



PASCO COUNTY, FLORIDA

"Bringing Opportunities Home"

DADE CITY (352) 521-4274, Ext. 3445
LAND O' LAKES (813) 996-7341, Ext. 3445
NEW PORT RICHEY (727) 834-3445
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COMMUNITY DEVELOPMENT DIVISION
5640 MAIN STREET, SUITE 200
NEW PORT RICHEY, FL 34652-2634

July 15, 2013

VIA EMAIL AND USPS

Vernon M. Fuller
Area Director
Rural Development
United States Department of Agriculture
2629 Waverly Barn Road, Suite 129
Davenport, FL 33897

Re: Quarterly Report - Housing Preservation Grant

Mr. Fuller:

Attached please find the quarterly report for Pasco County, Florida, for the Housing Preservation Grant.

As we have discussed previously, Pasco County is currently in the process of creating a public relations campaign in regard to the opportunities available through the Housing Preservation Grant. These opportunities were recently highlighted in our latest Tri-Community Revitalization Newsletter (included for your reference), and we will be holding a workshop for residents to apply for funding in the near future. Once this date has been solidified, I will send confirmation to your office so you are aware.

Although Pasco County has still not yet expended any funds on this program, we have sent out applications to multiple residents, showcased this program at the Lacochee-Trilby-Trilacoochee steering committee, sent out notifications to residents and stakeholders, and promoted through local agency partners. If we do not see any success in the next resident workshop, we will be reaching out to you for assistance as we determine other methods to expend these funds.

We appreciate your assistance as we continue our relationship with United States Department of Agriculture.

Sincerely,

A handwritten signature in black ink, appearing to read "Michelle Miller". The signature is fluid and cursive.

Michelle Miller
Senior Community Development Specialist

Enclosure

M: M/wpdata/ltr/bjs/fuller_usda

Pasco—Florida's Premier County
Serving Our Community to Create a Better Future

FEDERAL FINANCIAL REPORT

(Follow form instructions)

1. Federal Agency and Organizational Element to Which Report is Submitted USDA Rural Development	2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment) FY12 Housing Preservation Grant	Page <u>1</u> of <u> </u> pages
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3. Recipient Organization (Name and complete address including Zip code)
 Pasco County, Florida 8731 Citizens Drive, New Port Richey, FL 34654

4a. DUNS Number 069677953	4b. EIN 59-6000793	5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment)	6. Report Type <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input type="checkbox"/> Annual <input type="checkbox"/> Final	7. Basis of Accounting <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Accrual
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8. Project/Grant Period From: (Month, Day, Year) 10/1/2012	To: (Month, Day, Year) 09/30/2013	9. Reporting Period End Date (Month, Day, Year) 06/2013
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10. Transactions Cumulative

(Use lines a-c for single or multiple grant reporting)

Federal Cash (To report multiple grants, also use FFR Attachment):

a. Cash Receipts	
b. Cash Disbursements	
c. Cash on Hand (line a minus b)	

(Use lines d-o for single grant reporting)

Federal Expenditures and Unobligated Balance:

d. Total Federal funds authorized	
e. Federal share of expenditures	
f. Federal share of unliquidated obligations	
g. Total Federal share (sum of lines e and f)	
h. Unobligated balance of Federal funds (line d minus g)	

Recipient Share:

i. Total recipient share required	
j. Recipient share of expenditures	
k. Remaining recipient share to be provided (line i minus j)	

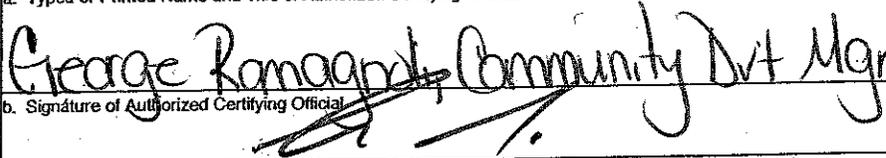
Program Income:

l. Total Federal program income earned	
m. Program income expended in accordance with the deduction alternative	
n. Program income expended in accordance with the addition alternative	
o. Unexpended program income (line l minus line m or line n)	

11. Indirect Expense	a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share

12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation:

13. Certification: By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and intent set forth in the award documents. I am aware that any false, fictitious, or fraudulent information may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)

a. Typed or Printed Name and Title of Authorized Certifying Official George Romagnoli, Community Dev Mgr.	c. Telephone (Area code, number and extension) (727) 834-3445
b. Signature of Authorized Certifying Official 	d. Email address gromagnoli@pascocountyfl.net
	e. Date Report Submitted (Month, Day, Year) 07/15/2013

Standard Form 425 - Revised 6/28/2010
 OMB Approval Number: 0348-0061
 Expiration Date: 10/31/2011

Paperwork Burden Statement
 According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is 0348-0061. Public reporting burden for this collection of information is estimated to average 1.5 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0061), Washington, DC 20503.

QUARTERLY (and FINAL) PERFORMANCE REPORT

Grantee Name: Pasco County, Florida

Grantee Address: 8731 Citizens Drive, New Port Richey, FL 34654

Assistance Program: Homeowner Rental Property Co-op

Grant Quarter: 1st 2nd 3rd 4th 5th
 6th 7th 8th Final Report

Funding Year: 2012 Report Period - From: 03/2013 To: 06/2013

I. GENERAL INFORMATION ON USE OF HOUSING PRESERVATION GRANT
(HPG) FUNDS DURING CURRENT PERIOD

A. Use of Administrative Funds:

Budgeted Amount	\$ <u>0</u>
Expended through Last Quarter	\$ <u>0</u>
Direct Cost - Personnel	\$ <u>0</u>
Supplies & Equipment	\$ <u>0</u>
Travel	\$ <u>0</u>
Other	\$ <u>0</u>
Total	\$ <u>0</u>
Indirect Costs - (<u> </u> % Rate)	\$ <u>0</u>
This Quarter Total	\$ <u>0</u>
Previous Total	\$ <u>0</u>
To-date Total	\$ <u>0</u>

B. Use of Grantee's Program Funds:

Budgeted Amount	\$ <u>\$100,000.00</u>
Expended through Last Quarter	\$ <u>0</u>
Loans Number	\$ <u>0</u>
Grants Number _____	\$ <u>0</u>
Other Subsidies Number _____	\$ <u>0</u>
(Describe briefly on an attachment)	0
This Quarter Total	\$ <u>0</u>
Previous Total	\$ <u>0</u>
To-date Total	\$ <u>0</u>

II. DESCRIPTION OF RECIPIENTS PROVIDED ASSISTANCE DURING REPORT PERIOD
 (Attach breakdown for each HPG recipient on a separate page.

Include: name, address, income, size, race, housing preservation activities, and type of assistance received.)

	<u>This Period</u>	<u>Total To-date</u>
Number low-income persons assisted	<u>0</u>	_____
Number very low-income persons assisted	<u>0</u>	_____
Total number of persons assisted	<u>0</u>	_____

Racial Composition and Outreach

	<u>Total % Pop. of Area Served</u>	<u>Total Number This Period</u>	<u>Total Percent This Period</u>	<u>Total Number To-date</u>	<u>Total Percent To-date</u>
Whites	0 %	_____	_____ %	_____	_____ %
Blacks	0 %	_____	_____ %	_____	_____ %
Asian/Pacific Islanders	0 %	_____	_____ %	_____	_____ %
Amer. Indians/ Alas. Natives	0 %	_____	_____ %	_____	_____ %
Hispanic	0 %	_____	_____ %	_____	_____ %
Total		<u>0</u>	Total	_____	

III. DESCRIPTION OF TYPES OF HOUSING PRESERVATION PROVIDED

<u>Name of Recipient</u>	<u>Cost of Materials & Labor</u>	<u>HPG</u>	<u>Other</u>	<u>Total</u>
N/A	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____

(Use an attachment if necessary)

IV. OBJECTIVES FOR NEXT PERIOD

Loans	Number <u>2</u>	\$ _____
Grants	Number _____	\$ _____
Other Subsidies	Number _____	\$ _____

(Describe briefly on an attachment)

V. PROJECT SUMMARY

	<u>Number of Recipients</u>	<u>HPG Funds</u>	<u>Other Funds</u>
Objective of Project	_____	\$ _____	\$ _____
Assistance To-date	_____	\$ _____	\$ _____
Assistance Next Period	_____	\$ _____	\$ _____

Average Amount of HPG Assistance Provided To-date \$ _____

(Per Unit)

VI. NARRATIVE

A. Significant accomplishments:

Significant public outreach has been done to date regarding the Housing Preservation Program. In addition, a collaborative event with Habitat for Humanity is planned for August. The HPG has been advertised in the Tri Community Revitalization Newsletter (attached) as well as showcased at community meetings.

B. Problem areas:

The most significant issue has been getting families on board. Discussions have been held with leadership in community, and the housing workshop should be a successful method to educate residents and give them information about ways that program can assist. In addition, HPG is being presented through community survey as part of Choice Neighborhood Grant - hopefully this will increase interest.

C. Proposed changes or assistance needed, etc.:

None at this time; Pasco County will be reaching out to USDA at the end of this quarter if no significant progress is made.

D. Status of implementing Environmental and Historic Preservation requirements. Include number and description of historic properties assisted:

None at this time.

I hereby certify that the information contained herein is true and accurate to the best of my knowledge and in accordance with the requirements of the Grant Agreement and Subpart N of Part 1944 of this chapter and that all final inspections have been made.

7/15/2003
Date Prepared

7/15/2003
Date Signed

Michelle Miller
Signature of Preparer

[Signature]
Grantee's Signature

This report is in compliance with Subpart N of Part 1944 of this chapter.

Date Signed

Rural Development

QUARTERLY (and FINAL) PERFORMANCE REPORT
[example and explanation]

Grantee Name: Pasco County, Florida

(1)

Grantee Address: 8731 Citizens Drive, New Port Richey, FL 34654

(2)

Assistance Program: Homeowner Rental Property Co-op

(3)

Grant Quarter: 1st 2nd 3rd 4th 5th

(4)

6th 7th 8th Final Report

Funding Year: 2012 Report Period - From: 03/2013 To: 06/2013

(5)

(6)

(6)

I. GENERAL INFORMATION ON USE OF HOUSING PRESERVATION GRANT
(HPG) FUNDS DURING CURRENT PERIOD

A. Use of Administrative Funds:

	Budgeted Amount	\$	<u>0</u>
			(7)
	Expended through Last Quarter	\$	<u>0</u>
			(8)
Direct Cost - Personnel	\$	<u>0</u>	
			(9a)
Supplies & Equipment	\$	<u>0</u>	
			(9b)
Travel	\$	<u>0</u>	
			(9c)
Other	\$	<u>0</u>	
			(9d)
	Total	\$	<u>0</u>
			(9e)
Indirect Costs - (_____ % Rate)	\$	<u>0</u>	
	(10a)		(10b)
	This Quarter Total	\$	<u>0</u>
			(11)
	Previous Total	\$	<u>0</u>
			(12)
	To-date Total	\$	<u>0</u>
			(13)

B. Use of Grantee's Program Funds:

	Budgeted Amount	\$ <u>\$100,000.00</u>
	Expended through Last Quarter	\$ <u>0</u> ⁽¹⁴⁾
Loans	Number <u> </u> (16a)	\$ <u>0</u> ⁽¹⁵⁾
Grants	Number <u> </u> (16c)	\$ <u>0</u> ^(16b)
Other Subsidies	Number <u> </u> (16e)	\$ <u>0</u> ^(16d)
	(Describe briefly on an attachment)	<u>0</u> ^(16f)
	This Quarter Total	\$ <u>0</u> ⁽¹⁷⁾
	Previous Total	\$ <u>0</u> ⁽¹⁸⁾
	To-date Total	\$ <u>0</u> ⁽¹⁹⁾

II. DESCRIPTION OF RECIPIENTS PROVIDED ASSISTANCE DURING REPORT PERIOD
 (Attach breakdown for each HPG recipient on a separate page.)

Include: name, address, income, size, race, housing preservation activities, and type of assistance received.)

	<u>This</u> <u>Period</u>	<u>Total</u> <u>To-date</u>
Number low-income persons assisted	<u>0</u> (20a)	<u> </u> (20b)
Number very low-income persons assisted	<u>0</u> (20c)	<u> </u> (20d)
Total number of persons assisted	<u>0</u> (20e)	<u> </u> (20f)

Racial Composition and Outreach

	<u>Total %</u> <u>Pop. of</u> <u>Area</u> <u>Served</u> (21a)	<u>Total</u> <u>Number</u> <u>This</u> <u>Period</u> (21b)	<u>Total</u> <u>Percent</u> <u>This</u> <u>Period</u> (21c)	<u>Total</u> <u>Number</u> <u>To-date</u> (21d)	<u>Total</u> <u>Percent</u> <u>To-date</u> (21e)
Whites	<u>0</u> %	<u> </u>	<u> </u> %	<u> </u>	<u> </u> %
Blacks	<u>0</u> %	<u> </u>	<u> </u> %	<u> </u>	<u> </u> %
Asian/Pacific Islanders	<u>0</u> %	<u> </u>	<u> </u> %	<u> </u>	<u> </u> %
Amer. Indians/ Alas. Natives	<u>0</u> %	<u> </u>	<u> </u> %	<u> </u>	<u> </u> %
Hispanic	<u>0</u> %	<u> </u>	<u> </u> %	<u> </u>	<u> </u> %
Total		<u>0</u> (21f)	Total	<u> </u> (21g)	

III. DESCRIPTION OF TYPES OF HOUSING PRESERVATION PROVIDED

<u>Name of Recipient</u> (22a)	Cost of			<u>Total</u> (22e)
	<u>& Labor</u> (22b)	<u>HPG</u> (22c)	<u>Other</u> (22d)	
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____

(Use an attachment if necessary)

IV. OBJECTIVES FOR NEXT PERIOD

	(23a)	(23b)
Loans	Number <u>2</u>	\$ _____
Grants	Number _____	\$ _____
Other Subsidies	Number _____	\$ _____

(Describe briefly on an attachment)

V. PROJECT SUMMARY

	<u>Number of Recipients</u>	<u>HPG Funds</u>	<u>Other Funds</u>
Objective of Project	_____ (24a)	\$ _____ (24b)	\$ _____ (24c)
Assistance To-date	_____ (25a)	\$ _____ (25b)	\$ _____ (25c)
Assistance Next Period	_____ (26a)	\$ _____ (26b)	\$ _____ (26c)
Average Amount of HPG Assistance Provided To-date			\$ _____ (25d)
			(Per Unit)

VI. NARRATIVE

A. Significant accomplishments:

(27) See attached as reported on Exhibit E-1.

B. Problem areas:

(28) See attached as reported on Exhibit E-1.

C. Proposed changes or assistance needed, etc.:

(29) See attached as reported on Exhibit E-1.

D. Status of implementing Environmental and Historic Preservation requirements. Include number and description of historic properties assisted:

(30) N/A

I hereby certify that the information contained herein is true and accurate to the best of my knowledge and in accordance with the requirements of the Grant Agreement and Subpart N of Part 1944 of this chapter and that all final inspections have been made.

7/15/2013
Date Prepared (31a)

7/15/13
Date Signed (31c)


Signature of Preparer (31b)


Grantee's Signature (31d)

This report is in compliance with Subpart N of Part 1944 of this chapter.

Date Signed (32a)

Rural Development (32b)