

PASCO COUNTY VALUE ADJUSTMENT BOARD – 2018

ORGANIZATIONAL MEETING

AGENDA

AUGUST 27, 2018

1:30 P.M.

**Historic Pasco County Courthouse
Board Room, 2nd Floor, 37918 Meridian Avenue
Dade City, FL 33525**

Any person who decides to appeal any decision made by the Value Adjustment Board with respect to any matter considered at the forthcoming meeting, is hereby advised that he or she will need a record of the proceedings, and for such purpose he or she may need to ensure that a verbatim record of the proceedings is made that will include the testimony and evidence upon which such appeal is to be based.

**MEMBERS: Honorable Mike Wells, Chairman
Honorable Jack Mariano
Honorable Allen Altman
Mr. Jim McBride, Citizen Rep. for the County Commission
Mr. Tim Linville, Citizen Rep. for the School Board**

CLERK TO THE VAB: Honorable Paula S. O’Neil, Ph.D.

VAB ATTORNEY: Rinky Parwani, Esquire

Call to Order – 1:30 p.m.

**Invocation
Pledge of Allegiance**

Roll Call

Public Comment

- 1. VAB Members and Board Clerk – Introduction and Review of Contact Information**
(Information only; No action required)

2. **VAB Attorney Contract – Appointment/Ratification**
(Motion Required)

3. **Minutes for Approval – VAB Meeting of March 29, 2018**
(Motion Required)

4. **Analysis of Special Magistrate Applicant Qualifications**
VAB Attorney Rinky Parwani - Memo Regarding Special Magistrate Applicants, 2018 Contract for Special Magistrate Services, and Special Magistrate Chart
(Information only; No action required)

5. **Appointment of Appraiser Special Magistrates**
VAB Staff Information Sheet on Appraisers
(Motion Required)
 - a. **Jim Behm**
 - b. **Timothy Butler**
 - c. **Kent Evans**
 - d. **Shawn Geurin (Residential Only)**
 - e. **Richard Harris**
 - f. **Joy Hearn (Residential Only)**
 - g. **Robert Hicks**
 - h. **Steven Nystrom (Value & TPP)**
 - i. **Terrie Peltier (Residential Only)**
 - j. **John Robinson (Value & TPP)**
 - k. **Marcos Salas (Value & TPP)**

6. **Appointment of Attorney Special Magistrates**
VAB Staff Information Sheet on Attorneys
(Motion Required)
 - a. **Standford Birnholz**
 - b. **Joseph Haynes Davis**
 - c. **Andrea Johnson**
 - d. **Lori Rutland**
 - e. **Charles Samaha**
 - f. **Elizabeth Young**

7. **Appointment of Tangible Special Magistrates**
VAB Staff Information Sheet on Attorneys
(Motion Required)

- a. Pamela Andrea
 - b. Jeanne Crepeau
 - c. Steven Nystrom (Value & TPP)
 - d. John Robinson (Value & TPP)
 - e. Marcos Salas (Value & TPP)
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8. **Uniform Rules of Procedure & Associated Forms Adopted by the Florida Department of Revenue**

 9. **Adoption of Local Administrative Procedures & Forms**
(Motion Required)

 10. **Adoption of Filing Fee Resolution**
(Motion Required)

 11. **Late Filed Petitions & Rescheduling Good Cause Requests Designee**
(Motion/Direction Required)

 12. **Tentative VAB Hearing Schedule**
(Motion/Direction Required)

 13. **Discussion Items – Rinky Parwani, VAB Legal Counsel**
 - a. **Discuss General Information on Florida’s Property Tax System, respective roles within the system, taxpayers opportunities to participate in the system, and property taxpayers rights**

 14. **Initial Certification of the Value Adjustment Board – Rinky Parwani, VAB Legal Counsel**

 15. **Links to Resources on the Internet – Includes Chapter 12D-9, Chapter 12D-10, Chapter 12D-16, DOR Forms, VAB Bulletins, DOR VAB Process Calendar, Government-In-The Sunshine Manual, Recent Attorney General Opinions, F.A.C. Rule Chapter 12D-51.001, 51.002, 51.003, and Chapters 192 through 195, Florida Statutes**
(Information Only)

16. Noted on File in Board Records

(Information only; No action required)

- a. **2017 Recap of VAB Expenses**
- b. **2017 VAB Information Sheet**
- c. **Correspondence – Duane Hayden – Dated March 12, 2018**
- d. **Correspondence – Suzi Richmond – Dated March 21, 2018**
- e. **Correspondence – Russ Marlow – Dated March 22, 2018**
- f. **Correspondence – Heidys Campbell – Dated April 4, 2018**

Adjourn