974,753)	(4,887,227)
Total Budget	28,182,482	32,361,732	46,839,505	42,148,262

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Municipal Service Fund	5,559,681	6,206,812	7,220,799	7,691,621
Building Inspections & Permitting Fund	3,917,061	4,327,296	7,700,914	6,782,276
Road & Bridge Fund	6,915,702	8,114,954	12,089,416	11,964,238
Quail Hollow Village MSBU Fund	10,396	7,760	29,471	29,471
Department of Community Affairs Grant Fund	-	-	-	-
Department of Transportation Grant Fund	548,064	470,884	1,688,914	2,000,730
US Dept of Environmental Protection	509,029	257,231	-	-
Stormwater Management Fund	10,697,321	12,963,472	17,772,885	13,254,072
Fox Ridge MSBU Fund	-	-	247,106	335,854
Tree Fund	25,228	13,323	90,000	90,000
Total Revenue	28,182,482	32,361,732	46,839,505	42,148,262

Position Summary by Division	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Development Services Administration	6.00	9.00	11.00	12.00
Building Construction Services	66.00	84.00	88.00	97.00
Engineering Administration	3.00	3.00	3.00	3.00
Project Management	30.50	30.00	32.00	32.00
Real Estate	6.00	6.00	7.00	7.00
Survey	15.00	15.00	15.00	15.00
Traffic Operations	18.00	22.00	22.00	22.00
Planning and Development	57.00	64.00	73.84	74.00
Metropolitan Planning Organization (MPO)	4.00	5.00	5.00	6.00
Zoning & Site Development	-	-	-	-
Public Works	170.00	176.00	171.00	184.00
Total Full-Time FTE	375.50	414.00	427.84	452.00
Total FTE	375.50	414.00	427.84	452.00



Development Services

Development Services Administration

Impact Statement

To provide an appropriate Level of Service with minimum increase in the cost of service and effectively administer all Development Services programs as directed by the Board of County Commissioners.

Programs

DEVELOPMENT SERVICES ADMINISTRATION: This program supports the Development Services Branch. It includes administrative and fiscal support activities that allow the Development Services departments to effectively carry out program related functions and activities. Program activities include management oversight, fiscal analysis and support, workforce development, performance oversight, and document processing for Planning and Development, Engineering Services, Building Construction Services and Public Works. Administration's goal is to provide excellent customer service and encourage continuous improvement in customer service for all the departments in the branch.

Budget Highlights

The Development Services Administration budget has increased significantly between FY2015 and FY2016. The majority of the increase is related to a one time purchase for Phase 2 of the new Accela Land Management Software. This software will be used by most of the departments in the Development Services Branch to help improve the speed, accuracy, and ease of processing land management based work. In addition, the increase reflects the addition of one Sr. Accounting Clerk to help assist with the increased demand for accounting work on Capital projects and a 3% salary increase for all employees in the Department. This is consistent with what has been budgeted for organization wide.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	384,439	520,756	697,420	752,902
Other Services & Charges	14,264	34,930	62,604	672,915
Materials & Supplies	1,641	6,444	6,342	15,644
Capital	-	-	-	3,000
Chargebacks	(132,962)	(189,982)	(238,837)	(331,213)
Total Budget	267,382	372,148	527,529	1,113,248

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Municipal Service Fund	257,382	363,824	477,529	1,063,248
Tree Fund	10,000	8,324	50,000	50,000
Total Funding	267,382	372,148	527,529	1,113,248

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Asst. County Administrator	1.00	1.00	1.00	1.00
Accountant I	-	-	1.00	1.00
Accountant II	1.00	1.00	2.00	2.00
Accounting Clerk	-	-	1.00	1.00
Sr. Accounting Clerk	1.00	2.00	1.00	2.00
Executive Assistant	1.00	1.00	1.00	1.00
Document Specialist I	-	2.00	2.00	2.00
Billing Coordinator	1.00	1.00	1.00	1.00
Administrative Services Manager	1.00	1.00	-	-
Fiscal Services Manager	-	-	1.00	1.00
Total Full-Time FTE	6.00	9.00	11.00	12.00
Total FTE	6.00	9.00	11.00	12.00



Development Services Building Construction Services

Impact Statement

The Building Construction Services Department is primarily charged with assisting the construction industry to meet the requirements of the Florida Building Code through permitting and inspection of vertical construction within the built environment. As such, they are also responsible for administering the relevant portions of the Pasco County Land Development Code, including the location of construction on a site, appropriate intended occupancy and use of a structure within the district in which it is located, and compliance with the flood damage prevention ordinances. The Department also supports efforts to ensure contractors are properly licensed for their trade and to discourage the use of unlicensed contractors through prosecution and education of our citizens.

Programs

BUILDING CONSTRUCTION SERVICES ADMINISTRATION: This program supports the functions and customer service of the entire Building and Construction Services Department. Their focus for FY2015 was to focus on bringing a new regionwide permitting and inspection software package to the Department and its customers, as well as providing continued training and development to the Department staff. The success of this program is measured in the performance of the remaining functions which they support.

CENTRAL PERMITTING: This program processes applications for new construction, remodeling, and renovations, as well as performs site plan examination on all applications that alter the footprint on the property. There are three offices available to serve the public: Dade City, Land O' Lakes, and New Port Richey. Additionally, many permits can be received on-line via their Website without visiting a physical office. Central Permitting has established a Level of Service Agreement with the construction industry to provide first comments or issue a permit on accurate applications within 10 business days of application receipt. During FY2015, Central Permitting averaged a 7.8-day turnaround on that agreement. Additionally, the New Port Richey office offers a walk-through application processing service on residential accessory applications daily from 8:00 a.m. to 3:30 p.m. and commercial interior remodeling and minor commercial trade applications from 9:00 a.m. to 12:00 p.m. and by appointment. Central Permitting has assisted over 100 customers per day in the New Port Richey office alone on numerous occasions this fiscal year.

BUILDING INSPECTIONS: This program provides customers with a next-day inspection in the vast majority of circumstances. Building Inspections has established a Level of Service Agreement with the construction industry to facilitate no greater than a 5% rollover of total inspections daily. Staff has exceeded this expectation by averaging a 3.2% rollover rate for the past fiscal year. It has been necessary to contract with outside firms as a supplement to County staff in order to maintain this Level of Service. Building Inspection Division staff also receives and processes Customer Service Department work requests (complaints) regarding work performed without permits, unlicensed contractors, disputes regarding construction, minimum Housing Code violations, and requests for condemnations of abandoned structures. The established Service Level Agreement for initial response on each of these categories is 60 days. Staff has met this expectation over 85% of the time in the last fiscal year. Work requests regarding unlicensed contractor investigations are referred directly to our Unlicensed Contractor Taskforce established by the Board of County Commissioners in the beginning of the FY2015 budget year and responses have been recorded within 3 business days on over 90% of the occurrences. The licensing/registration of contractors also fall within this Division with 712 new contractors added to their database in the last fiscal year.

BUILDING PLAN REVIEW: Residential permits require structural plan review and energy conservation examination for compliance with the Florida Building Code. Commercial applications require plan examination for structural, mechanical, electrical, plumbing, energy conservation, and, in cooperation with the Fire Marshal's Office, review by a Fire Plans Examiner for compliance with the Florida Fire Prevention Code and Life Safety Code. All Inspectors and Plans Examiners are required to be certified through the State of Florida and Department of Business and Professional Regulations, in their respective trades. The plans examination function shares the 10-day initial comments goal of the Central Permitting Division, and contributes to the success of an average 7.8-day.

Budget Highlights

Overall, the FY2016 Building Construction Services (BCS) budget has been reduced by approximately \$900,000 from FY2015. This decrease is due to a one-time expenditure of approximately \$1,900,000 that occurred in FY2015 for new land management software, Accela. This decrease has been offset by multiple positions being added in FY2016 in response to the increase in demand for BCS's services. BCS is 100% funded through the Building Inspections & Permitting Fund. The fund is considered an Enterprise Fund which means that the revenue collected into the fund, namely permitting and plan review fees, must only be spent on expenditures related to delivering those services. Since BCS's customers are normally in the construction industry, their revenues and expenditures tend to follow the same increases and decreases of the construction industry. For FY2016, we are forecasting that demand is going to increase again, so we are adding the following positions:

1. Two Plans Examiner II's to examine plans.
2. Four Field Inspector II's to perform field inspections.
3. One Central Permitting Manager to manage the expanded staff that reports to the three Central Permitting Supervisors.



Development Services

Building Construction Services

4. Two Permitting Technicians to handle permit issuance.
5. One Development Review Technician for the Central Permitting office.

It is important to note that although these positions are not expected to cover the full increase in demand, we expect the construction market to contract at some point in the future. As such, we have supplemented the BCS workforce with contracted services for some of the functions to avoid layoffs of permanent staff. Ultimately, if the construction industry contracts too quickly, it is understood that layoffs of staff are a possibility. Finally, in addition to the increases mentioned above, 3% salary increases for all employees in the Department have been budgeted for which is consistent with what has been budgeted for organizationwide.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	3,404,171	3,707,043	4,706,768	5,454,260
Other Services & Charges	233,261	384,792	2,486,191	879,358
Materials & Supplies	189,755	184,980	505,955	305,858
Capital	89,874	50,481	2,000	136,800
Other Non-Operating	-	-	-	6,000
Total Budget	3,917,061	4,327,296	7,700,914	6,782,276

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Building Inspections & Permitting Fund	3,917,061	4,327,296	7,700,914	6,782,276
Total Funding	3,917,061	4,327,296	7,700,914	6,782,276



Development Services
Building Construction Services

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Accountant II	-	1.00	1.00	1.00
Accounting Clerk	1.00	1.00	1.00	1.00
Plans Examiner II	4.00	7.00	7.00	9.00
Building Inspector I	5.00	5.00	-	-
Plans Examiner I	1.00	1.00	1.00	1.00
Code Enforcement Officer	-	-	1.00	1.00
Gas/Mechanical Inspector	3.00	3.00	-	-
Chief Structural Inspector	1.00	1.00	-	-
Chief Electrical Inspector	1.00	1.00	-	-
Plumbing Inspector II	4.00	4.00	-	-
Central Permitting Manager	-	-	-	1.00
Building Inspector II	8.00	12.00	-	-
Electrical Inspector II	4.00	4.00	-	-
Building Official	1.00	1.00	1.00	1.00
Chief Building Official	1.00	1.00	1.00	1.00
Inspection Scheduler II	4.00	4.00	4.00	4.00
Development Director	-	-	-	-
Plans Examiner Supervisor	1.00	1.00	1.00	1.00
Building Inspection Field Supervisor	4.00	4.00	4.00	1.00
Licensing Specialist	1.00	1.00	1.00	1.00
Permitting Technician	6.00	8.00	8.00	10.00
Development Review Technician I	6.00	7.00	-	-
Development Review Tech	-	2.00	9.00	10.00
Central Permitting Supervisor	3.00	3.00	3.00	3.00
Senior Secretary	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Customer Service Specialist II	2.00	4.00	4.00	4.00
Project Manager	-	-	1.00	1.00
Project Coordinator I	1.00	1.00	1.00	1.00
Training Officer	1.00	1.00	1.00	1.00
Business Systems Analyst	-	-	1.00	1.00
Storekeeper I	1.00	1.00	-	-
Field Inspector I	-	3.00	8.00	8.00
Field Inspector II	-	-	24.00	28.00
Chief Field Inspector	-	-	2.00	4.00
Inventory Specialist	-	-	1.00	1.00
Total Full-Time FTE	66.00	84.00	88.00	97.00
Total FTE	66.00	84.00	88.00	97.00



Development Services

Engineering Administration

Impact Statement

Provide the engineering services necessary to deliver the transportation infrastructure network needed for a diverse and growing community. Develop, program, and prepare the Transportation Capital Plan (TCIP). Monitor the Level of Service (LOS) deficiencies, Five Year TCIP, and Penny for Pasco projects. Coordinate with Planning and Development in the development of the Capital Improvements Element (CIE) for the Pasco County Comprehensive Plan and the Metropolitan Planning Organization (MPO) in long range transportation planning and special projects. Prepare the Transportation Capital Report for the Pasco County Capital Plan. Identify and prepare grants and associated documentation for new and supplemental funding that supports transportation projects. Provide professional and technical support to stakeholders and customers. Provide community outreach and information through public meetings and workshops.

Programs

ENGINEERING ADMINISTRATION: Develop, coordinate, and monitor the Transportation Capital Improvement Program through project delivery in the phases of planning, design/permitting, right-of-way acquisition, and construction. Identify and pursue transportation funding through grants, Joint Planning Agreements, and Interlocal Agreements with the Florida Department of Transportation, municipalities, and others to supplement local funding for transportation projects. In order to ensure the successful implementation of the program, the following measures are being tracked for FY2016:

1. Ensure Notice-to-Proceed is issued on time for 80% of all transportation projects that are programmed for construction. In FY2015, we met this goal with a result of 80.6% issued on time.
2. Add eight new miles of sidewalk and/or multiuse paths to the transportation network annually. In FY2015, we exceeded this goal by adding 9.4 miles of sidewalks and 7 miles of multiuse paths for a total of 16.4 miles Countywide.
3. Ensure that 70% of the TCIP Construction projects are completed on time. This will be a new measure that the Department will start collecting data for in the FY2016 budget.

Budget Highlights

The Engineering Administration FY2016 budget shows an increase over FY2015. The increase reflects a 3% salary increase for all employees in the department which is consistent with what has been budgeted organizationwide. In addition, chargebacks to Capital projects/funds have decreased based on the actuals achieved in previous fiscal years, however, measures are being implemented to correct this deficit in FY2016.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	301,894	317,473	319,243	314,618
Other Services & Charges	4,937	3,329	6,632	7,015
Materials & Supplies	1,442	1,759	3,173	9,180
Capital	-	-	1,200	-
Chargebacks	(143,720)	(79,156)	(216,234)	(160,000)
Total Budget	164,553	243,405	114,014	170,813

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Municipal Service Fund	164,553	243,405	114,014	170,813
Total Funding	164,553	243,405	114,014	170,813

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Administrative Assistant	1.00	1.00	1.00	1.00
Program Administrator	1.00	1.00	1.00	1.00
Engineering Services Director/County Engineer	1.00	1.00	1.00	1.00
Total Full-Time FTE	3.00	3.00	3.00	3.00
Total FTE	3.00	3.00	3.00	3.00



Development Services Project Management

Impact Statement

To implement all phases of the Transportation Capital Improvement Plan (TCIP). To manage and inspect the projects included in the TCIP, Paving Assessment Program (PVAS), Programmed Maintenance Plan (PM), bridge replacement program, and in house design section. To inspect all subdivision and commercial projects, and to manage the performance and maintenance bonds. In addition, to monitor and inspect Right of Way (ROW) use permits and driveway connections.

Programs

The Project Management Division accomplishes their work through the delivery of two programs, Project Management and Engineering Inspections. In summary, the Project Management Program addresses work to be performed and inspected that is mainly managed by Pasco County departments whereas the Engineering Inspections Program inspects work that is performed via an outside entity (Developer, Utility Company, or County Resident). The full program descriptions and program measures are as follows:

PROJECT MANAGEMENT: The Project Management Program is responsible for activities associated with Transportation Capital Improvement Projects, Stormwater Management Capital Improvement Projects, and Developer Pipeline Projects. Some of the core Capital Improvement Project tasks which Project Management is involved with include, but are not limited to, Route Studies, Project Development and Engineering Studies, Design and Permitting, Right-of-Way (ROW) acquisition, and Construction. The program ensures that all roadway/stormwater infrastructure is designed in accordance with the appropriate specification(s), is properly permitted, and that only the necessary amount of ROW, Pond Sites, and Mitigation sites are acquired. During construction we have on-site inspections to ensure that the project is constructed in accordance with the plans and specifications; that all construction is within the limits of our Right-of-Way; and that all testing, certifications, and shop drawings are reviewed and approved as necessary. In order to ensure the success of the program, the following measures are being tracked for FY2016:

1. Ensure Notice-to-Proceed is issued on time for 80% of all transportation projects that are programmed for construction. In FY2015, we met this goal with a result of 80.6% issued on time.
2. Add 8 new miles of sidewalk and/or multiuse paths annually. In FY2015, we exceeded this goal by adding 9.4 miles of sidewalks and 7 miles of multiuse paths for a total of 16.4 miles.
3. 70% of the TCIP Construction projects are to be completed on time in FY2016.

ENGINEERING INSPECTIONS: This program is responsible for administering the activities associated with performance and maintenance guarantees; the inspection of infrastructure related to residential, commercial, and industrial development; along with inspections required for ROW Use Permits. In order to ensure the success of the newly separated program, the following measures are being established and tracked for FY2016:

1. Performance Bonds - Our goal is to process all Performance Guarantees within 45 days of receipt. We are currently meeting this goal.
2. Maintenance Bonds - Our goal is to process all Maintenance Guarantees within 45 days of receipt. We are currently meeting this goal.
3. Bond Extension Requests - Our goal is to process any Performance or Maintenance Guarantee Requests within 45 days of receipt. We are currently meeting this goal.
4. Commercial Inspections - Our goal is to conduct commercial inspections within 5 days of receipt of request. We are currently meeting this goal.
5. Residential Inspections - Our goal is to conduct residential inspections within 5 days of receipt of the request. We are currently meeting this goal.
6. ROW Use Permit Inspections - Our goal is to conduct ROW use permit inspections within 5 days of receipt of the request. We are currently meeting this goal.
7. Driveway Determinations - Our goal is to conduct Driveway Determination inspections within 5 days of receipt of the request. We are currently meeting this goal.

Budget Highlights

Revenues: The Engineering Inspections program collects fees for many of the services it delivers. In FY2016, those fee revenues are projected to increase due to increased demand and implementing a fee increase in early FY2015. In FY2016, the fees are expected to cover approximately 66% of the expenditures related to Engineering Inspections with the rest being offset by general government revenues, namely sales tax revenues, in the Municipal Services Fund. The Project Management program brings in minimal outside fee revenue. The majority of their expenses are charged back to capital projects in other funds leaving approximately 16% of expenses needing to be covered by general government revenues. This was a similar ratio in FY2015.

Expenses: The overall expenditure budget for the Project Management division has increased for FY2016 due to needing to



Development Services

Project Management

purchase replacement equipment, budgeting for new land management software licenses, and a 3% salary increase for all employees in the department which is consistent with what has been budgeted for organizationwide. This expense increase can be 100% off set by the increase in revenue for the department.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	1,910,470	1,859,281	2,202,431	2,239,622
Other Services & Charges	117,217	80,847	128,344	112,270
Materials & Supplies	64,872	60,166	86,556	99,014
Capital	13,969	15,355	6,500	-
Chargebacks	(1,397,362)	(1,478,119)	(1,702,425)	(1,719,990)
Total Budget	709,166	537,530	721,406	730,916

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Municipal Service Fund	709,166	537,530	721,406	730,916
Total Funding	709,166	537,530	721,406	730,916

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Secretary	1.00	1.00	1.00	1.00
Project Manager	1.50	2.00	4.00	4.00
Sr. Project Clerk	2.00	2.00	2.00	2.00
Engineering Inspector	4.00	4.00	4.00	4.00
Certified Engineering Inspector I	5.00	5.00	5.00	5.00
Lead Engineering Inspector	1.00	1.00	1.00	1.00
Sr. Civil Engineering Technician	1.00	1.00	1.00	1.00
Engineer III	2.00	1.00	1.00	1.00
Asst. Engineering Services Dir	1.00	1.00	1.00	1.00
Engineering Records Technician	1.00	1.00	1.00	1.00
Computer Drafting Technician	2.00	2.00	2.00	2.00
Certified Engineering Inspector II	5.00	5.00	5.00	5.00
Certified Lead Engineering Inspector II	2.00	2.00	2.00	2.00
Construction & Engr Inspections Manager	1.00	1.00	1.00	1.00
Project Specialist	1.00	1.00	1.00	1.00
Total Full-Time FTE	30.50	30.00	32.00	32.00
Total FTE	30.50	30.00	32.00	32.00



Development Services

Real Estate

Impact Statement

The Real Estate Division mission is to ensure the real estate needs of our diverse and growing community are met in the most efficient and cost effective manner.

Programs

REAL ESTATE: This program provides for the acquisition of property for roads, parks, easements for drainage and utilities, public areas, and other miscellaneous projects through negotiations or eminent domain. In addition, it provides other County offices with up-to-date title information on all County properties. To accomplish the mission of the program, the following activities and performance measures are monitored:

1. Vacation of Right-of-Way, Easements, and Plats - Manage vacation of right-of-way, easements and plats pursuant to Florida Statutes. Our goal is to implement the new vacation process to reduce process time by 40% from 240 days to 144 days.
2. Real Estate Acquisition and Management - Administer and manage the right-of-way preservation ordinance regulation and land acquisition for capital programs that require transfer of property interest to Pasco County. Our goal is to acquire 100% of the right of way needed for the Construction phase in the Capital Improvement Plan (CIP) for each fiscal year. In FY2015, our goal was achieved 80.6% of the time.

Budget Highlights

The FY2016 Real Estate budget reflects an increase due to the need to add continuing education and training for staff, adding software licenses for the new Accela land management system, and a 3% salary increase for all employees. This is consistent with what has been budgeted organizationwide.

<u>Budgetary Cost Summary</u>	<u>FY 2013 Actual</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Adopted</u>	<u>FY 2016 Budget</u>
Personal Services	346,954	340,354	403,319	442,689
Other Services & Charges	6,905	11,016	17,992	20,808
Materials & Supplies	5,458	4,381	8,148	10,968
Chargebacks	(230,907)	(219,533)	(266,378)	(285,006)
Total Budget	128,410	136,218	163,081	189,459

<u>Funding Sources</u>	<u>FY 2013 Actual</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Adopted</u>	<u>FY 2016 Budget</u>
Municipal Service Fund	128,410	136,218	163,081	189,459
Total Funding	128,410	136,218	163,081	189,459

<u>Position Summary</u>	<u>FY 2013 Adopted</u>	<u>FY 2014 Adopted</u>	<u>FY 2015 Adopted</u>	<u>FY 2016 Budget</u>
Senior Secretary	1.00	1.00	1.00	1.00
Records Clerk II	-	-	1.00	1.00
Right-Of-Way Agent	3.00	3.00	-	-
Asst. Real Estate Manager	1.00	1.00	1.00	1.00
Real Estate Manager	1.00	1.00	1.00	1.00
Right of Way Professional II	-	-	3.00	3.00
Total Full-Time FTE	6.00	6.00	7.00	7.00
Total FTE	6.00	6.00	7.00	7.00



Development Services Survey

Impact Statement

Survey's mission is to work with developers, engineers, and surveyors to record plats that enable new subdivisions to be created. In addition, we work with external consultants in the review of their Right of Way maps, legals, and sketches. We also coordinate with the Utilities Services Branch to establish an accurate street light and asset database. Finally, we provide survey services to other Departments and Divisions in the County.

Programs

SURVEY: The Pasco County Survey Program provides professional surveying, mapping, land title, and real estate-related services and information, including land and boundary topographic mapping; land descriptions in the form of maps and reports which determine the size, shape, topography, tidal, and non-tidal waters; and legal as well as geodetic locations for Geographic Land Information Systems for the many varied County Departments, as well as for the citizens of Pasco County. The program delivers its services through two main activities. Those activities are plat review and survey and right of way mapping. The activity descriptions and associated performance goals are as follows:

1. Plat Review - Review of parcel, lot, and easement configurations for land development, residential and commercial growth, and environmental conservation; in accordance with Florida Statutes and County Ordinances and in conformance with other entities' policies. Our goal, per the Land Development Code, is to complete review of plats within 15 days. We are meeting this goal.
2. Survey and Right-of-Way Mapping - Establish and maintain central database of rights-of-way, prepare right-of-way maps and surveys, and stake property. Our goal is to meet the agreed upon deadline for all surveying services projects 100% of the time. We are working toward meeting this goal.

Budget Highlights

The Survey FY2016 budget reflects an increase due to the required replacement of computer equipment and a 3% salary increase for all employees in the Division. This is consistent with what has been budgeted organizationwide.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	755,926	734,118	844,972	814,281
Other Services & Charges	28,918	23,726	27,369	31,232
Materials & Supplies	30,451	19,950	27,391	26,009
Capital	31,103	27,536	36,851	15,400
Chargebacks	(680,969)	(586,711)	(720,911)	(662,520)
Total Budget	165,429	218,619	215,672	224,402

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Municipal Service Fund	165,429	218,619	215,672	224,402
Total Funding	165,429	218,619	215,672	224,402



Development Services
Survey

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Senior Secretary	1.00	1.00	1.00	1.00
Survey Aide	2.00	2.00	2.00	2.00
Survey Instrument Technician	2.00	2.00	2.00	2.00
Survey Party Chief	3.00	3.00	3.00	3.00
Asst. County Surveyor	-	-	-	1.00
County Surveyor	1.00	1.00	1.00	1.00
Computer Drafting Technician	2.00	2.00	2.00	2.00
Sr. Computer Drafting Technician	1.00	1.00	1.00	1.00
Registered Land Surveyor II	1.00	1.00	1.00	-
Plat Review Technician I	1.00	1.00	1.00	1.00
Field Supervisor	1.00	1.00	1.00	1.00
Total Full-Time FTE	15.00	15.00	15.00	15.00
Total FTE	15.00	15.00	15.00	15.00



Development Services

Traffic Operations

Impact Statement

Traffic Operations' mission is to ensure safe and efficient movement of people and goods over our transportation network.

Programs

TRAFFIC OPERATIONS: The Division accomplishes its work through the delivery of one program, Traffic Operations. That program has multiple activities that it performs. Those activities and their associated goals are as follows:

1. Signalization, Lighting Operations, and Maintenance of Signals and Lighting - Design, operation, and maintenance of the Advanced Traffic Management System and all traffic signals, warning flashers, and school flashers in Pasco County. Operate and maintain roadway lighting on County and State collector and arterial roadways. For those systems that are already installed and operational, our goal is to provide preventative maintenance inspections quarterly 100% of the time and to secure the site within two hours for signals that have been knocked down or are malfunctioning. We are achieving these goals. For those signals that need to be designed and installed, our goal is to complete signal and/or lighting design per the Florida Department of Transportation (FDOT) standards 100% of the time for all projects in our Capital Improvement Plan. We are meeting this goal.
2. Signing and Pavement Markings, Design, and Installation - Design and maintain signing and pavement markings according to standards. Our goal is to complete these designs per standards 100% of the time. We are meeting this goal. In addition, we have a goal to respond to requests for services within 24 hours 100% of the time. We are meeting this goal.
3. Crash Data Management System and Traffic Studies - Locate, identify, and analyze all reports of traffic crashes in Pasco County with data collection shared with the FDOT. Prepare traffic studies and counts to include Traffic Signal Warrants, Multiway Stops, and other traffic studies. Administer Traffic Calming Program in conjunction with the Paving Assessment Program (PVAS). Inspect new traffic control devices for the Capital Improvements Program, Right-of-Way Use Permits, and subdivision construction. Review maintenance and traffic plans for compliance with Federal and State standards and specifications. Prepare work orders for installation on new sign and markings or revisions to existing installations. Our goal is to provide an initial response to requests for service within 24 hours 100% of the time and to provide follow-up responses within 20 days 80% of the time. We are meeting this goal. For those projects that require Maintenance of Traffic reviews, we desire to provide that review within the standard 2 weeks, 85% of the time. We are meeting this goal.

Budget Highlights

Traffic Operations FY2016 budget increased due to a need to update traffic signal video wall equipment that has gone past its useful life, adding licenses for the new land management system Accela, rising utility costs, and adding a 3% salary increase for all employees in the Department. This is consistent with what has been budgeted organizationwide. In addition, the Division has replaced a vacant Lead Inventory Specialist for a Project Specialist as an efficiency for the Division.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	932,218	978,545	1,230,741	1,237,111
Other Services & Charges	665,061	694,710	884,697	989,355
Materials & Supplies	115,239	132,545	162,597	151,558
Capital	2,031	55,137	26,200	134,772
Chargebacks	(303,509)	(298,162)	(357,408)	(332,408)
Total Budget	1,411,040	1,562,775	1,946,827	2,180,388

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Road & Bridge Fund	1,411,040	1,562,775	1,946,827	2,180,388
Total Funding	1,411,040	1,562,775	1,946,827	2,180,388



Development Services

Traffic Operations

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Senior Secretary	1.00	1.00	1.00	1.00
Records Clerk I	-	-	-	-
Traffic Engineering Supervisor	1.00	1.00	1.00	1.00
Traffic Engineering Records Technician	1.00	1.00	1.00	1.00
Roadway Lighting Supervisor	-	1.00	1.00	1.00
Roadway Lighting Technician	-	2.00	2.00	2.00
Intelligent Transportation Systems Technician	1.00	1.00	1.00	1.00
Traffic Signal Technician I	6.00	6.00	6.00	6.00
Traffic Engineering Technician I	2.00	2.00	2.00	2.00
Traffic Signal Technician II	2.00	2.00	2.00	2.00
Traffic Operations Manager	1.00	1.00	1.00	1.00
Traffic System/Signal Supervisor	1.00	1.00	1.00	1.00
Storekeeper II	-	1.00	-	-
Lead Inventory Specialist	-	-	1.00	-
Project Specialist	-	-	-	1.00
Traffic System Technician I	1.00	1.00	1.00	1.00
Traffic System Tech II	1.00	1.00	1.00	1.00
Total Full-Time FTE	18.00	22.00	22.00	22.00
Total FTE	18.00	22.00	22.00	22.00



Development Services Planning and Development

Impact Statement

The focus of the Planning and Development Department is shaping Pasco County's future as a wonderful place to live and work in accordance with the Mission, Vision, and Values outlined in the Comprehensive and Strategic Plans. This is done through keeping the Comprehensive Plan and Land Development Code living documents representing a shared consensus of Pasco County's future, preparation of special studies and plans, administering the development review programs of the County; providing information to all interested parties about County development requirements, and fairly and efficiently enforcing the Land Development Code and other County ordinances.

Programs

LONG RANGE PLANNING: This program assists the community in establishing and achieving its 10 and 25-year development goals by providing a policy framework to manage land use, transportation, and capital resources integrated with County Strategic and Business Plans. All projects and tasks in this program fall in a 12 24-month cycle. In order to measure the success of this program, we look to ensure that we successfully implement all projects and tasks on time. FY2016 will be the first year that we will be measuring timeliness of project completion. We have a goal to complete 95% of all projects on time.

CURRENT PLANNING: Current Planning is responsible for coordinating development review activities in the County. These activities include the review and processing of Developments of Regional Impact, Master Planned Unit Developments, Site Plans, Construction Plans, and Plats. Staff works with applicants and citizens to implement both the Comprehensive Plan and Land Development Code. Staff conducts Pre Application meetings to advise applicants of procedural requirements, fees, time frames, and other general development-related questions. In FY2016, the Current Planning staff will begin to look at collecting data that helps to define how well this program is being delivered.

ZONING AND INTAKE: The Zoning and Intake Program oversees and reviews zoning and development applications for compliance with the Pasco County Land Development Code, the Comprehensive Plan, and the Strategic Plan. To accomplish this objective, a collaborative team effort is used in the coordination and review of zoning amendments, conditional uses, special exceptions, preliminary site plans, and stormwater and construction plans, as well as applicable variances and appeals associated with development projects. The performance of the program's success is measured by activity timeliness. The following activities are tracked within the program:

1. New Project Distribution – Our goal, per the Land Development Code, is to deliver these within 10 business days. Our current average is 4.78 business days. On average, we complete about 30 of these a month.
2. Resubmittal Distribution – Our goal is to deliver these within 1 business day. Our current average is 1.25 business days. On average, we complete about 60 of these a month.
3. Amendments/Modifications Distribution – Our goal, per the Land Development Code, is to deliver these within 10 business days. Our current average is 3.72 business days. On average, we complete about 60 of these a month.
4. Commercial Site Plan Review – Our goal, per the Land Development Code, is to deliver these within 45 business days. Our current average is 3 business days. On average, we complete about 77 of these a month for a normal review and expedite 40 a month as a walk through.
5. Sign Permits (Completeness Determination) – Our goal, per the Land Development Code, is to deliver these within 10 business days. Our current average is 3 business days. On average, we complete about 30 of these a month.
6. Sign Permits (Permit Proposal) – Our goal, per the Land Development Code, is to deliver these within 40 business days. Our current average is 5 business days. On average, we complete about 30 of these a month.
7. Tree Removal Permits – Our goal is to deliver these over the counter when a customer walks in. We are meeting this goal. On average, we complete about 120 of these a month.
8. Special Exceptions, Conditional Uses, Rezonings – Our goal, per the Land Development Code, is to deliver these within 45-60 calendar days. Our current average is 45 calendar days. On average, we complete about 4 of these a month.
9. Zoning Letter and Other Sign-Offs – We currently do not have a time frame goal for this activity, but our current average is 3 business days. On average, we complete about 120 of these a month.

CODE ENFORCEMENT: This program administers and enforces the Pasco County Land Development Code and ordinances pertaining to zoning, business tax receipts, and environmental subjects. The staff in this program partner regularly with Home Owners' Associations (HOAs) and the Pasco County Sheriff's Office (PCSO) for the purpose of aggressively and strategically removing detrimental environmental elements from our community. Through this effort, the Division performed 11 sweeps of neighborhoods in conjunction with the PCSO and attended over a dozen HOA meetings. In addition, they have received 500 more requests for service than last fiscal year. Due to the increased demand, they have not been able to meet their response time goal of three days to respond to the requests. For FY2015, their response time ranges from five to seven days depending on the type of request but have made it a goal to return to the three days in FY2016.



Development Services

Planning and Development

Budget Highlights

Revenues: The Planning & Development Department collects fees for many of the services it delivers. In FY2016, those fee revenues are projected to increase due to increased demand and implementing a fee increase in early FY2015. In FY2016, the fees are expected to cover approximately 78% of the expenditures in this budget with the rest being offset by general government revenues, namely sales tax revenues, in the Municipal Services Fund. In FY2015, their fees only covered approximately 40% of their expenses.

Expenditures: The expenditures in this budget appear to have remained relatively flat but they have actually increased by approximately \$400,000. In FY2015, funding was budgeted in this budget for Grants & Aids to the Pasco Economic Development Council and a Planner I was allocated to this budget to assist with Economic Development projects. These expenses have been moved to the Office of Economic Growth this year. The increased expenditures are made up the following:

1. One Transportation Planner II for Current Planning to work on Transportation applications. Currently the program has one Planner I dedicated to the program and staff have been borrowing the Transportation Planner from Long Range Planning to accomplish their increased demand in work. This has affected the ability of the Long Range Program to complete their work.
2. Approximately \$25,000 in new software and hardware to help staff improve the effectiveness of their work products.
3. Restoration of the Planning & Development Administrator from a part-time (.84) to full-time expense in this budget.
4. 3% salary increase for all employees in the Department. This is consistent with what has been budgeted for organizationwide.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	2,991,074	3,307,285	4,180,426	4,342,085
Other Services & Charges	917,382	688,220	719,628	748,937
Materials & Supplies	153,948	129,776	200,827	240,528
Capital	41,817	50,627	101,196	26,200
Grants & Aids	387,450	437,450	389,670	2,220
Other Non-Operating	38,547	-	-	-
Chargebacks	(69,330)	(70,625)	(70,119)	(66,000)
Total Budget	4,460,888	4,542,733	5,521,628	5,293,970

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Municipal Service Fund	3,951,859	4,285,502	5,521,628	5,293,970
US Dept of Environmental Protection	509,029	257,231	-	-
Total Funding	4,460,888	4,542,733	5,521,628	5,293,970



Pasco County
Fiscal Year 2016 Proposed Fiscal Plan

Development Services
Planning and Development

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Code Enforcement Officer	14.00	14.00	16.00	16.00
Code Enforcement Manager	1.00	1.00	1.00	1.00
Code Compliance Field Supervisor	2.00	2.00	2.00	2.00
Development Review Manager	1.00	1.00	1.00	1.00
Permitting Technician	-	-	3.00	3.00
Development Review Technician I	4.00	4.00	-	-
Development Review Tech	-	-	4.00	4.00
Development Review Technician II	6.00	8.00	-	-
Sr. Development Review Tech	-	-	12.00	12.00
Development Review Technician III	1.00	1.00	-	-
Secretary	1.00	1.00	1.00	1.00
Senior Secretary	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Customer Service Specialist I	1.00	1.00	1.00	1.00
Customer Service Specialist II	2.00	3.00	2.00	2.00
Customer Service Specialist III	1.00	1.00	1.00	1.00
Customer Service Manager	1.00	1.00	1.00	1.00
Sr. Project Clerk	1.00	1.00	1.00	1.00
Records Clerk I	1.00	1.00	1.00	1.00
Records Clerk II	1.00	1.00	1.00	1.00
Engineer II	1.00	3.00	4.00	3.00
Engineer III	-	-	-	1.00
Planner I	3.00	3.00	5.00	4.00
Planner II	5.00	7.00	7.00	5.00
Executive Planner	1.00	1.00	1.00	1.00
Sr. Planner	3.00	3.00	2.00	4.00
Transportation Planner II	1.00	1.00	2.00	2.00
Growth Management Administrator	-	-	-	-
Technical Specialist II	1.00	1.00	1.00	2.00
Planning and Development Administrator	1.00	1.00	0.84	1.00
Assistant Planning & Development Administrator	1.00	1.00	1.00	1.00
Total Full-Time FTE	57.00	64.00	73.84	74.00
Total FTE	57.00	64.00	73.84	74.00



Development Services

Metropolitan Planning Organization (MPO)

Impact Statement

The Pasco County Metropolitan Planning Organization (MPO) is the designated Countywide organization responsible for conducting transportation planning in accordance with Federal and State requirements. The MPO Board membership is designated by the Governor and is currently comprised of the five County Commissioners and one elected representative from four participating incorporated areas in Pasco County which include Dade City, New Port Richey, Port Richey, and Zephyrhills. The County has an agreement with the MPO to provide staff services and other support activities.

The MPO is funded primarily by two Federal grants passed through the Florida Department of Transportation (FDOT) to the local agency (Pasco County) who provides overall coordination for all MPO activities. The four groups involved in the MPOs' planning activities include elected officials that comprise the MPO Board; the Technical Advisory Committee (TAC) comprised of technical staff from participating local, State, and regional agencies; the Bicycle/Pedestrian Advisory Committee (BPAC); and the Citizens' Advisory Committee (CAC) whose membership is drawn from Pasco County residents who are officially appointed by the MPO Board members.

Programs

METROPOLITAN PLANNING ORGANIZATION: The MPO Program is supported primarily from Federal/State grant funds. Expenditures and reimbursements to the host agency (in this case, Pasco County) are based on activities that are listed in the MPO's Unified Planning Work Program (UPWP) (MPO Budget). The MPO is required to complete and/or update a number of prescribed products annually, including: (1) the Transportation Improvement Program (TIP) – a five-year listing of State and Federal-funded transportation projects and programs based on the MPO's adopted priorities; (2) the Long Range Transportation Plan (LRTP) – a 20-year plan updated every 5 years that identifies projects over a longer timeline based on MPO adopted goals and policies; (3) maintaining a Congestion Management Process (CMP) – strategies to address near-term safety and congestion issues; and (4) maintain a public participation process that allows and promotes public engagement/input into the transportation planning process on a continuing basis through guidance set forth in an adopted Public Participation Plan (PPP). These core products, if accepted and approved by the Federal Highway Administration (FHWA) and Florida Department of Transportation (FDOT), maintain the County's eligibility for continued receipt of Federal and State funds for transportation programs and projects. As such, the main performance goal of the program is to produce these required work products to meet minimum established requirements in Federal and state rules and regulations governing the MPO transportation planning program to a level that allows them to be approved by the previously mentioned agencies. For FY2015, the MPO attained acceptance of all required submitted work products as identified above and as such maintained full certification by both Federal and State transportation agencies signifying that the MPO planning process/program meets and/or exceeds all established requirements (2015 Joint Certification Statement dated June 11, 2015).

Budget Highlights

The FY2016 MPO budget increased due to an increase in grant funding and bringing forward prior-year funds (roll over funds) that were unspent from the MPO's FY2013 and FY2014 Federal grant (PL).

The MPO FY2016 budget adds one new Sr. Project Clerk that will be assigned to ensuring that agreed to products and timelines, as shown in the MPO's adopted UPWP, are completed on time and within budget. Most of the expenses for this new position are fully reimbursable to Pasco County through MPO grants. In addition, a 3% salary increase for all employees in the department has been applied to this budget. This is consistent with what has been budgeted for organizationwide. For FY2016, approximately \$18,000 of general government funds will be used as a grant match to leverage the remaining revenues in this program budget.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	349,676	413,148	442,025	493,110
Other Services & Charges	543,687	462,587	1,693,709	2,006,269
Materials & Supplies	6,564	12,763	7,765	9,423
Capital	4,782	4,100	1,200	1,400
Chargebacks	(176,731)	-	(448,316)	(490,659)
Total Budget	727,978	892,598	1,696,383	2,019,543



Development Services
Metropolitan Planning Organization (MPO)

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Municipal Service Fund	179,914	421,714	7,469	18,813
Department of Transportation Grant Fund	548,064	470,884	1,688,914	2,000,730
Total Funding	727,978	892,598	1,696,383	2,019,543

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Development Review Technician II	1.00	1.00	-	-
Sr. Development Review Tech	-	-	1.00	1.00
Sr. Project Clerk	-	-	-	1.00
Engineer III	1.00	1.00	1.00	1.00
Planner II	-	1.00	1.00	1.00
Sr. Planner	1.00	1.00	1.00	1.00
Transportation Planning Manager	1.00	1.00	1.00	1.00
Total Full-Time FTE	4.00	5.00	5.00	6.00
Total FTE	4.00	5.00	5.00	6.00



Development Services

Zoning & Site Development

Impact Statement

Zoning & Site Development's activities and related funding were merged with the Planning & Development during the FY2013 budget development process.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	747	-	-	-
Other Services & Charges	-	-	-	-
Materials & Supplies	2,221	-	-	-
Capital	-	-	-	-
Total Budget	2,968	-	-	-

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Municipal Service Fund	2,968	-	-	-
Total Funding	2,968	-	-	-

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Code Enforcement Officer	-	-	-	-
Code Compliance Field Supervisor	-	-	-	-
Development Review Technician I	-	-	-	-
Development Review Technician II	-	-	-	-
Development Review Technician III	-	-	-	-
Senior Clerk	-	-	-	-
Administrative Assistant	-	-	-	-
Customer Service Specialist I	-	-	-	-
Customer Service Specialist II	-	-	-	-
Customer Service Specialist III	-	-	-	-
Project Coordinator I	-	-	-	-
Project Coordinator II	-	-	-	-
Records Clerk I	-	-	-	-
Records Clerk II	-	-	-	-
Engineer II	-	-	-	-
GIS Technician	-	-	-	-
Planner I	-	-	-	-
Asst. Zoning/Code Compliance Admin	-	-	-	-
Zoning/Code Compliance Administrator	-	-	-	-
Transportation Planner II	-	-	-	-
Technical Specialist II	-	-	-	-
Total Full-Time FTE	-	-	-	-
Total FTE	-	-	-	-



Development Services

Public Works

Impact Statement

The Pasco County Public Works Department consists of Public Works Administration, Stormwater Management, Road & Bridge, and the Paving Assessment Program.

Programs

PUBLIC WORKS ADMINISTRATION: This program includes administrative support activities that allow the programs within Public Works effectively carry out their program related functions and activities. Program activities include management oversight, workforce development, and performance oversight. The success of this program is measured in the performance of the remaining functions which they support.

ROAD & BRIDGE: The primary responsibility of the Road and Bridge program is to provide and maintain a safe roadway network for the traveling public. At the present time, this includes the maintenance of 1,644 miles of paved roads ranging from residential to urban arterial and 181 miles of unpaved roads. Along with the above tasks, 44 bridges, over 72,000 traffic control and informational signs, thermal plastic roadway striping and right of way mowing are under its jurisdiction. The right of way enhancement program adds and maintains a variety of trees, bushes, shrubs, and other ground cover to selected medians on arterial and collector roadways. Increased budgets over the past two years were intended to increase our Level of Service to our Citizens. Those results have been achieved. The specific data points that were improved are as follows: response time for repair of potholes went from 45 days to 7 days, tree trimming within the right of way went from 79 days to 10 days, tree removal within the right of way went from 90 days to 20 days, and road grading for county maintained roads increased from 6 times per year to approximately 10 times per year.

PAVING ASSESSMENT (PVAS): The majority of the budget associated with this program does not exist in the summary below since the majority of the funding is allocated in our FY2016-2020 Capital Improvement Plan. Staff time to manage the Paving Assessment program is the only expenditure reflected in this budget. The main purpose of this program is to pave residential roads. Citizens that wish to have their residential roads paved/repaved must gain approval of their neighbors through the petition process. Once the petition is approved, the project gets put on the project waiting list until we are able to perform the paving work. Once the paving work is complete, the residents affected by the project commit to paying a special assessment via their tax bill each year until the expense of the road project has been paid off. Over the past few years, more projects have been approved by the residents of Pasco County than the ability of this program to complete the project. This resulted in a waiting list of projects that could not be accomplished. For FY2016, the Level of Service of the program will increase from approximately 3-4 million dollars in paving projects to 7- 8 million dollars in paving projects with the addition of a separate contractor to perform the work. This will essentially double the output of the group.

STORMWATER: The purpose of this program is to improve, maintain, design and construct the drainage system throughout the County and all stormwater infrastructures. To safeguard the public welfare through the proper collection, conveyance, and storage of stormwater runoff to surface waters through a comprehensive program of engineering projects, natural resources protection and public involvement in a non damaging and non life threatening manner. Successfully manage the County's National Pollutant Discharge Elimination System (NPDES) Permit. Produce environmental and regulatory permits, ensuring compliance with all applicable water quality regulations related to stormwater runoff and that all County Municipal Separate Storm Sewer System (MS4) facilities are functional and well maintained. The program activities and associated Level of Service Goals (LOS) are as follows:

1. Program Management - The Board of County Commissioners defined the desired LOS for this activity to be "C" which means the division should have Priority Planning and Partial CIP Implementation Capabilities. In FY2015 our current LOS is C+.
2. NPDES (National Pollutant Discharge Elimination System) Compliance - The Board of County Commissioners defined the desired LOS for this activity to be "C" which means the division should have minimal permit compliance. Our current LOS is C.
3. Operations and Maintenance - The Board of County Commissioners defined the desired LOS for this area to be "C" which means maintenance should be based on inspections. Our current LOS is C-.
4. Capital Improvements (CIP) - The Board of County Commissioners defined the desired LOS for this area to be "D" which means the division will require 74 years to implement all currently identified capital needs. Our current LOS is C.

Budget Highlights

Revenues: The revenues that are used to fund the Public Works programs come from two main funding sources:

1. Stormwater Utility Fee - The Stormwater program is exclusively paid for through the collection of the Stormwater Utility Fee that is assessed on properties in Pasco County that have impervious surfaces. For most residential customers this fee equated to \$47 per year since the program started in 2007. In FY16, the program is suggesting a \$10 increase to \$57 per residential customer so the program can continue to provide the Level of Service (LOS) defined by the Board of County Commissioners (BCC) in 2007. If the fee is approved by the BCC, the LOS will be maintained as originally approved in 2007. If it is not approved, the Stormwater program is expected to decrease its LOS to a C- on NPDES Compliance.



Development Services

Public Works

2. Local Option Gas Taxes – The Road & Bridge program is exclusively paid for through the collection of Local Option Gas Taxes in the Road & Bridge Fund. These gas taxes are collected as a sales tax on fuel purchased from residents and travelers in Pasco County. This revenue source is expected to grow minimally in FY2016.

Expenses: Overall, the expenses for all of the programs of the Public Works department have decreased significantly in FY2016. The main cause of this decrease is due to the reduction of \$6,000,000 in Other Contracted Services for the Stormwater program. This decrease will reduce the LOS of flood control engineering and construction projects. These decreases in expenses have been offset partially by a 3% salary increase for all employees in the department. This is consistent with what has been budgeted for organizationwide. In addition to the salary increase the following offsets occurred:

1. Road & Bridge – One (1) additional Project Specialist has been added to support the PVAS program. In FY2015, a crack seal machine was added to help increase the life span of the roads on the West side of the County. This piece of capital equipment has proven successful so an additional crack seal machine is being added in FY2016 to be dedicated to the East side of the County.

2. Stormwater – Even if the \$10 increase in the Stormwater Fee that is mentioned above is approved, this will not be enough to sustain the program at its FY2015 level of spending. The revenue collected from the increase will allow the department to allocate \$2.5 million to the following:

a. The addition of a crew (7 positions) for major maintenance of the stormwater systems located away from roadways that convey large amounts of stormwater. These systems vary in size but are generally at least 50 feet wide and have not been maintained in many years. Over the past few years we have used a contractor for this work at an annual cost of \$1.5m/year. This initiative will cost \$1.5m in year one which includes approximately \$600,000 for contracted services, and \$900,000 for capital equipment and the 7 positions for a part of year. Year two ongoing costs will be reduced to approximately \$355k per year. Therefore, this initiative increases efficiency and provides an annual savings of \$1.1m per year. The savings will be used in year 2 to increase the replacement rate for failed infrastructure.

b. The addition of a crew (5 positions) for culvert inspections. The County National Pollutant Discharge Elimination (NPDES) permit issued by the Florida Department of Environmental Protection (FDEP) requires the entire drainage system Pasco County maintains to be inspected every 10 years, or 10% each year. Two years ago when the NPDES permit was reissued and the inspection frequency added we began the use of a combination 2-man culvert crew to inspect culverts with assistance from in-house crews to prep the culverts for inspection. We are unable to inspect 10% of our infrastructure using current assets so we will be out of compliance with our NPDES permit. This initiative will cost \$600,000 in year one to include the cost of capital equipment. Year two ongoing costs will be reduced to approximately \$190,000k per year and place us in compliance with our NPDES permit.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	7,643,897	7,792,040	8,703,024	9,089,191
Other Services & Charges	8,436,533	11,043,256	16,009,612	10,751,032
Materials & Supplies	2,119,125	2,104,195	3,809,745	3,584,649
Capital	445,514	423,193	165,417	270,680
Grants & Aids	221,801	221,801	221,801	221,801
Chargebacks	(2,649,659)	(2,063,835)	(954,125)	(839,431)
Total Budget	16,217,211	19,520,650	27,955,474	23,077,922

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Road & Bridge Fund	5,504,662	6,552,179	10,142,589	9,783,850
Stormwater Management Fund	10,697,321	12,963,472	17,772,885	13,254,072
Tree Fund	15,228	4,999	40,000	40,000
Total Funding	16,217,211	19,520,650	27,955,474	23,077,922



Development Services

Public Works

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Accountant I	1.00	1.00	-	-
Accountant II	1.00	1.00	-	-
Accounting Clerk	1.00	1.00	-	-
Project Technician II	2.00	2.00	2.00	2.00
Project Supervisor	2.00	2.00	2.00	2.00
Project Technician I	1.00	1.00	1.00	1.00
Public Communications Specialist	1.00	1.00	1.00	1.00
Senior Clerk	1.00	1.00	-	-
Administrative Assistant	1.00	1.00	1.00	1.00
Customer Service Specialist II	2.00	2.00	2.00	2.00
Project Manager	5.00	6.00	6.00	6.00
Sr. Project Clerk	2.00	3.00	2.00	2.00
Project Clerk	1.00	1.00	-	-
Sr. Records Clerk	2.00	2.00	2.00	2.00
Records Clerk II	-	-	2.00	2.00
Sign Technician	2.00	2.00	2.00	2.00
Engineering Inspector	9.00	10.00	10.00	10.00
Civil Engineering Technician	1.00	1.00	1.00	1.00
Lead Engineering Inspector	1.00	1.00	1.00	1.00
Chief Project Manager	1.00	1.00	1.00	1.00
Program Administrator	-	1.00	1.00	1.00
Engineer III	3.00	3.00	3.00	3.00
Engineering Records Technician	1.00	1.00	1.00	1.00
Computer Drafting Technician	1.00	1.00	1.00	1.00
GIS Analyst	1.00	1.00	1.00	1.00
GIS Technician	1.00	2.00	2.00	2.00
Technical Specialist II	1.00	1.00	1.00	1.00
Equipment Operator I	32.00	30.00	30.00	36.00
Equipment Operator II	39.00	39.00	39.00	41.00
Heavy Equipment Operator	27.00	27.00	27.00	30.00
Special Equipment Operator	11.00	11.00	11.00	12.00
Labor Supervisor II	11.00	12.00	12.00	12.00
Field Supervisor	2.00	2.00	2.00	2.00
Public Works Director	1.00	1.00	1.00	1.00
Public Works Manager	1.00	1.00	1.00	1.00
Pesticide Applicator	-	2.00	2.00	2.00
Project Specialist	-	-	-	1.00
Performance Development Analyst	1.00	1.00	-	-
Total Full-Time FTE	170.00	176.00	171.00	184.00
Total FTE	170.00	176.00	171.00	184.00



Development Services Fox Ridge MSBU

Impact Statement

To provide maintenance services to the residents of the Municipal Service Benefit Unit. The purpose of the MSBU is to provide a funding mechanism for necessary road and drainage system repairs.

Programs

For non ad valorem assessments based on an equivalent residential unit (ERU) of impervious service area. Funds are used to identify, design and construct drainage projects and maintain various drainage components. This fund is in accordance with Section 125.01(q-r), Florida Statutes and County Ordinances (§ 14-18) adopted 08-05-14.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Other Services & Charges	-	-	156,286	200,660
Materials & Supplies	-	-	90,820	135,194
Total Budget	-	-	247,106	335,854

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Fox Ridge MSBU Fund	-	-	247,106	335,854
Total Funding	-	-	247,106	335,854



Development Services

Quail Hollow Municipal Service Benefit Unit

Impact Statement

To provide maintenance services to the residents of the Quail Hollow Municipal Service Benefit Unit (MSBU). These services include, but are not limited to, mowing, landscaping, sign maintenance, and tree trimming. The Quail Hollow MSBU was established at citizen request, by County Ordinance No. 03 41, and charges \$25 per improved lot.

Budget Highlights

The FY2016 budget is exactly the same as the FY2015 budget for both revenues and expenditures.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Other Services & Charges	9,565	6,875	28,465	28,465
Materials & Supplies	-	54	175	175
Grants & Aids	831	831	831	831
Total Budget	10,396	7,760	29,471	29,471

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Quail Hollow Village MSBU Fund	10,396	7,760	29,471	29,471
Total Funding	10,396	7,760	29,471	29,471



140 Development Services

1399996 Development Services Administration

Development Services Admin	10,613
1399996 Development Services Administration	10,613

1399997 Building Construction Services

Building Construction Services Admin	296,356
Plan Review	1,023,238
1399997 Building Construction Services	1,319,594

1399998 Building Inspections

Building Inspections	3,698,417
1399998 Building Inspections	3,698,417

1399999 Central Permitting

Central Permitting	1,812,721
1399999 Central Permitting	1,812,721

1400004 Engineering Administration

Engineering Admin	19,135
1400004 Engineering Administration	19,135

1400005 Project Management

Engineering Inspections	274,563
Project Management	7,529
1400005 Project Management	282,092

1400006 Real Estate

Real Estate	18,789
1400006 Real Estate	18,789

1400008 Traffic Operations

Traffic Operations	564,644
1400008 Traffic Operations	564,644

1400010 Planning & Development

Planning and Development Code Compliance	1,834,319
Planning and Development Current Planning	1,200,522
Planning and Development Long Range Planning	235,000
Planning and Development Zoning & Intake	859,719
1400010 Planning & Development	4,129,560

1400020 Metropolitan Planning Organization (MPO)

Transportation Planning/MPO	2,000,730
1400020 Metropolitan Planning Organization (MPO)	2,000,730

1400530 Survey

Survey	70,000
1400530 Survey	70,000

1401450 Public Works

Road and Bridge Operations & Maint	4,750
Stormwater Operations and Maint	20,238,259
1401450 Public Works	20,243,009



140 Development Services

1401990 Fox Ridge MSBU

Z14025 Non Program		396,224
	1401990 Fox Ridge MSBU	396,224

1402000 Quail Hollow Municipal Service Benefit Unit

Z14020 Non Program		63,996
	1402000 Quail Hollow Municipal Service Benefit Unit	63,996
	140 Development Services	34,629,524

Report Total

34,629,524



140 Development Services

140000 Development Services Administration

Development Services Admin	1,113,248
140000 Development Services Administration	1,113,248

1400010 Planning & Development

Planning and Development Code Compliance	1,410,461
Planning and Development Current Planning	1,764,017
Planning and Development Long Range Planning	1,127,416
Planning and Development Zoning & Intake	992,076
1400010 Planning & Development	5,293,970

1400020 Metropolitan Planning Organization (MPO)

Planning and Development Long Range Planning	596,045
Transportation Planning/MPO	1,423,498
1400020 Metropolitan Planning Organization (MPO)	2,019,543

1400500 Engineering Administration

Engineering Admin	170,813
1400500 Engineering Administration	170,813

1400520 Traffic Operations

Traffic Operations	2,180,388
1400520 Traffic Operations	2,180,388

1400530 Survey

Survey	224,402
1400530 Survey	224,402

1400550 Real Estate

Real Estate	189,459
1400550 Real Estate	189,459

1400570 Project Management

Engineering Inspections	412,854
Project Management	318,062
1400570 Project Management	730,916

1401000 Building Construction Services

Building Construction Services Admin	393,121
Plan Review	681,801
1401000 Building Construction Services	1,074,922

1401010 Building Inspections

Building Inspections	4,044,564
1401010 Building Inspections	4,044,564

1401020 Central Permitting

Central Permitting	1,662,790
1401020 Central Permitting	1,662,790

1401450 Public Works

Public Works Admin	170,231
Road and Bridge Operations & Maint	9,653,619
Stormwater Operations and Maint	13,254,072
1401450 Public Works	23,077,922



140 Development Services

1402000 Quail Hollow Municipal Service Benefit Unit

Z14020 Non Program	29,471
1402000 Quail Hollow Municipal Service Benefit Unit	<u>29,471</u>

1403000 Fox Ridge MSBU

Z14025 Non Program	335,854
1403000 Fox Ridge MSBU	<u>335,854</u>
140 Development Services	<u>42,148,262</u>

<u>Report Total</u>	<u><u>42,148,262</u></u>
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Internal Services

Mission Statement

Internal Services' mission is to provide high quality, cost effective, and responsive services to Pasco County departments whose missions are to serve the public. Internal Service departments provide budget, facilities, fiscal, fleet, information technology, human resources, risk management, purchasing, and central stores services to County departments.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	11,539,732	12,445,927	14,412,623	14,694,812
Other Services & Charges	21,367,552	37,790,574	44,637,578	45,665,944
Materials & Supplies	11,130,559	11,126,940	14,156,089	10,675,731
Capital	731,231	9,775,652	11,655,329	12,508,103
Grants & Aids	653,810	653,810	673,810	653,810
Other Non-Operating	5,608,056	5,486,198	5,025,000	5,025,000
Chargebacks	(1,835,603)	(1,778,428)	(4,203,740)	(3,078,354)
Total Budget	49,195,337	75,500,673	86,356,689	86,145,046

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	23,015,905	25,330,499	28,583,054	29,280,711
Intergovernmental Radio Communications Fund	121,625	61,638	266,052	265,784
Equipment Service Fund	18,343,736	26,679,633	31,771,910	29,434,564
County Insurance Fund	7,714,071	7,796,711	8,409,739	8,043,640
Health Self Insurance Fund	-	15,632,192	17,325,934	19,120,347
Total Revenue	49,195,337	75,500,673	86,356,689	86,145,046

Position Summary by Division	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Internal Services Administration	2.00	3.00	3.00	3.00
Document Processing	7.00	-	-	-
Facilities Management	54.00	55.00	59.00	60.00
Fiscal Services	1.00	8.00	9.00	10.00
Fleet Management	40.00	41.00	40.00	42.00
Human Resources	13.00	15.00	16.00	16.00
Information Technology	71.00	68.00	71.00	72.00
Office of Management and Budget	10.00	9.00	9.00	10.00
Purchasing	14.00	16.00	16.00	16.00
Total Full-Time FTE	212.00	215.00	223.00	229.00
Document Processing	0.50	-	-	-
Facilities Management	0.60	0.60	0.60	0.60
Human Resources	0.50	0.50	0.50	0.50
Total Part-Time FTE	1.60	1.10	1.10	1.10
Total FTE	213.60	216.10	224.10	230.10



Internal Services

Internal Services Administration

Impact Statement

The primary mission of the Internal Services Administration Department is to provide support to all of the divisions that deliver services to all County departments/divisions.

Internal Services Administration provides effective management, coordination, and document processing services for the following departments: Facilities Management, Fiscal Services, Fleet Management, Human Resources, Information Technology, Management and Budget, and Purchasing.

Programs

INTERNAL SERVICES ADMINISTRATION: This program is created for the purposes of oversight of the entire Internal Services Branch. It includes the administrative and support activities that allow the Internal Services departments/divisions to effectively carry out program-related functions and associated activities. Program activities include, but are not limited to, management oversight, inter-agency/department coordination, workforce development, performance oversight, and document processing.

The Level of Service of this department is measured by how well the departments in the branch deliver their services. Branch-wide, the goal is to achieve a Customer Satisfaction score of at least a B in all departments and divisions, with the longer term target of achieving an A average. For the FY2015 survey results, 93.5% of the customers for Internal Services responded positively when asked about our overall performance. Conversely, when overall scores are looked at on a scale, the branch is rated as a "B" on a scale of A, B, C, & D with A being the best.

Budget Highlights

The Internal Services Administration FY2016 budget is relatively the same as FY2015. The increase reflects a 3% salary increase for all employees in the department which is consistent with what has been budgeted for organizationwide.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	176,679	213,742	247,422	262,015
Other Services & Charges	-	245	2,500	2,875
Materials & Supplies	1,325	3,536	1,919	1,688
Total Budget	178,004	217,523	251,841	266,578

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	178,004	217,523	251,841	266,578
Total Funding	178,004	217,523	251,841	266,578

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Asst. County Administrator	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00
Document Specialist II	-	1.00	1.00	1.00
Total Full-Time FTE	2.00	3.00	3.00	3.00
Total FTE	2.00	3.00	3.00	3.00



Internal Services Document Processing

Budget Highlights

In FY2014, staff and costs associated with Document Processing were decentralized to better serve the branch they support.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	288,664	3,446	-	-
Other Services & Charges	2,630	-	-	-
Materials & Supplies	4,192	-	-	-
Total Budget	295,486	3,446	-	-

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	295,486	3,446	-	-
Total Funding	295,486	3,446	-	-

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Document Specialist I	4.00	-	-	-
Document Specialist II	2.00	-	-	-
Document Supervisor	1.00	-	-	-
Total Full-Time FTE	7.00	-	-	-
Document Specialist I	0.50	-	-	-
Total Part-Time FTE	0.50	-	-	-
Total FTE	7.50	-	-	-



Internal Services

Facilities Management

Impact Statement

The mission of Facilities Management is to provide a wide range of services for the 488 County buildings and structures that impact employees who work in them, as well as citizens who visit them.

Programs

FACILITIES MANAGEMENT: Although Facilities Management is one program, it provides its services through 3 primary activities; Project Management, Operations and Maintenance, and Asset Management. The Project Management team is involved with managing capital projects that includes constructing new buildings and renovating, expanding and remodeling, existing County buildings. The Operations and Maintenance team focuses on the maintenance and repair work from electrical, plumbing, carpentry, and HVAC to custodial, grounds maintenance, and other required services. The Asset Management Team is responsible for space planning and leasing as tenant and landlord; as well as overseeing energy management systems and solutions and other technical systems. In addition, they provide warehouse operations that stock and distribute the materials required to support the overall department.

The vast majority of the operating budget is related to Operations and Maintenance. The (LOS) for Operations and Maintenance is related to the prioritization of work requests and the established goals for response and completion times associated with each request. Emergency and urgent work is categorized as Priority 1 and has a response goal of 2 hours and a completion goal of 1 day. Routine work is categorized as Priority 2 and has an assignment goal of 1 working day and a completion goal of 5 working days. Non routine work is categorized as Priority 3 and has an assignment goal of 1 working day and a completion goal of 15 working days. For each of the three priority levels, the department has on average provided services more quickly than the established completion goals (Priority 1 – .31 of a day, Priority 2 – .98 of a day, and Priority 3 – 5.58 days). In FY 2014, the Operations and Maintenance team completed 28,375 work orders with an overall customer performance rating of 4.92 out of 5 and is trending to complete over 29,000 work orders in FY2015 with a year- to-date overall performance rating of 4.88 out of 5. The target for overall performance was 3.80 out of 5 for both years. The goal for FY2016 is to achieve at least a 4 or better.

The LOS for Asset Management is related to the department’s ability to implement and update the Facilities Master Plan on an annual basis. Our goal is to validate and update 20% of the organization annually. This will ensure that the Facilities Master Plan is completely updated every 5 years on an ongoing basis.

The LOS for Construction Management is related to the specific budget and timelines associated with the individual projects. These measures are dependent upon client specific needs and the complexity of each project. In FY2014, the Construction Management team completed 15 projects valued at \$6,978,628 and anticipates completing 64 projects valued at \$40,830,103 for FY2015.

Budget Highlights

Even though Facilities Management is mostly funded via general County revenue, the department does bring in a small amount of revenue into the General Fund for leases on County property. Revenue was reduced in FY2016 due to Facilities Management no longer managing vending machines throughout the County. Vending machine revenue is now managed by Human Resources and helps to fund wellness initiatives.

The Facilities Management expenditure budget for FY2016 is relatively the same as FY2015. The increase reflects a 3% salary increase for all employees in the department which is consistent with what has been budgeted for organizationwide. Expected operating costs to maintain County facilities have increased for FY2016. The department was able to offset those expenditures by reducing the amount of planned maintenance projects. In addition, the department added one Custodian to the FY2016 budget to manage the janitorial services at the new Technology Center as this proved to be more cost effective than adding this building to the janitorial services contract.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	2,767,535	3,022,127	3,474,107	3,638,088
Other Services & Charges	6,478,294	6,728,454	8,195,194	8,365,001
Materials & Supplies	496,144	493,688	518,258	532,738
Capital	23,100	27,764	200,521	38,000
Grants & Aids	-	-	20,000	-
Chargebacks	(69,362)	(151,799)	(280,105)	(342,328)
Total Budget	9,695,711	10,120,234	12,127,975	12,231,499



Internal Services

Facilities Management

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	9,695,711	10,120,234	12,127,975	12,231,499
Total Funding	9,695,711	10,120,234	12,127,975	12,231,499

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Accountant I	1.00	-	-	-
Sr. Accounting Clerk	1.00	-	-	-
Secretary	1.00	1.00	1.00	-
Senior Secretary	1.00	1.00	1.00	1.00
Executive Assistant	-	-	-	-
Administrative Assistant	-	1.00	1.00	1.00
Project Manager	-	4.00	4.00	4.00
Sr. Project Clerk	1.00	1.00	1.00	1.00
Sr. Records Clerk	2.00	3.00	3.00	3.00
Records Clerk I	1.00	-	-	-
Groundskeeper	3.00	3.00	3.00	3.00
Administrative Services Manager	1.00	1.00	-	-
Facilities Records Technician	1.00	1.00	1.00	1.00
Construction Supervisor	2.00	-	-	-
Facilities Maintenance Manager	1.00	1.00	-	-
Facilities Management Director	1.00	1.00	1.00	1.00
Asst. Maintenance Supervisor	-	-	-	-
Maintenance Technician I	9.00	8.00	10.00	9.00
Maintenance Technician II	11.00	12.00	11.00	11.00
Maintenance Technician III	4.00	4.00	4.00	4.00
Maintenance Technician IV	3.00	3.00	3.00	3.00
Facilities Operations Supervisor	1.00	1.00	1.00	1.00
Facilities Operations Specialist	1.00	1.00	1.00	1.00
Energy Coordinator	1.00	1.00	1.00	1.00
Assistant Facilities Director	-	-	1.00	1.00
Custodian	2.00	2.00	4.00	5.00
Crew Leader	1.00	1.00	1.00	1.00
Labor Supervisor II	-	-	1.00	1.00
Quality Assurance/Quality Control Officer	-	-	-	1.00
Operations & Maintenance Manager	-	-	1.00	1.00
Maintenance Supervisor	3.00	3.00	3.00	3.00
Storekeeper II	1.00	1.00	-	-
Lead Inventory Specialist	-	-	1.00	1.00
Project Specialist	-	-	-	1.00
Total Full-Time FTE	54.00	55.00	59.00	60.00
Storekeeper I	0.60	0.60	-	-
Inventory Specialist	-	-	0.60	0.60
Total Part-Time FTE	0.60	0.60	0.60	0.60
Total FTE	54.60	55.60	59.60	60.60



Internal Services

Fiscal Services

Impact Statement

The primary mission of the Pasco County Fiscal Services Department is to promote the financial integrity and operational efficiency of the Pasco County BCC through exceptional fiscal support and shared services.

The Fiscal Services Department's vision is to help transform financial management and delivery of shared services through the BCC. We will provide excellent services and collaborate with and help other departments raise their level of performance.

We will meet our goals by introducing a level of efficiency, transparency, accountability, and customer service that positively affects the public's perception of how Pasco County government works. The Fiscal Services department will be a valued partner for departments as they work to strengthen their own financial management and as they look for quality service providers, which can allow them to focus on their missions.

Programs

FISCAL SERVICES: Although Fiscal Services Department is a single program, the program provides six essential activities which are as follows:

1. Requisition preparation and processing. The goal is to process requisition requests that have complete information within 48 hrs. We currently process 160 requisitions per month and 98% are processed within 48 hours.
2. Invoice processing for payment and online record keeping of invoice status. The goal is to have payment requests delivered to Finance A/P within 48 hours of receipt of invoices from the operating departments. We currently process 2,120 invoices per month and 97% are processed within 48 hours.
3. Fiscal reporting and record keeping. Fiscal Services updates online budget to actual reports for customer departments on a weekly basis in addition to producing regular monthly reports. Weekly reports are completed every Monday 92% of the time with the remainder completed the next day. Monthly reports are completed immediately upon receipt of all required information, 97% of the time.
4. A/R general billing/invoicing for selected services provided by Pasco. The goal is to have the invoice prepared, sent, and posted within 48 hours of request to invoice by customer department. We currently produce 224 bills per month with 98% completed within the first week of the following month.
5. Project tracking and preparation of internal chargebacks. The goal is to have time sheets collected and posted to the project tracking data base weekly and appropriate chargebacks computed and allocated monthly. We currently process 390 time sheets monthly with chargebacks processed within 3 days of receipt of all required time sheets 98 % of the time.
6. Trouble shooting and problem resolution. The goal is to respond within the same day upon notice from customer departments of a fiscal problem/issue and provide resolution by the end of the next business day. We currently receive requests for 132 assistance events per month, completed within 24 hours 97% of the time.

Budget Highlights

The Fiscal Services FY2016 budget is relatively the same as prior year, but with 3 components that increased it. The increase reflects a 3% salary increase for all employees in the department which is consistent with what has been budgeted for organizationwide, the upgrading of an Accountant Clerk to a Senior Accounting Clerk, and the addition of a Budget Analyst II for assistance with the implementation of the enterprise-wide financial system. In addition, less charges to non-General Fund funds has decreased due to taking on additional work for the General Fund-based departments.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	104,122	338,858	503,660	575,071
Other Services & Charges	716	9,066	4,785	10,029
Materials & Supplies	2,964	6,089	8,290	4,070
Capital	-	1,599	-	-
Chargebacks	-	(21,242)	(74,782)	(67,532)
Total Budget	107,802	334,370	441,953	521,638



Internal Services

Fiscal Services

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	107,802	334,370	441,953	521,638
Total Funding	107,802	334,370	441,953	521,638

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Fiscal Services Director	1.00	1.00	1.00	1.00
Accountant I	-	1.00	1.00	1.00
Accountant II	-	-	1.00	1.00
Accounting Clerk	-	2.00	2.00	1.00
Sr. Accounting Clerk	-	2.00	3.00	4.00
Budget Analyst II	-	-	-	1.00
Sr. Project Clerk	-	1.00	-	-
Administrative Services Manager	-	1.00	-	-
Fiscal Services Manager	-	-	1.00	1.00
Total Full-Time FTE	1.00	8.00	9.00	10.00
Total FTE	1.00	8.00	9.00	10.00



Internal Services Fleet Management

Impact Statement

The primary mission of the Fleet Management Department is to provide safe, dependable, and functional vehicles and equipment to all County departments and divisions; enabling them to perform in accordance with County goals and objectives. Fleet's objective is to minimize vehicle and equipment downtime, and increase overall productivity; moving towards a more sustainable life cycle rotation for the entire County's motorized fleet.

Programs

Fleet Management provides all aspects of vehicle and equipment maintenance to include preventative, general, and vendor. Fleet also monitors all aspects of vehicle and equipment usage to ensure compliance with Federal, State, and local policies, regulations, and standards and works closely with our customers to improve serviceability and to provide an ever-increasing variety of motor pool vehicles and equipment. For the fifth year in a row, Fleet has received the honor of being selected as one of the top 100 Best Government Fleets in the country out of 38,000 governmental fleets. They deliver these excellent services through the delivery of four individual programs:

ADMINISTRATION: Provide necessary management, accounting, and clerical support for all Fleet Management functions. Ensure adherence to all County directives, provide guidance and oversight for all Fleet functions, ensure compliance with all Federal, State, and local standards and regulations, and maintain required documentation and record keeping. Fleet's goal is to have zero non-compliance notices from Federal/State/Local regulators, zero incidents of fueling related non-compliance, and zero incidents of not meeting standards including record-keeping requirements. Fleet has met this goal for FY2014 and is expected to achieve it for FY2015.

OPERATIONS: Provide all aspects of vehicle and equipment acquisition, disposal, and to monitor and maintain the County fuel system. Ensure that each user department has safe, reliable vehicles and equipment to perform their required operations, and keep the County fuel system in working order and in compliance with Federal, State and local regulations. Fleet measures its success with this program by ensuring that they are properly replacing vehicles based on age, miles driven, and repair costs. Due to an older fleet of vehicles, the department has strived to increase the replacement of older vehicles. This can be measured by the average vehicle miles and annual operating costs of vehicles and equipment. As of mid FY2015, Fleet has experienced a 10% reduction from 2006/2007 in vehicle mileages even though there are more 16% more vehicles in the fleet. The annual operational cost per vehicle is \$74 less than when Fleet Maintenance was contracted out in FY1995-1996.

MAINTENANCE: Provide, monitor, track and schedule all aspects of vehicle and equipment: preventative, general, and vendor maintenance. Ensure all Pasco County vehicles and equipment are functional, safe, and dependable and in optimal condition. The most important measure of this program is Fleet dependability. Fleet has a goal of 95% Fleet availability and was able to obtain this goal for FY2014. They were able to do this even though the staffing is much leaner than most Fleet organizations. The industry standard for ratio of fleet to Auto Tech is 67 units to 1 Tech; however, currently within our Fleet, the ratio is 93 units to 1 Tech. In addition to Fleet dependability, the department strives to complete preventative maintenance (PMI's) within 24 hours. Since FY2006-2007, Fleet has annually recognized an improvement in service and repair responsiveness in PMI compliance (up from 20 to 50%). In FY2016, the department hopes to improve compliance closer to 95% by the addition of a Field Service Program (more details mentioned below in the Budget Highlight's Section).

FUEL ACQUISITION AND DISTRIBUTION: To improve, distribute, dispense, and monitor fuel for vehicles, equipment, and generators, and to ensure that there is an adequate supply of fuel for County operations as well as properly maintaining fueling equipment and to support emergency contingencies. All fuel tanks, to include emergency generators are maintained at 80% capacity or better, at any given time, to ensure our goal of having adequate fuel available for all emergency contingencies is met.

Budget Highlights

Fleet Management is 100% funded via an Internal Services fund that charges other County departments for its services. The revenues equal the expenditures within the fund and in FY2016 the expenditures and revenues decreased proportionately due to a decrease in fuel usage by the Pasco County Sheriff's Office. These decreases were partially offset by the following revenue and expenditures increases:

Revenue: Additional revenue is expected to be received based on the anticipation of going to auction one more time than normal to sell surplus vehicles and equipment.

Expenditures: The budget reflects an increase in salaries because of the 3% salary increase that was budgeted for all employees in the department. This is consistent with what has been budgeted for organizationwide. Smaller expenditure increases are due to needing to replace equipment, update system warranties, and increase overtime to keep up with the current demand of customers.



Internal Services

Fleet Management

Finally, expenditures associated with a pilot Field Service Program initiative have been added for FY2016. This initiative aims to positively increase our PMI compliance as the field team will go to the customer to perform the field servicing. This will minimize vehicle and equipment downtime, increase overall productivity, and aid in expanding the life cycle of vehicles and equipment by performing the preventative maintenance efficiently in the field. The departments that are expected to receive the most benefit from this program are Public Works, Parks, Recreation and Natural Resources, and Utilities. This improvement in service and repair responsiveness, even with the annual increase to the County Fleet will, also allow Fleet to maintain a sustainable life cycle rotation; increasing the overall life of each vehicle/equipment. The costs of the initiative include 2 additional Automotive Technicians, service vehicles, and associated materials and supplies. The total cost of this initiative that is funded is \$322,826. Before this pilot program launches additional research and proposal solicitation is being done to determine if there is a less expensive alternative to this program.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	1,894,833	1,951,202	2,086,325	2,199,752
Other Services & Charges	1,373,029	1,636,772	2,103,661	2,378,541
Materials & Supplies	9,082,800	8,376,808	11,560,600	7,879,578
Capital	-	8,843,635	10,611,306	11,566,675
Grants & Aids	385,018	385,018	385,018	385,018
Other Non-Operating	5,608,056	5,486,198	5,025,000	5,025,000
Total Budget	18,343,736	26,679,633	31,771,910	29,434,564

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Equipment Service Fund	18,343,736	26,679,633	31,771,910	29,434,564
Total Funding	18,343,736	26,679,633	31,771,910	29,434,564

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Accountant II	1.00	1.00	-	-
Sr. Accounting Clerk	1.00	-	-	-
Secretary	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Sr. Records Clerk	1.00	1.00	1.00	1.00
Fleet Management Director	1.00	1.00	1.00	1.00
Administrative Services Manager	-	1.00	-	-
Facilities Records Technician	1.00	1.00	1.00	1.00
Maintenance Supervisor	-	-	1.00	1.00
Fleet Supervisor	5.00	5.00	4.00	4.00
Automotive Technician	22.00	22.00	22.00	24.00
Lead Automotive Technician	2.00	3.00	3.00	3.00
Parts Clerk	4.00	4.00	4.00	4.00
Fiscal Services Manager	-	-	1.00	1.00
Total Full-Time FTE	40.00	41.00	40.00	42.00
Total FTE	40.00	41.00	40.00	42.00



Internal Services Human Resources

Impact Statement

The Human Resources Department strives to promote employee relations by providing personnel management, benefit programs, training, and career counseling to all Board of County Commission (BCC) employees and some of the constitutional offices. In addition, the department strives to assist in the fiscal stewardship of Pasco County by properly managing the County's self-insurance programs, insurance policy acquisition, group health, life, dental and disability insurance enrollments.

Programs

The Human Resources Department delivers services through five separate programs. Those programs are as follows:

PERSONNEL: The activities performed under this program include recruitment, hiring, retention, labor relations, and providing assistance as needed to employees under the BCC. Two of the goals for this program are to increase hiring rates and to reduce hiring time. Last year the hiring rate was 90% of all open positions. This is a 7% increase over the previous fiscal year. In FY2016, we are striving to increase our hiring rate to 98% of all open positions. Unfortunately, hiring time increased this year from 59 days to 78 days. In FY2016, we have set a goal to get back to an average of 59 days. The reduction of the hiring times is very dependent on the ability of the operating departments to schedule interviews and process new hire paperwork. In order to achieve our goal, Human Resources will work with the departments to help them improve their internal hiring process. In addition to the above two program goals, Human Resources gauges many other important process measures. Some of the measures that highlight the volume of work managed by the department in any given year are as follows: In FY2014, there were 606 requisitions created, 21,849 applications received, 586 filled, and 20 open or on hold. The average time to post a job after a requisition was received was 9 days, and average time to fill a position from requisition to hire was 78 days, with the shortest time to fill being 16 days and the longest being 361 days. Turnover rate for FY2014 was 17%. In FY2015, tracking was instituted with reason for separation codes to provide more specific tracking of employee turnover. The department will start to report on this measure once a full year of data is captured.

TRAINING: This program develops and delivers training for all BCC employees. Most of the training offered to County employees is delivered via an internally developed Training & Development Program called Pasco U. Based on past data and current resources we've set the following goals for FY2016:

1. Offer at least 226 "classroom style" training sessions annually. In FY2014, we offered 241 "classroom style" trainings. The reduced goal of 226 is based on streamlining the number of sessions offered per class while maximizing attendance per class and incorporating more "online" training alternatives.
2. Have a minimum annual participation of 3,000 students in Pasco U training programs. In FY2014, we had 2,785 participants. The goal of 3,000 participants should be met based on offering several new classes under the Pasco U curriculum.
3. Have a minimum of 90% of respondents select a score of 4 or 5 (based on a scale of 1 to 5) on class evaluations for each of the 5 rating factors (Satisfaction, Knowledge, Behavior, Presenter, Time Commitment). In FY2014, we currently meet this goal on almost every training (and every question).
4. Have a minimum 30% promotion rate among employees who have participated in the Leadership Development Program (LDP) within the last 3 years. In FY2014, we achieved a 33% promotion rate (combined rate for 2012, 2013, and 2014 classes).

RISK MANAGEMENT: This program's activities manage liability claims (auto and general) made to or by the County and it also manages worker's compensation claims. Both of these functions are self-insured. The risk management program also maintains the insurance policies for buildings and vehicles valued over \$100k. Risk Management is incorporating bench marking in the coming fiscal year, and will base goals and results on those provided by the Florida Bench Marking Consortium. The focus of risk management measures will be to ensure we are processing the claims within the appropriate time frame.

BENEFITS: This program is responsible for the administration of employee benefits including, but not limited to, the health self-insurance fund and two employee wellness centers. The goal for this year was to improve benefits for the employees, and the information provided and communicated to them to help them better understand their benefits. Depending on the dimension measured, numbers in the last employee survey were up 4 to 6 percent in employee satisfaction with benefits education and enrollment. In addition, participation in higher than employee only health benefits (employee plus spouse, children, or family) coverage increased in FY2014 by 33% due to offering lower cost alternatives. In FY2016, the goal is to increase these measures by at least another 3%.

ADA: The ADA Compliance Committee consists of members of various County Departments, members of the disabled community, and a Sheriff's designee. Established in 1996, the committee responds to grievances from the public concerning Pasco County ADA compliance involving County facilities and programs and addresses any other compliance issues. 2/3 of the funds collected as disabled parking fines are used for these County-related expenses. These types of expenditures previously approved by the committee include sidewalks in parks, renovated restrooms, ADA ramps, electric doors, and print magnifiers in the library.



Internal Services

Human Resources

Budget Highlights

The Human Resources FY2016 budget is relatively the same as FY2015. The increase reflects a 3% salary increase for all employees in the department which is consistent with what has been budgeted for organizationwide. It is important to note that employee health insurance became self-funded beginning with FY2014 and is 100% solvent and actuarially sound. Due to the fund being 100% actuarially sound, the BCC has been able to offer a reduction in premiums for employee plus dependents coverage at the same cost to the organization as FY2015, resulting in an approximate \$2,000 per year savings for employees enrolled in those plans. In addition, the fund will be able to start to pay back the reserves that were originally borrowed to start the fund at the rate of \$100,000 a month. As long as the fund reserve does not drop below \$8 million, the borrowed funding will be paid back in 2.7 years.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	1,221,619	1,670,340	1,441,000	1,222,113
Other Services & Charges	6,905,889	22,382,076	25,096,230	26,750,173
Materials & Supplies	12,702	12,216	25,850	34,492
Capital	-	3,531	1,200	-
Grants & Aids	268,792	268,792	268,792	268,792
Total Budget	8,409,002	24,336,955	26,833,072	28,275,570

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	694,931	908,052	1,097,399	1,111,583
County Insurance Fund	7,714,071	7,796,711	8,409,739	8,043,640
Health Self Insurance Fund	-	15,632,192	17,325,934	19,120,347
Total Funding	8,409,002	24,336,955	26,833,072	28,275,570

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Clerk	1.00	1.00	-	-
Senior Clerk	1.00	1.00	-	-
Administrative Assistant	1.00	1.00	1.00	1.00
Training Specialist	-	2.00	3.00	3.00
Personnel Manager	1.00	1.00	-	-
Personnel Supervisor	-	-	1.00	1.00
Sr. Personnel Technician	1.00	1.00	1.00	1.00
Personnel Technician	3.00	3.00	3.00	3.00
Human Resources Director	1.00	1.00	1.00	1.00
Assistant Human Resources Director	-	-	1.00	1.00
Training & Safety Coordinator	1.00	1.00	1.00	1.00
Risk Manager	1.00	1.00	-	-
Insurance Coordinator	-	-	1.00	1.00
Records Clerk I	-	-	1.00	1.00
Records Clerk II	-	-	1.00	1.00
Claims Adjustor	1.00	1.00	-	-
Insurance Specialist	1.00	1.00	1.00	1.00
Total Full-Time FTE	13.00	15.00	16.00	16.00
Personnel Technician	0.50	0.50	0.50	0.50
Total Part-Time FTE	0.50	0.50	0.50	0.50
Total FTE	13.50	15.50	16.50	16.50



Internal Services Information Technology

Impact Statement

The Information Technology (IT) Department is a vital part of the organization, providing faster more efficient ways for our employees to complete their duties and for our citizens to access our services. The IT Department is a vital component in many key County projects, including the implementation of the new Enterprise Resource Planning System (Tyler Munis), Land Management System (Accela), and core file and print services. IT also provides crucial services to protect the County's intellectual property. IT strives to keep our technology current and to work with all departments to provide the computing capabilities that are needed to become Florida's Premier County.

Programs

The IT Department has two programs, IT and Geographic Information Systems (GIS), but both programs are measured via four different program measures. Those measures are as follows:

1. Incidents occur when something is broken. This can range from a phone on the desk to the entire Pasco County network being down. The IT Department has a target to solve all incidents within 4 hours 97% of the time. In FY2014, the number of received incidents totaled 4,400. The department met the goal of 97% completion within the service level agreement.
2. Service requests occur when a customer requests an add, move, or change with anything on the County network. Different service requests have different response time goals. We set a target to achieve the response time goal 97% of the time. In FY2014, the number of received service requests totaled 5,600 and the department exceeded the goal by meeting the response targets 98% of the time.
3. Service availability is calculated by taking the total number of outage hours (amount of time something is broken) divided by production services events. The goal is to have this be less than 10%. This goal was not met. The actual measure came in at 20% in FY 2014.
4. The department's customer satisfaction rating is measured by a transactional survey attached to each work order, along with an Annual Customer Satisfaction Survey. The target is to achieve a 92% satisfaction rating. In FY2014, the IT Department achieved a 94% rating.

The program descriptions for IT's two programs are as follows:

INFORMATION TECHNOLOGY: The IT Department provides services, including project and capital-related work, to County branches/departments/divisions, constitutional offices and the judicial court system to aid in the effective delivery of IT services that support the business needs of the County.

GEOGRAPHIC INFORMATION SYSTEMS: The (GIS) Division of the IT Department (IT) establishes foundational geographic information (land maps) to support community policy decision making by providing a computer-based database management system that links spatial (2 dimensional map) features with their corresponding attributes. The GIS division administers and creates all new County addresses for new property development. In addition, GIS develops, maintains, and provides a County database that generates mapping products and services to various departments within the County.

Budget Highlights

In FY2016, the operating budget of the Information Technology department increased due to the addition of maintenance costs of the new Financial & Human Resources system as well as cost for replacement network equipment. In addition the budget increase reflects a 3% salary increase for all employees in the department which is consistent with what has been budgeted for organization wide. A Technical Analyst II was added to support the Utilities department and their new Customer Information System. This position will be charged 100% to the Utilities Enterprise Fund. It is important to note that the GIS program is expected to increase their fee revenue for services provided in the creation of County address due to increased demand. The GIS program will be able to handle the increase in demand with their current staffing. As a result, in FY2016 their budget will only be 80% supplemented by general County revenues where in FY2015 they were supplemented 90% by general County revenues.



Internal Services
Information Technology

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	3,875,788	3,985,761	5,136,247	5,191,620
Other Services & Charges	2,515,271	3,593,286	5,683,358	4,860,517
Materials & Supplies	1,245,483	1,942,898	1,754,806	1,929,280
Capital	707,086	892,514	841,102	902,228
Chargebacks	(1,510,434)	(1,346,608)	(3,566,130)	(2,389,791)
Total Budget	6,833,194	9,067,851	9,849,383	10,493,854

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	6,711,569	9,006,213	9,583,331	10,228,070
Intergovernmental Radio Communications Fund	121,625	61,638	266,052	265,784
Total Funding	6,833,194	9,067,851	9,849,383	10,493,854



Internal Services

Information Technology

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Telephone Technician II	2.00	2.00	2.00	2.00
Accounting Clerk	1.00	-	-	-
Senior Secretary	1.00	1.00	-	-
Administrative Assistant	1.00	1.00	1.00	1.00
Programmer Analyst I	-	-	1.00	1.00
Technical Engineer	3.00	4.00	4.00	4.00
Sr. Database Administrator	2.00	2.00	2.00	2.00
Technical Analyst III	1.00	2.00	3.00	3.00
Systems Analyst	3.00	3.00	3.00	3.00
Sr. Programmer/Analyst	5.00	4.00	5.00	5.00
Programmer Analyst II	8.00	7.00	6.00	5.00
Technical Analyst II	9.00	11.00	11.00	12.00
Technical Analyst I	3.00	3.00	3.00	3.00
Chief Information Officer	1.00	1.00	1.00	1.00
Project Manager	-	1.00	2.00	2.00
Sr. Project Clerk	1.00	-	-	-
Technical Architect	1.00	1.00	1.00	1.00
IT Technician I	1.00	1.00	2.00	2.00
IT Technician II	7.00	7.00	7.00	7.00
Sr. IT Technician	1.00	1.00	1.00	1.00
Database Administrator	1.00	1.00	1.00	1.00
Sr. Technical Analyst	1.00	1.00	1.00	1.00
Enterprise Technology Manager	3.00	1.00	1.00	1.00
Customer Service Performance Development Administrator	-	-	-	-
Senior Technical Architect	1.00	1.00	1.00	1.00
Training Specialist	1.00	-	-	-
Administrative Services Coordinator	1.00	-	-	-
Radio Technician I	1.00	-	-	-
Radio Technician II	1.00	2.00	2.00	2.00
Radio Technician III	1.00	1.00	1.00	1.00
GIS Supervisor	1.00	1.00	1.00	1.00
GIS Analyst	3.00	2.00	2.00	3.00
GIS Technician	2.00	2.00	2.00	2.00
Contracts/Specifications Coordinator	-	1.00	1.00	1.00
Business Systems Analyst	3.00	3.00	3.00	3.00
Total Full-Time FTE	71.00	68.00	71.00	72.00
Total FTE	71.00	68.00	71.00	72.00



Internal Services

Office of Management and Budget

Impact Statement

The primary mission of the Office of Management and Budget (OMB) is to provide management and policy support to the BCC, County Administrator, departments, and divisions through the preparation, review and monitoring of County budgets. OMB assists in the development, updating, and implementation of management and budget policy, including capital improvement plans.

Programs

OFFICE OF MANAGEMENT AND BUDGET (OMB): The OMB Program includes all activities related to development and execution of the County's operating and capital budgets as well as providing financial, economic, and policy analysis and recommendations to the (BCC) and their operating departments.

The budget function is one of the most important organizational issues within local government. The way the budget function operates has a wide-ranging effect on the budget itself, the budget office, the government as a whole, and even the community. According to the National Advisory Council on State and Local Budgeting, good budgeting is a broadly defined process that has political, managerial, planning, communication, and financial dimensions.

Annually, OMB produces an annual operating budget and a five year capital plan that helps to implement the BCC's strategic and policy decisions. The budget document is not only a financial plan, but also a policy document, operations guide, and communication device. Departmentally, OMB measures the success of the program through budget accuracy and positive customer response.

Budget accuracy can be measured by the number of budget amendments processed throughout the year due to error on the part of an OMB staff member. To date, in FY2015, OMB has processed 232 budget amendments and 12 (5.2%) of those amendments were due to error. The department has a target goal to reduce the percentage of budget amendments due to error to less than 1%.

Positive customer response is measured through an annual customer survey. All questions received a score of C+ in FY2011 and FY2012. In FY2013, 2 questions received a C+ and 2 questions received a B. In FY 2014, all four questions received a score of B. OMB has a target goal to reach at least a B+ for all customer service survey questions.

Budget Highlights

The FY 2016 budget reflects a decrease due primarily in planned juvenile justice costs due to the state of Florida. The increase reflects a 3% salary increase for all employees in the department which is consistent with what has been budgeted for organizationwide. The department has added one additional position for FY2016 for the addition of a Grant Coordinator. The Grant Coordinator will assist the organization with annual grant reporting required to be good fiscal stewards of the grant funding we receive. In addition, this position will help all County departments apply for additional grant opportunities.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	552,615	505,727	676,877	759,718
Other Services & Charges	4,041,841	3,389,983	3,490,331	3,238,494
Materials & Supplies	11,408	11,815	5,586	8,090
Capital	-	6,609	1,200	1,200
Total Budget	4,605,864	3,914,134	4,173,994	4,007,502

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	4,605,864	3,914,134	4,173,994	4,007,502
Total Funding	4,605,864	3,914,134	4,173,994	4,007,502



Internal Services
Office of Management and Budget

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Budget Analyst I	3.00	-	-	-
Budget Analyst II	3.00	5.00	5.00	4.00
Budget Coordinator	1.00	1.00	1.00	3.00
Budget Manager	1.00	1.00	1.00	1.00
Budget Director	1.00	1.00	1.00	1.00
OMB Director	-	-	-	-
Asst. OMB Director	-	-	-	-
Executive Assistant	-	-	-	-
Administrative Assistant	1.00	1.00	1.00	1.00
Sr. Project Clerk	-	-	-	-
Total Full-Time FTE	10.00	9.00	9.00	10.00
Total FTE	10.00	9.00	9.00	10.00



Internal Services

Purchasing

Impact Statement

The primary purpose of the Purchasing Department is to ensure the cost effective, efficient, and timely procurement of the necessary goods and services to enable all County departments to achieve their mission, goals, and objectives, and effectively deliver services to the residents of Pasco County.

Programs

PURCHASING: The department is responsible for ensuring that all purchases are conducted in compliance with the Purchasing Ordinance, applicable State and Federal laws and regulations, and approved policies and procedures, and that public funds are expended in a fair and equitable manner. The Purchasing Department is committed to meeting the County’s operational needs in a manner that inspires public confidence, eliminates the appearance and opportunity for favoritism, and sustains favorable business relationships. The Purchasing Department is responsible for the review and oversight of the various procurement methods that are used within the County. These include Request for Quotes (RFQ’s) for smaller volume purchases between \$2,500 and \$25,000 and Invitation to Bid (IFB) or Request for Proposals (RFP) for larger purchases greater than \$25,000. The Purchasing Department also provides oversight and management of the County’s purchasing card program.

CENTRAL STORES: Central Stores is a division of the Purchasing Department. They are responsible for the purchase, storage, and delivery of stock items and basic operating supplies routinely used by County departments. The Central Stores division is also responsible for the processing, re-use, disposal, and arrangement of sale for surplus supplies, equipment, and materials that is obsolete or no longer in use by departments. This allows the County to maximize their investment by encouraging re-utilization of County property and preventing premature disposal. Items that are no longer considered useful are sold via public auction. The Division is also responsible for providing courier service that delivers inter-departmental mail, U.S. Mail, and library materials to all county departments and mail room operation which allows the County to take advantage of reduced costs by sending mail at discounted rates, and reducing agency equipment costs for various postage meters across the County.

The Level of Service (LOS) for the Purchasing Department is measured by how well the department delivers service to our internal and external customers. This primarily depends on how quickly we can turn around requests so that our internal customers (County Departments) have the resources they need to effectively deliver services to the residents of Pasco County. Our minimum LOS for turnaround times for bids which require a formal bid is 90-120 days, with the target being 90 days. Our minimum LOS for turnaround times for purchase orders which do not require bids is 14-21 days, with the target being 14 days or less. In addition, our minimum LOS for internal satisfaction surveys is a 3 (on a scale of 1 to 5), with the target being 4.

For FY2016, the Purchasing Department intends to gather input from our external customers regarding their overall experience and their satisfaction with the Purchasing Department of Pasco County.

Budget Highlights

The FY2016 budget for Purchasing shows a slight decrease over FY2015 due to budgeting a 3% salary increase for all employees in the department which is consistent with what has been budgeted for organizationwide. This increase has been partially offset by the department hiring new employees at a rate lower than previous incumbents.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	657,877	754,723	846,985	846,435
Other Services & Charges	49,882	50,693	61,519	60,314
Materials & Supplies	273,541	279,890	280,780	285,795
Capital	1,045	-	-	-
Chargebacks	(255,807)	(258,779)	(282,723)	(278,703)
Total Budget	726,538	826,527	906,561	913,841

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	726,538	826,527	906,561	913,841
Total Funding	726,538	826,527	906,561	913,841



Internal Services
Purchasing

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Courier	3.00	3.00	3.00	3.00
Senior Clerk	1.00	1.00	-	-
Administrative Assistant	1.00	1.00	1.00	1.00
Mail Room Operator	1.00	1.00	1.00	1.00
Records Clerk II	-	-	1.00	1.00
Material Handler	2.00	2.00	-	-
Purchasing Director	1.00	1.00	1.00	1.00
Buyer	3.00	3.00	3.00	3.00
Sr. Buyer	1.00	1.00	1.00	1.00
Warehouse Manager	1.00	1.00	1.00	1.00
Purchasing Manager	-	1.00	-	-
Purchasing Coordinator	-	1.00	1.00	1.00
Assistant Purchasing Director	-	-	1.00	1.00
Inventory Specialist	-	-	2.00	2.00
Total Full-Time FTE	14.00	16.00	16.00	16.00
Total FTE	14.00	16.00	16.00	16.00



130 Internal Services

1300000 Internal Services Administration

Internal Services Administration	3,786
1300000 Internal Services Administration	<u>3,786</u>

1300003 Facilities Management

ADA	42,750
Facilities Management	74,837
1300003 Facilities Management	<u>117,587</u>

1300005 Fleet Management

Administration	20,966,270
Fuel Acquisition and Distribution	6,036,101
Maintenance	7,388,260
Operations	7,587,867
1300005 Fleet Management	<u>41,978,498</u>

1300006 Human Resources

Benefits	29,386,121
1300006 Human Resources	<u>29,386,121</u>

1300007 Information Technology

Geographic Information Systems	68,400
Information Technology	21,360
IT Communications	2,164,556
1300007 Information Technology	<u>2,254,316</u>

1300008 Office of Management and Budget

Office of Management and Budget	137,837
1300008 Office of Management and Budget	<u>137,837</u>

1300009 Purchasing

Central Stores	43,843
Purchasing	17,480
1300009 Purchasing	<u>61,323</u>
130 Internal Services	<u>73,939,468</u>

Report Total

73,939,468



130 Internal Services

130000 Internal Services Administration

Internal Services Administration	266,578
130000 Internal Services Administration	266,578

130003 Facilities Management

ADA	53,350
Facilities Management	12,178,149
130003 Facilities Management	12,231,499

130004 Fiscal Services

Fiscal Services	521,638
130004 Fiscal Services	521,638

130005 Fleet Management

Administration	819,773
Fuel Acquisition and Distribution	6,872,515
Maintenance	4,835,352
Operations	16,906,924
130005 Fleet Management	29,434,564

130006 Human Resources

Benefits	19,120,347
Personnel	824,700
Risk Management & Administration	8,043,640
Training	286,883
130006 Human Resources	28,275,570

130007 Information Technology

Geographic Information Systems	321,242
Information Technology	8,037,242
IT Communications	265,784
IT Project Management	1,869,586
130007 Information Technology	10,493,854

130008 Office of Management and Budget

Office of Management and Budget	4,007,502
130008 Office of Management and Budget	4,007,502

130009 Purchasing

Central Stores	333,470
Purchasing	580,371
130009 Purchasing	913,841
130 Internal Services	86,145,046

Report Total

86,145,046



Public Safety and Administration

Mission Statement

The mission of the Public Safety and Administration Branch is to provide for the first response needs of County residents and visitors through a consolidated 911 Communications and Dispatch Center and comprehensive fire and rescue services; prepare for communitywide disaster response through the mitigation, preparedness, response and recovery efforts of the Office of Emergency Management; and the management and supervision of all criminal misdemeanor probation cases within the County. The Branch provides for the awareness of community and safety interests through the coordinated efforts of the Public Information Office and the Customer Service Department; fosters the marketing and branding of Pasco County through the Office of Tourism Development and Office of Economic Growth; and charts the County's path to meeting its vision statement through the Office of Strategy and Performance Development.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	39,835,556	43,618,478	47,526,344	50,127,430
Other Services & Charges	7,069,101	6,867,259	9,022,575	8,620,379
Materials & Supplies	2,409,107	2,390,086	2,626,324	3,110,798
Capital	198,824	74,642	183,981	173,875
Grants & Aids	1,144,410	1,145,328	1,168,584	1,811,203
Other Non-Operating	56,562	-	-	-
Reserves	-	-	-	-
Chargebacks	(724,827)	(748,228)	(1,153,256)	(694,531)
Total Budget	49,988,733	53,347,565	59,374,552	63,149,154

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	17,064,528	16,876,639	18,698,258	20,070,379
Municipal Service Fund	2,225,988	4,690,405	6,906,862	7,499,440
Tourism Development Tax Fund	646,702	731,312	827,869	818,477
Intergovernmental Radio Communications Fund	15,649	16,054	77,513	77,200
Municipal Fire Service Unit Fund	26,911,545	27,510,355	30,445,382	32,913,172
Department of Community Affairs Grant Fund	386,864	323,865	294,074	236,015
Department of Health Fund	47,325	27,312	52,000	52,000
Department of Homeland Security Fund	480,482	1,089,998	701,919	-
E911 Emergency Services Fund	2,209,650	2,081,625	1,370,675	1,482,471
Total Revenue	49,988,733	53,347,565	59,374,552	63,149,154



Pasco County
Fiscal Year 2016 Proposed Fiscal Plan

Public Safety and Administration

Position Summary by Division	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Public Safety Administration	-	-	-	2.00
Customer Service	11.00	10.00	9.05	9.05
Office of Economic Growth	-	-	3.00	4.00
Office of Tourism Development	3.00	4.00	4.00	4.00
Performance Development	-	-	4.00	4.00
Public Information Office	-	1.00	1.00	1.50
Emergency Management	7.00	7.00	8.00	7.50
Fire Rescue	464.00	473.00	475.00	476.00
Misdemeanor Probation	14.00	14.00	14.00	14.00
Public Safety Communications	34.00	83.00	85.00	96.00
Total Full-Time FTE	533.00	592.00	603.05	618.05
Customer Service	1.00	2.00	2.00	2.00
Fire Rescue	-	-	-	-
Total Part-Time FTE	1.00	2.00	2.00	2.00
Total FTE	534.00	594.00	605.05	620.05



Public Safety and Administration

Public Safety Administration

Impact Statement

The Public Safety Administration Department (PSA) has been created for FY2016. Previously, these expenses were in the County Administration budget. This Department is made up of two (2.0) FTEs: the Public Safety and Administration Assistant County Administrator and the Administrative Assistant.

Programs

PUBLIC SAFETY ADMINISTRATION: The purpose of this program is to provide support to the departments within the Public Safety and Administration Branch. This includes, but is not limited to, administrative and management activities, financial and budgetary activities, and day-to-day operational support. The Level of Service of PSA is measured by how well the departments within the Branch provide their services. Although PSA is newly created and no definitive performance indicators or reporting measures have been articulated, the Department will use the County's Customer Service Standards as a framework for identifying them in FY2016 and will be aligning closely with the request/action tracking enterprise goal solution to deliver services that meet and exceed the internal and external customer expectations.

Budget Highlights

The majority of the funding for this budget was realigned from the County Administration budget. It reflects a net increase over FY2016 primarily due to a 3% salary increase for all employees in the Department (this is consistent with what has been budgeted for organizationwide) and increasing salaries to match actuals that were under budgeted in FY2015.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	-	-	-	216,033
Other Services & Charges	-	-	-	1,746
Materials & Supplies	-	-	-	1,265
Total Budget	-	-	-	219,044

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	-	-	-	219,044
Total Funding	-	-	-	219,044

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Asst. County Administrator	-	-	-	1.00
Executive Assistant	-	-	-	1.00
Total Full-Time FTE	-	-	-	2.00
Total FTE	-	-	-	2.00



Public Safety and Administration

Customer Service

Impact Statement

The Customer Service Department serves as the first point of contact for residents and businesses in Pasco County. The Department manages and tracks citizen complaints, requests for service, questions, and information for County Departments. Service is provided to our customers on the telephone, through online transactions, or in person at either the East or West Pasco Government Centers. The goal of the Department is to resolve questions and requests during the first interaction with the customer or connect them with the most appropriate party to help them resolve their issue. The service that the Department provides is intended to streamline government and improve the overall customer satisfaction rating of the County.

Programs

The Customer Service Department tracks certain Levels of Service quantitatively. These statistics include number of calls taken, number of calls abandoned, length of time on the line, etc.

CUSTOMER SERVICE: The Customer Service Department delivers services through a singular program. This program serves as the central intake, management, and tracking of citizen complaints, requests for service, and questions and information for County departments. The Department tracks certain Levels of Service quantitatively. These statistics include items such as the number of calls taken, number of calls abandoned (when a customer hangs up prior to a Customer Service Specialist answering the call), and average call answer time. The following statistics are representative of the last full FY2014:

1. 227,550 calls answered.
2. 7,812 calls were abandoned (3% of all calls).
3. 16,861 total work orders created.
4. 54,006 citizens assisted at the West Pasco Government Center and the East Pasco Government Center.
5. Average talk time was under 2 minutes.
6. Average of 19 seconds for calls to be answered.

The most important measure is Call Quality. This metric is measured by how well the call was handled between the staff and internal and external customers. Our current rating is 80% positive. For FY2016, the Customer Service Department will strive to reach 90% positive on Call Quality.

Budget Highlights

The Customer Service budget is essentially the same as FY2015. The budget reflects a 3% salary increase for all employees in the Department which is consistent with what has been budgeted for organizationwide. This increase in expense has been offset by the reduction in relief Customer Service funding due to being fully staffed.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	444,831	354,883	429,216	420,291
Other Services & Charges	27,736	31,331	34,664	41,667
Materials & Supplies	1,430	2,072	1,300	950
Capital	-	-	-	-
Total Budget	473,997	388,286	465,180	462,908

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	473,997	388,286	465,180	462,908
Total Funding	473,997	388,286	465,180	462,908



Public Safety and Administration

Customer Service

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Customer Service Specialist I	2.00	1.00	1.00	1.00
Customer Service Specialist II	6.00	6.00	6.00	6.00
Customer Service Specialist III	1.00	1.00	1.00	1.00
Customer Service Supervisor	1.00	1.00	1.00	1.00
Customer Service Performance Development Administrator	1.00	1.00	-	-
Customer Service Administrator	-	-	0.05	0.05
Total Full-Time FTE	11.00	10.00	9.05	9.05
Customer Service Specialist I	1.00	2.00	1.50	1.50
Customer Service Specialist II	-	-	0.50	0.50
Total Part-Time FTE	1.00	2.00	2.00	2.00
Total FTE	12.00	12.00	11.05	11.05



Public Safety and Administration

Office of Economic Growth

Impact Statement

The Mission for the Office of Economic Growth (OEG) is to leverage Pasco's strategic advantages to implement aggressive goals to grow the economy, drive target job creation and retention, and expand capital investment to become one of the Southeast United States' leaders in an innovative, entrepreneurial economy.

Programs

ECONOMIC GROWTH: In order to accomplish our mission, the OEG delivers its services through one program that focuses its efforts on two primary activities as part of the Economic Growth Program:

1. Administration of the Jobs and Economic Opportunities Trust Fund - OEG administrative duties include collaboration with various boards and stakeholder groups and assisting with preparation of budgets, creation of agenda items, Requests For Proposals/Requests For Quotes/Request For Information, grants administration, payment processing, and the creation of quarterly and annual reports. The Department is also responsible for agreement management for a multitude of incentive and development agreements as well as project management for the Jobs and Economic Opportunities Trust Fund.
2. Target Industry Attraction and Retention - The goal of the Target Industry Program is to strengthen Pasco and become one of the most competitive business environments in the Southeast United States. Pasco will relentlessly pursue new partnerships and alliances to create a robust, connected entrepreneurial culture through the attraction and expansion of targeted businesses and will provide high-quality jobs for our residents.

Both of the activities within the program contribute to the eventual achievement of the following program goals:

1. Competitive Positioning - Generate three key messages as they relate to the recruitment, retention, and quality of life offered in Pasco County annually.
2. Analysis Models - Utilize REMI and IMPLAN economic modeling to determine Return On Investment (ROI) and payback on incentive packages and other investments as needed. The goal is to achieve a 4:1 ROI for incented projects.
3. Statistical Data - Generate statistical information quarterly such as available properties, incentives awarded, demographics, and permit activity. Generate six PDFs to include demographics, psychographics, etc., for each of the market areas and Countywide information.

Budget Highlights

The Office of Economic Growth was created as a new department in the FY2015 budget. Since the program was created, some expenses (staff and operating expenses) that were aligned in other budgets fit more appropriately with the new program. Those expenses have been removed from the corresponding budget and have been realigned to this program. This equates for almost all of the increases in expenditures except for the 3% salary increase that has been budgeted for all employees in the Department. This is consistent with what has been budgeted for organizationwide.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	-	-	210,985	395,855
Other Services & Charges	-	-	515,270	560,510
Materials & Supplies	-	-	7,291	5,230
Grants & Aids	-	-	-	640,270
Chargebacks	-	-	(103,020)	(458,516)
Total Budget	-	-	630,526	1,143,349

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Municipal Service Fund	-	-	630,526	1,143,349
Total Funding	-	-	630,526	1,143,349



Public Safety and Administration
Office of Economic Growth

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Budget Analyst II	-	-	1.00	1.00
Program Administrator	-	-	1.00	1.00
Planner I	-	-	-	0.50
Sr. Planner	-	-	1.00	1.00
Strategic & Policy Administrator	-	-	-	0.50
Total Full-Time FTE	-	-	3.00	4.00
Total FTE	-	-	3.00	4.00



Public Safety and Administration

Office of Tourism Development

Impact Statement

The mission of the Office of Tourism Development (OTD) is to create a tourist experience based on promoting our natural attractions, cultural heritage and programs, and creating new sports business, thereby generating overnight visitors to boost tourist development and the economy.

Programs

The Office of Tourism Development is the sole department that accounts for and manages the County's Tourism Development Tax Fund. All proceeds collected from the Countywide 2% Tourist Development Tax are expended through this department. The Department accomplishes their mission through three separate programs. Those programs are as follows:

ADMINISTRATION: This program provides administrative support, management, and coordination of all tourism development activities. 26% of the Tourist Development Taxes collected get allocated to this program. In FY2016, the Department will revamp the Special Events Grants and Event Sponsorship Application Process to ensure that there are more measurable outcomes in the post-event report process. The emphasis will be on a combination of marketing and room night generation, while tracking where advertising is being placed and the timeline prior to the event the marketing begins.

PROMOTIONS: In order to promote Pasco County as a sport and travel destination, this program promotes the destination by utilizing several methods from advertising in regional, national, and international print publications to online and television. 64% of the Tourist Development Taxes collected get allocated to this program. In FY2016, the OTD will implement the new strategic plan which will focus on these specific areas: Sports Tourism, Branding/Marketing, Experiences (Nature and Outdoor Adventure), Arts, and Culture.

1. Sports Tourism – The goal will be to develop sports tourism through amateur events and tournaments that will have a positive and stimulating economic impact on the County. A new application process with better criteria for the application process will allow measurements to put in place to track the Return On Investment (ROI) during the post-event report process.
2. Branding and Marketing – The OTD will strengthen the Pasco Brand by recognizing and marketing our unique attributes and increase the frequency of our messaging throughout the region with focus on storytelling and “making memories”. Ads will be placed strategically in digital media, leveraging marketing dollars available from VisitFlorida and Brand USA through online platforms and print media where we can measure the impact of the advertising and determine ROI through data and increased visitation to our hotels and tourist amenities. Well placed marketing campaigns can be measured using industry standards like Tourism Direct Gross Domestic Product (Metro Area) and Visitor Profile Research and Best Measurement Practices (a combination of Bed Tax and establishing baselines using the Regional Economic Modeling). VisitFlorida and U.S. Travel Association can also provide valuable data.
3. Experiences – Content will be developed to allow Pasco to be recognized in the Florida Marketplace and establish target markets in the U.S. and overseas as a nature based vacation destination rich in opportunities to experience natural resources and cultural and heritage events on the doorstep of a major urban area. In FY2016, the OTD will focus on content development using local news providers and specific media buys to highlight all the outdoor activities available in Pasco County. Increased visitation, both overnight and day trips to local festivals and events, will be measurable as we first develop baseline data through our post-event reporting process for those events we sponsor.
4. Arts and Culture – The OTD would like to engage the local communities and arts and cultural organizations to invest time and resources in developing avenues for people to participate in more arts and cultural events which will enhance the quality of life for our residents and entice visitors to come to Pasco to participate in these events and activities. In FY2016, the OTD will reach out to arts and cultural organization to help them collaterally market events and activities through both the Special Events Grants process and additional marketing for events in Pasco that do not received specific grant funding. This can be accomplished by partnering with the local Chambers and media outlets to more widely advertise events occurring in Pasco that provide arts and cultural opportunities to residents and visitors to the region. Measurements will be increased visitation to events and County websites marketing these events.

CONSTRUCTION: In order to promote Pasco County as a sport and travel destination, this Capital Construction Fund is utilized to construct or enhance tourism attractions. 10% of the Tourist Development Taxes collected get allocated to this program. The expenditure details of the Construction program is not listed in the Department Summary below as those expenses are for operating purposes only. The Construction Program details can be found in our FY2016 Capital Improvement Plan document which has been published as a separate stand alone document to supplement this budget book.

Budget Highlights

Revenue: Based on historical actuals and anticipated growth from new hotel rooms in the County, the Office of Tourism Development is expecting to bring in about 20% more revenue into the fund than FY2015.



Public Safety and Administration

Office of Tourism Development

Expenditures: The Office of Tourism Development expenditures are essentially the same as FY2015. The budget reflects a 3% salary increase for all employees in the Department which is consistent with what has been budgeted for organizationwide. This increase has been offset by hiring new employees at lower rates than previous incumbents.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	157,096	191,327	251,291	244,864
Other Services & Charges	194,642	238,036	253,801	247,942
Materials & Supplies	6,006	11,003	9,645	10,190
Capital	-	1,070	-	-
Grants & Aids	288,958	289,876	313,132	315,481
Reserves	-	-	-	-
Total Budget	646,702	731,312	827,869	818,477

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Tourism Development Tax Fund	646,702	731,312	827,869	818,477
Total Funding	646,702	731,312	827,869	818,477

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Tourism Manager	1.00	1.00	1.00	1.00
Public Communications Specialist	1.00	1.00	1.00	1.00
Sports Marketing Coordinator	-	1.00	1.00	1.00
Senior Secretary	1.00	1.00	1.00	1.00
Total Full-Time FTE	3.00	4.00	4.00	4.00
Total FTE	3.00	4.00	4.00	4.00



Public Safety and Administration

Performance Development

Impact Statement

The Performance Development Department (PDD) provides process and performance management experts and advisers to the organization, facilitating the County's transition to, and implementation of, a performance excellence culture.

The PDD is at the center of organizational change, providing critical leadership and guidance to the organization on strategic and business planning, performance management, and enterprisewide process streamlining. Through precisely executed actions and activities, staff at all levels of the organization are engaged in the process of improving operational effectiveness and efficiency. The new normal has become an ever increasing demand for services with limited funding and sources of funding. Through process improvement; reducing costs, time, and effort; and improving efficiencies, outcomes, and quality, we can continue to provide our citizens with the required Levels of Service.

Programs

PERFORMANCE MANAGEMENT: The work of the PDD has one program, Performance Management, with two primary activities:

1. Strategic Improvement - Provides leadership and guidance to organizational leadership on strategic and operational issues and planning, enterprisewide performance management, overarching process streamlining to improve operational effectiveness and efficiency, better informed future planning and budget formulation, and ensures transparency and accountability.
2. Operational Improvement - The Performance Development Analysts (PDAs) work as operations, process, and performance management advisors to branch, department, and division level management. PDAs serve as a catalyst for the development, adoption, and implementation of initiatives supporting a performance driven business center.

Key Program Performance Measures include:

1. Number of processes mapped/analyzed per month (the goal is 8 processes/month, actual for FY2015 is 6 processes.)
2. Percent of process improvements implemented per process (the goal is 95%, actual for FY2015 is 70%).
3. Number of days it takes to address "mission critical" process issues (the goal is 3 days, actual for FY2015 is 6 days).
4. Number of days it takes to address program process issues (the goal is 15 days, actual for FY2015 is 14 days).

In addition to the above four performance measures, the Department will start tracking the Return on Investment of all process improvements (cost, time, effort, quality, etc.) in FY2016.

Budget Highlights

The Office of Performance Development's budget reflects a 3% salary increase for all employees in the Department which is consistent with what has been budgeted for organizationwide. The chargebacks to other departments was removed in the FY2016 budget because this will be accounted for through the indirect cost allocation study.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	-	194,231	348,695	335,798
Other Services & Charges	-	16,318	68,628	61,128
Materials & Supplies	-	2,579	4,723	3,900
Capital	-	2,200	-	-
Chargebacks	-	-	(100,379)	-
Total Budget	-	215,328	321,667	400,826

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	-	215,328	321,667	400,826
Total Funding	-	215,328	321,667	400,826



Public Safety and Administration
Performance Development

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Performance Development Analyst	-	-	3.00	3.00
Performance Development Director	-	-	1.00	1.00
Total Full-Time FTE	-	-	4.00	4.00
Total FTE	-	-	4.00	4.00



Public Safety and Administration

Public Information Office

Impact Statement

The mission of the Public Information Office is to serve both the internal and external communication needs of Pasco County Government. Internally, the PIO helps to create press releases, helps produce newsletters, and produces video content for Pasco Television. The demands for external communication are also quite extensive as the PIO handles calls from the media in times of crisis, during emergencies, and responding to normal day to day questions.

Programs

PUBLIC INFORMATION: The Public Information Office provides all services through one program. The activities of the program include, but are not limited to, responding to media inquiries, writing press releases, writing editing the County Newsletter (Pasco 360), social media management, producing content and managing Pasco County Television. In 2015, the PIO started to manage the County APP called MYPasco that was launched on social media as a tool to help residents interact with Pasco County.

The Office of Public Information is a relatively new program (started in FY2014). As such, the department is just starting to measure its performance. In FY2016, the department plans to start gathering baseline performance data for the following goals:

1. Media Exposure Goal - Increase exposure by 10% via press releases and/or social media.
2. Public Outreach Campaign Goal - Create outreach campaign by early FY2016.

Budget Highlights

The Public Information Office's budget reflects a 3% salary increase for all employees in the department which is consistent with what has been budgeted for organizationwide. It also reflects an increase in software and one-time capital expense for the purchase of a replacement Broadcast TV automation system. In addition, a Public Communications Specialist was added to this budget for the purpose of implementing a public education program to help inform Pasco's citizens about vulnerabilities in our County. This position will be split 50/50 with the Emergency Management to assist with Public Information requests, press releases, and media productions.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	-	46,175	78,192	101,856
Other Services & Charges	112,521	110,337	118,015	147,115
Materials & Supplies	-	3,847	3,490	3,790
Capital	-	2,028	-	-
Total Budget	112,521	162,387	199,697	252,761

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Municipal Service Fund	112,521	162,387	199,697	252,761
Total Funding	112,521	162,387	199,697	252,761

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Tourism Manager	-	-	-	-
Public Communications Specialist	-	-	-	0.50
Public Information Officer	-	1.00	1.00	1.00
Total Full-Time FTE	-	1.00	1.00	1.50
Total FTE	-	1.00	1.00	1.50



Public Safety and Administration

Emergency Management

Impact Statement

The primary mission of Emergency Management is to promote community awareness, foster innovative disaster management solutions, and coordinate activities that augment response and recovery capabilities.

Programs

Emergency Management is responsible for reducing vulnerability to hazards and helping the community cope with disasters. The Department accomplishes this through two separate programs. Those programs and their associated measures are as follows:

EMERGENCY PREPAREDNESS: This program encompasses activities such as identification of areas at greatest risk; developing plans that will guide us through a disaster; educating the public; reducing risk to houses, neighborhoods, and businesses; and training responders and citizens in the skills needed to take action in the face of crisis. For FY2016, there are two emergency preparedness goals. The first goal is to reach the target Level of Service related to public education by the end of FY2016. Program measures include the amount of public education materials distributed, number of households reached, number of speaking engagements conducted, number of community events staffed, number of Community Emergency Response Team (CERT) members trained, and customer satisfaction scores. The target Level of Service is to reach 100% of households within the Hurricane Vulnerability Zone (HVZ) with hurricane guides, reach 50% of households at risk from wildfire with public education messages, conduct 20 speaking engagements in target communities, staff 6 community events, and train 60 CERTS per year. In FY2014, we were able to reach 6.7% of HVZ households through the efforts of a part-time public education specialist. In FY2015, grant funding that supported this position was lost. Existing staff will attempt to build upon the FY2014 efforts, but there is uncertainty as it regards the percentage of households which will be reached. The second goal is to reach the target Level of Service for the multiyear training and exercise program by FY2017. Program measures include: number of training and exercise events attended annually, percentage of Emergency Support Function (ESF) representatives trained and exercised, number of volunteer training and exercise events offered, and instructor/course ratings. The target Level of Service is to have at least one person in attendance at 30 training and exercise events, 100% of emergency operations center team members trained and exercised, three volunteer training and exercise events held, and a rating of "good" or better for all courses/instructors. The current Level of Service is not yet being measured.

EMERGENCY OPERATIONS: This program is put into action during times when particular events exceed the routine capability of any one agency. These events include, but are not limited to, floods, tornadoes, hurricanes, severe weather, hazardous materials incidents, homeland security issues, terrorism, and mass-casualty incidents. The FY2016 goal for Emergency Operations is to achieve a 24 hour County Warning Point capability by the end of FY2016. Program measures include the number of alerts sent compared to the number of incidents which require alert, warning or notification, percentage of geo-targeted addresses reached, percentage of target audience within a group notification reached, and percentage of notifications to the State Watch Office. Current Levels of Service are not being measured relative to this goal. We plan to start measuring in FY2016 with a target to reach 100% of the target audience regardless of the time of day/day of the week.

Budget Highlights

Emergency Management's budget reflects a 3% salary increase for all employees in the Department which is consistent with what has been budgeted for organizationwide. In addition, a Public Communications Specialist was added to this budget for the purpose of implementing a public education program to help inform Pasco's citizens about vulnerabilities in our County. This position will be split 50/50 with the Public Information Office to assist with Public Information requests, press releases, and media productions. These increases in expenses are partially offset by savings due to not needed to purchase one-time capital items in FY2016.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	391,065	458,192	503,769	494,557
Other Services & Charges	164,083	97,997	446,106	409,361
Materials & Supplies	81,021	24,337	33,873	34,973
Capital	39,278	24,582	20,781	8,600
Other Non-Operating	56,562	-	-	-
Chargebacks	-	-	(234,910)	(236,015)
Total Budget	732,009	605,108	769,619	711,476



Public Safety and Administration

Emergency Management

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	345,145	281,243	475,545	475,461
Department of Community Affairs Grant Fund	386,864	323,865	294,074	236,015
Total Funding	732,009	605,108	769,619	711,476

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Sr. Accounting Clerk	-	-	-	-
Public Communications Specialist	-	-	-	0.50
Secretary	-	-	-	-
Administrative Assistant	1.00	1.00	1.00	1.00
Emergency Management Coordinator I	2.00	2.00	2.00	2.00
Emergency Management Coordinator II	2.00	2.00	2.00	2.00
Emergency Operations Coordinator	-	-	-	-
Emergency Management Director	1.00	1.00	1.00	1.00
Emergency Management Coordinator III	1.00	1.00	1.00	1.00
Project Specialist	-	-	1.00	-
Total Full-Time FTE	7.00	7.00	8.00	7.50
Total FTE	7.00	7.00	8.00	7.50



Public Safety and Administration

Fire Rescue

Impact Statement

The Fire Rescue Department is responsible for responding to and mitigating emergency situations that occur throughout the County that involve threats to life and/or property. The Department is made up of six distinct programs including Fire Rescue Administration, Ambulance Billing, Rescue, Fire Suppression, Fire Prevention, and Fire Rescue Training. These six (6) programs operate as one cohesive and interdependent unit to provide its combined services to the residents and visitors of Pasco County.

Programs

FIRE RESCUE ADMINISTRATION: The administrative program of the Fire Rescue Department is responsible for the effective and efficient delivery of emergency services to the citizens and visitors of Pasco County. Support services, such as division management, fiscal services, and the Department's volunteer program play a significant part in the overall operation of the Department. The Administration Section is additionally tasked with continuing to upgrade its services by providing additional fire/rescue stations, apparatus, manpower, and equipment as the need arises.

Pasco County utilizes a tool called the National Citizen Survey to annually survey its external customers on a wide range of matters. Three of the items surveyed pertain particularly to the Department's delivery of fire suppression services, fire prevention programs, and emergency medical services (ambulance service). The Department has established a minimum goal of an 80% satisfactory level for each of these services. In FY2014, the survey revealed the Department exceeded its standard with a satisfaction score of 86% for the delivery of fire suppression services. However, the Department missed its mark in the delivery of fire prevention programs with a score of 67%. The same survey also revealed a score of 82% satisfaction with the delivery of emergency medical services. The Department's internal customers (employees) are also surveyed annually. As the Department continues to look at ways to improve its operations and the subsequent output of quality work, one question in particular is looked at from the survey. The question is "My fellow employees are committed to doing quality work." This question is extremely important to Fire Rescue Administration as it gauges the perception of its employees on other employees within the organization. This metric helps contribute to the overall picture of the level of commitment of the Department's employees. In FY2014, the score received was 3.6 on a 5.0 scale, which was 10% below the Department's goal of 4.0 on this question. Steps are already being undertaken in FY2015 to improve this score.

AMBULANCE BILLING: The Ambulance Billing Program is responsible for providing medical billing, payment processing, refunds, and medical record inquiries for the Rescue Division of the Department. Ambulance Billing submits claims/invoices to health insurance companies and/or to patients for self-pay in order to receive payment for the ambulance services rendered by Fire Rescue. The date of service is the day the ambulance transports a patient to a destination. After a patient is transported by ambulance, the Billing Department prepares a claim/invoice in accordance with the insurance companies' regulations. The patient care report data written by the crew of the ambulance is interpreted and entered into billing software. Claims/invoices are sent using electronic data interchange or paper. According to industry standards, the date of service to the day a claim/invoice is sent to the payor is 14 days or less. Currently, ambulance billing date of service to claim/invoice is at 13.5 days.

The net collection rate is the amount of revenue actually collected. Currently, the net collection rate for ambulance revenue is approximately 74% which is 1% short of our goal of 75%. The net collection rate is affected by bankruptcies, deceased patients, nonpayment due from patients, denials, and rejections. A denied claim is a claim that has been processed by the insurance company and found not to be payable. A rejected claim has not been processed due to a fatal error. Denied or rejected claims require additional processing by means of research, appeal, or correction, and resubmitting. The billing regulations tend to be complex and often change; therefore, an experienced biller is an essential element in order to submit an accurate claim and follow up on denied or rejected claims within timely guidelines.

RESCUE: The Rescue Program provides Countywide Advanced Life Support (ALS) emergency and nonemergency ambulance service to residents and visitors of Pasco County. The goal of the Rescue Division is to provide the highest quality of pre-hospital medical care as rapidly as possible. With the establishment of ALS engine companies to augment the ALS ambulances, a higher standard of care and rapid ALS intervention has had a direct impact on the overall definitive care of the sick and injured. The Rescue Division hires State-certified Paramedics and emergency medical technicians (EMTs) and provides them with ongoing, in-service training programs established by the Department's Training Section and approved by the Department's Medical Director. These programs include: cardiopulmonary resuscitation, advanced cardiac life support, Paramedic and EMT State license recertification courses, and other State and Federally mandated continuing educational requirements. The Rescue Division routinely monitors four distinct measures to determine its compliance with the Department's established Level of Service goals.

1. Response Time - measured against a Countywide goal in all response zones of 7 minutes or less, 90% of the time. Response time is the component of time from the Department's notification of an incident up to the point of arrival of the first engine company. Only calls for emergency service are measured within this metric. As of mid-FY2015, the Department is currently meeting this goal with a Countywide response time of 6.91 minutes.
2. Turnout Time - the component of time from the Department's notification of an incident up to the point of responding to the incident. This is the one segment of the overall response time that the Department has the most control over. With industry



Public Safety and Administration

Fire Rescue

standards set, the Fire Rescue departmentwide goal for this metric is 90 seconds or less, 90% of the time. This measurement is assessed on each of the department's 22 rescue companies, by shift, so that supervisors can accurately monitor this component down to the individual crews. The departmentwide response time for emergency calls is currently 85 seconds or less, 90% of the time, which is below the goal time.

3. Unit Hour Utilization - a workload indicator that represents in percent the amount of time a rescue unit (ambulance) is not available for response because it is already committed to an incident. Twenty-four hour shift Fire Rescue medical units should strive for 30% utilization as they also have fire-related duties to accomplish, as well as require some rest periods to operate safely and efficiently. Currently, eight of twenty-two rescue units exceed 30% utilization.

4. Response Time in Zone - expands upon the first measure in that it looks at the response time on emergency calls within each of the department's 23 response zones. Each zone is labeled as urban, suburban, or rural, depending on the population densities within the zone. The goal in urban zones is a response time of 7 minutes or less, 90% of the time; followed by 8 minutes or less, 90% of the time in suburban zones; and 9 minutes or less, 90% of the time in rural zones. This measure is a new measure that the department intends to begin capturing upon the successful implementation of its new Records Management System in early Calendar Year 2016. The system will allow much more detail to be derived from its call data allowing the department to produce much more detailed and accurate reports.

FIRE SUPPRESSION: The Fire Suppression Program is responsible for response and mitigation of emergency and disaster situations, both manmade and natural, as well as providing fire suppression and pre-hospital emergency medical services, both basic and ALS, to the residents and visitors of the unincorporated areas of Pasco County. The Fire Suppression Division routinely monitors four distinct measures to determine its compliance with the Department's established Level of Service goals.

1. Response Time – Fire Suppression measures the same goal as the Rescue Program does and is part of the calculation mentioned above in Rescue's Level of Services Goal No. 1.

2. Turnout Time - Fire Suppression measures the same goal as the Rescue Program does and is part of the calculation mentioned above in Rescue's Level of Services Goal No. 2.

3. Response Time in Zone - Fire Suppression measures the same goal as the Rescue Program does and is part of the calculation mentioned above in Rescue's Level of Services Goal No. 4.

4. Full Suppression Response Time - response time for a full suppression assignment on those calls requiring multiple resources to respond. These types of calls include: structure fires, hazardous materials incidents, or any other incident requiring multiple apparatus and equipment. The goal for this measure is a response time of 13 minutes or less 90% of the time for a full first alarm assignment. This is a new measure that the Department intends to begin capturing upon the successful implementation of its new Records Management System in early Calendar Year 2016. This new system will allow much more detail to be derived from its call data allowing the Department to produce much more detailed and accurate reports.

FIRE PREVENTION: The Fire Prevention Program's mission is to prevent or reduce the incidents of fire by increasing the awareness and knowledge of the citizens and visitors of Pasco County with regard to fire prevention and life safety, by providing professional inspection services to ensure new and existing construction aligns with current fire codes, and by providing expert investigation of fire causation to inform continuous improvement of County fire prevention efforts and methodology. The Fire Prevention Program tracks the following performance measures:

1. Required annual and periodic inspections – We have a goal of performing 420 required annual and periodic inspections per month (this does not include any new construction inspections). This will provide an approximate 30-month cycle on inspections not required annually. The average of neighboring departments is an 18-month cycle. Due to our workload with new construction demand, we are currently performing only 71 inspections per month. In FY2014, we performed 108 inspections per month.

2. New construction inspections – This metric is measured by how often we perform the inspection on the day they are requested. Our goal is to delay less than four per month. For FY2015, we have exceeded our goal by delaying zero inspections. This goal is currently at 100%. In FY2014, it was 91%.

3. Re-establish a public education program - Due to an increased construction inspection workload, Fire Prevention has not provided any regular public outreach/education to County residents. The measure for this program would be to reach approximately 10,000 citizens on an annual basis.

FIRE RESCUE TRAINING: The Fire Rescue Training Program is charged with providing Departmentwide training activities to maintain compliance with local, State, and Federal requirements, as well as providing educational programs designed to improve firefighter and EMT/Paramedic skills, enhance personnel safety, and ultimately provide a higher level of emergency service delivery to the citizens of Pasco County. Competent training ensures the safety of the public, as well as the safety and efficiency of Fire Rescue personnel. Additionally, the Fire Rescue Training Division conducts annual physical ability testing, annual promotional testing, as well as provides new hire orientation programs throughout the year as needed. The Fire Rescue Training Program tracks the following performance measures:



Public Safety and Administration

Fire Rescue

1. Company level training – We have a goal of developing four new training classes per month that are distributed to all stations for self-delivery of training content. Company level training is conducted at the station level and administered by the Fire Rescue Training Division. The training center prepares the training and then it is delivered to the stations. Company level training is required to maintain cohesiveness among the members of all companies. We are meeting this goal at 100% compliance.
2. Classroom training sessions provided at the training center – We have a goal of developing and delivering two new training classes per month. Multiple sessions are held for both of the classes so that all employees at every station on three separate shifts can receive the training. Most classroom level training is credited to continuing education credits. Recertification and continuing education is a critical component of every Fire Rescue member's development as a Firefighter/EMT/Paramedic, Company Officer, and eventually a competent Chief Officer. The Fire Rescue Training Division is meeting this goal at 100%; however, there are challenges to meeting the goals. Crews are often pulled away from training for calls for service in the community. This requires make-up sessions or part-time attendance at the training sessions. The material is then relayed back to the crews.

Budget Highlights

The FY2016 Fire Rescue budget reflects an increase of approximately \$2,000,000 (4.4%). Expenses increased for personnel services due to having to budget an additional \$701,919 for the SAFER Grant positions, which were originally covered by a grant, and a 3% salary increase for all employees in the Department. This is consistent with what has been budgeted for organizationwide. Additional increases in expenses were due to an increase in medicine costs of \$225,000, the inclusion of the Target Solutions software as presented through a business plan initiative, and the replacement of equipment that has reached end of life.

In addition to the changes mentioned above, multiple changes in positions have occurred between FY2015 and FY2016 due to promotions and reclassifications. Overall, one (1) Full Time Equivalent (FTE) was added. A Certified Fire Inspector was added due to the fact that demand has increased from the development community for this position to perform plan reviews. This increase in expense is offset by their increase in planned revenue collection for plan review fees. The remaining moves are as follows:

1. Two positions realigned from Certified Fire Inspector to Fire Inspector. One position was added through a business plan initiative, a total realignment decrease of one FTE.
2. The only Firefighter/EMT/Support position was realigned to a Firefighter/EMT, a total realignment decrease of one FTE.
3. Four Driver Engineer/EMT positions were realigned to Captain/EMTs, four to Driver Engineer/Paramedics, and two to Firefighter/Paramedics. Four Captain/Paramedics were realigned to Drive Engineer/EMTs, a total realignment decrease of six FTEs.
4. One Firefighter/EMT position was realigned to a Captain/EMT, three to Driver Engineer/Paramedics, and 37 to Firefighter/Paramedics. One Firefighter/Paramedic/Support was realigned to a Firefighter/EMT as well as one Captain/EMT/Support, one Captain/EMT, and three Driver Engineer/Paramedics, a total realignment decrease of 35 FTEs.
5. One Captain/EMT position was realigned to a Captain/Paramedic, one position was realigned to a Firefighter/EMT, and one position was realigned to a Firefighter/Paramedic. Four positions were realigned from a Driver Engineer/EMT and one position was realigned from FF/EMT, a total realignment increase of two FTEs.
6. Two Certified Fire Inspector positions were realigned to Fire Inspector, a total realignment increase of two FTEs.
7. One Fire Investigator position was realigned from a Firefighter/Paramedic, a total realignment increase of one FTE.
8. Four Captain/Paramedic positions were realigned to Driver Engineer/EMTs. Five Driver Engineer/Paramedics and one Captain/EMT were realigned to Captain/Paramedics, a total realignment increase of two FTEs.
9. Five Driver Engineer/Paramedic positions were realigned to Captain/Paramedics, three positions to Firefighter/EMT positions, and one to a Firefighter/Paramedic. Seven Firefighter/Paramedics, four Driver Engineer/EMTs, and three Firefighter/EMTs were realigned to Driver Engineer/Paramedics, a total realignment increase of five FTEs.
10. Seven Firefighter/Paramedic positions and one Fire Investigator were realigned to Firefighter/Paramedics. 38 Firefighter/EMTs were realigned to Firefighter/Paramedics as well as two Driver Engineer/EMTs, one Driver Engineer/Paramedic, one Captain/EMT, and one Firefighter/Paramedic/Support position, a total realignment increase of 35 FTEs.
11. The only Captain/EMT/Support position was realigned to a Firefighter/EMT, a total realignment decrease of one FTE.
12. One Firefighter/Paramedic/Support position was realigned to a Firefighter/EMT and one position was realigned to a Firefighter/Paramedic, a total realignment decrease of two FTEs.



Public Safety and Administration
Fire Rescue

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	36,475,443	37,429,637	40,074,762	41,703,200
Other Services & Charges	4,721,531	4,642,065	6,485,003	5,857,190
Materials & Supplies	2,117,644	2,259,330	2,532,642	2,988,630
Capital	61,347	25,844	163,200	165,275
Grants & Aids	841,930	841,930	841,930	841,930
Chargebacks	-	-	(701,919)	-
Total Budget	44,217,895	45,198,806	49,395,618	51,556,225

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	15,580,431	15,291,794	16,698,753	17,776,629
Municipal Service Fund	1,182,463	1,263,293	1,420,051	737,224
Intergovernmental Radio Communications Fund	15,649	16,054	77,513	77,200
Municipal Fire Service Unit Fund	26,911,545	27,510,355	30,445,382	32,913,172
Department of Health Fund	47,325	27,312	52,000	52,000
Department of Homeland Security Fund	480,482	1,089,998	701,919	-
Total Funding	44,217,895	45,198,806	49,395,618	51,556,225



Pasco County
Fiscal Year 2016 Proposed Fiscal Plan

Public Safety and Administration

Fire Rescue

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Accountant I	1.00	1.00	1.00	1.00
Accounting Clerk	12.00	12.00	13.00	13.00
Secretary	2.00	2.00	2.00	2.00
Administrative Assistant	1.00	1.00	1.00	1.00
Rescue Chief	1.00	1.00	1.00	1.00
Fire Supply Clerk I	1.00	1.00	1.00	1.00
Fire Supply Clerk II	1.00	1.00	2.00	2.00
Certified Fire Inspector	3.00	3.00	3.00	2.00
Firefighter/EMT/Support	1.00	1.00	1.00	-
Driver Engineer/EMT	39.00	36.00	36.00	30.00
Fire Marshal	1.00	1.00	1.00	1.00
Firefighter/EMT	148.00	144.00	159.00	124.00
Captain/EMT	29.00	29.00	29.00	31.00
Fire Inspector	4.00	4.00	4.00	6.00
Fire Investigator	2.00	2.00	2.00	3.00
Ambulance Billing Supervisor	1.00	1.00	1.00	1.00
Firefighter/Paramedic/Support	1.00	2.00	2.00	-
Captain/Paramedic	41.00	39.00	38.00	40.00
EMT	-	-	-	-
Driver Engineer/Paramedic	28.00	34.00	34.00	39.00
Paramedic	1.00	1.00	-	-
Firefighter/Paramedic	125.00	137.00	123.00	158.00
Captain/EMT/Support	2.00	1.00	1.00	-
Capt/Paramedic/Support	-	-	-	-
Emergency Services Director	1.00	1.00	1.00	1.00
Personnel Chief	1.00	1.00	1.00	1.00
Battalion Chief	11.00	12.00	12.00	12.00
Training Chief	1.00	1.00	1.00	1.00
Assistant Chief	1.00	1.00	1.00	1.00
Administrative Division Manager	1.00	1.00	1.00	1.00
Battalion Chief Support	1.00	-	-	-
Operations Administrative Assistant	1.00	1.00	1.00	1.00
Fire Supply Officer	1.00	1.00	1.00	1.00
Combat Chief	-	-	1.00	1.00
Total Full-Time FTE	464.00	473.00	475.00	476.00
Firefighter/Paramedic/Support	-	-	-	-
Total Part-Time FTE	-	-	-	-
Total FTE	464.00	473.00	475.00	476.00



Public Safety and Administration

Misdemeanor Probation

Impact Statement

The Misdemeanor Probation Division consists of two offices, one in New Port Richey and one in Dade City. Together these offices are responsible for supervising approximately 1,800 misdemeanor cases each month. Types of cases supervised include, but are not limited to, driving under the influence, driving while license suspended, battery, misdemeanor drug charges, and all misdemeanor pre-trial intervention cases.

Programs

MISDEMEANOR PROBATION: This program provides direction to defendants placed on probation to help them successfully complete all orders of the Courts. The Probation Officers maintain accurate, timely records for each offender. In addition, they track compliance of Court orders, report noncompliance, attend violation of probation hearings, and testify as a witness for the State at final hearings. The Misdemeanor Probation Program tracks performance measures for the number of defendants seen, number of new cases per year, cases termed/revoked, and cases violated. The trend since FY2012 has all of these numbers decreasing. We believe the numbers have been decreasing because of fewer referrals from the Courts. The actual trends are as follows:

1. Defendants Seen - Estimated 18,208 for FY2015 (down from 24,540 in FY2012).
2. New Cases - Estimated 2,182 for FY2015 (down from 3,948 in FY2012).
3. Cases Termed/Revoked - Estimated 2,442 for FY2015 (down from 2,887 in FY2012).
4. Cases Violated - Estimated 1,346 for FY2015 (down from 1,878 in FY2012).

Due to the fact that all the numbers have been decreasing over the past four years, we plan to review the program in FY2016 to determine if we need to make program changes for the FY2017 budget to accommodate the trend.

Budget Highlights

The Misdemeanor Probation Fund is a program in the General Fund. Unlike most programs in the General Fund, the program covers its expenses by the revenue it brings in for supervision fees. Due to a drop in the number of active cases being supervised, this program's revenue is expected to drop by approximately \$180,000 in FY2016. Their expenditures are almost identical to FY2015. The expenditures include a 3% salary increase for all employees in the Division, which is consistent with what has been budgeted for organizationwide. This expenditure increase has been offset by hiring new employees at a rate lower than previous incumbents. Even though the program revenue is expected to drop significantly, the program is still projected to bring in approximately \$2,000 more than its expenditures. As mentioned above, if the trend projects as expected, we will look at making expenditure cuts in FY2017.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	649,913	687,009	719,755	720,288
Other Services & Charges	4,247	4,663	7,058	5,123
Materials & Supplies	9,750	8,316	10,300	10,100
Capital	1,045	-	-	-
Total Budget	664,955	699,988	737,113	735,511

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	664,955	699,988	737,113	735,511
Total Funding	664,955	699,988	737,113	735,511



Public Safety and Administration
Misdemeanor Probation

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Secretary	2.00	2.00	2.00	2.00
Customer Service Specialist II	1.00	1.00	1.00	1.00
Probation Manager	1.00	1.00	1.00	1.00
Lead Probation Officer	1.00	1.00	1.00	1.00
Probation Officer	9.00	9.00	9.00	9.00
Total Full-Time FTE	14.00	14.00	14.00	14.00
Total FTE	14.00	14.00	14.00	14.00



Public Safety and Administration

Public Safety Communications

Impact Statement

The Public Safety Communications Department (PSC) is a consolidated department that serves as the primary Public Safety Answering Point (911) Center for all of unincorporated Pasco County. The Department's responsibilities include: answering and processing E911 and administrative calls and also providing dispatching services for Pasco Fire Rescue and the Pasco Sheriff's Office. Additionally, PSC serves as the primary point of contact for the State Warning Point and after-hour's services to other County departments.

Programs

PUBLIC SAFETY COMMUNICATIONS: PSC delivers all services through this one program. The services provided by PSC are essential in the delivery of public safety responders to every type of emergent event within Pasco County. As the after-hours contact center for other County agencies, the PSC provides 24/7 support to these departments at no additional cost, saving them the expense of hiring staff or contracting for an after-hours answering service. PSC is also responsible for the operation and maintenance of the 9-1-1 phone system and call routing Countywide. This includes call routing equipment, phone systems, mapping, and recording equipment to all PSAPs in Pasco County (including Dade City, New Port Richey, Port Richey, and Zephyrhills). Citizens and visitors to Pasco County expect emergency calls to be answered without delay. The goal of our Department is to answer all calls at a level that satisfies this expectation. To that end, the PSC sets the following performance measure goals for our program:

1. Our goal is to answer at least 90% of 911 calls within 10 seconds during the busiest hour. We are currently answering 98% of 911 calls within 10 seconds of the busiest hour.
2. In addition to 911 calls, the Department answers administrative calls. We have a goal to measure 95% of all call types within 20 seconds. We currently answer 97% of all calls within 20 seconds.
3. Our goal is to dispatch 90% of calls within 90 seconds. We currently dispatch 81% of calls within 90 seconds.
4. Our goal is to reduce our abandoned call rate by 50% from our current abandoned call rate of 7% to 3.5%.

Budget Highlights

Revenue: Recent changes in the collection of 911 fees have the potential to impact Pasco County's 911 fee revenue in FY2016. This revenue is used to partially fund PSC. The remainder of the program is supplemented through general government funding sources out of the Municipal Services Fund. In January 2015, Florida began collecting 911 fees on prepaid wireless devices. With the change, the State also lowered the monthly collection per line from \$0.50 to \$0.40 so that agencies would be kept whole in the average annual collection. We have not yet been able to determine the total fiscal impact on Pasco County due to this change as there is not sufficient data available.

Expenditures: In mid-FY2015, the BCC approved adding eight (8) additional Emergency Communications Officers, a Compliance Manager, and two (2) Compliance Specialists in the PSC budget to help address issues with call answering times and quality control concerns. In addition, the BCC approved adding an Assistant Director position to help support the law enforcement component of the program. This position is located in the Pasco County Sheriff's (PCSO) budget but the BCC reimburses the PCSO for the expense out of the PSC budget. The majority of the increased expenditures are related to this midyear change to the budget. The remaining expenditure increases are due to computer hardware and software maintenance increases and a 3% salary increase for all employees in the Department, which is consistent with what has been budgeted for organizationwide.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	1,717,208	4,257,024	4,909,679	5,494,688
Other Services & Charges	1,844,341	1,726,512	1,094,030	1,288,597
Materials & Supplies	193,256	78,602	23,060	51,770
Capital	97,154	18,918	-	-
Grants & Aids	13,522	13,522	13,522	13,522
Chargebacks	(724,827)	(748,228)	(13,028)	-
Total Budget	3,140,654	5,346,350	6,027,263	6,848,577



Public Safety and Administration

Public Safety Communications

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Municipal Service Fund	931,004	3,264,725	4,656,588	5,366,106
E911 Emergency Services Fund	2,209,650	2,081,625	1,370,675	1,482,471
Total Funding	3,140,654	5,346,350	6,027,263	6,848,577

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
COMMUNICATIONS OPERATIONS MGR	-	-	1.00	1.00
Clerk	-	1.00	-	-
Senior Secretary	1.00	-	-	-
Administrative Assistant	-	1.00	1.00	1.00
Emergency Communications Officer	22.00	20.00	20.00	31.00
Emergency Communications Supervisor	4.00	8.00	8.00	8.00
Lead Emergency Communications Officer	4.00	4.00	4.00	4.00
Technical Support Manager	-	-	1.00	1.00
Training/Quality Assurance Specialist	-	2.00	3.00	3.00
Operations Manager	1.00	1.00	-	-
E-911 Psap Manager	1.00	-	-	-
Public Safety Comm. Support Services Manager	-	1.00	1.00	1.00
E-911 Support Technician	1.00	-	-	-
Public Safety Communications Director	-	1.00	1.00	1.00
Records Clerk I	-	-	1.00	1.00
Emergency Communications Officer II	-	42.00	42.00	42.00
Technical Specialist I	-	2.00	-	-
TECHNICAL SUPPORT SPECIALIST	-	-	2.00	2.00
Total Full-Time FTE	34.00	83.00	85.00	96.00
Total FTE	34.00	83.00	85.00	96.00



165 Public Safety and Administration

1001404 Office of Tourism Development

Tourist Development Administration	378,274
Tourist Development Construction	2,955,690
Tourist Development Promotions	1,217,432
1001404 Office of Tourism Development	<u>4,551,396</u>

1001407 Emergency Management

Emergency Preparedness	236,015
1001407 Emergency Management	<u>236,015</u>

1001408 Fire Rescue

Fire Prevention	268,646
Fire Suppression	38,367,549
Rescue	12,529,190
1001408 Fire Rescue	<u>51,165,385</u>

1001409 Misdemeanor Probation

Misdemeanor Probation	722,950
1001409 Misdemeanor Probation	<u>722,950</u>

1001410 Public Safety Communications

E911 Maintenance	4,863,673
Public Safety Comm Operations	832,000
1001410 Public Safety Communications	<u>5,695,673</u>
165 Public Safety and Administration	<u>62,371,419</u>

Report Total

62,371,419



165 Public Safety and Administration

1001401 Public Safety Administration

Public Safety Administration	219,044
1001401 Public Safety Administration	219,044

1001402 Customer Service

Customer Service	462,908
1001402 Customer Service	462,908

1001403 Office of Economic Growth

Office of Economic Growth	1,143,349
1001403 Office of Economic Growth	1,143,349

1001404 Office of Tourism Development

Tourist Development Administration	212,795
Tourist Development Promotions	605,682
1001404 Office of Tourism Development	818,477

1001405 Performance Development

Performance Development	400,826
1001405 Performance Development	400,826

1001406 Public Information Office

Office of Public Information	252,761
1001406 Public Information Office	252,761

1001407 Emergency Management

Emergency Operations	166,700
Emergency Preparedness	544,776
1001407 Emergency Management	711,476

1001408 Fire Rescue

Ambulance Billing	749,152
Fire Prevention	1,043,544
Fire Rescue Admin	737,224
Fire Suppression	31,405,563
Fire Training	392,682
Radio Comm Fire	47,200
Radio Comm Rescue	30,000
Rescue	16,804,186
Rescue Training	346,674
1001408 Fire Rescue	51,556,225

1001409 Misdemeanor Probation

Misdemeanor Probation	735,511
1001409 Misdemeanor Probation	735,511

1001410 Public Safety Communications

E911 Maintenance	1,447,707
Public Safety Comm Operations	5,400,870
1001410 Public Safety Communications	6,848,577
165 Public Safety and Administration	63,149,154





Pasco County
Fiscal Year 2016 Proposed Fiscal Plan

Public Services

Mission Statement

Public Services business units provide services designed to meet many of the health, social, and leisure needs of Pasco County residents. This includes public transit, animal services, social and welfare services, recreation, and library programs.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	16,952,932	17,580,741	19,395,804	19,434,729
Other Services & Charges	23,555,998	23,369,304	25,028,046	21,902,275
Materials & Supplies	2,354,842	2,485,188	2,782,942	2,754,258
Capital	957,053	2,837,097	846,776	664,465
Grants & Aids	11,843,449	10,059,867	10,177,962	9,923,808
Other Non-Operating	14,136	139,950	-	18,500
Chargebacks	(6,312,469)	(5,069,476)	(6,136,190)	(6,787,150)
Total Budget	49,365,941	51,402,671	52,095,340	47,910,885



Pasco County
Fiscal Year 2016 Proposed Fiscal Plan

Public Services

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	26,650,867	25,347,637	27,895,419	27,605,240
Municipal Service Fund	2,088,783	2,367,850	2,817,592	2,587,585
Restore Act Fund	65,614	82,955	36,297	55,213
HUD Housing & Recovery – NSP II Fund	5,007,186	4,631,724	3,491,559	1,000,000
American Recovery & Reinvestment Act of 2009 Fund	-	-	-	-
HUD Housing & Recovery Fund	1,287,653	660,537	728,012	215,000
Department of Housing & Urban Development Fund	1,260,918	2,085,428	2,240,607	2,638,840
Department of Community Affairs Grant Fund	20,097	-	-	-
Department of Transportation Grant Fund	5,575,496	6,793,420	4,985,634	3,988,537
HOME Program HUD Fund	693,938	973,443	2,259,901	2,023,960
HUD Housing & Recovery - NSP 3 Fund	3,119,118	2,759,679	864,109	250,000
Division of Library Services Fund	24,000	23,999	24,000	12,000
Library Cooperative Grant Fund	7,015	7,081	6,746	7,824
Rural Economic & Development Administration Fund	-	10	70,000	76,979
Department of Elder Affairs Fund	178,979	108,501	110,962	105,000
Public Transportation Fund	1,070,264	1,923,092	1,067,040	1,100,570
Title III-B Transportation Fund	291,791	297,270	292,836	295,721
Department of Health Fund	-	-	-	-
Elderly Nutrition Fund	979,257	641,088	929,482	1,021,365
Department of Environmental Protection Fund	141,353	41,168	134,650	245,134
Park Development Fund	4,766	18,174	24,650	18,860
Environmental Lands Management Fund	51,029	67,778	176,832	127,508
Affordable Housing Fund	-	-	50,000	298,606
Williamsburg West MSTU Fund	13,758	14,968	26,964	26,964
State Housing Initiatives Partnership (SHIP) Fund	760,933	2,520,224	3,577,404	3,620,117
Pasco County Housing Finance Authority Fund	15,562	3,745	200	34,188
Florida Boating Improvement Fund	57,444	32,900	36,419	80,019
Multi-Modal Transportation Fund	-	-	238,025	475,655
Tree Fund	120	-	10,000	-
Total Revenue	49,365,941	51,402,671	52,095,340	47,910,885



Pasco County
Fiscal Year 2016 Proposed Fiscal Plan

Public Services

Position Summary by Division	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Public Services Administration	2.00	4.00	3.00	16.00
Community Services Administration	11.00	10.00	10.00	-
Animal Services	30.00	33.00	35.00	35.00
Community Development	27.00	27.00	27.00	16.00
Cooperative Extension	7.00	7.00	7.00	7.00
Elderly Nutrition	8.00	8.00	8.00	8.00
Human Services	8.00	8.00	8.00	8.00
Libraries	88.00	89.00	90.00	90.00
Parks, Recreation, & Natural Resources	120.00	120.00	122.00	124.00
Public Transportation	70.00	71.00	76.00	83.00
Restore Act	-	1.00	-	-
Veterans Services	6.00	6.00	6.00	6.00
Total Full-Time FTE	377.00	384.00	392.00	393.00
Animal Services	0.60	1.13	2.05	2.05
Elderly Nutrition	6.13	6.13	6.13	6.13
Libraries	11.50	11.50	10.50	10.50
Parks, Recreation, & Natural Resources	1.00	1.00	0.50	0.50
Public Transportation	1.00	1.00	-	-
Total Part-Time FTE	20.23	20.76	19.18	19.18
Total FTE	397.23	404.76	411.18	412.18



Public Services

Public Services Administration

Impact Statement

Public Services Administration is responsible for the oversight of the entire Public Services Branch which facilitates the planning, Development, and implementation of community programs. These programs are designed to meet selected health, safety, nutritional, Transportation, and educational needs of the citizens of Pasco County.

Programs

PUBLIC SERVICES ADMINISTRATION: This program provides administrative support, management, and coordination among the Public Services operating departments/divisions to effectively carry out program related functions and activities. It also includes financial support such as invoice processing, record keeping/financial reporting, budgeting, grant management/compliance, and requisitions.

In FY16, the department will start to track measures that will benchmark their performance. The Levels of Service goals for the fiscal components of this department are going to be measured by the following:

1. Requisition requests with complete information entered into the system within 48 hours.
2. Federal & State grant audits that are completed without a finding.
3. Customer support responses provided within 48 hours.
4. Invoices processed within 10-day turnaround to Clerk's Finance.
5. Meet State & Federal monthly, quarterly, semiannual, and annual deadlines for grant reporting.

Budget Highlights

In the past year, the Public Services Branch has gone through a major reorganization. With the Community Services Director position becoming vacant, the time was right to look at the major functions of Public Services and how it could be reconstructed.

The recommendation was to reclassify the following:

1. Animal Services Division to a Department.
2. Community Development Division to a Department.
3. Veteran Services Section to a Division.
4. The Community Services Department was eliminated which resulted in the Director and Administrative Assistant position being eliminated. The fiscal staff from Community Services and Community Development have been moved into the Public Services Administration Department.
5. A Program Administrator position has been created within Public Services Administration.
6. Misdemeanor Probation has been moved from the Public Services Branch to Public Safety & Administration.
7. The Sexual Assault Victim Examinations (S.A.V.E.) Section was merged into the Human Services Division.
8. The Parks & Recreation Department has merged together with the Environmental Lands Division to create the Parks, Recreation, and Natural Resources Department.

With this reorganization, there has been a County savings of approximately \$44,500.00.

The specific components of the reorganization are found in the individual department and division budgets. For the Public Services Administration budget, the 14 fiscal staff were moved from the old Community Services Department and from the Community Development Division. The staffing moves netted a decrease of 1 full time equivalent in the Branch with the elimination of the Community Services Administrative Assistant. The only real increase in the budget is the addition of 3% salary increases for all employees in the department which is consistent with what has been budgeted for organizationwide.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	212,428	225,055	240,528	976,193
Other Services & Charges	3,521	3,520	7,198	9,450
Materials & Supplies	2,889	5,298	3,310	5,397
Capital	-	-	-	1,200
Chargebacks	-	-	-	(582,794)
Total Budget	218,838	233,873	251,036	409,446



Pasco County
Fiscal Year 2016 Proposed Fiscal Plan

Public Services

Public Services Administration

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	218,838	233,873	251,036	409,446
Total Funding	218,838	233,873	251,036	409,446

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Asst. County Administrator	1.00	1.00	1.00	1.00
Deputy Assistant County Administrator	-	-	-	-
Accountant I	-	-	-	2.00
Accountant II	-	-	-	2.00
Accounting Clerk	-	-	-	2.00
Sr. Accounting Clerk	-	-	-	5.00
Executive Assistant	1.00	1.00	1.00	1.00
Document Specialist II	-	1.00	1.00	1.00
Program Administrator	-	-	-	1.00
Fiscal Services Manager	-	-	-	1.00
Performance Development Analyst	-	1.00	-	-
Total Full-Time FTE	2.00	4.00	3.00	16.00
Total FTE	2.00	4.00	3.00	16.00



Public Services

Community Services Administration

Budget Highlights

In FY2016, staff and costs associated with the Community Services Administration Department were merged into other Departments or Divisions within the Public Services Branch for a net decrease in costs branchwide. Most of the expenses can be found in the Public Services Administration budget.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	505,607	554,819	582,770	-
Other Services & Charges	10,360	17,366	20,178	-
Materials & Supplies	2,068	2,920	2,251	-
Capital	2,268	-	-	-
Chargebacks	(323,401)	(343,321)	(377,737)	-
Total Budget	196,902	231,784	227,462	-

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	196,902	231,784	227,462	-
Total Funding	196,902	231,784	227,462	-

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Accountant I	1.00	1.00	1.00	-
Accountant II	1.00	1.00	1.00	-
Accounting Clerk	2.00	2.00	2.00	-
Sr. Accounting Clerk	3.00	3.00	3.00	-
Administrative Assistant	1.00	1.00	1.00	-
Community Services Director	2.00	1.00	1.00	-
Administrative Services Manager	1.00	1.00	-	-
Fiscal Services Manager	-	-	1.00	-
Total Full-Time FTE	11.00	10.00	10.00	-
Total FTE	11.00	10.00	10.00	-



Public Services Animal Services

Impact Statement

Provide for the protection of Pasco County's animal population, while at the same time protecting the citizens of the County from unwarranted intrusions by uncontrolled animals.

Programs

Animal Services provides for animal services (sheltering and field services), education, and spay/neuter programs for the citizens of Pasco County.

ANIMAL SERVICES (SHELTERING AND FIELD SERVICES): This program consists of both sheltering activities and field services activities.

Sheltering Services is a critical component of an effective animal services program. Mandated by State statute, the shelter complies with the requirement to provide surgical sterilization of shelter pets prior to their being adopted. It also provides for the following:

1. Shelter services include providing shelter and veterinary care for lost, sick, abused, and injured stray dogs and cats.
2. A location for quarantine surveillance of animals that have bitten people.
3. Specimen testing of those animals that are suspected of being rabid.
4. A "safe haven" for animals belonging to victims of domestic violence.
5. Care of animals picked up in violation of County ordinances.
6. A "Pet Friendly Shelter" as part of the Federal and State-mandated Emergency Support Function (ESF) responsibilities.

Since August 2012, the Animal Services shelter has operated under the tenets of a SAVE 90% Program. This means that the County shelter makes every attempt to save as many adoptable animals as possible with a goal of saving 90% of the animals brought to the shelter. In 2014, the Live Release Rate at the shelter was 81%, which is up 26% since the program started, while euthanasia of animals has decreased significantly. Animal Services offers a number of programs in support of SAVE 90% including adoptions, fostering, working with local and regional rescue organizations, returning animals to owners through lost and found services, mobile and remote adoptions, pet retention support, community outreach and events, and a very active network of volunteers.

Field Services includes Countywide animal control. Pasco County has nine certified Animal Control Officers who provide investigation and enforcement of State statutes and County ordinances dealing with companion animals. Animal Control Officers are in the community everyday protecting citizens and providing support to neighborhoods with educational information and code enforcement. In 2014, Animal Control Officers conducted 9,117 investigations including nuisance and aggressive animals, animals suspected of rabies, animals that had bitten citizens, and neglect or cruelty issues.

EDUCATION: Educational Services is a vital and growing part of the services offered to the citizens of Pasco County. The Education Services team at Pasco County Animal Services has a diverse mission which includes humane education programs, shelter visits and training for local schools, marketing and promotion of special events for shelter activities including adoption events at the Land O'Lakes Shelter and mobile adoptions on the Tail Wagon. Education Services also manages and coordinates the activities of approximately 300 volunteers for the animal shelter and for emergency response situations. The volunteer program actively uses citizens beginning at age 16. Volunteers can register through the county website under the Volunteer in Pasco (VIP) program. In 2014, volunteers provided 6,823 hours of service at the shelter enriching the lives of shelter animals, participating in special events, and supporting the goals of the SAVE 90% program.

SPAY/NEUTER: Animal Services also provides Spay/Neuter programs for the citizens of Pasco County. Funding for these programs comes from a portion of the unaltered dog license revenue. The programs include a Spay Rebate, Low Income Spay and Neuter, and Trap Neuter Return (TNR). Although the Spay Rebate Program has declined in participation over the last few years, the Low Income Spay and Neuter Rebate Program has increased with 779 animals sterilized in FY2014. The TNR Program for feral or community cats is by far the most widely used of the three programs and resulted in 2,744 feral or community cats being sterilized, vaccinated, and returned to their communities in FY2014. Pasco County Animal Services has partnered with Spay Pasco, Inc., for the sterilization of animals under these programs. Basic information about any of these programs can be found below. Additional details can be found on the Animal Services website: www.pascocountyfl.net/PAS or the Spay Pasco, Inc., website: www.spaypasco.com.

1. Spay Rebate – This program provides a \$40 rebate for applicants who have their dogs sterilized at participating veterinary offices.
2. Low Income Spay/Neuter – This program is designed to help low income families. Applicants for low cost services are required to provide proof of eligibility by either (1) evidence of participation in a qualifying government assistance program; or (2) proof that the household income falls within the income Guidelines (refer to application for guidelines.) Cost is \$20 for dogs and \$10 for cats.
3. Trap Neuter and Release (TNR) – The TNR Program is available to all citizens and offers an alternative means of reducing the feral and community stray cat population within Pasco County by means other than euthanasia. Cost is \$10.



Public Services

Animal Services

Budget Highlights

The Animal Services FY2016 budget reflects a 3% salary increase for all employees in the Division which is consistent with what has been budgeted for organizationwide. There are also increases in expenses for medical and operations supply cost. For FY2016, the Department has added expenses associated with a pilot program to contract with an Animal Behavior Specialist to provide behavioral assessment, enrichment, and training for shelter animals; to provide animal behavior training to staff and volunteers; and to provide dog training classes for new adopters. Animal Services is proposing the pilot using revenue from outside donations to fulfill this need and validate the income and potential cost avoidance savings projections. If the revenue and cost avoidance estimates are realized, then the position would be revenue neutral and would allow for the continuation of the program. If the expenses outweigh the benefits, the pilot program would be cancelled.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	1,301,747	1,450,638	1,744,420	1,788,305
Other Services & Charges	263,425	345,746	394,690	422,909
Materials & Supplies	225,633	270,717	311,911	292,153
Capital	-	24,691	5,372	2,400
Total Budget	1,790,805	2,091,792	2,456,393	2,505,767

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Municipal Service Fund	1,790,805	2,091,792	2,456,393	2,505,767
Total Funding	1,790,805	2,091,792	2,456,393	2,505,767

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Senior Secretary	1.00	1.00	1.00	-
Administrative Assistant	-	-	-	1.00
Customer Service Specialist II	1.00	1.00	1.00	1.00
Customer Service Supervisor	-	-	-	-
Field Training Officer	-	-	-	1.00
Veterinarian	1.00	1.00	1.00	1.00
Rabies Control Officer	1.00	1.00	1.00	1.00
Veterinary Technician	2.00	4.00	5.00	5.00
Animal Services Education Coordinator	1.00	1.00	1.00	1.00
Animal Control Officer	8.00	7.00	7.00	6.00
Animal Services Supervisor	2.00	2.00	2.00	2.00
Asst. Animal Services Manager	-	1.00	1.00	1.00
Animal Care Technician I	9.00	9.00	10.00	10.00
Animal Services Director	1.00	1.00	1.00	1.00
Animal Care Technician II	2.00	2.00	2.00	2.00
Adoption Coordinator	-	1.00	1.00	1.00
Data Entry Operator	1.00	1.00	1.00	1.00
Total Full-Time FTE	30.00	33.00	35.00	35.00
Veterinarian	-	0.63	0.55	0.55
Animal Care Technician I	-	-	1.00	1.00
Animal Services Education Program Assistant	0.60	0.50	0.50	0.50
Total Part-Time FTE	0.60	1.13	2.05	2.05
Total FTE	30.60	34.13	37.05	37.05



Public Services Community Development

Impact Statement

The mission of the Community Development Department is to improve the living and housing conditions of very low, low, and moderate income persons; maximize our resources; and continually improve the efficiency and effectiveness of our programs and organizational performance through the fair, ethical; and honest administration of all local, State; and Federal programs.

Programs

The work of the Department is accomplished through six programs:

SLUM AND BLIGHT PROGRAM: To prevent the spread of slum or blighted conditions to adjacent properties, the Community Development Department administers a Countywide program with assistance from the Building Department. Chapter 79 of the Pasco County Code requires notice to property owners to demolish and clear vacant, unsafe structures condemned by the Building Department. The Code also requires notice to property owners to board and secure unoccupied structures that do not meet the criteria for condemnation, but are open and accessible to the public. If proper action is not taken by the property owners, the County takes the appropriate action on the owner's behalf and at the owner's expense. From FY1994 through FY2014, 2,046 condemnation cases were processed and 393 properties were demolished and cleared and liens placed on the properties for the cost of demolition. From FY2005 through FY2014, 384 board and secure cases were processed and 150 structures were boarded and secured on the owner's behalf and at the owner's expense. In FY2016, our goal is to demolish all condemned structures and board and secure all accessible structures where property owners do not take the proper action to remediate blighted conditions. The average number of complaints received and processed annually for slum and blighted conditions are 145.

HOUSING PROGRAM: This programs funds (a) the PascoFix Program, which lends funds to homeowners to have their homes repaired through the Owner Occupied Rehab Program, the Small Repair Loan Program, the Housing Investment Partnership Program, and the Housing Preservation Grant Program; (b) the PascoHome Program, which funds homebuyer programs through the Homebuyer Assistance Program and the Pasco Opportunity Program (POP); (c) the Tax Payment Program; and (d) various rental programs. Our Homebuyer Assistance Program and our Pasco Opportunity Program in FY2014 helped 171 various units, while our Tax Payment Program helped 10 individuals for a total of \$22,550 during this same period. Over the life of the Homebuyer Assistance Program from FY1994 through FY2014, approximately 3,283 properties/individuals were helped at the cost of \$49,508,962 with the County program selling those properties for \$266,881,063. In FY2016, we have a goal to approve housing loan applications within 90 days of receipt and to rehabilitate 40 homes. If those homes are POP homes, we have a goal to rehabilitate and sell them within 12 months 80% of the time.

NEIGHBORHOODS PROGRAM: This program funds the redevelopment of low and moderate income areas that need new and repaired roads, drainage, and other capital improvements. Special assessments are used to recover Community Development Block Grant (CDBG) funds from non-eligible property owners. Planning efforts are coordinated with the Housing Program to make it a comprehensive neighborhood revitalization effort. Two neighborhood redevelopment projects are currently underway, Shamrock Heights, which is located within the West Harbors Redevelopment Area, and Uni Ville, which is located in Lacochee in East Pasco County. In FY2016, our goal is to complete both redevelopment projects by September of 2016.

AGENCY PROJECTS: This program provides funding to not-for-profit and government agencies that deliver essential health and human services to low and moderate income residents improving their overall quality of life. In FY2016, our goal is to complete all projects within their prescribed timeline 80% of the time.

HOMELESS: This program provides operational and capital assistance to not-for-profit and government agencies that provide emergency assistance to the homeless and those at risk of homelessness. In FY2016, our goal is to implement a Chronic Homeless Pilot Program that places at least 10 homeless individuals in permanent housing and complete all projects within their prescribed timeline 80% of the time.

ADMINISTRATION: Provide leadership and management to all activities ensuring that all State and Federal rules and regulations are met and provide budget and financial support to staff and all Community Development programs. All of the funding for Community Development is provided for via State and Federal grants, and it is important that reporting and disbursements are performed as required by law. As such, this program has a goal of receiving zero audit findings in FY2016.

Budget Highlights

The Community Development Department receives funding from 10 different funds. As noted below, none of their funding comes from general government revenues (property or sales tax). The budget reflects a 3% salary increase for all employees in the Department which is consistent with what has been budgeted for organizationwide. This increase in expenditure is offset by a major decrease in multiple categories of their budget due to receiving less funding from grants in FY2016 and a reduction in spending for



Public Services

Community Development

the Neighborhood Stabilization Program grants, as all three grants are winding down and will be sustained going forward with Program Income. Because of the large reduction in available funding, the Department needed to respond by reducing program funding and staffing. As noted in the position summary below, the Department reduced their positions from 27 to 16 Full Time Equivalents (FTE's). Five (5) of the positions transferred to other sections of the organization and six (6) of the positions were eliminated. One (1) Accountant I, one (1) Accountant II, and two (2) Sr. Accounting Clerks transferred to the fiscal team of Public Services Administration. These individuals will still work on the finances of the Community Development Department and will charge the program for their time. In addition, they will assist with financial matters of the entire Public Services Branch. One (1) Community Development Specialist that was performing the role of a Grant Coordinator transferred to the Office of Management and Budget to serve as the Grant Coordinator for the entire organization. This Grant Coordinator will now be paid out of the General Fund with reimbursement for their time funded through indirect costs charged to the funds the Grant Coordinator will support. Four (4) Housing Specialists were eliminated. Three (3) of the Housing Specialists were vacant but the remaining position will need to be reduced via a Reduction in Force (RIF). One (1) vacant Sr. Accounting Clerk has been eliminated. One (1) Records Clerk II has been eliminated and will need to be reduced via a RIF. The Senior Secretary position has been reclassified to an Administrative Assistant because Community Development was reorganized from a Division to a Department in this budget.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	1,355,171	1,390,472	1,543,326	999,324
Other Services & Charges	10,588,418	11,924,417	11,560,875	8,952,034
Materials & Supplies	33,547	32,482	35,525	30,015
Capital	2,090	-	-	-
Grants & Aids	152,066	152,066	152,066	157,817
Other Non-Operating	14,136	135,353	-	18,500
Total Budget	12,145,428	13,634,790	13,291,792	10,157,690

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
HUD Housing & Recovery – NSP II Fund	5,007,186	4,631,724	3,491,559	1,000,000
American Recovery & Reinvestment Act of 2009 Fund	-	-	-	-
HUD Housing & Recovery Fund	1,287,653	660,537	728,012	215,000
Department of Housing & Urban Development Fund	1,260,918	2,085,428	2,240,607	2,638,840
HOME Program HUD Fund	693,938	973,443	2,259,901	2,023,960
HUD Housing & Recovery - NSP 3 Fund	3,119,118	2,759,679	864,109	250,000
Rural Economic & Development Administration Fund	-	10	70,000	76,979
Department of Health Fund	-	-	-	-
Affordable Housing Fund	-	-	50,000	298,606
State Housing Initiatives Partnership (SHIP) Fund	760,933	2,520,224	3,577,404	3,620,117
Pasco County Housing Finance Authority Fund	15,562	3,745	200	34,188
Tree Fund	120	-	10,000	-
Total Funding	12,145,428	13,634,790	13,291,792	10,157,690



Public Services
Community Development

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Asst. Community Development Mgr	1.00	1.00	1.00	1.00
Community Development Manager	1.00	1.00	1.00	1.00
Community Development Specialist	4.00	4.00	4.00	3.00
Sr. Community Development Specialist	1.00	1.00	1.00	1.00
Housing Specialist	7.00	7.00	7.00	3.00
Lead Housing Specialist	1.00	1.00	1.00	1.00
Accountant I	1.00	1.00	1.00	-
Accountant II	1.00	1.00	1.00	-
Sr. Accounting Clerk	3.00	3.00	3.00	-
Project Supervisor	1.00	1.00	1.00	1.00
Senior Secretary	1.00	1.00	1.00	-
Administrative Assistant	-	-	-	1.00
Sr. Project Clerk	3.00	3.00	3.00	3.00
Project Clerk	2.00	2.00	-	-
Records Clerk II	-	-	2.00	1.00
Total Full-Time FTE	27.00	27.00	27.00	16.00
Total FTE	27.00	27.00	27.00	16.00



Public Services Cooperative Extension

Impact Statement

Cooperative Extension is a close partnership between the University of Florida and Pasco County to bring practical, fact-based solutions to everyday problems and local citizens' challenges. University of Florida faculty, Program Coordinators, and highly trained Master Gardeners and 4H volunteers share knowledge with citizens by educating adults and youth in the areas of horticulture, agriculture, youth civic engagement and STEM initiatives, economic and community development, and family and consumer driven issues at seminars, demonstrations, site visits, training and certifications, and one-on-one consultations. In order for landscape and food technicians to compete for and retain jobs, there are specific types of State-mandated training and certifications offered only by the Extension Office.

Programs

COOPERATIVE EXTENSION: The Cooperative Extension Program includes administration and coordination of more than 100 volunteers, programming for all Pasco County citizens, community outreach and education, publication of educational materials, and grant writing/management. In FY2015, Extension Office volunteers contributed more than 14,500 volunteer hours totaling more than \$308,064 in value to Pasco County. This program has a goal of reaching 35% of Pasco County's population through program activities and services. In FY2015, they only reached 10.4%. The program delivers its services through four main activities. These activities and their associated performance measures are as follows:

1. Urban and Commercial Horticulture Programs serve businesses, nonprofits, homeowners, and Home Owners Associations by providing continuing education and training for lawn and landscape professionals, agricultural entrepreneurship and marketing materials, community gardens and food advisory council outreach, Master Gardener volunteer programming administration, plant clinic diagnostics, plant and pest identification, gardening solutions for sustainability, soil testing, pesticide and fertilizer training and testing, publicity and publications, disease diagnostics, wildlife education and conservation, as well as water resource protection and educational outreach to the general public and school system. This program contributed more than \$473,000 to the Pasco County economy from 2010 to March 2015 through training and CEU offerings.
2. 4H and Youth Development Programs serve Pasco County school children, home school groups, nonprofit organizations, and community development entities to develop work skills and promote civic engagement and understanding, as well as promote diversity. Programming consists of career development, citizenship and leadership, communication arts, military programs, environmental science, science and technology, healthy living, volunteerism, and Agricultural and plant sciences. The 4H programs reached over 17,000 youth within the County in FY2015.
3. Family and Consumer Sciences and Food and Nutrition Programs serve all Pasco County citizens including the Pasco County School District, health administrations, government regulators, and food service professionals to offer educational programming for school gardening, making healthy choices in schools, the MyPlate Nutrition Healthy Eating Series, childhood obesity prevention, and the National Supplemental Nutrition Assistance Program (SNAP) and SNAP Ed programs. Other services include parenting and child wellness, aging and caregiving, money matters and financial security, workplace diversity and well being, and home economics. The Food and Nutrition Program, funded by a United States Department of Agriculture SNAP Ed grant, benefited over 56,000 school children throughout the County.
4. Pasco County Extension Agriculture and Livestock Programs target all Pasco County citizens with youth livestock education, pasture and forage management and production best practices, beef cattle production and marketing, farm and agricultural operations and safety, and Livestock Education and Certification for Agriculture Law Enforcement (LECALE) training and certification. The Livestock and Forage Program and research efforts saved ranchers over \$250,000 by optimizing Bermuda grass forage production.

FLORIDA FRIENDLY LANDSCAPING: This program includes administration and coordination of volunteers and programming aimed at all Pasco County citizens to provide education and outreach for conservation of water resources and reduced pesticide and fertilizer use. Program activities include, but are not limited to, builder/developer education, landscape and fertilizer ordinances, Home Owners Association outreach and educational programming, rain barrel and compost workshops, water conservation, Pasco County Emergency Operations Center emergency mitigation consultation, and Pasco County Utilities high-end water user site visits and educational intervention. Water conservation outreach through the Florida Friendly Landscaping Program saves millions of gallons of potable water yearly in Pasco County. This program has a goal of reaching 15% of Pasco County's population through program activities and services. In FY2015, they achieved this goal by reaching 33% of Pasco's population.

Budget Highlights

The FY2016 Cooperative Extension budget reflects a small increase due to a 3% salary increase that has been budgeted for all employees consistent with what has been budgeted for organizationwide.



Public Services
Cooperative Extension

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	266,956	283,058	293,910	304,850
Other Services & Charges	44,076	34,430	40,489	40,138
Materials & Supplies	9,703	9,132	8,698	10,238
Capital	2,096	1,134	1,200	1,200
Grants & Aids	4,231	4,231	4,231	4,231
Chargebacks	(7,945)	-	-	-
Total Budget	319,117	331,985	348,528	360,657

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	319,117	331,985	348,528	360,657
Total Funding	319,117	331,985	348,528	360,657

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Extension Agent - 4H	1.00	1.00	1.00	1.00
F Y & N Program Assistant	1.00	-	-	-
Extension Agent - Family	1.00	1.00	1.00	1.00
Extension Agent - Livestock	1.00	1.00	1.00	1.00
County Extension Director	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	-
Senior Secretary	-	-	-	1.00
Program Coordinator	1.00	2.00	2.00	2.00
Total Full-Time FTE	7.00	7.00	7.00	7.00
Total FTE	7.00	7.00	7.00	7.00



Public Services

Elderly Nutrition

Impact Statement

The mission of the Pasco County Elderly Nutrition Division (EN) is to provide essential quality services and to promote social, physical, and emotional well being, as well as to encourage maximum independence and enhance the quality of life of elders in our communities.

We serve as a focal point for Pasco County seniors, 60+ years of age, who are in need of services, thus enabling them to remain in their own homes as long as possible and to prevent early institutionalization. This Division also coordinates recreational and fitness programs as well as wellness services to meet the needs of the contemporary Pasco County senior citizen.

Citizens who support EN established a 501(c)3 organization, Feeding Pasco’s Elderly, to help raise funds to provide for meals, goods, and other services not normally covered under the Division’s standard operating budget. EN continually pursues collaborative partnerships with other County departments, outside agencies, and the private sector to provide quality services that respond to the needs of senior citizens in our communities.

Programs

ELDERLY NUTRITION: EN delivers its services through a single program but that program includes multiple activities. Those activities are as follows:

1. Congregate Meals – Providing nutritious meals, recreational activities, and social interaction for the 60+ population. Lunch meals are served five days a week, Monday through Friday.
2. Home Delivered Meals – Delivering nutritious meals to the homes of frail, homebound seniors 60 years or older. Lunch meals are served five days a week, Monday through Friday.
3. Meals on Wheels Program (MOW) – Private Pay program for nutritious meals delivered to any Pasco County resident with a one time registration fee and price per meal.
4. Case Management, nutrition education, nutrition counseling, outreach and awareness/marketing, donated pet food delivery program, and information and referral.

In Pasco County, one out of every six seniors is hungry or food insecure. Currently, of the 22,085 seniors in Pasco who are hungry or food insecure, we presently serve 8% or approximately 1,750 seniors annually. Our current goal is to serve 10% of the seniors who are hungry or food insecure, which will mean an additional 442 seniors would be served.

Budget Highlights

The Elderly Nutrition FY2016 budget reflects a 3% salary increase for all employees in the Division which is consistent with what has been budgeted for organizationwide. In addition, food and dietary costs increased based on the Consumer Price Index. These increases have been partially offset by an anticipated increase in Grant funds which is reflected in the Chargebacks line. Overall in FY2016, the EN Program will receive 39% of its funding from general County revenues (property and sales tax). This is an improvement over FY2015 where the Department was funded 43% from general County revenues.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	547,829	577,471	595,445	604,014
Other Services & Charges	1,786,793	1,437,586	1,831,200	2,020,231
Materials & Supplies	32,836	41,004	37,044	46,809
Capital	-	7,939	2,100	2,100
Grants & Aids	191,926	191,926	191,926	191,926
Chargebacks	(979,257)	(855,548)	(929,482)	(1,021,365)
Total Budget	1,580,127	1,400,378	1,728,233	1,843,715



Public Services
Elderly Nutrition

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	573,929	759,290	741,689	717,350
Department of Community Affairs Grant Fund	26,941	-	-	-
Department of Elder Affairs Fund	-	-	57,062	105,000
Elderly Nutrition Fund	979,257	641,088	929,482	1,021,365
Total Funding	1,580,127	1,400,378	1,728,233	1,843,715

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Clerk	1.00	1.00	-	-
Secretary	1.00	1.00	-	-
Senior Secretary	-	-	1.00	1.00
Nutrition Program Supervisor	4.00	4.00	4.00	4.00
Elderly Nutrition Program Manager	1.00	1.00	1.00	1.00
Asst. Elderly Nutrition Manager	1.00	1.00	1.00	1.00
Records Clerk I	-	-	1.00	1.00
Total Full-Time FTE	8.00	8.00	8.00	8.00
Home Delivery Driver	3.13	3.13	3.13	3.13
Nutrition Site Attendant	3.00	3.00	3.00	3.00
Total Part-Time FTE	6.13	6.13	6.13	6.13
Total FTE	14.13	14.13	14.13	14.13



Public Services

Human Services

Impact Statement

Pasco County Human Services assists the low to moderate income and at risk population of Pasco. Human Services staff is committed to providing citizens with opportunities and support to help them become more independent and self sufficient and less reliant on government assistance. Human Services achieves this through a variety of programs and collaboration with other community providers. Homeless prevention services are provided through federal and state grants. These grants are administered to assist citizens who are homeless or at risk of becoming homeless due to financial hardships. Grant funding assists citizens with rental payments or security deposits and first month's rent payments or utility bills. Case management services are also provided to assist citizens with becoming stably housed and financially independent. Information and referrals regarding other available community resources are provided to citizens to connect them with other socioeconomic support. Of those who have applied (online only) to Human Services for assistance within the last year, approximately 45% state that no one in the household is currently working, 76% receive food stamps, 45% currently live in a house (rental) and 34% report being one or more months behind on rent.

Programs

HUMAN SERVICES: This Division provides services through a sole program, but Human Services provides a variety of needs based assistance through county, state, and grant-funded programs. Some of those assistance activities are outlined as follows:

1. Information and referrals are provided to citizens in order to network and coordinate services with other governmental entities, non profit service agencies, and other community service providers to help meet the needs of our citizens and connect them with valuable resources within the community. For example, in FY2014, Human Services staff provided over 10,000 referrals to citizens to area agencies for services, such as Metropolitan Ministries, Salvation Army, Restored Hope, and the Rope Center to name a few. Our services are designed primarily to provide short term, temporary assistance to families with homeless prevention programs. These programs provide services to assist with housing and utility payments in accordance with Division rules, regulations, and budgetary constraints. With Federal funds, Human Services stably housed more than 100 families in FY2014.
2. Human Services has two State mandated activities. The first one assists with Indigent Cremations/Burial and the second one provides for hospitalizations through the Health Care Responsibility Act (HCRA) Program for those individuals that cannot afford to pay for their hospitalization. In addition to the State-mandated activities that the program must oversee, there are multiple State-mandated contractual obligations including the funding of indigent legal aid and mental health. In FY2014, Human Services approved 69 HCRA claims and 175 indigent cremation/burials cases.

The Division will be embarking on a work effort in FY2016 to start to track Levels of Service to our customers so we can use the data to make improvements in future fiscal years.

Budget Highlights

While the Human Services budget is quite large, it is important to note that approximately 96% (approximately \$10.3 million) of the total budget is allotted to contracted services and contributions (\$2,759,080) and State mandated programs (\$7,526,654). Florida Statute regulates these funding amounts. Only 4% (approximately \$430,000) of the total Human Services budget, which comes from the general fund, is required for staffing and administrative overhead expenses. This allows Human Services to administer federal and State grant-funded programs and State mandated programs, obtain office supplies, and provide staff salaries and benefits.

The FY2016 expenses of the Human Services budget show a reduction over FY2015 due to a reduction in State mandated Medicaid payments and a reduction of the budget for HCRA. This decrease has been slightly offset by an increase to the Personal Services account which reflects a 3% salary increase for all employees in the department. This is consistent with what has been budgeted for organizationwide. In addition, the Sexual Assault Victims Examination (S.A.V.E.) Division has been eliminated but the services have been merged into the Human Services Department for a net decrease in expenditures.



Public Services

Human Services

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	352,845	376,285	412,774	424,535
Other Services & Charges	1,168,288	587,192	1,127,111	925,672
Materials & Supplies	3,915	4,382	4,176	10,249
Capital	1,057	-	1,200	1,200
Grants & Aids	11,287,094	9,503,512	9,621,607	9,366,468
Other Non-Operating	-	-	-	-
Chargebacks	(47,241)	(5,641)	(18,469)	-
Total Budget	12,765,958	10,465,730	11,148,399	10,728,124

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	12,593,823	10,357,229	11,094,499	10,728,124
American Recovery & Reinvestment Act of 2009 Fund	-	-	-	-
Department of Community Affairs Grant Fund	(6,844)	-	-	-
Department of Elder Affairs Fund	178,979	108,501	53,900	-
Total Funding	12,765,958	10,465,730	11,148,399	10,728,124

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Social Worker	4.00	4.00	4.00	4.00
Human Services Specialist	2.00	2.00	2.00	2.00
Human Services Manager	1.00	1.00	1.00	1.00
Case Management Coordinator	1.00	1.00	1.00	1.00
Total Full-Time FTE	8.00	8.00	8.00	8.00
Total FTE	8.00	8.00	8.00	8.00



Public Services Veterans Services

Impact Statement

Our mission is to provide high quality professional assistance to Pasco County's 50,000 veterans - plus their family members and survivors - in obtaining benefits and services they have earned from the U.S. Department of Veterans Affairs (VA) and various State and local agencies. The mission is accomplished by community outreach; personal and telephone customer interviews; preparation and submission of legally grounded, fully developed claims and appeals for VA compensation (for service related disability or death); pension (non service related disability or death); medical care; and many other benefits provided by the Federal government through the VA.

Programs

VETERANS SERVICES: This program assists veterans and their families in processing claims to Veterans Administration for benefits. This service includes appeals for claims that have been denied. Appeals may take up to two to five years before a final determination is made, but veterans may be eligible for retroactive payments.

Last year (FY2014), Veterans Services conducted over 10,500 interviews and presented over 2,200 claims to the VA, generating nearly \$7.5 million in new VA benefit payments to Pasco veterans and their families.

Budget Highlights

The Veteran's Services FY2016 budget is relatively the same as FY2015. The increase reflects a 3% salary increase for all employees in the Division which is consistent with what has been budgeted for organizationwide. Materials & Supplies increases largely due to required PC replacements for aging equipment. Other smaller increases in expenses are due to additional copier expenses, increased mileage for home visits, and training/educational opportunities for staff in FY2016.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	221,500	201,166	255,679	268,545
Other Services & Charges	5,866	6,552	10,965	13,549
Materials & Supplies	4,268	7,956	3,475	6,510
Capital	-	1,134	-	-
Total Budget	231,634	216,808	270,119	288,604

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	231,634	216,808	270,119	288,604
Total Funding	231,634	216,808	270,119	288,604

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Veterans Service Counselor	5.00	5.00	5.00	5.00
Veterans Service Officer	1.00	1.00	1.00	1.00
Total Full-Time FTE	6.00	6.00	6.00	6.00
Total FTE	6.00	6.00	6.00	6.00



Public Services

Libraries

Impact Statement

The primary mission of the Pasco County Library System is to attract and satisfy customers through outstanding and responsive customer service, an excellent selection of materials and resources, and an environment that encourages personal and community betterment.

Programs

LIBRARIES SERVICES: This program provides the citizens of Pasco County and its visitors with a variety of social, cultural, educational, and recreational opportunities in both virtual and non-virtual environments. In FY2014, the Libraries’ branches had nearly one million visitors and the website, pascolibraries.org, received 1,307,471 visits. In this same time period, Libraries circulated 2.6 million materials (in all formats). In addition to circulating books, Libraries Services offers e-books, DVDs, and games.

Libraries Services provides the community with a wide variety of programs for all age groups. Program presentations offered in FY2014 included:

1. Workshops and start-up support for local businesses.
2. Job search assistance and technology training for job seekers.
3. Science, Technology, Engineering, Art, Math (STEAM) and reading programs for youth.
4. Book clubs, arts and crafts clubs, and technology training including Smartphone and tablet use for adults.

Over 2,500 programs were offered for all ages in FY2014 with attendance exceeding 65,000. It is expected that at the end of FY2015 and continuing through FY2016, Libraries Services will produce similar numbers in program participants and materials circulated. In FY2016, Libraries Services will undertake an effort to address the question of “How well are we doing?” through the creation and distribution of a user satisfaction survey.

Budget Highlights

The Libraries Services FY2016 budget reflects a slight decrease from FY2015. A 3% salary increase has been budgeted for all employees in the department which is consistent with what has been budgeted for organizationwide. This increase in salaries has been offset by hiring new employees at a rate lower than previous incumbents. Libraries Services funding is 99.7% from the General Fund. The remainder is funded through the Division of Library Services Fund and the Library Cooperative Grant Fund. From the portion of their budget that is funded via the General Fund, approximately 5% of the operating expenditures are covered from State Library Aid, fees from library fines, and e rate reimbursement. The remaining 95% of General Fund funding for this program comes from general County revenue (property and sales tax). This ratio has changed slightly in FY2016 from FY2015 due to a reduction in expected revenue from library fines \$26,485 less than last year) because of increased usage of electronic materials which return automatically and reduced e rate reimbursement (\$16,921 less than last year). The reduction in e rate revenue is offset by a reduction in the expenditures due to technology improvements implemented in FY2015.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	3,828,072	3,895,120	4,434,588	4,417,815
Other Services & Charges	602,869	757,844	744,340	730,400
Materials & Supplies	228,896	276,996	265,706	276,999
Capital	533,697	505,195	563,242	548,750
Total Budget	5,193,534	5,435,155	6,007,876	5,973,964

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	5,162,519	5,404,075	5,977,130	5,954,140
Division of Library Services Fund	24,000	23,999	24,000	12,000
Library Cooperative Grant Fund	7,015	7,081	6,746	7,824
Total Funding	5,193,534	5,435,155	6,007,876	5,973,964



Public Services Libraries

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Accountant II	1.00	1.00	1.00	1.00
Sr. Accounting Clerk	2.00	2.00	2.00	2.00
Senior Secretary	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Library Assistant I	14.00	14.00	14.00	14.00
Library Technician	29.00	29.00	30.00	30.00
Library Assistant II	9.00	9.00	8.00	8.00
Librarian I	12.00	12.00	12.00	12.00
Librarian II	11.00	12.00	12.00	12.00
Librarian III	-	-	-	-
Libraries Administrator	3.00	3.00	3.00	3.00
PC Computer Programmer	1.00	1.00	-	-
Technical Analyst II	-	-	1.00	1.00
Technical Analyst I	-	-	1.00	1.00
Sr. Project Clerk	1.00	1.00	1.00	1.00
IT Technician I	1.00	1.00	1.00	1.00
Custodian	2.00	2.00	2.00	2.00
Storekeeper II	-	-	-	-
Project Specialist	-	-	-	-
Total Full-Time FTE	88.00	89.00	90.00	90.00
Shelver	10.00	10.00	9.00	9.00
Custodian	1.50	1.50	1.50	1.50
Total Part-Time FTE	11.50	11.50	10.50	10.50
Total FTE	99.50	100.50	100.50	100.50



Public Services

Parks, Recreation, & Natural Resources

Impact Statement

The mission of the Pasco County Parks, Recreation, and Natural Resources Department is to improve the quality of life for Pasco County citizens and to conserve, protect, and manage the County's natural resources. This mission is accomplished by providing excellent parks, natural areas, recreation facilities, programs, and opportunities for the public to enjoy while at the same time implementing a regional conservation strategy to protect the County's natural resources.

The Department is comprised of three distinct Divisions: Fiscal and Support Services, Parks and Recreation, and Natural Resources. Fiscal and Support Services is responsible for all general administration, budget, accounts payable, grants, construction services, Promotions, and horticulture. Parks and Recreation is responsible for the general operations, maintenance, and programming of the County's active park facilities including recreation and community centers, sports fields, athletic programs, special events, and summer programming. Natural Resources is responsible for the County's passive parks, natural resource regulation, and Environmental Lands Acquisition and Management Program (ELAMP). Passive parks include wilderness parks, non-programmed facilities, and environmental lands.

Programs

The Department has six programs: Fiscal and Support Services, Parks and Recreation Active Parks, Natural Resources and Passive Parks, ELAMP, Natural Resources Regulation, and the Florida Boating Improvement Program.

FISCAL AND SUPPORT SERVICES: This program includes the administrative and support service activities that allow the Department to effectively carry out program-related functions and associated activities. This program monitors all financial activity, including budgeting (various funds), purchasing, accounts payable, accounts receivable, payroll, grants, and donations. This program is also responsible for Departmentwide planning and coordination of capital projects and construction, tracking and inventorying all Departmental facilities, programs and associated expenditures, initiating and monitoring agreements of all types, State and Federal Grants, and all agenda items prepared for the Board of County Commissioners. Administration coordinates with other County departments and other government agencies and provides an extensive amount of planning and reviews of Comprehensive Plan-guided and Departmentwide issues, along with overall Department promotions and marketing, and volunteer and community service program coordination. Proper maintenance of waterway navigational markers and signage, along with the artificial reef program, is also included. The success of the overall Parks, Recreation, and Natural Resource Department is dependent on how well this program performs its function. In FY2016, the Department will survey its customers to determine their level of satisfaction with the following dimensions:

1. Cleanliness – Goal of 95% positive ratings.
2. Staff Performance – Goal of 96% positive ratings.
3. Condition of Equipment and Facilities – Goal of 95% positive ratings.
4. Facilities Provided – Goal of 95% positive ratings.
5. Overall Experience – Goal of 95% positive ratings.

PARKS AND RECREATION ACTIVE PARKS: This program is responsible for the general operations, maintenance, and programming of the County's active park facilities, including recreation and community centers, sports fields, athletic programs, special events, and summer programming. This program also ensures the Community Centers and recreation Complexes are open for public use. It provides coordination for all organized recreation and sports programs, along with leisure time activities and camps offered by or co sponsored by the Department during the year focusing on recreational and educational activities at reasonable or no cost. Included is the Sports Program which is comprised of a variety of services and facilities which offer athletic activities for citizens of all ages. By tracking our attendance numbers, the Parks, Recreation, and Natural Resources Department can gauge whether or not we are providing the proper mix of programs and events. In FY2015, the number of program participants equaled 137,791 and the number of event attendees equaled 35,264. In FY2016, our goal is to increase these numbers to 140,000 and 36,000, respectively. In addition, it is important to know if proper access to our park sites is provided to our residents and tourists. By counting the number of visitors that frequent our park system, we can understand if we are being successful in this endeavor. In FY2015, we had 380,000 visitors with a goal of achieving 400,000 in FY2016.

NATURAL RESOURCES AND PASSIVE PARKS: This program is responsible for the general operations, patrol, maintenance, and programming of the County's passive parks. Passive parks include natural resource-based wilderness parks and nonprogrammed facilities. The Natural Resources and Passive Parks Program has the same Level of Service goals as the Parks and Recreation Active Parks Program for program, event, and visitor attendance. As such, they are included in the numbers above.

ENVIRONMENTAL LANDS ACQUISITION AND MANAGEMENT PROGRAM (ELAMP): This program is responsible for administering the nomination, selection, and acquisition of environmentally sensitive lands within the County. Acquisition is funded through the Penny for Pasco and can be either less than fee or fee simple depending on the seller's preference. Process includes the coordination of the Environmental Lands Acquisition Selection committee. Once properties are acquired, staff in this program



Public Services

Parks, Recreation, & Natural Resources

maintain the properties to ensure basic property management standards are adhered to. On an annual basis, the goal of the ELAMP program is to add 250 acres of environmentally sensitive lands to the ELAMP inventory per year. In addition, we have a goal to reduce the nomination, selection, and acquisition process to less than one year when feasible. We have achieved both of these goals in FY2015.

NATURAL RESOURCES REGULATION: This program is responsible for implementing the Land Development Code's natural resources regulations and the portions of the County's Regional Conservation Strategy. Process includes the review of site development and zoning applications. Assistance on environmental issues such as wetland mitigation and listed species permitting is also provided to various County departments under this program. Projects arise from capital programs, code enforcement, stormwater, and public works. The regional conservation strategy outlined in the Comprehensive Plan provides the blueprint to protection of the County's natural resources. This program focuses on two critical points: wetland protection and critical linkages. The primary objective of the County's wetland regulations is the protection of Category I wetlands-a regional significant natural resource. Therefore, the Level of Service for this program focuses on the acreage of Category I wetlands protected per year through regulatory implementation. Excluding exempt projects, the County's goal is a no net loss of Category I wetlands or 100% protection. Data will start being captured in FY2016 for this goal. The Comprehensive Plan originally required the Land Development Code implementation of a critical linkage ordinance by FY2010. As this goal has not been achieved, we have reset the goal to be completed by the beginning of calendar year 2016.

FLORIDA BOATING IMPROVEMENT PROGRAM: The main goal of this program is to improve docks, channel markers, rest rooms, sidewalks, and those items which improve facilities for boating and boaters in Pasco County. This program is 100% funded from the Florida Boating Improvement Program Fund in accordance with Section 328.72(15), Florida Statutes. Annually, this program consists of small maintenance projects in the operating budget. In addition to the operating budget reflected in this section of the FY2016 budget, additional larger capital projects are funded in the FY2016-2020 Capital Improvement Plan.

Budget Highlights

On May 5, 2015, the Board of County Commissioners approved a merger of the Parks and Recreation Department and the Environmental Lands Acquisition and Management Program (ELAMP) based on recommendations made in the most recent Parks and Recreation Master Plan. The merger is intended to improve distribution of responsibilities, improve the support services needed to move the County forward on key initiatives associated with the Master Plan, and to improve efficiency and effectiveness of operations while improving customer service levels. In addition to merging the two departments, two (2) new positions were created at the same time. Those positions, a Natural Resources Manager and a Program Coordinator, are reflected in the position summary below.

Overall, the Parks, Recreation, and Natural Resources expenditure budget has only increased by about \$50,000. This increase is directly attributable to a \$50,000 grant received this last year to maintain the Boy Scout Preserves. The revenue and associated expenditures for this grant is budgeted in the Department of Environmental Protection Fund. When the grant is removed, their FY2016 budget is essentially the same as FY2015. There is an increase in the Personal Services line item which has been offset by decreases in other line items. The Personal Services increase is attributable to the addition of the two (2) new positions listed above and 3% salary increases budgeted for all employees consistent with what has been budgeted for organizationwide. Details on revenue and expenditure changes by program are as follows:

Fiscal and Support Services - This program is funded out of the General Fund. The program collects revenue from the sale of annual park passes, tower leases on Park properties, and reimbursement of electric expenses to help offset approximately 20% of the operating expenditures. The remaining 80% of funding for this program comes from general County revenue (property and sales tax). The percentage distribution for FY2016 is essentially the same as FY2015.

Parks, Recreation and Active Parks - This program is funded out of the General Fund. The program collects revenue from fees on programs, pool admissions, summer camp, tournaments and special events, facility usage, and youth leagues to help offset approximately 13% of the operating expenditures for this program. The remaining 87% of funding for this program comes from general County revenue (property and sales tax). The percentage distribution for FY2016 has changed from FY2015 as this budget reflects the elimination of Non-Competitive Youth League Fees. The elimination of this fee reduces revenue by approximately \$62,000 annually.

Natural Resources and Passive Parks - This program is funded out of the General Fund. The program collects revenue from parking, camping, and boat ramp fees to help offset approximately 21% of the operating expenditures. The remaining 79% of funding for this program comes from general County revenue (property and sales tax). The percentage distribution for FY2016 is essentially the same as FY2015.

Environmental Lands Acquisition and Management Program (ELAMP) - This program is funded out of the General Fund, the Environmental Lands Management Fund, and the Department of Environmental Protection Fund. The portion of this program that is



Public Services

Parks, Recreation, & Natural Resources

funded out of the General Fund, approximately 46%, does not bring in any additional revenue and is 100% supported by general County revenue (property and sales tax). The remaining 54% is funded out of the other two funds. The percentage distribution for FY2016 is essentially the same as FY2015.

Natural Resources Regulation - This program is funded out of the Municipal Services Fund. The program collects revenue from environmental review fees to help offset approximately 75% of the operating expenditures. The remaining 25% of funding for this program comes from general County revenue (sales tax). The percentage distribution for FY2016 has changed from FY2015. The environmental review fee increased in early FY2015 and used to only cover approximately 30% of the operating expenditures.

Florida Boating Improvement Program - This program is 100% funded out of the Florida Boating Improvement Program Fund. The fund collects revenue from motorboat registrations that are distributed to the Board of County Commissioners annually by the Pasco County Tax Collector. The revenue and expenditure estimates for FY2016 is essentially the same as FY2015.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	5,369,027	5,615,200	5,990,213	6,229,048
Other Services & Charges	1,722,714	1,854,017	2,760,852	2,774,007
Materials & Supplies	641,085	695,599	726,613	712,818
Capital	202,777	87,292	273,662	107,615
Grants & Aids	4,766	4,766	4,766	-
Other Non-Operating	-	4,597	-	-
Chargebacks	(101,866)	(82,585)	(106,404)	(123,230)
Total Budget	7,838,503	8,178,886	9,649,702	9,700,258

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	7,285,933	7,742,808	8,915,952	9,146,919
Municipal Service Fund	297,978	276,058	361,199	81,818
Department of Environmental Protection Fund	141,353	41,168	134,650	245,134
Park Development Fund	4,766	18,174	24,650	18,860
Environmental Lands Management Fund	51,029	67,778	176,832	127,508
Florida Boating Improvement Fund	57,444	32,900	36,419	80,019
Total Funding	7,838,503	8,178,886	9,649,702	9,700,258



Public Services

Parks, Recreation, & Natural Resources

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Accountant II	1.00	1.00	1.00	1.00
Sr. Accounting Clerk	1.00	1.00	1.00	1.00
Secretary	3.00	3.00	4.00	4.00
Senior Secretary	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Sr. Project Clerk	1.00	1.00	1.00	1.00
Program Coordinator	-	-	-	4.00
Biologist	1.00	1.00	1.00	1.00
Biological Technician	1.00	2.00	2.00	2.00
Environmental Lands Program Manager	1.00	1.00	1.00	1.00
Environmental Lands Program Coordinator	2.00	2.00	3.00	-
Natural Resources Manager	-	-	-	1.00
Electrician I	1.00	1.00	1.00	1.00
Electrician III	1.00	1.00	1.00	1.00
Aquatic Technician	1.00	1.00	1.00	1.00
Recreation Leader I	5.00	5.00	5.00	5.00
Recreation Leader II	8.00	7.00	7.00	7.00
Horticulturist	1.00	1.00	1.00	1.00
Park Operator II	6.00	6.00	6.00	6.00
Administrative Services Manager	1.00	1.00	-	1.00
Parks & Recreation Director	1.00	1.00	1.00	1.00
Facilities Records Technician	1.00	1.00	1.00	1.00
Recreation Supervisor II	4.00	4.00	4.00	4.00
Parks & Recreation Manager	2.00	2.00	2.00	2.00
Parks & Recreation Supervisor	4.00	4.00	4.00	4.00
Park Site Supervisor I	3.00	3.00	3.00	3.00
Park Site Supervisor II	3.00	3.00	3.00	3.00
Park Attendant I	16.00	16.00	16.00	16.00
Equipment Operator II	1.00	1.00	1.00	1.00
Park Attendant II	31.00	31.00	31.00	31.00
Crew Leader	13.00	13.00	13.00	13.00
Labor Supervisor	3.00	3.00	3.00	3.00
Pesticide Applicator	1.00	1.00	1.00	1.00
Assistant Parks and Recreation Director	-	-	1.00	-
Total Full-Time FTE	120.00	120.00	122.00	124.00
Environmental Lands Program Coordinator	0.50	0.50	-	-
Custodian	0.50	0.50	0.50	0.50
Total Part-Time FTE	1.00	1.00	0.50	0.50
Total FTE	121.00	121.00	122.50	124.50



Public Services

Public Transportation

Impact Statement

The overall mission of Pasco County Public Transportation (PCPT) is to provide safe, reliable, and efficient public, specialized, and coordinated transportation services to the general public through the transit and paratransit systems. PCPT services help enhance the quality of life for Pasco County residents and visitors by offering low cost transportation with the overall goal of reducing congestion and improving air quality, while facilitating mobility, commerce, and growth. Funding is provided through a number of sources including grants, fares, contracts, and local general revenue. Services are equally accessible to the general public, with special transportation accommodations available to the elderly, low income, disabled, and other transportation disadvantaged residents.

Programs

PUBLIC TRANSPORTATION: Provides bus transit service to the general public on predetermined routes using a set schedule. In support of transit service, PCPT is mandated to provide demand response paratransit service to those citizens that meet the Americans with Disability Act (ADA) criteria, to the clientele of State and local agencies under contract, and to the transportation disadvantaged that cannot access transit bus service. These services provide mobility to the general public for access to jobs, education, medical and health facilities, shopping, recreation, and other activities/destinations necessary for quality of life. The transit and paratransit service area and ridership statistics are as follows:

1. Fixed Route Transit - Service area population of 292,108 with ridership of 228,142.
2. Paratransit - Service area population of 475,502 with ridership of 29,556.

Successful implementation of new programs and projects will comply with the current Board-adopted Transit Development Plan and the Transportation Disadvantaged Service Plan. These plans describe the resources necessary for implementation.

In FY2016, PCPT will take on an effort to set performance measures for the Public Transportation Program. This effort will include tracking headways to determine if we are meeting our customer's expectations and to see where there are gaps in our procedures.

Budget Highlights

The Public Transportation FY2016 budget reflects a 3% salary increase for all employees in the Department which is consistent with what has been budgeted for organizationwide. Two Bus Dispatchers were added to help assist with customer questions and requests. Most of the funding for the additional dispatchers is funded through grants. In addition, the Department is planning to implement expanded service in the Moon Lake area in FY2016. To implement this service, the Department has added five (5) Bus Drivers to the budget.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	2,951,280	2,947,236	3,276,801	3,422,100
Other Services & Charges	7,255,179	6,299,845	6,427,429	5,944,562
Materials & Supplies	1,168,421	1,137,008	1,381,041	1,351,220
Capital	213,068	2,209,712	-	-
Grants & Aids	202,362	202,362	202,362	202,362
Other Non-Operating	-	-	-	-
Chargebacks	(4,852,759)	(3,782,381)	(4,704,098)	(5,059,761)
Total Budget	6,937,551	9,013,782	6,583,535	5,860,483

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Department of Transportation Grant Fund	5,575,496	6,793,420	4,985,634	3,988,537
Public Transportation Fund	1,070,264	1,923,092	1,067,040	1,100,570
Title III-B Transportation Fund	291,791	297,270	292,836	295,721
Multi-Modal Transportation Fund	-	-	238,025	475,655
Total Funding	6,937,551	9,013,782	6,583,535	5,860,483



Public Services
Public Transportation

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Senior Secretary	1.00	1.00	-	-
Administrative Assistant	-	-	1.00	1.00
Bus Driver	54.00	54.00	59.00	64.00
Bus Dispatcher	4.00	4.00	4.00	6.00
Lead Bus Driver	2.00	2.00	2.00	2.00
Transportation Administrative Manager	1.00	1.00	1.00	1.00
Transportation Services Supervisor	5.00	5.00	5.00	5.00
Transportation Director	1.00	1.00	1.00	1.00
Transportation Operations Manager	1.00	1.00	1.00	1.00
Transportation Program Coordinator	1.00	1.00	1.00	1.00
Custodian	-	1.00	1.00	1.00
Total Full-Time FTE	70.00	71.00	76.00	83.00
Bus Driver	1.00	1.00	-	-
Total Part-Time FTE	1.00	1.00	-	-
Total FTE	71.00	72.00	76.00	83.00



Public Services

Restore Act

Impact Statement

To provide funding for the County’s efforts to seek reimbursement through the Resources and Ecosystems Sustainability, Tourist Opportunities, and Revived Economies of the Gulf Coast States (RESTORE) Act. Includes staff time, grant administration, grant application, project coordination, and travel to various meetings across the state.

Budget Highlights

FY2015 budget was previously under the Development Services Branch. In FY2016, the RESTORE Act will be under the Parks, Recreation, and Natural Resources Department in the Public Services Branch. It will have the same budget as last fiscal year with only minor adjustments to other contracted services, office supplies, and travel.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	15,324	34,564	-	-
Other Services & Charges	50,290	48,236	35,797	44,463
Materials & Supplies	-	155	500	10,750
Total Budget	65,614	82,955	36,297	55,213

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Restore Act Fund	65,614	82,955	36,297	55,213
Total Funding	65,614	82,955	36,297	55,213

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Environmental Lands Program Coordinator	-	1.00	-	-
Total Full-Time FTE	-	1.00	-	-
Total FTE	-	1.00	-	-



Public Services

Sexual Assault Victim Examinations (S.A.V.E.)

Budget Highlights

In FY2016, staff and costs associated with the Sexual Assault Victim Examinations (S.A.V.E.) section were merged into the Human Services Division for a net decrease in costs.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	25,146	29,657	25,350	-
Other Services & Charges	41,607	38,726	42,062	-
Materials & Supplies	1,419	1,402	1,592	-
Total Budget	68,172	69,785	69,004	-

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	68,172	69,785	69,004	-
Total Funding	68,172	69,785	69,004	-



Public Services

Williamsburg West Municipal Service Taxing Unit

Impact Statement

To provide the following common area services for the residents of the Municipal Service Taxing Unit (MSTU): street lighting along Williamsburg Drive, minor ditch grading, mowing, fertilizing, pond cleaning, and pruning maintenance of open-space areas.

Budget Highlights

The FY2016 budget is exactly the same as the FY2015 in both revenues and expenditures.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Other Services & Charges	12,592	13,827	24,860	24,860
Materials & Supplies	162	137	1,100	1,100
Grants & Aids	1,004	1,004	1,004	1,004
Total Budget	13,758	14,968	26,964	26,964

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Williamsburg West MSTU Fund	13,758	14,968	26,964	26,964
Total Funding	13,758	14,968	26,964	26,964



160 Public Services

1600573 Animal Services

Animal Services	728,247
Animal Services - Education Services	42,750
Animal Services - Spay	77,425
1600573 Animal Services	848,422

1600575 Community Development

Community Development - Admin	10,533,384
Community Development Homeless Programs	296,510
Community Development Housing Programs	409,773
1600575 Community Development	11,239,667

1600581 Cooperative Extension

Cooperative Extension - Florida Friendly Landscaping	135,188
1600581 Cooperative Extension	135,188

1600586 Elderly Nutrition

Elderly Nutrition	1,247,779
DNU-PS0003 DNU-Homeless Prevention Services - Grants, FEMA, APRP, EHEAP, ESG	105,000
1600586 Elderly Nutrition	1,352,779

1600591 Human Services

Human Services	256,409
1600591 Human Services	256,409

1600596 Libraries

Library Services	341,760
1600596 Libraries	341,760

1600601 Parks, Recreation, & Natural Resources

Active Parks and Recreation	692,375
Environmental Lands Management (ELAMP)	3,802,270
Fiscal and Support Services	325,398
Florida Boating Improvements	398,775
Natural Resources Passive Parks	461,510
Natural Resources Regulation	61,750
Park Development Trust	18,860
1600601 Parks, Recreation, & Natural Resources	5,760,938

1600606 Public Transportation

Public Transportation - Transit	5,384,828
Z30000 Non Program	115,714
1600606 Public Transportation	5,500,542

1600611 Restore Act

Restore	55,213
1600611 Restore Act	55,213

1600616 Sexual Assault Victim Examinations (S.A.V.E.)

Sexual Assault Victim Examinations	33,250
1600616 Sexual Assault Victim Examinations (S.A.V.E.)	33,250



160 Public Services

1600626 Williamsburg West Municipal Service Taxing Unit

Williamsburg West - MTSU	36,964
1600626 Williamsburg West Municipal Service Taxing Unit	<u>36,964</u>
160 Public Services	<u>25,561,132</u>
<u>Report Total</u>	<u>25,561,132</u>



160 Public Services

160000 Public Services Administration

Public Services Administration	409,446
1600000 Public Services Administration	409,446

1600510 Human Services

Human Services	10,728,124
1600510 Human Services	10,728,124

1600520 Veterans Services

Veterans Services	288,604
1600520 Veterans Services	288,604

1600540 Animal Services

Animal Services	2,247,833
Animal Services - Education Services	70,884
Animal Services - Spay	187,050
1600540 Animal Services	2,505,767

1600550 Public Transportation

Public Transportation - Transit	5,860,483
1600550 Public Transportation	5,860,483

1600560 Elderly Nutrition

Elderly Nutrition	1,738,715
DNU-PS0003 DNU-Homeless Prevention Services - Grants, FEMA, APRP, EHEAP, ESG	105,000
1600560 Elderly Nutrition	1,843,715

1600570 Cooperative Extension

Cooperative Extension	217,613
Cooperative Extension - Florida Friendly Landscaping	143,044
1600570 Cooperative Extension	360,657

1600575 Community Development

Community Development - Admin	1,350,808
Community Development - Agency Projects	1,685,350
Community Development Homeless Programs	396,510
Community Development Housing Programs	6,432,817
Community Development Slum & Blight	292,205
1600575 Community Development	10,157,690

1601500 Parks, Recreation, & Natural Resources

Active Parks and Recreation	5,377,143
Environmental Lands Management (ELAMP)	325,018
Fiscal and Support Services	1,633,258
Florida Boating Improvements	80,019
Natural Resources Passive Parks	2,203,002
Natural Resources Regulation	81,818
1601500 Parks, Recreation, & Natural Resources	9,700,258

1601530 Williamsburg West Municipal Service Taxing Unit

Williamsburg West Municipal Service Taxing Unit	26,964
1601530 Williamsburg West Municipal Service Taxing Unit	26,964



160 Public Services

1601540 Restore Act

Restore		55,213
	1601540 Restore Act	<u>55,213</u>

1602000 Libraries

Library Services		5,973,964
	1602000 Libraries	<u>5,973,964</u>
	160 Public Services	<u>47,910,885</u>

Report Total

47,910,885





Utilities/Solid Waste

Mission Statement

Our mission is to provide our community, customers, and future generations with high quality, efficient, and innovative Water, Wastewater, and Solid Waste services. Water and Sewer and Solid Waste/Resource Recovery systems are self supporting enterprise operations that are funded through user fees and system revenues. Residential street lighting, managed by Utilities, is a special assessment fund.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	21,955,049	23,164,184	25,172,202	26,297,019
Other Services & Charges	68,718,232	62,615,371	70,398,109	72,420,546
Materials & Supplies	12,143,541	10,815,013	12,475,231	11,357,096
Capital	46,876	1,300,387	539,959	517,470
Grants & Aids	1,854,463	1,854,463	1,855,355	1,854,463
Interfund Transfers	56,991	63,724	63,000	63,000
Other Non-Operating	32,381,533	29,826,474	31,642,463	30,065,000
Reserves	288,128	-	-	-
Chargebacks	(5,903,978)	(3,239,953)	(4,377,601)	(3,318,393)
Total Budget	131,540,835	126,399,663	137,768,718	139,256,201

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Pasco Water & Sewer Fund	98,362,777	94,688,582	102,874,643	104,404,298
Solid Waste System Fund	29,770,987	28,308,171	31,274,709	31,105,238
Street Lighting Assessments Fund	3,407,071	3,402,910	3,619,366	3,746,665
Total Revenue	131,540,835	126,399,663	137,768,718	139,256,201

Position Summary by Division	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Administration and Support Services	15.60	17.60	16.60	20.10
Customer Information & Services	54.00	55.00	57.95	62.95
Engineering & Contract Management	34.00	34.00	34.00	36.00
Environmental Compliance	5.00	5.00	5.00	5.00
Environmental Laboratory	13.00	13.00	13.00	13.00
Operations and Maintenance	269.00	274.00	274.00	273.00
Recycling and Education	4.00	5.00	6.00	6.00
Solid Waste/Resource Recovery	44.40	48.40	50.40	50.90
Warehouse Services	9.00	9.00	9.00	9.00
Total Full-Time FTE	448.00	461.00	465.95	475.95
Total FTE	448.00	461.00	465.95	475.95



Utilities/Solid Waste

Administration and Support Services

Impact Statement

To provide management, leadership, and direction to meet the County's and Utilities Services mission and vision by achieving organizational goals.

Programs

UTILITIES ADMINISTRATION: Administration is responsible for organizational development and staffing required to carry out the policies and directives of the County Commission for the provision of water, wastewater, reclaimed water, solid waste, and street light utility services to the citizens of Pasco County in a safe and cost efficient manner. Utilities Administration has successfully maintained a bond rating above the County's goal of an "A" rating for the past five years and in doing so has maintained the ability to obtain needed capital at a low borrowing cost. Additionally, Utilities Administration has sought to ensure water/wastewater affordability by adhering to and exceeding numerous American Water Works Association (AWWA) standards that track the index. Most notably, Pasco County Utilities has successfully maintained an average annual customer bill of well below 2.5% of median average income (as established by the AWWA) ranging between 1.79% and 1.96% over the past 4 years (2012-2015). Finally, Pasco County Utilities is tasked with adequately planning for anticipated growth of its customers and has seen sustained growth over the past few years with an increase of 7.5% of water, sewer, or reclaim customers since 2012. Additionally over the same period, solid waste and street light customers have jumped 8% and 3%, respectively. Finally, water, sewer, reclaim, and solid waste customers are projected to again increase next year (2016) by approximately 2.5% and 1%.

Budget Highlights

The FY2016 expenditure budget for Utilities Administration reflects a 12.5% increase over FY2015. Approximately \$300,000 of the increase is reflected in the Personnel Services line. Details for the increase are as follows:

1. Employee buyback has been budgeted for FY2016 due to the anticipated retirement of long tenured Utilities Assistant County Administrator and Executive Assistant in December of 2015. The budget also reflects the anticipated early hiring of the Utilities Assistant County Administrator to replace the outgoing Administrator and to provide for a few months of transition to allow the incoming and outgoing to work together.
2. Three and one-half new positions have been added to the budget for FY2016. The half position is a Governmental Affairs Officer. This position has actually been added as a full time position but has been split between the Utilities Services Administration and the Solid Waste/Resource Recovery budgets. One Fiscal Service Manager has been added to the department to assist in the management of the Utilities Branch Fiscal and Accounting staff. The branch has a budget of over \$450 million but there is only one position, the Utilities Fiscal & Business Services Director, that has the knowledge and skill set to address enterprise wide finance and accounting concerns. This additional position is being added to serve in the enterprise capacity and bridge the gap between the Director and the next highest position, Accountant II. One Administrative Services Manager has been added to assist in the auditing of fiscal procedures of the branch. This person will initially be assigned to Utilities Customer Information & Services to address issues in the implementation of the new electronic Customer Information System. Lastly, an Accountant II has been added to be dedicated to managing the Utilities Branch Capital Improvement Plan annually. This person will work with the Capital Project Planning Coordinator from the Office of Management and Budget to ensure that capital projects and their ongoing operating and maintenance costs are planned and budgeted appropriately.
3. A 3% salary increase has been budgeted for all employees in the Department which is consistent with what has been budgeted for organizationwide.

The remaining amount of the increase is due to the opening of the new Utilities Administration Building which opened in late June of 2015. Numerous associated costs for operations and maintenance of the new building have been added for FY2016.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	940,792	1,031,101	1,204,997	1,525,904
Other Services & Charges	1,099,771	1,108,317	1,348,220	1,314,981
Materials & Supplies	59,989	54,239	58,565	66,638
Capital	-	-	1,500	8,100
Grants & Aids	1,680,108	1,680,108	1,680,108	1,680,108
Total Budget	3,780,660	3,873,765	4,293,390	4,595,731



Pasco County
Fiscal Year 2016 Proposed Fiscal Plan

Utilities/Solid Waste

Administration and Support Services

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Pasco Water & Sewer Fund	3,780,660	3,873,765	4,293,390	4,595,731
Total Funding	3,780,660	3,873,765	4,293,390	4,595,731

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Asst. County Administrator	1.00	1.00	1.00	1.00
Accountant I	1.00	1.00	1.00	1.00
Accountant II	2.00	3.00	3.00	4.00
Accounting Clerk	1.00	1.00	1.00	1.00
Sr. Accounting Clerk	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00
Administrative Assistant	0.80	0.80	0.80	0.80
Customer Service Specialist III	1.00	1.00	1.00	1.00
Document Specialist I	-	1.00	1.00	1.00
Project Coordinator I	-	-	1.00	1.00
Project Clerk	1.00	1.00	-	-
Records Clerk II	-	-	1.00	1.00
Administrative Services Coordinator	1.00	1.00	1.00	1.00
Environmental Compliance Specialist	1.00	1.00	1.00	1.00
Administrative Services Manager	-	-	-	1.00
Street Light Coordinator	1.00	1.00	-	-
Business Systems Analyst	1.00	1.00	1.00	1.00
Utilities Fiscal & Business Services Director	0.80	0.80	0.80	0.80
Fiscal Services Manager	-	-	-	1.00
Performance Development Analyst	1.00	1.00	-	-
Government Affairs Officer	-	-	-	0.50
Total Full-Time FTE	15.60	17.60	16.60	20.10
Total FTE	15.60	17.60	16.60	20.10



Utilities/Solid Waste Customer Information & Services

Impact Statement

This program provides a single point of entry for all customer service contact and communications in the Utilities Services Branch for customer reception, call center, dispatch, customer care, and customer information and education. The Department is also responsible for the generation of all the revenues and the collection of all payments. This is performed through meter reading, billing, payment processing, and collection activities.

Programs

UTILITIES CUSTOMER INFORMATION AND SERVICES: The goals for this program are to provide accurate and timely meter reading, utility bill production, payment processing, collection services, service request response, and customer issue resolution. The Department continues to focus on improving the Level of Service (LOS) being provided to our customers and we are confident that the anticipated changes during FY2015 will move us in the right direction. This program delivers its services through multiple activities. Those activities and their associated performance measures are as follows:

1. Customer Services Management provides call resolution, in person payment processing, account setup, and service dispatch activities. A key goal is to answer all phone calls within 2 minutes of the customer calling into the call center. Unfortunately due to high call volumes and low staffing, the current average call answer time has been close to 9.75 minutes in FY2015, with customers sitting on hold for an unacceptable amount of time before a Customer Service Specialist can assist them. Another related metric is the call abandoned rate. This rate shows how often a customer hangs up before a Customer Service Specialist is able to answer the call. Our goal is to have an abandoned rate of less than 5%. Currently our rate has averaged 35.6%. For FY2016, we have proposed adding staff to address this issue, as noted below in the budget highlights section, and expect both the average call answer time and the call abandoned rate to improve significantly. The final measure we monitor is call quality rating. We strive to have a grade of at least 80% positive responses for all Customer Service Specialists. This goal is currently being achieved.
2. Account Management provides for customer billing and payment processing activities, collections, and solid waste and street light assessments. Our goal is to send out all utility bills and Solid Waste Assessments on time 100% of the time. We have been able to get all Solid Waste Assessments billed 100% on time; however, we estimate that our water and sewer billing is 98% on time.
3. Meter Reading and Service Order Management provides for meter reading and field services to premises for Customer Work/Service Requests. Our goal is to achieve on time monthly meter reads 100% of the time. For the most part the Department is achieving this goal, but improvements are necessary for our performance measurement tracking to ensure all meters are read monthly and on schedule. We estimate our current performance for FY2015 is around 98%.

Budget Highlights

The FY2016 Utilities Customer and Information Services budget reflects a 12% increase over FY2015. In addition to budgeting a 3% salary increase for all employees in the Department, which is consistent with what has been budgeted for organizationwide, the following summary explains the additional increases in this budget:

1. Addition of four Customer Service Specialist II's to help answer phone calls and serve walk-up and drive-through customers at our new Land O' Lakes facility. As mentioned above, we are unable to answer the phones in an acceptable timeframe due to not having enough staff to handle the high demand. In addition, we want to continue to serve our customers in the New Port Richey office now that we have a third office in Land O' Lakes. Instead of removing the staff from New Port Richey, we are requesting additional staff for the Land O' Lakes location.
2. \$200,000 for temporary staff to assist with phone calls and backlogs in billing our customers. Although we are requesting four full time Customer Service Specialist II's, we do not believe that it will fully address the demand in customer phone calls. Until we know the exact number of staff needed to address the volume, we are requesting funding to hire temporary staff to help us understand the proper staffing level. In addition, we are looking to hire temporary fiscal staff to help catch up on our backlog of customer billings and auditing of old bills.
3. Addition of one Accountant II has been added to assist with financial reconciliation. With the implementation of the new Customer Information System, the Finance Department has requested that all financial reporting be reconciled daily which is currently being handled by borrowing staff from Utilities Administration. This request will make this responsibility a function of the new Accountant II.
4. \$20,000 for Customer Service training classes and materials for all employees of the Utilities Customer and Information Services Department.
5. Upgrade one Senior Project Clerk position to an Information Technology Technician I. This will better address the increasing technological needs of the new Customer Information Systems and to help improve processes and better alleviate issues as they arise.



Pasco County
Fiscal Year 2016 Proposed Fiscal Plan

Utilities/Solid Waste
Customer Information & Services

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	2,116,536	2,284,093	2,503,583	2,669,269
Other Services & Charges	606,495	511,339	754,651	1,047,128
Materials & Supplies	609,666	598,569	613,917	632,467
Capital	-	92,324	19,500	17,600
Total Budget	3,332,697	3,486,325	3,891,651	4,366,464

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Pasco Water & Sewer Fund	3,332,697	3,486,325	3,891,651	4,366,464
Total Funding	3,332,697	3,486,325	3,891,651	4,366,464

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Accountant II	-	-	-	1.00
Accounting Clerk	1.00	2.00	2.00	2.00
Project Supervisor	1.00	1.00	1.00	1.00
Senior Secretary	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Customer Service Specialist I	3.00	3.00	3.00	3.00
Customer Affairs Manager	1.00	1.00	1.00	1.00
Customer Service Specialist II	12.00	12.00	15.00	19.00
Customer Service Specialist III	4.00	3.00	3.00	3.00
Customer Service Manager	-	-	-	-
Complaints Investigator	1.00	1.00	1.00	1.00
Mail Room Operator	1.00	1.00	1.00	1.00
Customer Service Supervisor	1.00	1.00	1.00	1.00
Data Entry Operator	7.00	7.00	7.00	7.00
Sr. Project Clerk	2.00	2.00	2.00	-
IT Technician I	-	-	-	2.00
Utility Worker III	1.00	1.00	1.00	1.00
Crew Leader	1.00	1.00	1.00	1.00
Meter Reader	14.00	14.00	14.00	14.00
Meter Reader Supervisor	1.00	1.00	1.00	1.00
Customer Service Administrator	1.00	1.00	0.95	0.95
Water Conservation & Efficiency Coordinator	-	1.00	1.00	1.00
Total Full-Time FTE	54.00	55.00	57.95	62.95
Total FTE	54.00	55.00	57.95	62.95



Utilities/Solid Waste Engineering & Contract Management

Impact Statement

To manage all utility system planning, engineering, permitting, contracting, capital construction, assets, and records for the Utilities Services business center.

Programs

UTILITIES ENGINEERING & CONTRACT MANAGEMENT: This program delivers its services through the activities performed by the following three Divisions:

PROJECT DELIVERY AND CONTRACT MANAGEMENT: This Division handles all outside contracting services which include: engineering and construction of various water, wastewater, and reclaimed water facilities; material acquisition; contracted maintenance; and other utility related services. Given the time sensitivity associated with many utility projects undertaken by the Project Delivery and Contract Management Division, a goal of starting construction for 70% of planned projects within their planned fiscal year has been established. In FY2014, the Department achieved a start rate of 67%. For FY2015, the program is on track to exceed the 70% goal. Furthermore, the program is implementing a goal of completing 70% of active construction projects within the originally approved construction schedule for FY2015. Both of these goals, construction starting time and completion time, will remain the same in FY2016. The program plans to develop goals related to project budgets and contract change orders as well as creating metrics to track project manager performance on project schedules and budgets.

PLANNING AND SERVICE COMMITMENT: This Division handles system planning and coordination of new development activities that require new service connections. Through its Planning and Service Commitment Division, the Department also maintains delegated authority from the Florida Department of Environmental Protection (FDEP) to issue water and wastewater system construction permits for certain types of projects. The program's goal is to issue 100% of these permits within 14 days of receiving completed application and payment of fees, which exceeds the statutory requirement of 30 days. The Department is currently meeting this goal.

OPERATIONS AND TECHNICAL SUPPORT: This Division, which is new for FY2016, will provide day to day engineering support to the Operations & Maintenance Program as well as act as the Branch focal point for Total Enterprise Asset Management implementation. The program will develop key performance indicators and begin to track progress on these areas of responsibility in FY2016.

Budget Highlights

The FY2016 Utilities Engineering & Contract Management budget shows a 23% increase over FY2015. The increase is due to the following:

1. \$500,000 for a consultant to prepare the first phase of a Wastewater Master Plan. During the past 10 years, the primary focus of the Wastewater Capital Plan was to address deficiencies identified through FDEP consent order. These deficiencies have been addressed and we are expected to be in full compliance during FY2016. The Master Plan will address developing tools and planning for current and future growth of the system, potential future acquisition of private and/or Florida Government Utility Authority (FGUA) utilities, desires to consolidate facilities to achieve economies of scale, disposition of land and surplus facilities, and changes in environmental regulations. A second phase of equal value is anticipated in FY2017.
2. \$200,000 for a consultant to evaluate the utility's implementation of the Total Enterprise Asset Management (TEAM) concepts. The study will gauge the utility's progress, identify gaps, and make recommendations to optimize TEAM implementation.
3. The addition of one Project Manager to perform system planning and manage hydraulic modeling projects for the Planning & Service Commitment Division.
4. The transfer of one Supervisory Control and Data Acquisition System (SCADA) Technical Specialist from the Utilities Operations & Maintenance Department to this budget.
5. A 3% salary increases for all employees consistent with what has been budgeted for organizationwide.



Utilities/Solid Waste

Engineering & Contract Management

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	1,903,344	1,979,642	2,216,868	2,442,015
Other Services & Charges	541,916	703,950	862,420	1,302,676
Materials & Supplies	62,987	44,524	47,486	55,011
Capital	-	21,323	1,200	27,150
Chargebacks	(74,118)	(47,778)	(100,000)	(100,000)
Total Budget	2,434,129	2,701,661	3,027,974	3,726,852

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Pasco Water & Sewer Fund	2,434,129	2,701,661	3,027,974	3,726,852
Total Funding	2,434,129	2,701,661	3,027,974	3,726,852

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Development Review Technician I	1.00	1.00	-	-
Development Review Tech Clerk	-	-	1.00	1.00
Clerk	2.00	2.00	-	-
Secretary	1.00	1.00	-	-
Administrative Assistant	1.00	1.00	1.00	1.00
Technical Analyst II	-	-	2.00	1.00
Project Manager	1.00	1.00	1.00	2.00
Project Coordinator II	-	-	1.00	1.00
Program Coordinator	1.00	1.00	1.00	1.00
Records Clerk I	-	-	2.00	2.00
Civil Engineering Technician	3.00	3.00	3.00	3.00
Sr. Civil Engineering Technician	1.00	1.00	1.00	1.00
Engineer I	2.00	2.00	2.00	2.00
Engineer II	1.00	1.00	1.00	1.00
Engineer III	1.00	1.00	-	-
Engineering Records Technician	1.00	1.00	1.00	1.00
Computer Drafting Technician	2.00	2.00	2.00	2.00
Environmental Biologist	1.00	1.00	1.00	1.00
GIS Analyst	1.00	1.00	1.00	1.00
GIS Technician	1.00	1.00	1.00	1.00
Engineering Manager	-	-	2.00	3.00
Contracts/Specifications Coordinator	1.00	1.00	1.00	1.00
Technical Specialist II	2.00	2.00	-	-
Utility Program Administrator	1.00	1.00	-	-
Utility Engineering Director	1.00	1.00	1.00	1.00
Utility Inspector	6.00	6.00	6.00	6.00
Construction Project Supervisor	1.00	1.00	1.00	1.00
Lead Utility Inspector	1.00	1.00	1.00	1.00
Scada Technical Specialist	-	-	-	1.00
Total Full-Time FTE	34.00	34.00	34.00	36.00
Total FTE	34.00	34.00	34.00	36.00



Utilities/Solid Waste

Environmental Compliance

Impact Statement

To provide Environmental Protection Programs to safeguard the health and safety in addition to providing service to the residents of Pasco County. Such programs address the Hazardous Waste, Industrial pre treatment, fats, oils, and grease (FOG) compliance and regulatory audits. Emphasis is on educational outreach basis to assist in compliance.

Programs

ENVIRONMENTAL COMPLIANCE: The Environmental Compliance program includes the Household Hazardous Waste Program; the Small Quantity Generator Hazardous Waste Program; and the Fats, Oils, and Grease Program. These programs have historically been managed separately but have always followed a parallel course. Many of the responsibilities of these inspection programs overlap and our customers have multimedia regulatory concerns. To offer our customers a higher quality level of service, the programs were consolidated into the Environmental Compliance program. With the increase in Neighborhood Collection Initiative funding and the expansion of our Hays Road collection center, citizens will experience an increase in program convenience and efficiency.

The program oversees the provision of two permanent Household Hazardous Waste Collection Centers that allow residents a location to properly dispose of materials including, but not limited to, household chemicals, fertilizer, motor oil, and paint.

In FY2013, 588 tons of hazardous waste was collected with 4,120 participants utilizing our collection centers; in FY2014, 608 tons with 3,512 participants; and in FY2015, an estimate of 620 tons with 3,800 participants. In FY2016, an estimate of 633 tons with 3,900 participants are expected to utilize our collection centers. In FY2014, the Neighborhood Collection Initiative began to provide service convenience to residents of the County that are not close to one of the collection centers. This has allowed us to provide household hazardous waste service to an additional 2% of the County’s population. We project this participation to increase as residents become aware of the expanded service.

To support the business community in compliance with the State-mandated Small Quantity Generator Program, Section 403.7225, Florida Statutes, stipulates that 20% of the total of Small Quantity Generators in each county be inspected annually. Pasco County has approximately 3,700 Small Quantity Generators of hazardous waste; therefore, performing 740 annual inspections satisfies the 20% requirement. In FY2013, 738 businesses; in FY2014, 770 businesses, and in FY2015, an estimated 850 businesses will be inspected and educated for compliance with the State program. This program assists and supports the businesses to ensure that their hazardous waste is properly disposed of and our goal is to exceed the minimum 20% State target.

The Fats, Oils, and Grease (FOG) program ensures that the applicable food service establishments are adhering to our ordinance so that the Wastewater collection system, pump stations, and infrastructure are protected. Proper disposal of the FOG material ensures that we do not incur a sanitary sewer overflow which protects the health and safety of residents and businesses alike. We supported food service establishments numbering 1,522 in FY2013; 1,735 in FY2014; an estimated 1,750 in FY2015; and project to assist 1,750 in FY2016 with continued outreach, education, and system improvements.

Budget Highlights

The FY2016 budget reflects a slight increase over FY2015 due to a small increase in the cost of our electronic equipment DE manufacturer. Also, the funds budgeted under capital are to expand the concrete pad and roof structure at the Hays Road Household Hazardous Waste Center. In addition, a 3% salary increase for all employees in the program has been budgeted. This is consistent with what has been budgeted for organizationwide.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	250,839	259,626	265,800	275,064
Other Services & Charges	307,489	306,226	345,521	350,400
Materials & Supplies	20,304	19,371	28,056	22,145
Capital	-	7,425	-	40,000
Grants & Aids	8,921	8,921	8,921	8,921
Total Budget	587,553	601,569	648,298	696,530



Utilities/Solid Waste

Environmental Compliance

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Solid Waste System Fund	587,553	601,569	648,298	696,530
Total Funding	587,553	601,569	648,298	696,530

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Utilities Compliance Inspector	3.00	3.00	3.00	3.00
Solid & Hazardous Waste Inspector	-	-	-	-
Environmental/Hazardous Manager	1.00	1.00	1.00	1.00
Solid Waste Attendant II	1.00	1.00	1.00	1.00
Total Full-Time FTE	5.00	5.00	5.00	5.00
Total FTE	5.00	5.00	5.00	5.00



Utilities/Solid Waste

Environmental Laboratory

Impact Statement

To provide analytical and laboratory services to Pasco County water, wastewater, and reclaimed water; storm water; and solid waste services in addition to revenue generation by providing laboratory services to the general public. This program provides the full tier of services of a certified laboratory to assist with utility services that are subject to extensive regulation requirements and rules to protect public health and safety and the environment.

Programs

ENVIRONMENTAL LAB: This program provides for the analysis of samples to ensure that regulatory requirements are met. Providing these services to Pasco County Government departments, regulatory agencies, contractors, engineering Groups, and Pasco County citizens. The number of sample testings provided in serving our customers in 2012 was 52,525, in 2013 the number of samples was 57,548, and in 2014 was 53,524. In 2015, the number of samples is projected to be 54,432. The program provides for the protection of our customers' health and safety which can be measured in our drinking water compliance rate. This measures the number of days in a year that the water supply is in full compliance in relation to testing results that are less than the contaminant levels. Since 2012, Pasco County Utilities has been in compliance 100% of the time and has a future goal of 100% compliance.

Budget Highlights

The Environmental Laboratory budget has decreased from FY2015 to FY2016. A 3% salary increase has been budgeted for all employees in the Division which is consistent with what has been budgeted for organizationwide. The salary increase has been offset by not needing to purchase capital replacement equipment in FY2016 that was purchased in FY2015. In addition, the maintenance contracts from the old equipment were able to be cancelled as the new equipment is covered under warranty .

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	625,508	654,911	671,569	679,335
Other Services & Charges	157,283	167,450	188,736	164,305
Materials & Supplies	79,154	74,781	95,723	94,140
Capital	-	13,145	56,045	32,000
Total Budget	861,945	910,287	1,012,073	969,780

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Pasco Water & Sewer Fund	861,945	910,287	1,012,073	969,780
Total Funding	861,945	910,287	1,012,073	969,780

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Senior Secretary	1.00	1.00	1.00	1.00
Project Clerk	1.00	1.00	-	-
Records Clerk II	-	-	1.00	1.00
Laboratory Manager	1.00	1.00	1.00	1.00
Laboratory Technician I	4.00	4.00	-	-
Chemist Technician II	2.00	2.00	2.00	2.00
Chemist Technician III	1.00	1.00	1.00	1.00
Chemist Assistant	-	-	2.00	2.00
Quality Assurance/Quality Control Officer	1.00	1.00	1.00	1.00
Chemist Technician I	-	-	4.00	4.00
Laboratory Assistant	2.00	2.00	-	-
Total Full-Time FTE	13.00	13.00	13.00	13.00
Total FTE	13.00	13.00	13.00	13.00



Utilities/Solid Waste Operations and Maintenance

Impact Statement

To operate and maintain the water distribution system to ensure uninterrupted service to all Pasco County Utilities customers, including water supply acquisition, potable water delivery, and fire protection. To operate and maintain the Pasco County Utilities wastewater treatment facilities, collection systems, pump stations, and force mains. To provide for the beneficial reuse of biosolids and to eliminate land disposal of fats, oils, and grease (FOG) residuals and protect the sanitary sewer collection system and wastewater treatment facilities from excess grease accumulation. To provide sufficient supply and storage of reclaimed water to our residential, commercial, and agricultural customers to replenish groundwater and preserve drinking water sources for potable use.

Programs

The Utilities Operations & Maintenance Department provides its services through four separate programs:

OPERATIONS AND MAINTENANCE (O&M) ADMINISTRATION: This program is a critical component for all other programs within the Department. The O&M Administration Division was designed to help to bind the distinct parts of the program into a cohesive entity. The O&M Department includes sections of operations, maintenance, and instrument controls/SCADA for water, wastewater, and reclaim operations. The Administration section is made up of management and management support personnel who are involved with establishing and facilitating the entity of O&M, which have the duties of day to day operations, while also interfacing with other department managers including project implementation and customer service interaction. The primary objective of this Division is to maintain and improve the Levels of Service (LOS) provided by the various areas of O&M.

In 2014, the first full year this metric was tracked, O&M had a combined operations turnover rate of 12%, which ranks in the bottom quartile according to American Water Works Association (AWWA) standards. Based on the average turnover rates for the same periods in the last two years, the estimated turnover rate for 2015 is 10.5%, which remains in the bottom quartile but represents improvement towards the median quartile of 8.2%. Target goal is to improve an additional 1% in 2016, and in subsequent years, until the levels are improved to median and then top quartile levels. A second metric tracked within the Department is the combined operations' internal employee promotions. This indicator provides the rate of internal employee promotions per year as a percentage of the total number of positions filled. In 2014, the only full year this metric has been tracked, the combined operations internal employee promotion rate was 52%, which is approaching the median quartile by FY2011 AWWA standards (59%). Target goal is to improve an additional 1% in 2016, and in subsequent years, until median and above quartile levels are achieved.

WATER SERVICES: This program is responsible for the operation and maintenance of the water distribution system to ensure uninterrupted service to all Pasco County Utilities customers, including water supply acquisition, potable water delivery, and fire protection. Drinking Water Compliance is defined as the percentage of the year that Utilities Services was in compliance with all federally mandated, health related drinking water quality parameters. This LOS is measured as percentage of the number of days in full compliance divided by 365 days. The target LOS is to maintain full compliance or 100% for FY2016, which means quick and thorough responses to water breaks or leaks. As pure water is a crucial customer LOS, industry benchmarks are set at 100% for all quartiles (top, median, and bottom).

WASTEWATER SERVICES: This program is responsible for the operation and maintenance of wastewater treatment facilities, collection systems, pump stations, and force mains. The Division is also tasked to provide for the beneficial reuse of biosolids and to eliminate land disposal of fats, oils, and grease (FOG) residuals and protect the sanitary sewer collection system and wastewater treatment facilities from excess grease accumulation. The two primary LOS used to measure the performance of this Division are Wastewater Treatment Effectiveness and Sewer Overflow. Wastewater Treatment Effectiveness is quantified as the percentage of days during which Utilities Services meets or exceeds all of the effluent quality standards in effect at their facilities. The percentage is calculated as the number of days the utility was in full compliance divided by 365 days. Pasco County Utilities has maintained a treatment effectiveness rate of 98.1% for the past 30 months, which places it just below the median quartile AWWA industry benchmark (98.8%) for wastewater operations. Target is to achieve an increase of 0.1% in FY2016, and subsequent years, until top quartile AWWA standards are achieved. The second LOS, Sewer Overflow, measures the total number of sewer overflow events (under control of the utility), expressed as ratio of the number of events per 100 miles of sanitary collection system piping (total number of sewer overflows (SSO) times 100, divided by total miles of system piping). This LOS measures the speed and thoroughness of utility responses to sewer overflows due to breakages or aging of system. Pasco Utilities has maintained a rate of 4.9% for the past 30 months, which ranks slightly below the median quartile (2.7) of AWWA industry benchmarks for Wastewater operations. Target is to achieve a 0.1% percent increase for FY2016, and subsequent years, until median, and eventually top, quartile measures are achieved.

RECLAIMED SERVICES: This program is responsible for providing sufficient supply and storage of reclaimed water to our residential, commercial, and agricultural customers to replenish groundwater and preserve drinking water sources for potable use. Pasco County's Master Reuse System has been recognized by the Tampa Bay Regional Planning Council (TBRPC) on two occasions. In 2009, the County received honorable mention for the Land O' Lakes Reservoir Infrastructure. In 2011, the County won 2nd place in TBRPC's Going Green category. Pasco County Utilities operates the largest reclaimed water reservoir in the nation



Utilities/Solid Waste

Operations and Maintenance

(Land O' Lakes Reservoir at 100M gallons) and is currently completing the larger Boyette 500M gallon reservoir to conserve water and serve the public by providing treated/reclaimed water for landscape irrigation and recharging the aquifer, as well as commercial and industrial uses. Reclaim services' primary LOS metric focuses on preventative to corrective maintenance ratios. The AWWA does not currently benchmark reclaimed water services; however, Pasco County Utilities tracks LOS ratios for preventative to corrective maintenance in the reclaimed water system because the levels of preventative maintenance on a pipeline system can directly maximize the ROI and save money when maintaining that system. It can also be compared to AWWA industry benchmarks for wastewater services. FY2014 levels of preventative to corrective maintenance were at 73%, which places reclaimed water LOS into the median quartile for wastewater combined services. Target for FY2016 is to improve this ratio by 1% per year for future years until goal of top quartile is reached. In FY2016, Utilities O&M intends to collect baseline data for tracking the ratio of the number of residential and commercial customers for reclaimed water usage. This will measure the successes in the system and develop usage trend line data.

Budget Highlights

The overall Utilities Operations & Maintenance budget increased 2.3% for FY2016. The budget reflects a 3% increase in salaries for all employees in the Department. This is consistent with what has been budgeted for organizationwide. The Department's position summary below shows a decrease of one position. This position, SCADA Technical Specialist, was transferred to the Utilities Engineering & Contract Management Department. The largest increase in the budget is due to the opening of the Boyette Reservoir in late Summer of 2015. The opening of this reclaimed water facility will add multiple levels of functionality to the system while conserving water for our Pasco County residents.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	13,295,768	14,106,373	15,056,565	15,125,007
Other Services & Charges	40,187,018	36,367,314	40,744,204	42,203,992
Materials & Supplies	5,129,369	5,651,522	6,089,483	5,983,702
Capital	46,876	760,816	401,514	379,620
Chargebacks	(65,298)	(53,004)	(100,000)	(70,000)
Total Budget	58,593,733	56,833,021	62,191,766	63,622,321

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Pasco Water & Sewer Fund	58,593,733	56,833,021	62,191,766	63,622,321
Total Funding	58,593,733	56,833,021	62,191,766	63,622,321



Utilities/Solid Waste

Operations and Maintenance

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Project Technician II	1.00	1.00	1.00	1.00
Secretary	-	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Computer Programmer II	2.00	2.00	2.00	2.00
Sr. Programmer/Analyst	1.00	1.00	1.00	1.00
Project Coordinator II	5.00	5.00	5.00	5.00
Sr. Project Clerk	1.00	1.00	1.00	1.00
Records Clerk II	1.00	1.00	1.00	1.00
Electrician II	2.00	2.00	2.00	2.00
Climate Control Technician III	-	1.00	1.00	1.00
Electrician III	4.00	4.00	4.00	4.00
Utility Worker I	36.00	35.00	35.00	35.00
Utility Worker II	16.00	16.00	16.00	16.00
Utility Worker III	60.00	60.00	60.00	60.00
Heavy Equipment Operator	1.00	1.00	1.00	1.00
Utilities Compliance Inspector	2.00	2.00	2.00	2.00
Special Equipment Operator	17.00	17.00	18.00	18.00
Labor Supervisor I	9.00	11.00	12.00	12.00
Labor Supervisor II	11.00	13.00	13.00	13.00
Electronic Technician II	2.00	2.00	3.00	3.00
Plant Mechanic I	5.00	5.00	5.00	5.00
Plant Mechanic II	10.00	10.00	10.00	10.00
Plant Operator Trainee	1.00	1.00	-	-
Plant Operator B	50.00	50.00	47.00	47.00
Lead Plant Operator	9.00	9.00	9.00	9.00
Electronic Technician I	2.00	2.00	2.00	2.00
Operations & Maintenance Director	1.00	1.00	1.00	1.00
Scalehouse Operator	-	-	1.00	1.00
Utility Operations Supervisor	3.00	3.00	3.00	3.00
Plant Operator A	9.00	9.00	9.00	9.00
Scada Technical Specialist	1.00	1.00	1.00	-
Operations & Maintenance Manager	1.00	1.00	1.00	1.00
Maintenance Supervisor	5.00	5.00	5.00	5.00
Total Full-Time FTE	269.00	274.00	274.00	273.00
Total FTE	269.00	274.00	274.00	273.00



Utilities/Solid Waste

Recycling and Education

Impact Statement

To develop new Solid Waste programs to reduce litter and dumping; to improve and oversee residential recycling; to develop a new commercial recycling program; to develop and improve educational materials for these programs; to secure and oversee contract services for sale of recycled materials; to manage and improve collection services and hauler license relationships; and to provide recycling services that meet or exceed desired levels of service for the residents and businesses of Pasco County. These programs will reduce the tons of Municipal Solid Waste that flow to the WTE plant, thereby extending the life of that facility and help Pasco County meet State-mandated recycling goals.

Programs

RECYCLING AND EDUCATION: The State of Florida has mandated recycling goals of 40% for FY2012 and FY2013; and 50% for FY2014 and FY2015. Pasco County has achieved 62.45%, 67.09%, and 64.83%, respectively, and expects to meet the FY2015 goal. These numbers represent all recycled materials from all sources, public and private, originating in Pasco County.

The tons from Pasco County's residential recycling program have increased steadily: 3,716 in FY2012; 4,144 in FY2013; 4,522 in FY2014; and an estimated 4,700 in FY2015. These tons represent diversion from the WTE.

Successful education of citizens and promotion of the program can be measured by the percentage of residents participating in the curbside recycling program. That rate has improved from 24.47% in FY2012 to 26.85% in FY2014. To support education, 19,143 pieces of information were distributed to residents in FY2014. Participation is anticipated to improve with the addition of staff in FY2015.

Efforts to reduce litter and dumping have increased through the efforts of volunteers. 3,009 volunteers removed 44.94 tons of trash from our communities in FY2012; 2,915 volunteers and 49.36 tons in FY2013; and 2,527 volunteers and 54.29 tons in FY2014.

Recycling and Education has implemented seven new program aspects since 2008: the Community Paper Drop-Off Program, County Building Can & Bottle Program, Event Recycling, Recycling Container Loan Program, Waste Water Treatment Facilities Scrap Metal Program, Departmental Scrap Metal Recycling Program; and Choose & Use Recycling Program.

Budget Highlights

The FY2016 Recycling and Education budget reflects an increase over FY2015. A significant portion of the increase in expenses (\$73,008) is due to adding contracted services to employ three temporary workers to cover the newly fenced, gated, locked, and manned recycling drop-offs. Some increase is attributable to costs of operation for the new Recycling Transfer Facility and replacement/rental of the new Case Loader. Lastly, a 3% salary increase has been budgeted for all employees in the program. This is consistent with what has been budgeted for organizationwide.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	183,541	196,455	270,587	299,791
Other Services & Charges	276,502	170,400	233,208	292,299
Materials & Supplies	44,195	7,407	15,365	26,126
Capital	-	24,361	19,800	-
Grants & Aids	4,627	4,627	4,627	4,627
Total Budget	508,865	403,250	543,587	622,843

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Solid Waste System Fund	508,865	403,250	543,587	622,843
Total Funding	508,865	403,250	543,587	622,843



Utilities/Solid Waste Recycling and Education

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Clerk	-	1.00	-	-
Project Coordinator II	1.00	1.00	1.00	1.00
Program Coordinator	-	-	1.00	1.00
Records Clerk I	-	-	1.00	1.00
Special Equipment Operator	1.00	1.00	1.00	1.00
Recycling Coordinator	1.00	1.00	1.00	-
Scalehouse Operator	1.00	1.00	1.00	1.00
Recycling Supervisor	-	-	-	1.00
Total Full-Time FTE	4.00	5.00	6.00	6.00
Total FTE	4.00	5.00	6.00	6.00



Utilities/Solid Waste

Solid Waste/Resource Recovery

Impact Statement

The County's Solid Waste Department is responsible for managing the process by which solid waste is collected, transported, stored, separated, and processed. This includes having a planned program for long-term management and maintenance of the approved operating facilities regulated by the applicable governing agencies. The Solid Waste Department is tasked with looking at alternative methods to reduce the waste generated within the County as well as educating the public on the importance of recycling Countywide.

Programs

SOLID WASTE ADMINISTRATION: This program provides management oversight for all aspects of the Solid Waste Department which includes Transfer Operations, Landfills, Waste To Energy (WTE) Operations, and Recycling and Education. The Solid Waste Department manages all of the Municipal Solid Waste (MSW) generated within Pasco County in a safe and environmentally compliant manner. Our goal for FY2016 is completion and update of our Solid Waste Master Plan. This strategic operating plan will address all program areas of our Countywide integrated solid waste management plan.

COLLECTION/TRANSFER OPERATIONS: This program provides residential and commercial collection services across the County. The County relies upon licensed haulers for collection of the MSW. Citizens can drop off their waste materials at the West Pasco Solid Waste Complex or our East Pasco Transfer Station, from which MSW is transported to the West Pasco Solid Waste Complex for processing through our WTE Facility or landfilled. In FY2015, 70,064.44 tons was transported from the Transfer Station to the Hays Road location. Goals for FY2016 include an assessment of County collection options and use of out-of-County disposal to address our growing demand for MSW processing and disposal, including enhancing opportunities for recycling.

DISPOSAL (LANDFILL): This program provides the entire County with safe and environmentally compliant options for waste disposal and ongoing management of our operating Ash and Solid Waste landfill cells, as well as closed landfills. This program also has several elements as it offers disposal for Construction & Demolition (C&D) materials, MSW, Ash from the WTE Facility, Tires, Household Hazardous waste, Electronic Waste, and Yard Waste Debris. In FY2014, 75,486.48 tons of Ash was landfilled; 3,117.16 tons of C&D; 3,224.07 tons of MSW Commercial; 7,089.00 tires; and 4,012.30 tons of Yard Waste Debris. During FY2016, the feasibility of mining and metal recovery for our existing Ash cell will be evaluated.

WASTE TO ENERGY (WTE): This program is an intricate part of the overall function of the Solid Waste Department which functions are to manage the County's Municipal Solid Waste safely and in compliance with all of the rules and regulations under which we operate the Facility. The County's WTE processes on an annual average approximately 323,000 tons of the County's waste while generating up to 180,000 Mega Watt hours annually. The Facility operated at 93% availability and the Turbine Generator's was 99% availability. The WTE Facility recovers ferrous and nonferrous materials on the back end of the process to offset operating cost and increase recycling efforts. This facility is operated by Covanta and for FY2016, several major Renewal and Replacement projects will be undertaken by Covanta to extend and improve facility performance and reliability.

Budget Highlights

The FY2016 Solid Waste budget shows a decrease due to moving depreciation expense out of this Department budget. This decrease is offset by an increase of \$321,000 in the Covanta Contract to run the WTE facility, an increase of \$60,000 in overtime to better reflect actuals of previous fiscal years, and an increase in insurance and commission fees and costs of approximately \$70,000. Lastly, one-half of a position has been added for a Governmental Affairs Officer. This position has been split funded between the Solid Waste and Utilities Administration budgets.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	2,261,358	2,313,815	2,614,632	2,686,685
Other Services & Charges	22,178,299	19,913,801	22,324,129	22,006,285
Materials & Supplies	336,675	1,199,988	1,326,476	1,302,708
Capital	-	380,993	40,400	13,000
Grants & Aids	143,187	143,187	143,187	143,187
Other Non-Operating Reserves	3,466,922	3,351,568	3,634,000	3,634,000
	288,128	-	-	-
Total Budget	28,674,569	27,303,352	30,082,824	29,785,865



Pasco County
Fiscal Year 2016 Proposed Fiscal Plan

Utilities/Solid Waste
Solid Waste/Resource Recovery

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Solid Waste System Fund	28,674,569	27,303,352	30,082,824	29,785,865
Total Funding	28,674,569	27,303,352	30,082,824	29,785,865

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Accountant II	1.00	1.00	1.00	1.00
Accounting Clerk	1.00	1.00	1.00	1.00
Code Enforcement Officer	-	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00
Administrative Assistant	0.20	0.20	0.20	0.20
Customer Service Specialist II	1.00	1.00	1.00	1.00
Customer Service Supervisor	-	1.00	1.00	1.00
Sr. Project Clerk	2.00	3.00	3.00	3.00
Project Clerk	1.00	1.00	-	-
Records Clerk II	-	-	1.00	1.00
Heavy Equipment Operator	3.00	3.00	3.00	3.00
Special Equipment Operator	9.00	9.00	9.00	9.00
Labor Supervisor II	1.00	1.00	1.00	1.00
Solid Waste Attendant I	2.00	2.00	2.00	2.00
Solid Waste Attendant II	12.00	12.00	14.00	14.00
Solid Waste Superintendent	1.00	1.00	1.00	1.00
Landfill Operator	3.00	4.00	-	-
Solid Waste Facility Director	1.00	1.00	1.00	1.00
Scalehouse Operator	5.00	5.00	5.00	5.00
Utilities Fiscal & Business Services Director	0.20	0.20	0.20	0.20
Solid Waste Facility Operator	-	-	4.00	4.00
Government Affairs Officer	-	-	-	0.50
Total Full-Time FTE	44.40	48.40	50.40	50.90
Total FTE	44.40	48.40	50.40	50.90



Utilities/Solid Waste

Street Lighting

Impact Statement

To provide for the administration of residential street lighting between electric power providers and approved residential areas.

Programs

STREET LIGHTING: This program provides for the administration of residential street lighting between electric power providers and approved residential areas. The activities of this program include petition processing, public hearing coordination, billings, and collection.

The Street Lighting program provides for the payment of bills to the Power Companies of all Board-approved street lighting district areas and the billing of individual resident homeowners. Annual billing is coordinated with the Property Appraiser to place the non-ad valorem assessments on the property tax bill. Initial billing of new areas or fractional billing is performed in-house. We have increased the number of resident service annually. In FY2013, there were 77,969; in FY2014, 78,302; and it is projected to provide 78,443 in FY2015 and FY2016.

The program is currently in the process of a QA/QC audit process of approximately 19,000 lights and 16,000 poles to identify variances of actual street light fixtures/poles in the field compared to the inventory billed by the Power Companies. We are going through this process to ensure that our customers are not being overbilled by the power companies. The number of street light subdivisions audited in FY2014 was 12. It is projected that in FY2015, 12 street light subdivisions will be audited and in FY2016, 20 streetlight subdivisions will be audited. In addition to performing a street light audit, we are in the process of upgrading residential street light areas to LED for those power companies that are willing to do so. The conversion of sodium vapor lighting to LED contributes to enhancing, improving, and maintaining public infrastructure. This upgrade will provide for energy efficiency, increased lighting, and long-term cost-effectiveness. It is projected that in FY2015, 5 streetlight areas will be converted to LED; and in FY2016, it is projected that 10 streetlight areas will be converted to LED.

Budget Highlights

The FY2016 Street Lighting budget shows an increase over FY2015 due to increased districts being added to the program. Their electric costs have been added to this budget. There is minimal administrative overhead for this program of less than \$20,000. All remaining expenditures are directly related to the individual street light districts.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Other Services & Charges	3,326,761	3,321,466	3,529,435	3,660,895
Materials & Supplies	5,699	100	8,419	5,150
Grants & Aids	17,620	17,620	18,512	17,620
Interfund Transfers	56,991	63,724	63,000	63,000
Total Budget	3,407,071	3,402,910	3,619,366	3,746,665

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Street Lighting Assessments Fund	3,407,071	3,402,910	3,619,366	3,746,665
Total Funding	3,407,071	3,402,910	3,619,366	3,746,665



Utilities/Solid Waste

Warehouse Services

Impact Statement

This program provides support for the Utilities Field Services (Water, Wastewater, Reclaim, and Construction) by the acquisition, stocking, and issuing of the materials, supplies, and tools in a cost-effective manner to allow the Field Service workers to perform their jobs of the maintenance of the Utilities infrastructure of Pasco County.

Programs

WAREHOUSE SERVICES: A major goal of the Utilities Warehouse Services is to provide excellent customer service to Field Services. To achieve this goal, Warehouse Services issues customer service surveys to the Field Service staff that frequents the warehouse for parts and supplies on a regular basis. The measurement of the quality of service that the warehouse provides is rated on a scale of 1 to 5 with the goal of attaining a 4.0 or higher. In FY2014, the warehouse achieved a 4.1 rating and it is projected to achieve a 4.2 in FY2015. To increase support for the Utilities Field Services, Warehouse Services has successfully increased procurement card transactions for the acquisition of materials, parts, supplies, and tools to 90.6% of all credit card purchases in FY2014. This has allowed Field Services to focus solely on work production. It is projected that this number will increase to 92.5% of all credit card purchases in FY2016. The measure of quality that the Utilities Warehouse Services is measured on is inventory accuracy. Inventory accuracy ensures cost savings, time efficiency, and customer satisfaction. This also ensures support in a cost effective manner for the Field Services workers to be able to perform their jobs. Warehouse Services performs physical inventory counts on a quarterly and annual basis as required by the Clerk of the County Court. In FY2014, there were only two inventory adjustments of the 2,300 parts that are stocked at the warehouse. It is projected that there will be two inventory adjustments in FY2016.

Budget Highlights

The FY2016 Warehouse Services budget is shows a slight increase over FY2015 due to budgeting a 3% salary increase for all employees in the Division. This is consistent with what has been budgeted for organizationwide.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	329,366	338,168	367,601	373,887
Other Services & Charges	36,698	45,107	67,585	77,585
Materials & Supplies	5,795,503	3,164,513	4,191,741	3,169,009
Chargebacks	(5,764,562)	(3,139,171)	(4,177,601)	(3,148,393)
Total Budget	397,005	408,617	449,326	472,088

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Pasco Water & Sewer Fund	397,005	408,617	449,326	472,088
Total Funding	397,005	408,617	449,326	472,088

Position Summary	FY 2013 Adopted	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Budget
Accountant II	1.00	1.00	1.00	1.00
Storekeeper I	1.00	1.00	-	-
Material Handler	4.00	4.00	-	-
Storekeeper II	3.00	3.00	-	-
Inventory Specialist	-	-	5.00	5.00
Lead Inventory Specialist	-	-	3.00	3.00
Total Full-Time FTE	9.00	9.00	9.00	9.00
Total FTE	9.00	9.00	9.00	9.00



Utilities/Solid Waste
Water and Sewer - Other

Impact Statement

To recognize the impact of depreciation on Pasco County Utilities asset valuation and to account for the impact of long term liabilities to the Utility. This includes non-cash items like other post-employment benefits and compensated absences.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Personal Services	47,997	-	-	220,062
Other Non-Operating	28,914,611	26,474,907	28,008,463	26,431,000
Total Budget	28,962,608	26,474,907	28,008,463	26,651,062

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Pasco Water & Sewer Fund	28,962,608	26,474,907	28,008,463	26,651,062
Total Funding	28,962,608	26,474,907	28,008,463	26,651,062



170 Utilities/Solid Waste

1700101 Administration and Support Services

Administration and Support Services	258,649,394
1700101 Administration and Support Services	<u>258,649,394</u>

1700116 Environmental Compliance

Environmental Compliance	160,000
1700116 Environmental Compliance	<u>160,000</u>

1700131 Recycling and Education

Recycling and Education	400,000
1700131 Recycling and Education	<u>400,000</u>

1700136 Solid Waste/Resource Recovery

Disposal - Landfill	2,070,000
Disposal - WTE	26,172,152
Solid Waste Admin	110,630,332
1700136 Solid Waste/Resource Recovery	<u>138,872,484</u>

1700141 Street Lighting

Street Light Program	5,719,559
1700141 Street Lighting	<u>5,719,559</u>
170 Utilities/Solid Waste	<u>403,801,437</u>

<u><u>Report Total</u></u>	<u><u>403,801,437</u></u>
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170 Utilities/Solid Waste

1700101 Administration and Support Services

Administration and Support Services	4,595,731
1700101 Administration and Support Services	<u>4,595,731</u>

1700106 Customer Information & Services

Customer Information and Services	4,366,464
1700106 Customer Information & Services	<u>4,366,464</u>

1700111 Engineering & Contract Management

Utilities Engineering and Contract Management	3,726,676
1700111 Engineering & Contract Management	<u>3,726,676</u>

1700116 Environmental Compliance

Environmental Compliance	696,530
1700116 Environmental Compliance	<u>696,530</u>

1700121 Environmental Laboratory

Environmental Laboratory Services	969,780
1700121 Environmental Laboratory	<u>969,780</u>

1700126 Operations and Maintenance

Reclaimed Services	3,975,646
Utilities O&M Admin	740,266
Wastewater Services	24,940,002
Water Services	33,966,407
1700126 Operations and Maintenance	<u>63,622,321</u>

1700131 Recycling and Education

Recycling and Education	622,843
1700131 Recycling and Education	<u>622,843</u>

1700136 Solid Waste/Resource Recovery

Collection and Transfer	1,264,589
Disposal - Landfill	3,647,165
Disposal - WTE	19,062,650
Recycling and Education	125
Solid Waste Admin	5,811,336
1700136 Solid Waste/Resource Recovery	<u>29,785,865</u>

1700141 Street Lighting

Street Light Program	3,746,665
1700141 Street Lighting	<u>3,746,665</u>

1700146 Warehouse Services

Warehouse Services	472,088
1700146 Warehouse Services	<u>472,088</u>

1700151 Water and Sewer - Other

Z17000 Non Program	26,651,062
1700151 Water and Sewer - Other	<u>26,651,062</u>
170 Utilities/Solid Waste	<u><u>139,256,025</u></u>



Reserves and Refunds

Services Provided

RESERVES

By definition, reserves represent the balance of funds resulting from prior year funds carried forward added to current year revenues, less current year expenses. Reserves can be restricted by commission designation, state statutes, local ordinance, or other restrictions.

It is important to note that an improvement to how we represented reserves had been presented in the FY2015 budget. In an effort to represent the reserves in a consistent fashion County-wide, the FY2015 budget reflected the segregation of all reserves into a separate segment within the Funds. This segregation causes the FY2015 budget to reflect an artificially large increase in some of the reserves. In reality, due to the realignment, there was an equal reduction in some of the operational budgets which is where many of the reserves were housed in previous years. This helps to give a more realistic picture of what real operational costs are for all departments and how much has been set aside for emergencies and/or future projects (as is the case for most of the capital fund reserves).

By the nature of a fund, reserves can be restricted by law or earmarked for a specific purpose. Special Revenue Funds are earmarked or restricted by law for a particular purpose. Debt Service Funds are specifically for principal and interest payments on long-term debt. Capital Projects Funds are used for construction or acquisition of capital facilities. A majority of the funds listed below have restricted or designations on their reserves. The only funds that can be used for general purpose are the General Fund and the Municipal Services Fund. Even within these funds, a portion of the reserves is restricted or designated for a specific purpose. For instance, in the General Fund, there are restrictions for encumbrances carried forward from the prior year, Economic Development, Storm contingency and contingency for unexpected operational items. In the Municipal Services Fund, reserves are restricted by County ordinance for the Animal Service Spay program and the Animal Services Education program. For more information on the purpose of County Funds, please refer to the Summary section, Fund Summary.

The County also currently has a reserve policy to maintain 16.7% in the reserves for the General Fund, Municipal Services Fund, Municipal Fire Service Unit Fund, and the Road and Bridge Fund (A County-wide reserve policy is currently being developed). As the budget is developed the restrictive nature of the fund as well as the County reserve policy has to be considered.

REFUNDS

In order to account for refunding revenues received in the prior year an expense is incurred in the current year. This section shows the expenditures associated with this action under the "Other Non-Operating" heading.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Capital	-	-	9,953,740	15,847,470
Other Non-Operating	21,873	2,760	23,450	27,450
Reserves	-	-	438,448,750	487,418,041
Total Budget	21,873	2,760	448,425,940	503,292,961



Pasco County
Fiscal Year 2016 Proposed Fiscal Plan

Reserves and Refunds

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	48	493	29,401,970	32,956,657
Municipal Service Fund	-	1,434	3,867,898	5,497,148
Local Option Gas Tax Fund	21,333	-	10,027,350	3,790,121
Building Inspections & Permitting Fund	492	833	1,398,084	4,097,466
West Pasco Law Library Fund	-	-	10,921	3,071
East Pasco Law Library Fund	-	-	16,808	-
Road & Bridge Fund	-	-	9,258,991	7,748,301
Law Enforcement Fund	-	-	-	668,830
Tourism Development Tax Fund	-	-	1,422,462	3,732,919
Paving Assessment Fund	-	-	5,969,475	1,904,254
Intergovernmental Radio Communications Fund	-	-	1,688,311	1,821,084
Quail Hollow Village MSBU Fund	-	-	30,825	34,525
Municipal Fire Service Unit Fund	-	-	4,597,506	5,722,548
Department of Housing & Urban Development Fund	-	-	120,000	-
Rural Economic & Development Administration Fund	-	-	10,967	-
Department of Environmental Protection Fund	-	-	1,952,852	1,756,206
Environmental Lands Management Fund	-	-	1,662,485	1,673,422
Affordable Housing Fund	-	-	228,914	-
Williamsburg West MSTU Fund	-	-	10,000	10,000
E911 Emergency Services Fund	-	-	3,373,197	2,549,202
Pasco County Housing Finance Authority Fund	-	-	42,550	-
Florida Boating Improvement Fund	-	-	993,457	318,756
US 19 Concurrency Fund	-	-	1,169,973	1,171,025
Transportation Impact Fee - West Fund	-	-	11,786,461	10,221,406
Transportation Impact Fee - Central Fund	-	-	44,576,023	52,415,998
Transportation Impact Fee - East Fund	-	-	6,617,273	9,280,701
Court Costs for Court Facilities Fund	-	-	9,612,463	10,466,912
Teen Court Fund	-	-	72,337	-
Multi-Modal Transportation Fund	-	-	1,307,950	4,945,889
Lacoochee/Trilby Redevelopment Fund	-	-	3,146	8,250
Combat Impact Fee Fund	-	-	2,304,838	3,916,501
Parks Impact Fee Fund	-	-	324,016	587,994
Parks Impact Fee Fund	-	-	625,565	3,571,998
Parks Impact Fee Fund	-	-	609,895	647,184
Rescue Impact Fee Fund	-	-	4,095,591	5,015,803
Library Impact Fee Fund	-	-	2,001,285	2,196,530
Hurricane Mitigation Fee Fund	-	-	231,441	251,274
Stormwater Management Fund	-	-	1,331,924	7,145,858
Fox Ridge MSBU Fund	-	-	-	60,370
Tree Fund	-	-	602,474	1,157,826
Tommytown Debt Service Fund	-	-	1,140,000	1,140,000
Guaranteed Entitlement Interest & Sinking Series 2013 Fund	-	-	426,949	434,315
Half Cent Sales Tax Series 2013 Fund	-	-	1,450,717	1,487,084
Guaranteed Entitlement 2014 Loan Fund	-	-	635,184	653,729
Penny for Pasco Fund	-	-	13,855,062	17,599,072
Capital Improvements Fund	-	-	2,641,598	2,691,630
Mobility Fee District 1 - West Fund	-	-	7,497,869	6,193,297
Mobility Fee District 2 - Central Fund	-	-	15,142,905	17,050,555
Mobility Fee District 3 - East Fund	-	-	8,618,699	6,447,146
VOPH Transportation Fund	-	-	745,041	375,178



Pasco County
Fiscal Year 2016 Proposed Fiscal Plan

Reserves and Refunds

Tommytown Capital Fund	-	-	768,606	2,751,343
Half Cent Sales Tax CIP Fund	-	-	550,830	445,041
Pasco Water & Sewer Fund	-	-	90,171,040	107,284,629
Water & Sewer 2009 Bonds CIP Fund	-	-	3,210,976	3,210,976
Water & Sewer 2014 Revenue Bonds Fund	-	-	32,040,000	14,902,000
Solid Waste System Fund	-	-	69,411,792	94,196,124
Equipment Service Fund	-	-	14,181,327	12,568,934
County Insurance Fund	-	-	11,309,380	15,357,864
Health Self Insurance Fund	-	-	9,497,476	9,185,121
Street Lighting Assessments Fund	-	-	1,772,811	1,972,894
Total Revenue	21,873	2,760	448,425,940	503,292,961



Reserves and Refunds

Refund of Prior Year Revenue

Programs

In order to account for refunding revenues received in the prior year, an expense is incurred in the current year. This section shows the expenditures associated with this action under the "Other Non Operating" heading.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Other Non-Operating	21,873	2,760	23,450	27,450
Total Budget	21,873	2,760	23,450	27,450

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	48	493	10,000	10,000
Municipal Service Fund	-	1,434	5,000	5,000
Local Option Gas Tax Fund	21,333	-	-	-
Building Inspections & Permitting Fund	492	833	1,000	5,000
Combat Impact Fee Fund	-	-	1,200	1,200
Parks Impact Fee Fund	-	-	1,500	1,500
Parks Impact Fee Fund	-	-	1,500	1,500
Parks Impact Fee Fund	-	-	1,500	1,500
Rescue Impact Fee Fund	-	-	1,200	1,200
Library Impact Fee Fund	-	-	550	550
Total Funding	21,873	2,760	23,450	27,450



Reserves and Refunds

Reserves

Programs

The amounts listed under "Reserves" are reserves by operating entities representing the balance of funds resulting from prior year funds carried forward, added to current year revenues, less current year expenditures. These reserves can be set aside for future operating expenses or capital projects.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Reserves	-	-	278,228,192	333,607,498
Total Budget	-	-	278,228,192	333,607,498



Reserves and Refunds

Reserves

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	-	-	29,391,970	32,946,657
Municipal Service Fund	-	-	3,862,898	5,492,148
Building Inspections & Permitting Fund	-	-	1,397,084	4,092,466
West Pasco Law Library Fund	-	-	10,921	3,071
East Pasco Law Library Fund	-	-	16,808	-
Road & Bridge Fund	-	-	9,258,991	7,748,301
Law Enforcement Fund	-	-	-	668,830
Tourism Development Tax Fund	-	-	1,422,462	3,732,919
Paving Assessment Fund	-	-	5,969,475	1,904,254
Intergovernmental Radio Communications Fund	-	-	1,688,311	1,821,084
Quail Hollow Village MSBU Fund	-	-	30,825	34,525
Municipal Fire Service Unit Fund	-	-	4,597,506	5,722,548
Department of Housing & Urban Development Fund	-	-	120,000	-
Rural Economic & Development Administration Fund	-	-	10,967	-
Department of Environmental Protection Fund	-	-	1,952,852	1,756,206
Environmental Lands Management Fund	-	-	1,662,485	1,673,422
Affordable Housing Fund	-	-	228,914	-
Williamsburg West MSTU Fund	-	-	10,000	10,000
E911 Emergency Services Fund	-	-	3,373,197	2,549,202
Pasco County Housing Finance Authority Fund	-	-	42,550	-
Florida Boating Improvement Fund	-	-	993,457	318,756
US 19 Concurrency Fund	-	-	1,169,973	1,171,025
Court Costs for Court Facilities Fund	-	-	9,612,463	10,466,912
Teen Court Fund	-	-	72,337	-
Lacoochee/Trilby Redevelopment Fund	-	-	3,146	8,250
Stormwater Management Fund	-	-	1,331,924	7,145,858
Fox Ridge MSBU Fund	-	-	-	60,370
Tommytown Debt Service Fund	-	-	1,140,000	1,140,000
Guaranteed Entitlement Interest & Sinking Series 2013 Fund	-	-	426,949	434,315
Half Cent Sales Tax Series 2013 Fund	-	-	1,450,717	1,487,084
Guaranteed Entitlement 2014 Loan Fund	-	-	635,184	653,729
Pasco Water & Sewer Fund	-	-	90,171,040	107,284,629
Solid Waste System Fund	-	-	69,411,792	94,196,124
Equipment Service Fund	-	-	14,181,327	12,568,934
County Insurance Fund	-	-	11,309,380	15,357,864
Health Self Insurance Fund	-	-	9,497,476	9,185,121
Street Lighting Assessments Fund	-	-	1,772,811	1,972,894
Total Funding	-	-	278,228,192	333,607,498



Reserves and Refunds

Reserves - Capital Improvements

Programs

The amounts listed under "Capital" are reserves for capital improvements for land and facilities. This is a tracking mechanism to ensure that impact fees are properly allocated correctly in future years.

The amounts listed under "Reserves" are reserves for capital improvement representing the balance of funds resulting from prior year funds carried forward, added to current year revenues, less current year expenditures.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Capital	-	-	9,953,740	15,847,470
Reserves	-	-	160,220,558	153,810,543
Total Budget	-	-	170,174,298	169,658,013

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Local Option Gas Tax Fund	-	-	10,027,350	3,790,121
Transportation Impact Fee - West Fund	-	-	11,786,461	10,221,406
Transportation Impact Fee - Central Fund	-	-	44,576,023	52,415,998
Transportation Impact Fee - East Fund	-	-	6,617,273	9,280,701
Multi-Modal Transportation Fund	-	-	1,307,950	4,945,889
Combat Impact Fee Fund	-	-	2,303,638	3,915,301
Parks Impact Fee Fund	-	-	322,516	586,494
Parks Impact Fee Fund	-	-	624,065	3,570,498
Parks Impact Fee Fund	-	-	608,395	645,684
Rescue Impact Fee Fund	-	-	4,094,391	5,014,603
Library Impact Fee Fund	-	-	2,000,735	2,195,980
Hurricane Mitigation Fee Fund	-	-	231,441	251,274
Tree Fund	-	-	602,474	1,157,826
Penny for Pasco Fund	-	-	13,855,062	17,599,072
Capital Improvements Fund	-	-	2,641,598	2,691,630
Mobility Fee District 1 - West Fund	-	-	7,497,869	6,193,297
Mobility Fee District 2 - Central Fund	-	-	15,142,905	17,050,555
Mobility Fee District 3 - East Fund	-	-	8,618,699	6,447,146
VOPH Transportation Fund	-	-	745,041	375,178
Tommytown Capital Fund	-	-	768,606	2,751,343
Half Cent Sales Tax CIP Fund	-	-	550,830	445,041
Water & Sewer 2009 Bonds CIP Fund	-	-	3,210,976	3,210,976
Water & Sewer 2014 Revenue Bonds Fund	-	-	32,040,000	14,902,000
Total Funding	-	-	170,174,298	169,658,013





Debt Service

Mission Statement

This section displays the annual cost of payments on debt issued to the Board of County Commissioners (BCC) under various funds.

Pasco County uses Municipal Revenue Bonds as a financing tool for large Capital and Infrastructure projects. These bonds are held by private organizations or individuals and are secured by specific revenue streams such as Half-Cent Sales Tax or business activities (Utility operations).

General Obligation Bonds are secured by the full faith and credit of the BCC. In Florida, these bonds are secured by a voter referendum. Pasco County does not currently have any General Obligation Bond issuances.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Debt Service	70,403,193	35,339,184	30,743,979	33,257,357
Interfund Transfers	7,317,615	-	3,669,514	8,026,140
Other Non-Operating	(334,905)	(304,896)	(236,349)	(678,234)
Total Budget	77,385,903	35,034,288	34,177,144	40,605,263

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Gas Tax Refund Interest and Sinking Series 2002 Fund	4,128,125	-	-	-
Tommytown Debt Service Fund	1,073,297	1,078,097	1,078,477	1,082,177
Guaranteed Entitlement Interest and Sinking Series 2003 Fund	9,261,100	1,144,199	-	-
Half Cent Sales Tax Series 2003 Fund	2,992,080	1,125,635	-	-
Guaranteed Entitlement Interest & Sinking Series 2013 Fund	10,060,463	303,468	711,594	703,344
Half Cent Sales Tax Series 2013 Fund	38,493,594	1,455,705	2,692,588	2,650,450
Guaranteed Entitlement 2014 Loan Fund	-	15,536,898	4,619,289	8,996,890
Penny for Pasco Public Safety Bond Fund	-	-	959,750	1,918,650
Pasco Water & Sewer Fund	9,323,899	11,815,669	17,204,918	18,345,130
Solid Waste System Fund	2,053,345	2,574,617	6,910,528	6,908,622
Total Revenue	77,385,903	35,034,288	34,177,144	40,605,263



Debt Service

Utilities Services & Solid Waste Management - Debt Service

Impact Statement

These debt service payments are for the issuance of several capital improvement bonds issued by both the Pasco Water and Sewer Fund and the Solid Waste Fund. The expenses herein are also located in the Utilities Services section of the budget document due to the nature of enterprise funds.

Programs

Enterprise funds show full costs of running the business within a singular fund while governmental funds show debt service in a different area. This is the reasoning behind why the debt service costs are shown in two separate areas.

Budget Highlights

The expenses below show the debt payments for principal and interest. They do not show the actual expenses associated with spending down the bond funds. Those expenses are located in various Capital improvement funds throughout the Capital Improvement Plan.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Debt Service	11,712,149	14,695,182	24,351,795	25,931,986
Other Non-Operating	(334,905)	(304,896)	(236,349)	(678,234)
Total Budget	11,377,244	14,390,286	24,115,446	25,253,752

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Pasco Water & Sewer Fund	9,323,899	11,815,669	17,204,918	18,345,130
Solid Waste System Fund	2,053,345	2,574,617	6,910,528	6,908,622
Total Funding	11,377,244	14,390,286	24,115,446	25,253,752



Debt Service

1/2 Cent Sales Tax Series 2013

Impact Statement

The expenses shown below are the payments associated with the refunding of a prior bond, Half-Cent Sales Tax Revenue Bonds, Series 2003A. The original bond was refunded in order to benefit the citizens of Pasco County by lowering debt service costs by leveraging lower interest rates.

Programs

This refunding effort resulted in a lower outstanding debt in the amount of \$33,785,000 for the Half Cent Sales Tax Refunding and Improvement Revenue Bond, Series 2013A.

Budget Highlights

Projects were completed with the prior bond issue and as this is a refunding of the previous bond; no additional Capital Projects will be funded.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Debt Service	38,493,594	1,455,705	2,692,588	2,650,450
Total Budget	38,493,594	1,455,705	2,692,588	2,650,450

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Half Cent Sales Tax Series 2013 Fund	38,493,594	1,455,705	2,692,588	2,650,450
Total Funding	38,493,594	1,455,705	2,692,588	2,650,450



Debt Service

Debt Service for B236 PFP Public Safety Bond

Impact Statement

These debt service payments are for the potential issuance of a bond secured by the Public Safety Portion of the Penny for Pasco revenues. This bond will be used to purchase a new radio system. This fund is in accordance with Chapter 102, County Code of Ordinances.

Programs

The prior year budget was an estimate of the debt service payments needed once the bond is issued. The FY2016 budget continues this trend in preparation for the bond.

Budget Highlights

This is proposed for FY2016 and has not been implemented as of the printing date of this budget book.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Debt Service	-	-	959,750	1,918,650
Total Budget	-	-	959,750	1,918,650

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Penny for Pasco Public Safety Bond Fund	-	-	959,750	1,918,650
Total Funding	-	-	959,750	1,918,650



Debt Service

2006 Section 108 Note

Impact Statement

The expenses shown below are the payments associated with the principal and interest for a \$13,000,000 loan for the revitalization of the Tommytown area. The General Fund secured this loan with \$1,140,000 that will be transferred back to the General Fund upon completion of this note (FY2026).

Programs

The \$13,000,000 Section 108 Housing and Urban Development (HUD) Note was borrowed to provide funds for the Tommytown Neighborhood Revitalization Project. The County has pledged future Community Development Block Grant (CDBG) grants and other non-ad valorem funds as security for the Guaranteed Loan Funds in the HUD contract.

Budget Highlights

Due to savings on the initial project, additional projects have been completed in the Gulf Highlands and Lacochee Neighborhoods.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Debt Service	1,073,297	1,078,097	1,078,477	1,082,177
Total Budget	1,073,297	1,078,097	1,078,477	1,082,177

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Tommytown Debt Service Fund	1,073,297	1,078,097	1,078,477	1,082,177
Total Funding	1,073,297	1,078,097	1,078,477	1,082,177



Debt Service

Guaranteed Entitlement Interest & Sinking Series 2013 Fund

Impact Statement

The expenses shown below are the payments associated with the refunding of a prior bond, Guaranteed Entitlement, Series 2003. The original bond was refunded in order to benefit the citizens of Pasco County by lowering debt service costs by leveraging lower interest rates.

Programs

This bond series has been refunding several times in order to leverage better market conditions and realize a savings for the tax payers of Pasco County.

Guaranteed Entitlement Bond, Series 2013A (\$9,985,000) partially refunded Guaranteed Entitlement, Series 2003. The other portion of this two-part refunding effort is shown on the page for the "Guaranteed Entitlement Bank Loan 2014."

Budget Highlights

The original bond has been utilized for several capital projects. A list of these projects can be seen under the "2003 Guaranteed Entitlement" page.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Debt Service	10,060,463	303,468	711,594	703,344
Total Budget	10,060,463	303,468	711,594	703,344

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Guaranteed Entitlement Interest & Sinking Series 2013 Fund	10,060,463	303,468	711,594	703,344
Total Funding	10,060,463	303,468	711,594	703,344



Debt Service

2003 Guaranteed Entitlement Interest & Sinking

Impact Statement

The \$32,250,000 Guaranteed Entitlement Refunding Revenue Bonds, Series 2003, were issued to refund the County's Guaranteed Entitlement Refunding Revenue Bonds, Series 1989, and Guaranteed Entitlement Refunding Revenue Bonds, Series 1992. The length of the bonds was extended by 15 years to cover the additional capital proceeds. The guaranteed first and second entitlements of State Revenue Sharing Funds were pledged to support this issue.

Programs

In addition to refunding the prior bonds, proceeds for capital in the amount of \$12,221,316.64 was raised to fund the following projects:

1. Repay loan for new voting machines.
2. Repay loan for the Tax Collector's building on U.S. 19.
3. Purchase land for future park expansion and the Land O' Lakes Community Center Expansion.
4. Purchase a facility for the Health Department and the Community Development Division.
5. To cover the majority of costs associated with the Geiger Pond Stormwater Drainage Project.

Budget Highlights

This debt issuance has been refunded and the new debt service payments can be found on the pages for "Guaranteed Entitlement Series 2013" and "Guaranteed Entitlement Bank Loan 2014."

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Debt Service	1,943,485	1,144,199	-	-
Interfund Transfers	7,317,615	-	-	-
Total Budget	9,261,100	1,144,199	-	-

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Guaranteed Entitlement Interest and Sinking Series 2003 Fund	9,261,100	1,144,199	-	-
Total Funding	9,261,100	1,144,199	-	-



Debt Service

2002 Local Option Gas Tax Refunding Revenue

Impact Statement

These debt service payments are for the payments associated with the refunding of a prior bond, the County's Gas Tax Refunding Revenue Bonds, Series 1992, which matured in years 2002 to 2013. The total amount of this issuance was \$19,435,000.

Programs

The cost of the debt service was paid from the proceeds of the Six Cent Local Option Gas Tax.

Budget Highlights

This debt was paid off in FY2013.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Debt Service	4,128,125	-	-	-
Total Budget	4,128,125	-	-	-
Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Gas Tax Refund Interest and Sinking Series 2002 Fund	4,128,125	-	-	-
Total Funding	4,128,125	-	-	-



Debt Service

2003 Half-Cent Sales Tax Revenue Bonds

Impact Statement

The expenses shown below are the payments associated with the issuance of a \$47,870,000 Half Cent Sales Tax Revenue Bonds, Series 2003. This debt was issued to provide funds for several projects listed below. The County pledged a portion of the half-cent it receives from the State sales tax to support the issue.

Programs

This debt was issued to provide funds for several projects listed below:

1. Future expansion of two Sheriff's Office facilities.
2. The New Port Richey Judicial Center
3. Parks
4. Libraries
5. Animal Services
6. Data Processing
7. Various Fire Stations

Budget Highlights

This debt has been refunded and the continuing debt service payments can be seen on the page "Half-Cent Sales Tax, Series 2013."

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Debt Service	2,992,080	1,125,635	-	-
Total Budget	2,992,080	1,125,635	-	-

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Half Cent Sales Tax Series 2003 Fund	2,992,080	1,125,635	-	-
Total Funding	2,992,080	1,125,635	-	-



Debt Service

Guaranteed Entitlement Bank Loan 14

Impact Statement

The expenses shown below are the payments associated with the refunding of a prior bond, Guaranteed Entitlement Series 2003. The original bond was refunded in order to benefit the citizens of Pasco County by lowering debt service costs by leveraging lower interest rates.

Programs

This debt in the amount of \$15,310,000 is the second part of a refunding effort for the prior bond issue. Because of interest rates at the time, the County opted to pursue a long-term bank loan rather than a municipal bond for the Guaranteed Entitlement Bond, Series 2013B.

Budget Highlights

Projects were completed with the prior bond issue and as this is a refunding of the previous bond; no additional Capital Projects will be funded.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Debt Service	-	15,536,898	949,775	970,750
Interfund Transfers	-	-	3,669,514	8,026,140
Total Budget	-	15,536,898	4,619,289	8,996,890

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Guaranteed Entitlement 2014 Loan Fund	-	15,536,898	4,619,289	8,996,890
Total Funding	-	15,536,898	4,619,289	8,996,890



Capital

Mission Statement

To effectively plan and implement a capital improvement program that balances the County's capital improvement needs while providing sound and responsive management of limited capital dollars.

Additional project detail by business unit is available in the Capital Improvement Plan document that accompanies the Annual Budget Document.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Other Services & Charges	8,216,475	9,604,767	7,374,120	10,479,836
Materials & Supplies	1,475,954	1,238,745	1,504,552	4,798,696
Capital	44,374,574	91,774,113	270,156,504	299,612,229
Grants & Aids	119,450	119,450	119,450	119,450
Interfund Transfers	3,573,448	165,000	-	236,181
Other Non-Operating	57,471	(784)	-	-
Reserves	4,596,480	-	-	-
Total Budget	62,413,852	102,901,291	279,154,626	315,246,392



Pasco County
Fiscal Year 2016 Proposed Fiscal Plan

Capital

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	-	-	643,104	4,209,611
Local Option Gas Tax Fund	19,502,511	12,450,459	19,684,082	20,186,052
Road & Bridge Fund	111,910	198,640	6,803,850	13,283,856
Tourism Development Tax Fund	387,090	1,930,192	8,845,230	8,500,000
Paving Assessment Fund	1,408,617	1,320,896	4,242,714	11,989,719
Municipal Fire Service Unit Fund	-	-	50,000	-
American Recovery & Reinvestment Act of 2009 Fund	1,102,174	20,053	-	-
Department of Housing & Urban Development Fund	234,307	8,091	595,460	1,040,594
Department of Community Affairs Grant Fund	2,567	-	-	-
Department of Transportation Grant Fund	1,838,762	4,720,601	22,561,888	57,800,729
Florida Department of Elder Affairs Fund	-	-	-	-
Florida Office of Tourism, Trade, & Economic Development Fund	2,443,740	282,175	-	-
Department of Environmental Protection Fund	-	-	-	50,000
Education Fund	-	-	-	-
E911 Emergency Services Fund	87,495	639,413	-	-
Florida Boating Improvement Fund	1,351	19,866	577,565	1,321,294
Transportation Impact Fee - West Fund	2,184,150	2,729,390	2,202,716	1,581,569
Transportation Impact Fee - Central Fund	1,076,309	966,114	14,961,310	5,725,675
Transportation Impact Fee - East Fund	1,965,672	3,245,539	3,992,222	2,731,463
Impact Fee - Schools Fund	6,279,081	8,089,702	6,720,000	9,700,000
Court Costs for Court Facilities Fund	-	-	-	250,000
Multi-Modal Transportation Fund	-	-	294,373	2,568,776
Combat Impact Fee Fund	735,470	1,382,897	450,000	-
Parks Impact Fee Fund	322,649	439,664	8,904,848	4,836,534
Parks Impact Fee Fund	3,071,264	85,064	4,042,374	-
Parks Impact Fee Fund	402,303	1,479,040	-	-
Rescue Impact Fee Fund	367,676	697,649	450,000	440,000
Library Impact Fee Fund	-	-	72,973	217,327
Hurricane Mitigation Fee Fund	-	-	-	-
Stormwater Management Fund	4,261,295	2,862,705	1,700,000	2,444,000
Tree Fund	-	-	119,401	30,000
Penny for Pasco Fund	4,329,715	11,892,543	72,898,513	79,014,783
Capital Improvements Fund	1,080,341	10,140,059	6,021,733	3,913,263
Mobility Fee District 1 - West Fund	385,258	877,850	2,327,183	5,545,576
Mobility Fee District 2 - Central Fund	-	-	-	1,640,900
Mobility Fee District 3 - East Fund	32,001	9,286	1,907,213	7,805,654
Tommytown Capital Fund	585,880	523,688	2,427,771	1,100,000
Half Cent Sales Tax CIP Fund	3,592,717	2,070,102	2,721,041	2,715,830
Pasco Water & Sewer Fund	4,621,547	12,030,427	31,024,229	3,029,350
Water/Sewer Capital Projects Fund	-	-	-	28,615,337
Water & Sewer 2006 Bonds Fund	-	863,009	-	-
Water & Sewer 2009 Bonds CIP Fund	-	17,803,023	33,273,333	-
Water & Sewer 2014 Revenue Bonds Fund	-	-	17,960,000	25,421,000
Solid Waste System Fund	-	3,123,154	679,500	315,000
Solid Waste Capital Project Fund	-	-	-	7,222,500
Total Revenue	62,413,852	102,901,291	279,154,626	315,246,392



Capital

Public Services - Capital

Impact Statement

Projects in this section are for the Animal Services, Community Development, Libraries, Parks, Recreation, and Natural Resources, and Public Transportation Departments within Pasco.

Budget Highlights

In FY2016 the Public Services Branch Capital Budget has a total of 23 projects funded that are currently underway or will be in design or construction phase. Of the \$41,186,112 capital budget below, \$500,000 in funded smaller capital maintenance projects are for the Parks, Recreation, and Natural Resources Department. In addition to these, there are 34 Capital Maintenance and 13 Capital Improvement projects that are unfunded. These unfunded projects total \$15,460,300.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Other Services & Charges	675,798	795,758	208,850	-
Materials & Supplies	26,752	-	-	-
Capital	5,610,667	9,943,536	45,133,982	40,949,931
Interfund Transfers	-	-	-	236,181
Other Non-Operating	-	(1,181)	-	-
Total Budget	6,313,217	10,738,113	45,342,832	41,186,112

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Local Option Gas Tax Fund	-	1,011	26,433	75,000
Tourism Development Tax Fund	-	-	225,000	-
American Recovery & Reinvestment Act of 2009 Fund	1,081,230	20,053	-	-
Department of Housing & Urban Development Fund	234,307	8,091	595,460	1,040,594
Department of Transportation Grant Fund	1,181	57,530	6,862,167	3,359,125
Florida Department of Elder Affairs Fund	-	-	-	-
Florida Boating Improvement Fund	1,351	19,866	577,565	1,321,294
Parks Impact Fee Fund	322,649	439,664	8,904,848	4,836,534
Parks Impact Fee Fund	2,829,526	33,949	626,112	-
Parks Impact Fee Fund	402,303	1,479,040	-	-
Library Impact Fee Fund	-	-	72,973	217,327
Tree Fund	-	-	89,401	-
Penny for Pasco Fund	12,850	4,075,545	23,242,429	28,650,408
Capital Improvements Fund	302,727	3,417,641	1,471,632	370,000
Tommytown Capital Fund	585,880	523,688	2,427,771	1,100,000
Half Cent Sales Tax CIP Fund	539,213	662,035	221,041	215,830
Total Funding	6,313,217	10,738,113	45,342,832	41,186,112



Capital

Constitutional Officers - Capital

Impact Statement

The Pasco County Board of County Commissioners has a responsibility to provide buildings and other facilities for various constitutional officers. The Constitutional Officers were established by the Florida Constitution and are independently elected officials. Pasco County's five Constitutional Officers are the Clerk and Comptroller, Property Appraiser, Sheriff's Office, Supervisor of Elections, and Tax Collector. The Constitutional Officers' Capital Improvement Plan, managed by the Facilities Management Department, represents the proposed acquisition of land, design and construction, and renovation or improvement of buildings.

In January of 2008, Constitutional Amendment No. 1, which doubled the homestead exemption, was approved. This additional exemption, combined with the economic recession, has significantly reduced tax revenues and adversely affected the County's ability to provide capital improvement projects for the Constitutional Officers.

Budget Highlights

In FY2016, the Constitutional Officers' Capital Budget has been set for the following projects:

1. Land O' Lakes Detention Center - Replacement of the existing graphic control panels in A, B, and D pods used to control cell doors, lighting, and security at the Detention Center.
2. Land O' Lakes Detention Center - Repave receiving area.
3. Patrol Vehicles - Replacement
4. Tax Collector's Office in Land O' Lakes – Air conditioning unit replacement.
5. Electronic Precinct Registers (EVID) replacements.
6. Voting Equipment for persons with disabilities which is required by Federal and State Law.

In addition to the funded projects above, the following projects are currently unfunded in the FY2016-2020 Capital Plan:

1. 1,000 bed expansion of the Detention Center (\$110,000,000).
2. New Sheriff's administration building (\$18,000,000).
3. Sheriff's District 1 Substation Replacement (\$3,000,000).
4. Sheriff's District 3 Substation Replacement (\$3,000,000).
5. Miscellaneous small maintenance requests (\$258,000).

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Other Services & Charges	-	24,237	-	-
Materials & Supplies	130,037	67,601	-	-
Capital	2,024,932	2,214,725	3,667,249	3,026,821
Total Budget	2,154,969	2,306,563	3,667,249	3,026,821

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	-	-	643,104	234,784
Department of Community Affairs Grant Fund	2,567	-	-	-
Penny for Pasco Fund	2,126,616	2,043,633	2,359,145	1,867,037
Capital Improvements Fund	25,786	262,930	665,000	925,000
Total Funding	2,154,969	2,306,563	3,667,249	3,026,821



Capital

Public Safety and Administration - Capital

Impact Statement

The Public Safety and Administration Capital Improvement Plan represent the proposed acquisition of land, design and construction and renovation or improvement of buildings for Fire Rescue and Tourism Development.

Budget Highlights

In FY2016, the Public Safety and Administration Branch Capital Budget has a total of ten projects that are currently underway or will be in design or construction phase. In addition, there are eleven projects that are unfunded which have a project cost of \$25,397,000.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Other Services & Charges	75,859	8,059	283,020	488,516
Materials & Supplies	92,743	114,506	20,000	20,000
Capital	2,226,308	6,469,079	20,627,728	22,868,435
Interfund Transfers	200,000	-	-	-
Total Budget	2,594,910	6,591,644	20,930,748	23,376,951

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	-	-	-	3,974,827
Tourism Development Tax Fund	387,090	1,930,192	8,620,230	8,500,000
Municipal Fire Service Unit Fund	-	-	50,000	-
American Recovery & Reinvestment Act of 2009 Fund	20,944	-	-	-
E911 Emergency Services Fund	87,495	639,413	-	-
Combat Impact Fee Fund	735,470	1,382,897	450,000	-
Parks Impact Fee Fund	241,738	51,115	3,416,262	-
Rescue Impact Fee Fund	367,676	697,649	450,000	440,000
Tree Fund	-	-	30,000	30,000
Penny for Pasco Fund	642,142	1,407,227	5,319,286	7,932,124
Capital Improvements Fund	86,938	473,388	94,970	-
Half Cent Sales Tax CIP Fund	25,417	9,763	2,500,000	2,500,000
Total Funding	2,594,910	6,591,644	20,930,748	23,376,951



Capital Judicial - Capital

Impact Statement

The Pasco County Board of County Commissioners has a responsibility to provide buildings and other facilities for various judicial functions related to the County and Circuit Courts. The Judicial Capital Improvement Plan, managed by the Facilities Management Business Unit, represents the proposed acquisition of land, design and construction and renovation or improvement of buildings.

Programs

Court facilities located in West and East Pasco County have been renovated and expanded several times as a result of population growth during the past decades. Due to limitations of the existing sites, future growth of court facilities will relocate criminal courts to Central Pasco County, adjacent to the jail in Land O Lakes and leave only the civil court functions in the existing locations of Dade City and New Port Richey. The criminal court facility will house the Judiciary, State Attorney, Public Defender and Clerk of the Courts. This should result in reduced operating costs for several reasons including reducing the need to transport inmates across the County.

The design and construction of the Central Criminal Courts Facility is and will be funded from various filing fees for the courts and from traffic citation fine revenues that will be pledged for a bond issue at such time that the project can be fully funded. Total project costs are estimated to be approximately \$105 million in today's dollars. To date, revenues accumulated for this project equate to about \$10 million of the required funding. Until additional funding can be acquired, this project will remain unfunded.

Budget Highlights

In FY 2016 - 2020, the following projects will be actively under design or construction:

1. Jack Alberts Retention Center Fire Alarm in New Port Richey – This project is the replacement of the existing halon fire suppression system and fire alarm panel.
2. Robert D. Sumner Judicial in Dade City – This project is the roof replacement for the judicial center due to leaks in the existing roof.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Other Services & Charges	240	-	-	-
Materials & Supplies	425	1,481	-	-
Capital	176,085	9,710	260,000	449,365
Total Budget	176,750	11,191	260,000	449,365

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Court Costs for Court Facilities Fund	-	-	-	250,000
Penny for Pasco Fund	-	9,710	260,000	199,365
Capital Improvements Fund	176,750	1,481	-	-
Total Funding	176,750	11,191	260,000	449,365



Capital

Internal Services - Capital

Impact Statement

The Pasco County Board of County Commissioners has a broad responsibility to provide equipment, buildings, and other facilities for most County agencies, departments, and divisions. At any time, the building projects may encompass records storage or office space.

The Facilities Management Department performed a Facilities Master Plan in FY2015. The plan has been estimated to cost approximately \$500,000,000 over the next 20 years. The Department is in process of determining potential funding options for the first 7 years of projects.

Budget Highlights

In FY2016 the Internal Services Capital Budget has a total of nine projects that are currently underway or will be in design or construction phase. In addition, there are two projects that are unfunded in the amount of \$27,500,000 over the next five years.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Other Services & Charges	204,839	90,093	-	-
Materials & Supplies	-	258,228	-	-
Capital	3,311,388	7,034,602	19,774,631	18,257,051
Total Budget	3,516,227	7,382,923	19,774,631	18,257,051

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Penny for Pasco Fund	-	-	15,984,500	15,638,788
Capital Improvements Fund	488,140	5,984,619	3,790,131	2,618,263
Half Cent Sales Tax CIP Fund	3,028,087	1,398,304	-	-
Total Funding	3,516,227	7,382,923	19,774,631	18,257,051



Capital
School Board Impact Fees - Capital

Impact Statement

The County collects impact fees charged to new construction activity on behalf of the School Board. These fees assist in providing for additional schools to accommodate the growth in the County and is in accordance with Chapter 78, County Code of Ordinances and Section 1302.3, Land Development Code.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Other Services & Charges	6,279,081	8,089,702	6,720,000	9,700,000
Total Budget	6,279,081	8,089,702	6,720,000	9,700,000

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Impact Fee - Schools Fund	6,279,081	8,089,702	6,720,000	9,700,000
Total Funding	6,279,081	8,089,702	6,720,000	9,700,000



Capital

Development Services - Capital

Impact Statement

Development Services business units provide planning, design/permitting, right-of-way acquisition, and construction services necessary to provide the transportation and stormwater infrastructure needed for current and future populations. The Five-Year Development Services Transportation Capital Improvement Plan includes roadway capacity improvement projects, intersection improvements, new sidewalks and trails, as well as safety and operational improvements. Program Maintenance is also provided on those County roadways that are classified as collector and arterial roads that need resurfacing, reconstruction, and minor roadway maintenance. The Five-Year Development Services Stormwater Capital Improvement Program includes flood control projects and major maintenance projects.

Transportation

The Five-Year Transportation Capital Improvement Plan (Plan) provides for Countywide transportation infrastructure improvements that include several phases of a project, from the initial route study and pond siting analysis and reporting phase, through design and permitting, right-of-way acquisition, and construction. The Plan includes, but is not limited to, new roadway construction; widening of existing roadways; new and replacement traffic signals; new turn lanes; construction of curbs, medians, and shoulders; sidewalks and bicycle access; multiuse paths; bicycle/pedestrian trails; and transit shelters. Projects include safety and operational improvements, new roadways, and intersection improvements that relieve congestion on existing facilities and enhanced opportunities for alternative modes of transportation. The Plan has set aside for funding the maintenance of existing roadways, bridge repair, and new bridge construction projects. The bridge repair and construction are prioritized and programmed based on Bridge Inspection Reports received from the Florida Department of Transportation .

Stormwater

Stormwater projects typically come from either the long-term project list, which is a combination of the project list developed by an engineering firm in 1995 during a Countywide evaluation of flooding, supplemented by those projects which come in throughout the year via complaints from citizens and those projects identified in completed watershed studies. Complaints are tracked by and priorities established based on a numerical scale that considers severity of damage along with safety and cost-effectiveness of a project.

Program Maintenance

Program Maintenance projects are Countywide and ongoing for \$5,000,000 a year. These projects typically involve major stormwater system maintenance and rehabilitation. During FY2016, we will be reviewing the proposed project lists, studies, and revenue to re-evaluate the program.

Budget Highlights

In FY2016, the Development Services' Capital Budget has 99 total projects that are currently underway or will be in design or construction phase. In addition, there are another 17 projects that are unfunded which have a project cost of \$252,693,808 and an operations and maintenance cost of \$144,840.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Other Services & Charges	980,658	596,918	162,250	291,320
Materials & Supplies	1,200,930	779,123	1,484,552	4,778,696
Capital	31,025,194	32,300,654	97,755,852	149,457,439
Grants & Aids	119,450	119,450	119,450	119,450
Interfund Transfers	3,373,448	165,000	-	-
Other Non-Operating	57,471	397	-	-
Total Budget	36,757,151	33,961,542	99,522,104	154,646,905



Capital

Development Services - Capital

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Local Option Gas Tax Fund	19,502,511	12,449,448	19,657,649	20,111,052
Road & Bridge Fund	111,910	198,640	6,803,850	13,283,856
Paving Assessment Fund	1,408,617	1,320,896	4,242,714	11,989,719
American Recovery & Reinvestment Act of 2009 Fund	-	-	-	-
Department of Transportation Grant Fund	1,837,581	4,663,071	15,699,721	54,441,604
Florida Office of Tourism, Trade, & Economic Development Fund	2,443,740	282,175	-	-
Department of Environmental Protection Fund	-	-	-	50,000
Education Fund	-	-	-	-
Transportation Impact Fee - West Fund	2,184,150	2,729,390	2,202,716	1,581,569
Transportation Impact Fee - Central Fund	1,076,309	966,114	14,961,310	5,725,675
Transportation Impact Fee - East Fund	1,965,672	3,245,539	3,992,222	2,731,463
Multi-Modal Transportation Fund	-	-	294,373	2,568,776
Stormwater Management Fund	4,261,295	2,862,705	1,700,000	2,444,000
Penny for Pasco Fund	1,548,107	4,356,428	25,733,153	24,727,061
Capital Improvements Fund	-	-	-	-
Mobility Fee District 1 - West Fund	385,258	877,850	2,327,183	5,545,576
Mobility Fee District 2 - Central Fund	-	-	-	1,640,900
Mobility Fee District 3 - East Fund	32,001	9,286	1,907,213	7,805,654
Total Funding	36,757,151	33,961,542	99,522,104	154,646,905



Capital

Utilities - Capital

Impact Statement

The underlying strategy of the Capital Improvement Plan (CIP) process is to plan for the design, acquisition, construction, and maintenance of facilities necessary for the safe and efficient delivery of water, wastewater, reclaimed water, and solid waste management services in accordance with the policies, goals, and objectives adopted by the Board of County Commissioners. A critical element of a balanced CIP is the provision of funds to both preserve or enhance existing facilities and provide new assets to respond to changing service needs and community growth.

Budget Highlights

In FY2016, the Utilities Branch Capital Budget has 38 total projects that are currently underway or will be in design or construction phase. In addition, there are 9 projects currently unfunded in the amount of \$11,850,000.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Materials & Supplies	25,067	17,806	-	-
Capital	-	33,801,807	82,937,062	64,603,187
Reserves	4,596,480	-	-	-
Total Budget	4,621,547	33,819,613	82,937,062	64,603,187

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Pasco Water & Sewer Fund	4,621,547	12,030,427	31,024,229	3,029,350
Water/Sewer Capital Projects Fund	-	-	-	28,615,337
Water & Sewer 2006 Bonds Fund	-	863,009	-	-
Water & Sewer 2009 Bonds CIP Fund	-	17,803,023	33,273,333	-
Water & Sewer 2014 Revenue Bonds Fund	-	-	17,960,000	25,421,000
Solid Waste System Fund	-	3,123,154	679,500	315,000
Solid Waste Capital Project Fund	-	-	-	7,222,500
Total Funding	4,621,547	33,819,613	82,937,062	64,603,187





Countywide Expenditures

Mission Statement

Countywide expenditures consist of intergovernmental services and interfund transfers. There are two types of intergovernmental services charges: indirect costs and insurance & bonds.

Indirect costs are cost allocations one department charges another department in a different fund for services rendered. Examples would include attorney services, purchasing, budget, facilities, etc. These are typically administrative support for operating departments. Departments within the same fund do not charge indirect costs. Insurance costs are costs for property, vehicle, or surety bonds that are allocated to the appropriate departments.

Interfund transfers represent dollar amounts transferred within the County from one fund to another. These include grant matches, funding for debt payments, allocation for tax increment financing improvements, and capital improvement subsidies.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Other Services & Charges	7,223,306	7,350,896	7,350,896	5,992,158
Grants & Aids	4,016,278	4,016,278	4,016,278	4,016,278
Interfund Transfers	18,686,467	14,678,697	19,300,060	51,663,099
Total Budget	29,926,051	26,045,871	30,667,234	61,671,535

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	10,945,308	11,186,506	14,343,384	15,220,275
Municipal Service Fund	9,183,691	6,350,851	6,322,634	3,078,988
Local Option Gas Tax Fund	754,677	4,674,493	-	-
Building Inspections & Permitting Fund	1,070,474	1,072,908	1,072,908	1,067,969
Road & Bridge Fund	945,930	929,424	1,264,092	1,314,004
Intergovernmental Radio Communications Fund	488	488	488	488
Department of Housing & Urban Development Fund	1,073,166	1,078,097	1,078,277	1,081,977
Department of Transportation Grant Fund	-	-	209,018	-
E911 Emergency Services Fund	-	-	820,000	832,000
Teen Court Fund	-	-	56,500	-
Multi-Modal Transportation Fund	-	-	1,561,703	-
Guaranteed Entitlement Interest & Sinking Series 2013 Fund	-	-	2,968,480	-
Half Cent Sales Tax Series 2013 Fund	-	-	10,000	-
Penny for Pasco Fund	-	-	959,750	1,918,650
Capital Improvements Fund	2,712,317	753,104	-	-
Pasco Water & Sewer Fund	-	-	-	28,615,337
Solid Waste System Fund	-	-	-	7,222,500
County Insurance Fund	3,240,000	-	-	119,347
Health Self Insurance Fund	-	-	-	1,200,000
Total Revenue	29,926,051	26,045,871	30,667,234	61,671,535



Countywide Expenditures

Intergovernmental Services

Impact Statement

Intergovernmental service charges account for the various activities and financial transactions that occur between the many funds of the County. The two types: Indirect Costs and Insurance Allocations are described below.

Programs

Indirect costs are a cost recovery tool used by the general government funds (in particular the property tax funded General Fund) to recover the costs of facilities and administration from special revenue (grant, dedicated funding sources, etc.) and enterprise funds (business type). Examples would include services from the County Attorney, Purchasing Department, Budget Office, Information Technology, and Facilities Department.

In order to fairly and accurately assign the indirect costs to each fund, the County hires a consultant to help determine the appropriate costs. This serves the dual role of ensuring our allocation plan follows the guidelines of our many grant funds and provides the County with a detailed report of the methodology used.

Insurance Allocations are costs are incurred by the County as a whole and paid via the County Insurance Fund. These costs are then allocated out based on a fair and reasonable allocation method. Types of insurance policies held by the County are: Workman's Compensation, Accidental Death, Property and Fire, and Surety Bonds.

Each policy is estimated by the Human Resources Department's Risk Management Program and then allocated out based on equitable methodologies by the Office of Management and Budget.

Budget Highlights

The summary below details out the intergovernmental service charges that are applied at the fund level. Additional intergovernmental services charges can be found in the individual program budgets throughout this budget book. In addition to the numbers below, an additional \$6,315,459 can be found in departmental programs.

The total cost of the indirect cost, including those charges found in programs, is \$8,318,906. Roughly half of which can be seen below in the "Grant and Aids" line. The total cost of the insurance allocation is \$8,004,989. Roughly 74% of which can be seen in the "Other Services and Charges" line.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Other Services & Charges	7,223,306	7,350,896	7,350,896	5,992,158
Grants & Aids	4,016,278	4,016,278	4,016,278	4,016,278
Total Budget	11,239,584	11,367,174	11,367,174	10,008,436

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	6,203,702	6,258,025	6,258,025	4,923,478
Municipal Service Fund	3,018,990	3,106,329	3,106,329	3,047,205
Building Inspections & Permitting Fund	1,070,474	1,072,908	1,072,908	1,067,969
Road & Bridge Fund	945,930	929,424	929,424	969,296
Intergovernmental Radio Communications Fund	488	488	488	488
Total Funding	11,239,584	11,367,174	11,367,174	10,008,436



Countywide Expenditures

Interfund Transfers

Impact Statement

Interfund transfers represent dollar amounts transferred within the County from one fund to another. These include grant matches, funding for debt payments, allocation for tax increment financing improvements, and capital improvement subsidies.

Programs

The Office of Management and Budget determines the amounts needed to transfer between funds in order to provide funding for expenses in their appropriate funds. The process to calculate the interfund transfer amount varies between the types of funds used:

Debt service funds receive the amount needed for the current year debt payments while Capital project funds receive the amount needed for one or more years of capital expenditures.

Budget Highlights

Fiscal Year 2016 shows a dramatic increase in interfund transfers. This is mostly due to the transfers between the Utilities' Operating funds and their newly created capital project funds. In past years, Utilities budgeted all operating and capital expenses in one fund. To help improve Fiscal reporting, in FY2016, we separated capital expenditures into an additional fund which then requires an interfund transfer of revenue to pay for the projects. Another change of note is the transfer of \$1,200,000 from the Self-insurance fund to the County insurance fund in order to payback a portion of an initial loan made to start the Self-insurance fund in FY2013.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
Other Services & Charges	-	-	-	-
Interfund Transfers	18,686,467	14,678,697	19,300,060	51,663,099
Total Budget	18,686,467	14,678,697	19,300,060	51,663,099

Funding Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
General Fund	4,741,606	4,928,481	8,085,359	10,296,797
Municipal Service Fund	6,164,701	3,244,522	3,216,305	31,783
Local Option Gas Tax Fund	754,677	4,674,493	-	-
Road & Bridge Fund	-	-	334,668	344,708
Department of Housing & Urban Development Fund	1,073,166	1,078,097	1,078,277	1,081,977
Department of Transportation Grant Fund	-	-	209,018	-
E911 Emergency Services Fund	-	-	820,000	832,000
Teen Court Fund	-	-	56,500	-
Multi-Modal Transportation Fund	-	-	1,561,703	-
Guaranteed Entitlement Interest & Sinking Series 2013 Fund	-	-	2,968,480	-
Half Cent Sales Tax Series 2013 Fund	-	-	10,000	-
Penny for Pasco Fund	-	-	959,750	1,918,650
Capital Improvements Fund	2,712,317	753,104	-	-
Pasco Water & Sewer Fund	-	-	-	28,615,337
Solid Waste System Fund	-	-	-	7,222,500
County Insurance Fund	3,240,000	-	-	119,347
Health Self Insurance Fund	-	-	-	1,200,000
Total Funding	18,686,467	14,678,697	19,300,060	51,663,099





THE BUDGET DEVELOPMENT AND ADOPTION PROCESS

The budgeting process is ongoing but the preliminary preparation and forecasting for each year begins in January. The majority of the estimating and forecasting functions occur between the month of March and the formal adoption date of late September. The Pasco County fiscal year runs from October 1st through September 30th. The County prepares an operating budget document as well as a five-year CIP (Capital Improvement Program) document. The development of the budget can be divided into three phases: Formulation and Review of Department Requests, Administrative Review and Proposal, and County Commission Review and Adoption

Formulation and Review of Department Budgets

- Early in January, the Office of Management and Budget projects preliminary revenue estimates and establishes targets for departments through discussions with the County Administrator.
- In late January, the Office of Management and Budget prepares guidelines and instructions for the upcoming budget process and a “Budget Kickoff” meeting is held to deliver the information to the departments.
- Between January and March, departments build their budgets with the assistance of their budget analyst. This includes building business cases for Budget Issues (supplemental requests) and Business Plan Initiatives (new or expanded processes, services, and business models), generating justifications for their budgets, preparing revenue projections for the revenue sources associated with their departments, planning capital projects, estimating the current year end expenditures, and addressing the fiscal and operational needs for the coming year. In addition, requests for interdepartmental services, new vehicles and upgrades, and personnel changes are also generated.
- At the end of March, Business Plan Initiatives are forwarded to a group of Goal Owners that have been assigned specific Goals from the County’s Strategic Plan and the Leadership Group (County Administrator and Assistant County Administrators) for prioritization.
- Between March and April, the Budget Analysts finalize their analysis of the department budgets.
- At the beginning of April, the Budget Director conducts preliminary budget review meetings with departments in order to verify the work of the Budget Analysts and discuss budget requests with Department staff.

Administrative Review and Proposal

- Mid-May through Mid-June the County Administrator conducts departmental meetings to determine specific funding levels to be presented to the Board.
- During this meeting, a high level overview of the current and proposed levels of service offered to citizens are discussed in order to allocate limited resources (funding) to each Department.
- Budget Issues and Business Plan Initiatives are further reviewed to ensure accuracy and alignment with the Strategic Plan.
- At the beginning of July, the Proposed Budget is presented to the Board of County Commissioners, as well as the Business Plan Initiatives that have been prioritized by the Goal Owners and the Leadership Group.



County Commission Review and Adoption

- During July and August BCC workshops are held to discuss various budget topics, including the Capital Improvement Plan and Business Plan Initiatives.
- During September, the final budget is adopted.

Budget Schedule

The budget process and schedule is governed by Florida Statutes 129 and 200. The proposed budget is submitted to the Board of County Commissioners no later than 35 days after certification of assessed values (or August 4, whichever is later) and includes the proposed tax rate based on the net assessed taxable value of all property in the County. The tax millage rate is derived by dividing the tax revenue by the net taxable value of property.

- June 1 - Submission of budget request to the Board of County Commissioners by the Sheriff, Supervisor of Elections and Clerk of the Circuit Court.
- June 1 - Submission of budget request to the Florida Department of Revenue by the Property Appraiser.
- By July 1 - Certification of the County's net taxable value of property by the Property Appraiser.
- August 1 - Submission of budget request to the Florida Department of Revenue by the Tax Collector and a copy to the Board of County Commissioners.
- By August 4 (or 35 days after certification, whichever is later) - Submission of proposed budget by the County Administrator to the Board of County Commissioners.
- August 4 - September 20 - The Board of County Commissioners may hold work sessions on various sections of the County budget.
- By August 4 (or 35 days after certification, whichever is later) - The Board of County Commissioners must notify the Property Appraiser of the proposed millage rate, rolled-back rate, and the date, time and place of the first public hearing.
- By August 24 - Property Appraiser mails TRIM (TRuth In Millage) Notices, which are notices of proposed property taxes.
- Approximately September 3 - 18 - The Board of County Commissioners holds the first of two public hearings to adopt the proposed budget.
- Approximately September 18—21 - The Board of County Commissioners holds the final public hearing and adopts the budget (must be held within 15 days of the first proposed public hearing).
- October 1 - Effective date of the Pasco County budget.

The budget, as adopted by the Board of County Commissioners, is an estimate of probable income and expenditures for the ensuing fiscal year, with a program or organizational plan for maintaining a proper balance between actual income and expenditures. In accordance with Florida Statute 129, it controls the levy of taxes and the expenditures of money for all County purposes.

The budget may be amended with Board approval if the amount of revenue changes or the appropriation to a particular program changes. (Amendments changing the amount of revenues are controlled by state law for a specific purpose, including, but not limited to, grants, donations, gifts or reimbursement for damages.) Amendments of cost categories within a division budget may be made with the approval of the County Administrator.



FUND STRUCTURE

The County uses fund accounting to organize and account for County funds, which emphasizes accountability rather than profitability. A fund is a self-balancing set of accounts with its own revenues, expenditures, and financial reports. Funds are segregated for specific purposes in accordance with laws, regulations, special restrictions or limitations, and provide a tool to demonstrate compliance with finance-related legal and contractual provisions.

Funds can be categorized into three areas: Governmental Funds, Proprietary Funds, and Fiduciary Funds (see the table on the next page).



PASCO COUNTY FISCAL YEAR 2016 OTHER

Fund	Fund Name	Cat.	Fund Type	Note	Fund	Fund Name	Cat.	Fund Type	Note
B001	General	Govt	General	Gen. Government	B163	Trans Impact Fee - Central	Govt	Special Rev.	Impact Fees
B102	Municipal Service	Govt	Special Rev.	Other Special Rev.	B165	Trans Impact Fee - East	Govt	Special Rev.	Impact Fees
B103	Local Option Gas Tax	Govt	Special Rev.	Other Special Rev.	B168	Impact Fee - Schools	Govt	Special Rev.	Impact Fees
B104	Bldg Insp & Permittings	Govt	Special Rev.	Other Special Rev.	B170	Ct.Costs For Ct.Fac. Fs 939.18	Govt	Special Rev.	Capital Projects
B105	West Pasco Law Library	Govt	Special Rev.	Other Special Rev.	B171	Cnty Alcohol & Oth Drug Abuse	Govt	Special Rev.	Other Special Rev.
B106	East Pasco Law Library	Govt	Special Rev.	Other Special Rev.	B172	Teen Court	Govt	Special Rev.	Other Special Rev.
B107	Road And Bridge	Govt	Special Rev.	Other Special Rev.	B178	Multi-Modal Transportation	Govt	Special Rev.	Capital Projects
B108	Law Enforcement	Govt	Special Rev.	Other Special Rev.	B179	Lacoochee/Tribby Redevelopment	Govt	Special Rev.	Capital Projects
B113	Tourist Development Tax	Govt	Special Rev.	Other Special Rev.	B180	Combat Impact Fee	Govt	Special Rev.	Impact Fees
B114	Paving Assessment	Govt	Special Rev.	Other Special Rev.	B181	Park Impact Fee-West	Govt	Special Rev.	Impact Fees
B115	Intergovernmental Radio Comm	Govt	Special Rev.	Other Special Rev.	B182	Park Impact Fee-Central	Govt	Special Rev.	Impact Fees
B116	Restore Act	Govt	Special Rev.	Other Special Rev.	B183	Park Impact Fee-East	Govt	Special Rev.	Impact Fees
B118	Quail Hollow Village MSBU	Govt	Special Rev.	Spec. Assess. Dist.	B184	Rescue Impact Fee	Govt	Special Rev.	Impact Fees
B119	Municipal Fire Service Unit	Govt	Special Rev.	MFSU	B185	Library Impact Fee	Govt	Special Rev.	Impact Fees
B123	Hud Housing & Recovery-NSP II	Govt	Special Rev.	Other Special Rev.	B188	Hurricane Mitigation Fee	Govt	Special Rev.	Capital Projects
B125	Hud Housing & Recovery	Govt	Special Rev.	Other Special Rev.	B193	Stormwater Management	Govt	Special Rev.	Other Special Rev.
B126	Department Of Hud	Govt	Special Rev.	Other Special Rev.	B194	Pasco Heights R&B Dist MSBU	Govt	Special Rev.	Spec. Assess. Dist.
B127	Dept Community Affairs Grant	Govt	Special Rev.	Other Special Rev.	B195	Tree	Govt	Special Rev.	Capital Projects
B128	Dept Of Transportation Grant	Govt	Special Rev.	Other Special Rev.	B226	Section 108 Debit Service	Govt	Special Rev.	Debt Service
B129	Home Program - Hud	Govt	Special Rev.	Other Special Rev.	B233	Guar Ent Int&Sink Ser '13	Govt	Special Rev.	Debt Service
B130	Hud-Housing&Recovery-Nsp3	Govt	Special Rev.	Other Special Rev.	B234	1/2 Cent Sales Tax Series '13	Govt	Special Rev.	Debt Service
B131	U.S. Dept. Health & Human Serv	Govt	Special Rev.	Other Special Rev.	B235	Guaranteed Entitlement Loan 14	Govt	Special Rev.	Debt Service
B134	Division Of Library Services	Govt	Special Rev.	Other Special Rev.	B236	Penny For Pasco Public Safety	Govt	Special Rev.	Capital Projects
B135	Library Cooperative Grant	Govt	Special Rev.	Other Special Rev.	B300	Penny For Pasco	Govt	Special Rev.	Capital Projects
B136	Rural Economic & Dev. Admin.	Govt	Special Rev.	Other Special Rev.	B301	Capital Improvement	Govt	Special Rev.	Capital Projects
B138	Dept. Of Elder Affairs	Govt	Special Rev.	Other Special Rev.	B311	Mobility Fee District 1-West	Govt	Special Rev.	Capital Projects
B141	Public Transportation	Govt	Special Rev.	Other Special Rev.	B312	Mobility Fee District 2-Centrl	Govt	Special Rev.	Capital Projects
B142	Title III-B Transporation	Govt	Special Rev.	Other Special Rev.	B313	Mobility Fee District 3-East	Govt	Special Rev.	Capital Projects
B143	Dept. Of Children & Families	Govt	Special Rev.	Other Special Rev.	B314	Voph Transportation	Govt	Special Rev.	Capital Projects
B144	Elderly Nutrition	Govt	Special Rev.	Other Special Rev.	B326	Section 108 Capital	Govt	Special Rev.	Capital Projects
B147	Dept Environ Protection	Govt	Special Rev.	Other Special Rev.	B331	1/2 Cent Sales Tax Cip	Govt	Special Rev.	Capital Projects
B150	Park Development	Govt	Special Rev.	Other Special Rev.	B401	Pasco Water And Sewer	Prop.	Enterprise	Enterprise
B153	Environmental Lands Management	Govt	Special Rev.	Other Special Rev.	B404	Pasco Water And Sewer CIP	Prop.	Enterprise	Capital Projects
B154	Affordable Housing	Govt	Special Rev.	Other Special Rev.	B431	Water & Sewer Bonds 2009	Prop.	Enterprise	Capital Projects
B155	Williamsburg West - Mstu	Govt	Special Rev.	Spec. Assess. Dist.	B432	Water And Sewer Rev Bonds 2014	Prop.	Enterprise	Capital Projects
B156	E911 Emergency Services	Govt	Special Rev.	Other Special Rev.	B450	Solid Waste System	Prop.	Enterprise	Enterprise
B157	St Housing Initiatives Part.	Govt	Special Rev.	Other Special Rev.	B454	Solid Waste System CIP	Prop.	Enterprise	Capital Projects
B158	Pasco Co. Housing Finance Auth	Govt	Special Rev.	Other Special Rev.	B501	Equipment Service	Prop.	Internal Serv.	Funded by Other
B159	Florida Boating & Improvement	Govt	Special Rev.	Other Special Rev.	B504	County Insurance	Prop.	Internal Serv.	Funded by Other
B160	Us 19 Concurrency	Govt	Special Rev.	Capital Projects	B505	Health Self Insurance	Prop.	Internal Serv.	Funded by Other
B161	Trans Impact Fee - West	Govt	Special Rev.	Impact Fees	B701	Street Lighting Assessment Frnd	Govt	Special Rev.	Other Special Rev.

Governmental	73	General	1	General	1
		Special Revenue	72	Special Assessment Districts	3
				Debt Service Funds	4
				Other Special Revenue Funds	39
				Municipal Fire Service Unit Fund	1
				Capital Projects Fund	15
Impact Fees	10				
Fiduciary	0		0		0
Proprietary	9	Enterprise Funds	6	Enterprise	2
		Internal Service Fund	3	Capital Projects Fund	4
		Funded by Other Funds	3		3
Total Fund Category	82	Total Fund Type	82	Total Fund Type	82



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Governmental Funds are generally supported by tax or grant revenues that go to the delivery of public goods and services. They are accounted for on a current financial resources measurement focus, meaning the focus is on cash and/or assets that are expected to be converted to cash within the accounting period, or shortly thereafter. The County has the following Governmental funds:

- General Fund – The General Fund accounts for all financial resources of the County that are not required to be accounted for in other funds.
- Special Revenue Funds- Special Revenue Funds are established for revenue sources that are legally restricted to expenditures for a specific purpose (State Statutes or local ordinances). The following funds are considered special revenue funds for Pasco County:

- Special Assessment Districts - these funds account for road paving, private road construction and maintenance, and other activities financed by a levy of property owners.
- Impact Fees - these funds account for the receipt and expenditure of transportation, parks, school, law enforcement, and library impact fees.
- Municipal Fire Service Unit Fund – this fund accounts for fire prevention and suppression services within the municipal fire service area
- Other Special Revenue Funds – Funds associated with special fees, grants, or taxes.
- Capital Projects Funds – These funds are established to account for the accumulation and use of resources for the acquisition or construction of major capital facilities.
- Debt Service Funds – These funds are used to account for the accumulation of resources for, and payment of, principal, interest and other costs of long-term debt
- Permanent Funds – These funds are used to account for resources that are legally restricted such that earnings, not principal, may be used to fund county programs. The county does not include any of these funds in their budget.

Proprietary Funds – These funds account for external and internal business-type activities that are provided on a basis consistent with private enterprise. The flow of economic resources measurement focus is used, which means all assets that are available to the entity are measured, not only cash or soon to be cash assets. Proprietary funds include Enterprise Funds and Internal Service Funds.

- Enterprise Funds – These funds account for operations that provide goods or services to the general public are supported primarily through user charges
- Internal Service Funds – These funds account for the financing of goods or services provided by one department to another department within the county or to other governments on a cost reimbursement basis.

Fiduciary Funds – These funds account for assets that belong to others which are under county control but cannot be used to fund county programs. Types of fiduciary funds would include pension and other employee benefit trust funds, investment trust funds, private-purpose trust funds, and agency funds. Pasco County does not budget for these types of funds.

BASIS OF ACCOUNTING AND BUDGETING

The County follows Generally Accepted Accounting Principles (GAAP) for accounting and financial reporting. Governmental GAAP requires the use of modified accrual basis of accounting for governmental funds and the accrual basis of accounting for proprietary funds. Under the modified accrual basis of accounting, revenues are recognized when they become both measurable and available to finance current expenditures. Expenditures are generally recognized when a liability is



PASCO COUNTY FISCAL YEAR 2016 OTHER

incurred. Under the accrual basis of accounting, revenues are recognized when earned and liabilities are recognized when incurred.

Governmental funds are budgeted using the modified accrual basis of accounting. Revenues that are expected to be measurable and available to finance expenditures of the current period are budgeted. Expenditures are budgeted based upon the expected fund liability to be incurred during the budget cycle.

Proprietary funds are budgeted using the full accrual basis of accounting. However, there are some exceptions. Normally, the accrual method does not recognize loan proceeds as revenue or principal payments on debt obligations as expenditures. For budgeting purposes, revenues are budgeted in the period in which they are expected to be earned and expenses are budgeted in the period in which they are expected to be incurred. Loan proceeds are budgeted as revenue and principal payments on debt obligations are budgeted as expenditures. Also, capital expenditures are budgeted as expenses, but must be capitalized under the accrual method of accounting. In addition, depreciation and amortization are not budgeted items. The change in compensated absences is not budgeted under either method.

FUND BALANCE AND RESERVES

The BCC (Board of County Commissioners) does not have a formal policy on Fund Balance. The BCC does have an informal policy for the level of reserves in four of the largest operating funds (General Fund, Municipal Service Fund, Road and Bridge Fund, and the Municipal Fire Service Unit Fund) equal to operating expenditures for two months (16.7%).



Elements of the Budget

This is a representation of a typical department; the figures shown here are examples only and are not part of the budget.



1 Legislative/Administrative
2 County Administration

3

3 Impact Statement

The County Administrator's office provides leadership in the administration and execution of County policies; develops and recommends solutions for the County Commission's consideration; and plans and develops programs to meet the future needs of the County. The County Administrator's office directs and supervises the administration and function of all County departments, offices and agencies; and oversees the enforcement of all ordinances, resolutions and policies of the County Commission.

4

4 Programs

Financial Analysis and General Support (AD0001): This program includes the administrative and support service activities that allow Pasco County departments/divisions to effectively carry out program related functions and associated activities. Program activities include, but are not limited to, budgeting, purchasing, accounts payable, and accounts receivable.

Workforce Development (AD0002): This program includes employee performance evaluation, professional certification and continuing education, training, and other workforce development initiatives aimed at increasing the capability of employees to participate effectively in the workforce throughout their entire career while simultaneously increasing the County's capacity to adopt high performance work practices.

Performance Management (AD0003): This program includes all activities related to Pasco County's ongoing LEAP initiative, program budgeting, performance measurement, and other improvement initiatives. Performance management will benefit the County by aligning government services, service delivery methods, and the effective use of County funds with citizen expectations.

Board Policy and Support (LA0020): Prepare the Board of County Commissioners (BCC) agenda, interact with Board members, research & discuss issues, implement policy, and facilitate BCC workshops.

Department/Division Support (LA0021): Provide appropriate guidance and support for department and division operations.

Elements of the Budget Item Descriptions

1 Pasco County government is organized along functional responsibilities. The business center represents an organizational grouping in which business units (departments and divisions) are assigned. County government includes seven business centers: Constitutional Officers; Judicial; Legislative; Development Services; Public Safety and Administration; Public Services; and Utilities/Solid Waste.

2 The division is an operational unit of County government that is designated to provide specific services. Division names are generally descriptive of the unit's assigned roles and responsibilities.

3 The Impact Statement provides a brief description of division responsibilities and includes, but is not limited, to core services.

4 The Program section provides a list of division programs. These programs represent division responsibilities. Identifying and monitoring the financial and operational goals associated with these programs allows the County to assess its overall organizational performance.



Elements of the Budget

This is a representation of a typical department; the figures shown here are examples only and are not part of the budget.

5

Budgetary Cost Summary	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Budget	FY 2015 Projected	FY 2016 Projected
Personal Services	536,562	511,180	556,740	563,703	563,703	563,053
Other Services & Charges	141,905	145,271	139,837	140,137	140,137	140,137
Materials & Supplies	12,794	10,128	12,752	12,777	12,777	12,777
Total Budget	691,262	666,579	709,129	716,617	716,617	715,967

6

Funding Sources	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted	FY 2014 Budget	FY 2015 Projected	FY 2016 Projected
General Fund	691,262	666,579	709,129	716,617	716,617	715,967
Total Funding	691,262	666,579	709,129	716,617	716,617	715,967

7

Position Summary	FY 2011 Adopted	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Budget	FY 2015 Projected	FY 2016 Projected
Accounting Clerk	-	-	11.00	-	-	-
Secretary	-	-	1.00	-	-	-
Ambulance Billing Supervisor	-	-	1.00	-	-	-
Total FT FTE	-	-	13.00	-	-	-
Accounting Clerk	11.00	11.00	-	11.00	11.00	11.00
Secretary	1.00	1.00	-	1.00	1.00	1.00
Ambulance Billing Supervisor	1.00	1.00	-	1.00	1.00	1.00
Total Full-Time FTE	13.00	13.00	-	13.00	13.00	13.00
Total FTE	13.00	13.00	13.00	13.00	13.00	13.00

8

Elements of the Budget Item Descriptions

5 The Budgetary Cost Summary section appears on all budgets. This section contains the budgeted expenditure detail for the provided historical, budgeted and future fiscal years. The section provides a summary of related expenditures by object code. For example, the Personal Services amount sums the following line items: Salaries and Wages, Overtime, FICA, Group Health Insurance, Retirement, etc.

6 The Funding Sources section appears on all budgets. This section contains the budgeted revenue detail for the provided historical, budgeted and future fiscal years. The section provides a summary of related revenues by source.

7 The Position Summary section details the number of budgeted positions as full-time equivalents (FTEs) for the division. Positions shown in the decimal form (i.e., 7.4) normally represent full-time positions for which funding is split between multiple divisions or represent part-time employees.

8 The page numbering system used for the budget document presents the fiscal year, section and page number and budget section.



Glossary of Terms

AD VALOREM TAX:	A tax levied on the assessed value (net of the exemption) of real or personal property. This is commonly referred to as "Property Tax."
ADOPTED BUDGET:	The financial plan of revenues and expenditures as approved by the Board of County Commissioners at the beginning of the fiscal year (October 1).
ADMINISTRATIVE PROGRAMS:	Programs comprised of activities that are conducted by all or most business units within an organization. These programs generally support department specified core services.
AGGREGATE MILLAGE RATE:	A weighted average millage rate for the tax-supported funds including countywide municipal services taxing funds. Voted debt service millages are not included in the aggregate millage.
AMENDMENT:	A change to an adopted budget which may increase or decrease a division total. The change must be approved by the Board of County Commissioners.
ASSESSED VALUATION:	The valuation of real property established by the Property Appraiser as a basis for levying taxes.
BOARD OF COUNTY COMMISSIONERS:	The governing body of Pasco County, composed of five persons elected Countywide from districts.
BOND:	A written promise to pay a sum of money at a specific date (called a maturity date) together with periodic interest detailed in a bond resolution.
BUDGET:	A financial plan for a specified period of time (fiscal year) that matches proposed expenditures with anticipated revenues.
BUDGET ADJUSTMENT:	A revision to the adopted budget occurring during the effective fiscal year as approved by the Board of County Commissioners via an amendment or transfer.
BUDGET CALENDAR:	The schedule of key dates involved in the process of adopting and executing the annual budget.
BUDGET HEARING:	The public hearing conducted by the Board of County Commissioners to consider and adopt an annual budget.
BUDGET MESSAGE:	A brief, written statement presented by the County Administrator to explain principal budget issues and to provide policy recommendations to the Board of County Commissioners.
CAPITAL IMPROVEMENT PLAN:	A document that identifies the costs, scheduling and funding of various large capital items; i.e., buildings, roads, bridges, and water and sewer systems. The plan should identify costs associated with existing deficiencies versus capacity available for growth.



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CAPITAL OUTLAY:	Appropriations for the acquisition or construction of physical assets with a life expectancy greater than one year and a cost greater than \$1,000.
CHARGEBACKS:	Charges originally incurred in one fund or program for the benefit of another fund or program. See "Less Charges".
CONSTITUTIONAL OFFICERS:	Elected officials that are funded in part or in total by the Board of County Commissioners, but maintain autonomy of their own offices. The constitutional officers are the Clerk & Comptroller, the Property Appraiser, the Tax Collector, the Supervisor of Elections and the Sheriff.
CONTINGENCIES:	A budgetary reserve to provide for an emergency or unanticipated expenditure during the fiscal year.
COUNTY ADMINISTRATOR:	The Chief Executive Officer of the County, appointed by the Board of County Commissioners.
DEBT SERVICE:	Payment of interest and principal on an obligation resulting from the issuance of bonds or other financing.
DEFICIT:	The excess of expenditures over revenues during the fiscal year.
DEPARTMENT PROGRAMS	Programs comprised of activities conducted by a specific business unit (department or division) in order to address core services.
ENTERPRISE FUND:	A fund which pays for its costs of operations from user fees and does not generally receive property tax support. County enterprise funds include Water and Sewer and the Solid Waste/Resource Recovery System.
EXEMPT, EXEMPTION, NONEXEMPT:	Amounts determined by state law to be deducted from the assessed value of property for tax purposes. Tax rates are applied to the balance; amounts remaining are called the nonexempt portion of the assessment. Prior to 2008 homesteaded properties in Florida received a \$25,000 exemption on the value of their property. In 2008, as a result of Amendment 1 to the Florida Constitution, an additional amount <u>up to</u> \$25,000 was granted to homesteaded properties. This additional exemption does not apply to the value for School taxes. Other exemptions apply to agricultural land and property owned by widows, the blind, and permanently and totally disabled persons who must meet income requirements. Another provision "Save Our Homes" portability allows property owners to transfer the benefits recognized under "Save our Homes" to another property. Visit the Property Appraiser's website at http://appraiser.pascogov.com for additional information on exemptions.
EXPENDITURES:	Decrease in fund financial resources for the procurement of assets or the cost of goods and/or services received.
FINAL MILLAGE:	The tax rate adopted in the final public budget hearing of a taxing authority.
FISCAL YEAR:	The annual accounting period for the County, which runs from October 1 through September 30.
FUND:	Money set aside and accounted for separately in order to ensure that the money is spent for a specific purpose.
FUND BALANCE:	The amount available within a fund at the close of a fiscal period which can be carried over as a source of available funding for the succeeding fiscal period.
GENERAL FUND:	The governmental accounting fund supported by ad valorem (property) taxes, licenses and permits, service charges, and other general revenue to provide Countywide operating services. This may be referred to as the operating fund.



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GRANT:	A contribution of assets (usually cash) by one governmental unit or organization to another, given for a specified purpose.
IMPACT FEE:	A fee implemented by a local government on a new development, which is levied for the purpose of defraying the cost to the government of expanding and/or extending public infrastructure to the development.
INDIRECT COSTS:	Costs associated with, but not directly attributed to, the provision of a product or service. These are usually costs incurred by administrative departments in support of operating departments.
INTERFUND TRANSFERS:	Budgeted amounts transferred from one fund to another fund. These represent “double counting” of expenditures. Therefore, these amounts are deducted from the total County operating budget to calculate the “net” budget.
INTERNAL SERVICE:	The revenues and expenses that are generated through internal service funds. The two main internal service funds are Equipment Service and County Insurance.
LESS CHARGES:	Short title for “Less Charges to Other Departments/Funds.” A credit given to the operating department which represents work completed on behalf of another department or fund. Its offset is a charge to the affected department or fund; the result is to show associated project costs properly allocated.
LEVEL OF SERVICE:	The product or end result of a measurable program that is provided through the available resources.
LEVY:	To impose taxes, special assessments or service charges. Another term used for millage rate.
LINE ITEM BUDGET:	A budget that lists each account category separately along with the dollar amount budgeted for each account, such as office supplies, overtime or capital purchases. A copy of the line item budget is available for review in the Office of Management and Budget, Suite 340, West Pasco Government Center.
LONG-TERM DEBT:	Debt with a maturity of more than one year.
MANDATED PROGRAM:	A program that Pasco County must provide according to federal law, state law or a judge’s order.
MILLAGE RATE:	The rate of taxation applied to the taxable value of property. One mill equals \$1.00 for every \$1,000 of taxable value.
MOBILITY FEE:	A transportation system charge to recoup the proportionate cost of transportation demand generated by all new development. This fee, which includes assessments for roadways, transit, and bicycle/pedestrian facilities, is designed to encourage development of specific land uses in specific locations and promote compact, mixed-use and energy efficient development.



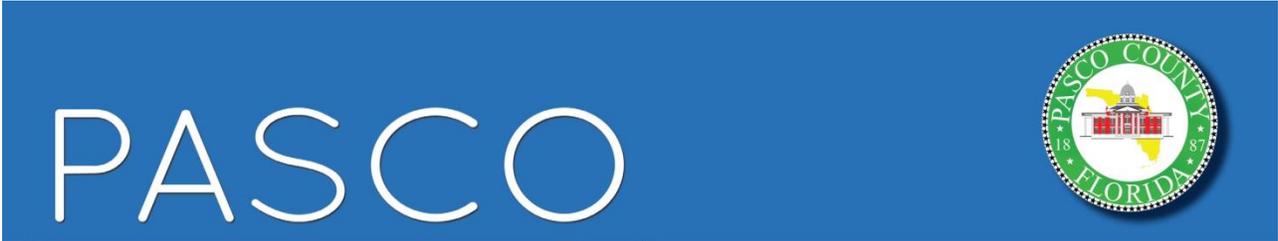
PASCO COUNTY
FISCAL YEAR 2016 OTHER

- MUNICIPAL SERVICE BENEFIT UNIT:** Various unincorporated areas within Pasco County. Residents of the unit are assessed a special assessment by the County to provide services which would be provided by a municipality if the area were incorporated. The Quail Hollow Village is a Municipal Service Benefit Unit.
- MUNICIPAL SERVICE TAXING UNIT:** Various unincorporated areas within Pasco County. Residents of the unit are assessed a millage rate by the County to provide services which would be provided by a municipality if the area were incorporated. The Pasco County Fire Municipal Service Taxing Unit is one, as well as Williamsburg West.
- OBJECT CODE:** An account to which an expense or expenditure is recorded in order to accumulate and categorize the various types of payments that are made by governments. These are normally grouped into personal services, operating expenditures, capital outlay and other categories for budgetary analysis and financial reporting purposes. Certain object codes are mandated by the State of Florida Uniform Accounting System.
- OPERATING EXPENDITURES:** Also known as operating and maintenance costs, these are expenditures for day-to-day operations, such as office supplies, maintenance of equipment and travel. Capital costs are excluded.
- PROGRAM:** A grouping of closely related activities that facilitate efficient and effective management of a public service.
- PROPERTY (AD VALOREM) TAXES:** A revenue which is collected on the basis of a rate applied to the taxable valuation of real property.
- PROPOSED MILLAGE:** The tax rate certified by the governing body of each taxing authority within a fiscal year. The proposed millage is sent to the Property Appraiser within 35 days after the County's tax roll is certified. This proposed millage is placed on the proposed tax notice sent to property owners.
- REAL PROPERTY:** Land, buildings and other structures attached to it that are taxable under Florida Law.
- RESERVE:** An account used to indicate that a portion of the budget is legally restricted for a contingency or other lawful purpose and is, therefore, not available for general appropriation.
- REVENUE BONDS:** A government-issued bond sold for construction of a capital project. Debt service requirements are met from the proceeds of a specific revenue source.
- REVENUE ESTIMATES:** A formal estimate of how much revenue will be earned from a specific revenue source for some future period, such as the next fiscal year.
- ROLLED-BACK MILLAGE RATE:** A tax rate that will generate the same tax dollar revenue as in the current fiscal year based on the new assessed value exclusive of new construction.
- SPECIAL ASSESSMENT:** A compulsory levy imposed on certain properties to defray part or all of the costs of a specific improvement or service deemed to primarily benefit those properties.



- SPECIAL REVENUE FUND:** A fund used to account for the proceeds of specific revenue sources or to finance specified activities as required by law or administrative regulation.
- TAX BASE:** The total property valuations on which each taxing authority levies its tax rate.
- TAX ROLL:** The certification of assessed taxable values prepared by the Property Appraiser and presented to a taxing authority by July 1 (or later if an extension is granted by the State of Florida) each year.
- TAX YEAR:** The calendar year in which ad valorem property taxes are levied to finance the ensuing fiscal year's budget. For example, the tax roll for January 1, 2013, would be used to compute an ad valorem tax levied effective October 1, 2013.
- TAXABLE VALUE:** The assessed value minus exemptions, such as the Homestead Exemption, is the taxable value. This value multiplied by the millage rate equals the property tax amount.
- TENTATIVE MILLAGE:** The tax rate adopted at the first public hearing of a taxing authority. Under state law, the authority may reduce, but not increase, the tentative millage during the final budget hearing without first providing written notification to all affected property owners.
- TRIM:** The acronym for **TR**uth **I**n **M**illage which defines a tax increase or decrease given the relationship of assessed values and millage rates. If the average assessed value increases, the millage rate should decrease (see Rolled-Back Millage Rate).
- USER CHARGES (PROPRIETARY):** The payment of a fee for direct receipt of goods or services by the person benefiting from the services.
- VOTED MILLAGE:** A tax levied to support a program(s) that has been approved by voter referendum.





COUNTY *fl*

STRATEGIC PLAN
2013-2017

Florida's Premier County



*Serving Our Community
to Create a Better Future*

Respect • Integrity • Innovation • Service Excellence • Quality



CREATE
a Thriving
Community

OBJECTIVE: Proactively pursue opportunities with public and private partners for growth and redevelopment through integrated land use and long-range planning, while enhancing, managing and maintaining current resources, services and infrastructure.

GOAL: Expand, improve, and maintain public infrastructure.

KEY MEASURES AND TARGETS:

1. Improve the ratio of preventative maintenance to corrective maintenance to meet or exceed industry standards within four (4) years.
2. Ensure 70% of all new Capital Projects in the CIP begin construction on time.

GOAL: Develop Pasco's identity as a collection of great places.

KEY MEASURES AND TARGETS:

1. Increase the positive responses (Good and Excellent) to National Citizen Survey (NCS) Q2.31 - "Overall image or reputation of Pasco County" by 20% by 2017.
2. Increase overall attendance at Pasco County supported special events by 20% by 2017.

GOAL: Enhance the transportation network and provide sustainable multi-modal transportation choices.

KEY MEASURES AND TARGETS:

1. Increase bicycle/pedestrian opportunities by adding 8 miles of new sidewalks, bicycle trails, and multi-use path facilities annually.
2. Decrease travel time to work by 5% as measured by the American Community Survey (ACS) over four (4) years.

GOAL: Promote redevelopment in commercial areas and residential neighborhoods.

KEY MEASURES AND TARGETS:

1. Increase Single-Family Home Ownership in designated redevelopment areas by 10% over the next four (4) years.
2. Increase the average property values within designated redevelopment areas to be equal to at least 75% of the countywide average property value by 2017.



ENHANCE
Quality of Life

OBJECTIVE: Create a community people want to call home that provides and promotes safety and security; essential health and human services; social, cultural, and recreational opportunities; and preserves and protects natural resources.

GOAL: Ensure a safe and secure community.

KEY MEASURES AND TARGETS:

1. Reduce aggregate response time (for all Departments/Divisions) by 2% per year over the next four (4) years (or until desired level of service is achieved).
2. Reduce the percentage of affirmative responses to the NCS Q7 "During the past 12 months were you...the victim of any crime?" from 14% to less than or equal to 10% by 2017.
3. Improve the Quality of Pasco's Drinking Water as measured by positive responses to NCS Q11.14 by 15% by 2017.

GOAL: Deliver essential services to address community needs.

KEY MEASURES AND TARGETS:

1. Reduce the aggregate ratio of services requested vs. services met by 1% per year over the next four (4) years (or until desired level of service is achieved).
2. Increase positive responses (Good and Excellent) to the NCS Q11 - "Service Quality" for all essential services by 2% per year over the next four (4) years or until a positive response rate of 70% is achieved.

GOAL: Provide social, cultural, and recreational opportunities.

KEY MEASURES AND TARGETS:

1. Increase attendance at events, activities, attractions, and educational/informational programs by 1% per year over the next four (4) years.
2. Increase the positive responses (Good and Excellent) to NCS Q11 - "Service Quality" for all Cultural, Social, and Recreational services by 1% per year over the next four (4) years or until a positive response rate of 70% is achieved.
3. Establish a baseline inventory of Pasco's cultural opportunities, as well as the Economic Impact, by 2014 to enable the County to determine if improvements are needed.

GOAL: Conserve, enhance and manage the County's natural resources.

KEY MEASURES AND TARGETS:

1. Increase inventory of Environmental Lands by 250 acres per year over the next four (4) years.
2. Increase the positive responses (Good and Excellent) to NCS Q2 - "Community Characteristics" (Q2.29 Air Quality and Q2.30 Overall Natural Environment) and Q11 - "Service Quality" (Q11.36 Open Space) by 2% per year over the next four (4) years or until a positive response rate of 70% is achieved.



STIMULATE
Economic
Growth

OBJECTIVE: Support a sustainable increase in community income and investment, economic diversification, and expanded opportunities for all.

GOAL: Become known as a great place to locate and operate a business.

KEY MEASURES AND TARGETS:

1. Increase media exposure (positive articles, awards, and other recognition) by 10% per year over the next four (4) years.
2. Identify timelines for streamlined licensing, permitting, and inspections of projects and meet these timelines 95% of the time.

GOAL: Develop and maintain a healthy financial environment.

KEY MEASURES AND TARGETS:

1. Maintain current percentage levels of operating reserves across targeted funds over the next four (4) years.
2. Increase the taxable value of employment generating uses (Industrial, Office, etc.) by 2% per year to achieve 40% of the total countywide tax base.
3. Maintain a Bond Rating of A or better for all County Bonds over the next four (4) years.

GOAL: Effect an increase in the size, number and diversity of the employers in Pasco County.

KEY MEASURES AND TARGETS:

1. Provide microloans through the PEDC to 12 businesses per year or a total of 20 over the next four (4) years.
2. Achieve a level of 500 new jobs announced that meet or exceed the Tampa MSA median wage; and 500 jobs retained per year over the next four (4) years.

GOAL: Influence the attraction and development of the work force necessary to support the employment base and propel the targeted economic sectors.

KEY MEASURES AND TARGETS:

1. Increase the utilization of Workforce Board services for employers (10 to 25 employees) from 5.44% to 8% by 2017.
2. Increase the percentage of population with bachelor's degrees or higher by 1.5% over the next four (4) years as measured by the ACS.



IMPROVE
Organizational
Performance

OVERARCHING GOAL:
Validate Organizational Improvement against Sterling Criteria.

KEY MEASURE AND TARGET:
Achieve a Sterling Criteria Score of >=500 out of 1000 by 2017.

OBJECTIVE: Provide the processes, procedures, and necessary resources (physical, human, and financial) to efficiently and effectively deliver services in a culture of continual improvement.

GOAL: Attract, retain, and grow a quality work force that has the proper knowledge, skills, abilities, tools, and technology.

KEY MEASURES AND TARGETS:

1. Achieve a score of 4 or higher for Q2 "I have the proper materials and equipment I need to do my work correctly" on the Employee Engagement & Satisfaction Survey by 2017.
2. Reduce the employee turnover rate to 10% by 2017.

GOAL: Cultivate a performance improvement culture that promotes and recognizes innovation, agility and collaboration.

KEY MEASURES AND TARGETS:

1. Achieve a score of 3.8 or higher score for Q7 "My opinions seem to count at work" on the Employee Engagement & Satisfaction Survey by 2017.
2. Increase quantity of employee suggestions and deployed ideas by 25% per year over the next four (4) years, as measured in the MyLEAP program.

GOAL: Deliver services that meet and exceed customer expectations in a manner that builds trust, inspires confidence, and promotes accountability.

KEY MEASURES AND TARGETS:

1. Achieve at least a 70% positive response rating (Good and Excellent) for NCS Q12 - "Overall quality of services provided by Pasco County" by 2017.
2. Ensure that 100% of departments/divisions have a defined/documented Level of Service (LOS) for their programs by 2017.
3. Ensure that 100% of departments/divisions are administering transaction surveys to determine level of customer satisfaction with their programs by 2017.

GOAL: Employ fact based decision making to ensure resource allocations (technology, human, physical, and financial) are prioritized and aligned to our strategic objectives.

KEY MEASURES AND TARGETS:

1. Achieve a level of 90% or greater for the number of Business Plan Initiatives that meet the intended results per year for the next four (4) years.



STRATEGIC PLAN 2013-2017

The Board of County Commissioners and Pasco County staff share a Vision to become "Florida's Premier County." Pasco County has been using the Florida Sterling model as the basis for our LEAP (Lean, Effective, Accountable Pasco) Initiative since 2007. As we use established best practices to become a high performing organization, we learn and adjust our plans to ensure that we are adapting to our changing environment and the needs of our customers: the citizens, businesses, and visitors who live, work and play in Pasco County. For this second strategic planning cycle we have confirmed our Core Values, and made adjustments to our Vision and Mission statements to make them easier to remember and share. Based on lessons learned from the past four years, and input from our staff and customers, the Board has established four Strategic Objectives designed to help us achieve our vision of being "Florida's Premier County." If we create a thriving community, enhance quality of life, stimulate economic growth and improve organizational performance, we are confident that we will be "Serving Our Community to Create a Better Future." We have established key measures and targets to ensure that we are achieving our goals. If you would like to review the background materials that were used in developing this Strategic Plan and/or you would like to follow our progress as we move forward, please visit our website listed below.

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