

**PASCO COUNTY
METROPOLITAN PLANNING ORGANIZATION
FINAL
UNIFIED PLANNING WORK PROGRAM**

JULY 1, 2005-JUNE 30, 2006

PASCO COUNTY AREA TRANSPORTATION STUDY

Catalog of Federal Domestic Assistance Numbers

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Federal Highway Administration
Federal Aid Project No. PL1157(043) FPN No. 259342-1-14-06
- 20.505 Federal Transit Technical Studies Grant (Metropolitan Planning)
FP No. 402414-1-14-06

ADOPTED DATE: _____

SIGNATURE: _____
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ACRONYMS IN UNIFIED PLANNING WORK PROGRAM

ADA	Americans with Disabilities Act
BACS	Bay Area Commuter Services
BAT	Bicycle Advisory Task Force
BRT	Bus Rapid Transit
CAAA	Clean Air Act Amendments of 1990
CAC	Citizens' Advisory Committee
CCC	Chair's Coordinating Committee for the West Central Florida MPOs
CFASPP	Continuing Florida Aviation System Planning Process
CFR	Code of Federal Regulations
CIA	Community Impact Assessment
CIP	Capital Improvement Plan
CMAQ	Congestion Mitigation Air Quality
CMMS	Congestion Mobility Management System
CMS	Congestion Management System
C.R.	County Road
CST	Construction
CTC	Community Transportation Coordinator
COOP	Continuity of Operations Plan
DCA	Department of Community Affairs
DO	Development Order
DOPA	Designated Official Planning Agency
DRC	Development Review Committee
DRI	Development of Regional Impact
EAR	Evaluation and Appraisal Report
EST	Environmental Screening Tool
ETAT	Environmental Technical Advisory Team
ETDM	Efficient Transportation Decision Making
EPA	Environmental Protection Agency
FD	Federal Funds
FDCA	Florida Department of Community Affairs
FDOT	Florida Department of Transportation
FHWA	Federal Highway Administration
F.S.	Florida Statutes
FTA	Federal Transit Administration
FY	Fiscal Year
GIS	Geographical Information System
GMIS	Grants Management Information System
GPC	General Planning Consultant
ICAR	Intergovernmental Coordination and Review
ISTEA	Intermodal Surface Transportation Efficiency Act of 1991
ITS	Intelligent Transportation System
LCB	Local Coordinating Board for the Transportation Disadvantaged
LF	Local Funds
LOS	Level of Service
L RTP	Long-Range Transportation Plan
MIS	Major Investment Study
MMS	Mobility Management System
MPO	Metropolitan Planning Organization
MPUD	Master Planned Unit Development
NEPA	National Environmental Policy Act

PCATS	Pasco County Area Transportation Study
PCPT	Pasco County Public Transportation
PD&E	Project Development and Environment
PEA	Planning Emphasis Areas
PIP	Public Involvement Process
PL	Planning
PSTA	Pinellas Suncoast Transit Authority
ROW	Right-of-Way
RR	Railroad
RTA	Regional Transportation Analysis
RTM	Regional Transportation Model
SB	Senate Bill
SE	Socioeconomic
SIP	Statewide Improvement Program
SIS	Strategic Intermodal System
SPR	Statewide Planning and Research
S.R.	State Road
TAC	Technical Advisory Committee
TAG	Technical Advisory Group for FDOT's Urban Corridor Program (Transit)
TAZ	Transportation Analysis Zone
TBRPC	Tampa Bay Regional Planning Council
TD	Transportation Disadvantaged
TDLCB	Transportation Disadvantaged Local Coordinating Board
TDP	Transit Development Plan
TE	Transportation Enhancement
TEA-21	Transportation Equity Act of the 21 st Century
TEAM	Transportation Electronic Award and Management
TIF	Transportation Impact Fee
TIMAS	Transportation Inventory Management and Analysis System
TIP	Transportation Improvement Program
TMA	Transportation Management Area
TMO	Transportation Management Organization
TOP	Transportation Outreach Program
TP	Transportation Plan
TPO	Transportation Planning Organization
UPWP	Unified Planning Work Program
USC	United States Code
USDOT	United States Department of Transportation

CITIZENS' SUMMARY

The Unified Planning Work Program (UPWP) is a required State and Federal technical document that lists the Planning activities to be undertaken by the Metropolitan Planning Organization (MPO) and its staff for the upcoming Fiscal Year (FY) (starting July 1, 2005, and ending June 30, 2006). The activities are segregated into five broad categories (i.e., 1.0, Program Administration; 2.0, Surveillance Activities; 3.0, Routine Support by Complementary Agencies; 4.0, Project Planning; and 5.0 Regional Planning). Each category has numerous tasks (e.g., under the 2.0, Surveillance Activities category, there are Task Nos. 2.1, Highway System Performance Surveillance, and 2.2, Socioeconomic (SE) and Land Use Surveillance). Each task has an individual sheet that:

1. Outlines the objective of the task.
2. Lists the previous FY's work performed under the task.
3. Lists the proposed work to be performed (methodology) next year under the task.
4. Lists the expected end products of the task.
5. Lists the agency responsible for performing the work.
6. Provides the funding source and the anticipated cost for the task.

The significant planning activities included in the 2005-06 UPWP are:

- Assist the Pasco County Public Transportation Division (PCPT) in developing a transit service operations plan that is based on the services/improvements listed in the Transit Development Plan (TDP) major update approved in June 2005. This activity is found in Task 4.1, Transit Development.
- The Long-Range Transportation Plan (LRTP) Update was approved in December 2004. The State of Florida is in the process of rearranging the amounts of money for different types of transportation facilities which is known as the Strategic Intermodal System Plan. When these funding amounts are known, the LRTP will be amended to show these changed revenue forecasts and possibly different improvements in the Cost Affordable Plan. Tasks 4.4 and 5.1 show these activities.
- It is anticipated that the County will be initiating an overlay district study for analyzing the best land uses and design standards for certain highway corridors, such as S.R. 54/56. The MPO will provide input on this study for promoting frontage roads, pedestrian friendly, and transit oriented overlay templates (Task Nos. 1.2, 4.1, 4.3.1, and 4.4).
- Using the MPO's 2025 LRTP Update and the County's Evaluation and Appraisal Report (EAR), the County will update its Multi-Modal Transportation Element to provide consistency in the Comprehensive Plan by December 2005 (Task Nos. 1.2, 1.3, 2.2, 4.1, and 4.3.2).
- The MPO will continue to integrate a new planning process called the Efficient Transportation Decision-Making (ETDM) process into the current transportation planning processes. The ETDM will include getting the various regulatory/permitting agencies involved with the initial transportation planning in order to more efficiently plan projects (Task Nos. 1.1, 1.2, 1.3, 2.2, 4.1, 4.3.1, 4.3.3, and 4.4).

- From the list of projects in the LRTP Update, a new list of prioritized projects will be adopted in which the highest ranked projects will then get programmed in the five-year State Work Program/Transportation Improvement Program (TIP) and will subsequently get funding (Task Nos. 1.1 and 1.2).
- The MPO will continue to improve and implement its management system process, which will include regional coordination and Intelligent Transportation System (ITS) applications (Task Nos. 4.3.3 and 5.1).
- Implementation of an access management ordinance (Task Nos. 4.3.1, 4.3.3, and 4.5).
- Develop ultimate road networks for subareas, such as in East Pasco (Task Nos. 1.2, 1.3, 4.3.1, 4.4, 4.5, and 4.7.2).
- Implementation of the Bicycle and Pedestrian Plan (Task Nos. 1.2, 4.3.2, and 4.6).
- A list of the proposed transportation studies can be found on Table 4, near the end of the document.

PCATS

UPWP FY 2005-06

INTRODUCTION

Pursuant to Title 23 Code of Federal Regulations (CFR) 450 and Chapter 339, Florida Statutes (F.S.), the 2005-06 UPWP for the Pasco County Area Transportation Study (PCATS) is the document describing all transportation planning and related activities which will occur in the Pasco County area during the FY 2005-06 from July 1, 2005, to June 30, 2006. The UPWP is developed and approved annually by the MPO. With endorsement by the Federal Transit Administration (FTA) and final approval by the Federal Highway Administration (FHWA), the document also serves as a basis for all the U. S. Department of Transportation (USDOT) and Florida Department of Transportation (FDOT) funding assistance.

The objective of this work program is to ensure a continuing, coordinated, and comprehensive approach to planning for the full spectrum of transportation needs within the urban area and Pasco County and to ensure coordination with adjacent urban areas, surrounding counties, and the Tampa Bay Regional Planning Council (TBRPC).

The agency responsible for administering the PCATS is the Pasco County MPO. The Pasco County Growth Management Department and the MPO staff is the agency responsible for writing the UPWP as well as other documents relative to the PCATS/MPO planning process. The involvement of public agencies and the public at large for the development of the UPWP and other transportation-related activities is accomplished following the guidelines of the Public Involvement Process (PIP) adopted by the MPO in 1994 and subsequently amended.

Formation and conduct of the Citizens' Advisory Committee (CAC), for example, is one of the numerous strategies identified in the PIP for an effective and early involvement of the public.

The development of this UPWP document is a joint responsibility of the FDOT and the Pasco County Growth Management Department. Through their participation on the Technical Advisory Committee (TAC), other local agencies responsible for carrying out transportation and related planning activities also aided in the development and approval of this document. In 1993, the four MPOs of the FDOT, District Seven, formed the Tampa Bay Chair's Coordinating Committee (CCC), which is responsible for coordination of regional transportation activities. The Tampa Bay CCC was expanded in 2001 to include the Sarasota-Manatee MPO and Polk County Transportation Planning Organization.

The Federal government, through the requirements of the UPWP, has directed that a single agency at the local level receive funds from certain Federal agencies and administer them locally to meet urban area transportation needs. Toward this end, the FTA, Environmental Protection Agency (EPA), and FHWA review plans and programs of the MPO and determine the eligibility of the urban area for Federal financial assistance. This UPWP documents highway, transit, and aviation planning activities as well as transportation support and surveillance activities; i.e., land use, SE, population, etc., expected to be conducted by the MPO within the area. The purpose of this document is to provide an overview of transportation-related planning activities within the Pasco area.

BACKGROUND

The West Pasco/New Port Richey MPO was formed in February 1981. Within two years (in 1983), the 1995 West Pasco County LRTP was adopted. This LRTP was one of the first efforts within the County aimed toward developing a comprehensive transportation system for the West Pasco urbanized area.

In 1988, Pasco County's Comprehensive Plan included a Year 2010 LRTP that was based on the MPO's 1995 LRTP. This plan not only extended the planning horizon year to 2010, but included the entire County. In addition, the 1989-2001 Road Capital Improvement Plan (CIP) was initiated in order to fund and coordinate the continual advancement of short- and mid-range major County improvements.

In 1993, the MPO was redesignated to include not only the then new urbanized area of Land O' Lakes (Central Pasco) but the entire County. The MPO membership was expanded to include representation from the cities of Dade City and Zephyrhills. A new Reapportionment Plan was developed in March 2004 using the 2000 U.S. Census data that kept the entire County as the MPO planning boundary area and the same membership structure.

The first LRTP, which included the entire County, was adopted in December 1995 and had a horizon year of 2015. In December of 1998, the LRTP was updated to the Year 2020 and included a 2010 Interim Year Plan. This updated plan was financially feasible and was consistent with the requirements of the TEA-21. In December 2001, the LRTP was updated to the Year 2025 and included an Interim Year Plan of 2015. A 2025 LRTP Update was adopted in December 2004; it also has the same horizon year of 2025 and includes an Interim Year Plan of 2015. An ITS Management Plan for the entire County, including transit, was included in this revised update.

The LRTP is one element of the MPO's overall planning process and, as such, is continually reviewed for consistency with other planning programs. Specifically, the plan is closely coordinated with short- and intermediate-range activities and with the County's CIP development. The plan will be constantly monitored against actual project development progress and will serve to support the MPO project selection priorities.

In 1997, an operational Mobility Management System (MMS) was established that identifies congested and unsafe locations and offers quick-fix strategies to remedy the problems. The strategies are usually cost effective and short range. The MMS is an ongoing program that continually adds potential problems/projects to this process.

In 1987-88, the MPO assisted the County in obtaining Federal funding for the fixed-route bus demonstration system. The MPO's 1983 West Pasco Transit Study was used as the basis for the "Pasco Shuttle" bus system. This shuttle was discontinued on June 30, 1990, and replaced with the demand-response system, which was in place and was significantly expanded to help meet the County residents' needs.

The MPO has worked with the PCPT Division in analyzing and implementing recommendations of the West Pasco TDP which was completed in 1992. These recommendations include the purchase of additional buses and equipment, the consolidation of service operations for better efficiency, the installation of an automated telephone system for more responsive call intake, and the relocation of bus storage and fueling areas. The TDP was updated in 1995-96 to include all urbanized areas of the County—West Pasco and Land O' Lakes. Using the recommendations of the June 1999 TDP, an enhanced (increased days, hours, and rerouting) West Pasco Transit System began in January 2000. In addition, a U.S. 19 inter-county bus connection feasibility study was completed by the Pinellas and Pasco MPOs and transit operators in 1998. The U.S. 19 bus corridor system was started in November 1999. A wages-to-work, bus service from S.R. 52 at U.S. 19 to the Oldsmar industrial area was begun in November 2001 but ceased operation in March 2004 due to a lack of ridership. A new major TDP update will be completed in June 2005, with the operation plan revised in September 2005.

In 1991, the MPO became the Designated Official Planning Agency (DOPA) for the Transportation Disadvantaged (TD) Program. As such, the MPO is required to develop and maintain a plan for the provision of transportation services to the TD population within the County. The TD Program is annually updated and approved by the MPO. The MPO established the TD Local Coordinating Board which meets quarterly and is chaired by a member of the MPO. The MPO obtains State planning funds for the TD Coordinator who is under the PCPT Division. As the DOPA, the MPO conducts a yearly review of the TD Coordinator.

LEVEL OF EFFORT

The level of planning effort envisioned in this UPWP reflects the overwhelming transportation needs of Pasco County which are estimated to exceed \$3 billion over the next 20 years. Since the needs far exceed the available funding, planning activities demand that transportation improvements be carefully coordinated, anticipating development in order to prioritize projects and to allocate resources effectively. The result is the development of a transportation system that serves the mobility needs of Pasco County in the most cost-effective manner possible. This is the function of the MPO and, more specifically, the UPWP.

Technical support for the planning process comes from the MPO staff, FDOT, FDEP, TBRPC, and other local governmental agencies. The products of the UPWP help implement the adopted local and regional comprehensive plans and have been reviewed for consistency with their goals and objectives.

PLANNING PRIORITIES

As required by Title 23 CFR 450.314(a)(1), the following are the list of planning priorities that face the MPO for the upcoming FY:

1. Development of the Transit Service Operations Plan.
2. Revise the 2025 LRTP Update to reflect revenue changes due to Florida's Strategic Intermodal System (SIS). This will include revisions to the Regional LRTP.
3. Integration of the ETDM process into the Transportation Planning Process.
4. Implementation of the 2025 LRTP and 2015 Interim Plan via updating the List of Priority Projects and the programming of transportation projects on the State road network (TIP) and the County road network (CIP).
5. Coordination and participation in Regional Planning via the CCC.
6. Implement the U.S. 19 Task Force Action Plan.
7. S.R. 54/S.R. 56 Overlay Districts promoting frontage roads and pedestrian-friendly and transit-oriented designs.
8. Assist the County in development of the Ten-Year CIP.
9. Increase the safety and security of transportation systems.
10. The Operational Pasco County Congestion Management System (CMS). These projects will be evaluated for inclusion in the TIP Priority List of MMS Projects.
11. The Operational Regional CMS.

12. Implementation of the Countywide Bicycle and Pedestrian Master Plan. These projects will be evaluated during the development of the TIP Enhancement Fund Priority List.
13. Continually review the PIP Plan and make effective changes, including the involvement of the traditionally underserved and underrepresented in the planning process and assessment of the distribution of benefits and adverse environmental impact.
14. Develop a process to handle the Title VI complaints.
15. Development and implementation of build-out roadway plan.
16. Suncoast Parkway Scenic Corridor designation.
17. Access management/sector plans around major interchanges.
18. Development of service road template plan.
19. Regional Multiuse Trail Master Plan update.
20. Preliminary route studies on future County roads.
21. Explore the possibilities of advanced right-of-way acquisition.
22. Regional Goods Movement Study.
23. Regional Geographic Information System (GIS) coordination.
24. The Continuing Florida Aviation System Planning Process (CFASPP).
25. The County's EAR-based amendment of the Transportation Plan Element.

PEAs FOR FY 2005-06

Annually, the FTA and FHWA jointly identify the Planning Emphasis Areas (PEAs) to promote priority themes for consideration in metropolitan and statewide transportation planning processes. The FTA and FHWA are committed to supporting and providing opportunities for exchanging ideas and experiences on innovative practices in these topic areas.

Six key planning themes have been identified as the PEAs for FY 2005-06: 1) consideration of safety and security in the transportation planning process (Task Nos. 1.2, 3.1, 4.1, 4.3.1, 4.3.3, 4.4, 4.5, 4.6, and 4.8); 2) linking the planning and National Environmental Policy Act processes (Task Nos. 4.3.1, 4.3.2, 4.3.3, 4.4, 4.5, and 5.3); 3) consideration of management and operations within the planning processes (Task Nos. 1.2, 4.3.1, 4.3.3, and 5.1); 4) State DOT consultation with nonmetropolitan local officials (Task Nos. 1.1, 1.2, 1.3, 3.0, 4.1, 4.2, 4.3.1, 4.3.2, 4.3.3, 4.4, 4.5, 4.6, 4.8, 5.1, and 5.2); 5) enhancing the technical capacity of the planning process (Task Nos. 1.1, 1.2, 1.3, 2.1, 2.2, 4.3.1, 4.3.2, 4.3.3, 4.4, and 5.1); and 6) coordination of Human Service Transportation (Task Nos. 4.1 and 4.2). In addition to the Federal and FTA PEAs, the FDOT has four more PEAs, which are 7) regional planning (Task Nos. 5.1 and 5.2); 8) public involvement (Task Nos. 1.1, 1.3, 5.1, and 5.2); 9) transit quality of service (Task Nos. 4.1, 4.4, and 4.7.1); and 10) Three-Year Business Plan (Task No. 1.1 and Table 3).

ORGANIZATION

The Pasco County MPO is the primary agency responsible for transportation planning in Pasco County. Five groups are involved in the transportation planning process. They include the following:

MPO Board

The MPO Board presently consists of nine voting members representing five local governments and one nonvoting representative from the FDOT. The Board is comprised of local elected officials and has the responsibility to develop and adopt plans and to recommend improvement priorities for the transportation system. As of February 10, 2005, the MPO membership included the following:

Pasco County

Commissioner Ann Hildebrand
Commissioner Jack Mariano
Commissioner Pat Mulieri, Ed.D., MPO Vice-Chairman
Commissioner Ted Schrader
Commissioner Steve Simon

City of Port Richey

Mayor Mark Abbott

City of Dade City

Commissioner William L. Dennis

City of New Port Richey

Councilman Marilyn deChant

City of Zephyrhills

Mayor W. Cliff McDuffie, MPO Chairman

FDOT (Ex-Officio)

Kenneth A. Hartmann, District Secretary, District Seven

West Central Florida MPOs' CCC

In the Spring of 2000, F.S. 339.175 was amended so that the Tampa Bay Area MPOs CCC would be required to enlarge its membership to include the Polk County Transportation Planning Organization (TPO) and the Sarasota/Manatee MPO.

In September 2000, the CCC approved new bylaws (operational guidelines) that included the Polk County TPO and the Sarasota/Manatee MPO into the committee and which changed the committee's name to the West Central Florida MPOs' CCC.

In July 2002, the CCC approved a Regional LRTP that incorporates the plans of the six MPOs of the region.

In March 2004, all the CCC members signed an Interlocal Agreement for Regional Transportation Planning and Coordination in West Central Florida which designated the responsibilities of the MPOs in regional transportation planning of this area.

The chairman of each MPO also serves as a member of the CCC. Citrus County was added to the CCC in 2004 as a nonvoting member.

TAC

The MPO TAC is composed of technically qualified representatives of agencies responsible for developing, operating, or improving the transportation system in Pasco County. Committee duties include the coordination of transportation planning and programming arising from the review of transportation technical studies and reports submitted to them.

CAC

The MPO CAC is composed of at least nine regular members appointed by the MPO. The membership replicates the demographics of Pasco County and is nominated by individual MPO members from their respective districts or jurisdictions. The nominations are then ratified by the full MPO. In addition, there are nine alternate members appointed by the MPO Board. To improve sharing the thoughts and concerns of the CAC with the MPO, an agenda item was dedicated to the CAC Chairman in the beginning of the MPO regularly scheduled monthly meetings. The public at large, wishing to speak, will also have the opportunity to do so during this agenda item.

The CAC meets monthly and makes recommendations on items for the next meeting of the MPO. Meetings are publicly noticed and are open to the public. As of May 12, 2005, the CAC membership included the following:

Mr. Richard Balkcom	Mr. Dara Khoyi
Mr. Paul Bayer	Mr. Thomas Kurtzer
Mr. Ed Blommel, Chairman	Mr. Pete Odom
Mr. Robert Grimes	Mr. John Walsh
Mr. Steve Carle	Ms. Christie Zimmer, Vice-Chairman

MMS Task Force

An MMS Task Force was assembled in 1996 to help produce an operational CMS by October 1997. The Task Force function is being carried out through discussions held during the TAC meetings.

MANAGEMENT

The organizations that support the MPO planning process include the Pasco County Growth Management Department, which serves as staff to the MPO, and the FDOT, District Seven, Planning Office in Tampa.

AGREEMENTS AND CONTRACTS

The following agreements were executed in 2004:

- a. March 22, 2004, Interlocal Agreement for the Creation of the MPO (FDOT Form No. 525-010-01).
- b. March 17, 2004, Interlocal Agreement for Regional Transportation Planning and Coordination in West Central Florida.

- c. March 22, 2004, Transportation Planning Funds Joint Participation Agreement (JPA).
- d. June 21, 2004, Intergovernmental Coordination and Review and Public Transportation JPA.
- e. December 22, 2004, Public Transit Planning, Section 5303, JPA.

UPWP FORMAT

The 2005-06 UPWP was developed by the Pasco County Growth Management Department as the lead agency for the MPO. Input was obtained from the FDOT, TAC/MMS, CAC, and the MPO Board.

The TEA-21 legislation (Title 23 CFR 450.316) requires seven general factors to be considered in the planning process. The TEA-21 Planning Factors—UPWP Task Matrix, which follows, indicate which tasks will include work on each factor.

The specific transportation planning programs to be undertaken in the FY 2005-06 by the MPO are organized into five major categories. These include the following:

- 1.0 Program Administration
Includes those functions necessary to administer and manage the transportation planning program on a continuing basis.
- 2.0 Data Collection
Consists of those work tasks required to provide a continuous monitoring of travel characteristics and factors affecting transportation in Pasco County.
- 3.0 Routine Support by Complementary Agencies
Contains the identification of the agency and match commitments in support of the UPWP planning efforts.
- 4.0 Project Planning
Contains transportation systems planning work tasks which are supportive of the overall transportation planning effort.
- 5.0 Regional Planning
Contains transportation systems planning work tasks which support the coordination of regional transportation planning efforts.

TEA-21 PLANNING FACTORS—UPWP TASK MATRIX

		Administration			Surveillance		FDOT Support		Project Planning										Regional				
		1.1	1.2	1.3	2.1	2.2	3.1	3.2	4.1	4.2	4.3.1	4.3.2	4.3.3	4.4	4.5	4.6	4.7.1	4.7.2	4.8	5.1	5.2		
1.	Support the Economic Vitality of the Metropolitan Area	X	X	X		X	X	X	X	X	X	X	X	X	X		X	X	X	X	X		1.
2.	Increase Safety and Security		X		X		X	X	X	X	X		X		X	X		X	X	X			2.
3.	Increase Access and Mobility Options for People and Freight		X			X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	3.
4.	Protect the Environment, Conserve Energy, and Improve Quality of Life		X		X	X	X	X			X	X	X	X	X	X	X	X		X	X		4.
5.	Enhance Integration and Connectivity of the Transportation System		X		X		X	X			X	X		X	X	X	X	X	X			X	5.
6.	Promote Efficiency	X	X				X	X			X		X	X	X	X	X	X		X	X		6.
7.	Emphasize Preservation of the Existing Transportation System	X	X	X	X		X	X					X	X	X		X	X		X	X		7.

**GROWTH APPLICATION, CERTIFICATION, AND
ASSURANCES FOR FTA, SECTIONS 5303 AND 5307 FUNDS**

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SECTION 5303 GMIS PLANNING DEFINITIONS

1. Program Support and Administration (41.11.00). Includes basic overhead, program support, and general administrative costs directly chargeable to the FTA project; i.e., direct program support, administration, interagency coordination, citizen participation, public information, local assistance, UPWP development, etc. (If direct program administrative and support costs are included in each work or activity, do not enter them a second time in this category.)
2. General Development and Comprehensive Planning (41.12.00). Includes only the costs of activities *specifically emphasizing* regional policy and system planning for nontransportation functional areas, including the development and maintenance of related data collection and analysis systems, demographic analysis, and nontransportation modeling and forecasting activity; i.e., land use, housing, human services, environmental and natural resources, recreation and open space, public facilities and utilities, etc.
3. LRTP - System Level (41.13.01). Includes only the costs of activities *specifically emphasizing* long-range transportation system planning and analysis; i.e., long-range travel forecasting and modeling, including appropriate database development and maintenance for transportation in the entire metropolitan area or State, system analysis, sketch planning, system plan development, reappraisal or revision, and all long-range Transportation System Management (TSM) activities.
4. LRTP - Project Level (41.13.02). Includes only the costs of activities *specifically emphasizing* long-range project level planning and analysis; i.e., Major Investment Studies (corridor and subarea studies), cost effectiveness studies, feasibility and location studies, and the preparation of related draft environmental impact studies.
5. Short-Range Transportation Planning (SRTP) (41.14.00). Includes only the cost of activities *specifically emphasizing* short-range transportation system or project planning and analysis proposed in the next three to five years; i.e., management analyses of internal operations, such as management/administration, maintenance, personnel, and labor relations; service planning, including appropriate database development and maintenance; TDP preparation; financial management planning, including alternative fare-box policies; all short-range TSM activities, including van pool/ride sharing, high occupancy vehicles, parking management, etc.
6. TIP (41.15.00). Includes only the costs of activities *specifically emphasizing* the TIP development and monitoring.
7. Special Projects.
 - a. Americans with Disabilities Act (41.16.01). Includes only the cost of planning and analysis activities *specifically emphasizing* the planning, development, and improvement of transportation services to the elderly and persons with disabilities, particularly the wheelchair-bound and semiambulatory; i.e, 504 planning, special service planning and evaluation, paratransit policy, etc.
 - b. Clean Air Planning (41.16.02). Includes only the cost of FTA-assisted activities *specifically emphasizing* air quality planning and analysis, for example, development analysis, evaluation of transportation control strategies and measures, air quality-related modeling and analysis of the

TIPs and programs; the SIP development and revision activities, air quality monitoring, etc. (Do not include the EPA, Section 175, funds.)

- c. Financial Planning (41.16.06). Includes only the cost of activities *specifically emphasizing* the development of the financial plan required by 49 U.S.C. Sections 5303(f) and 5304(b) to support implementation of the TIP and the Metropolitan LRTP.
 - d. Management Systems (41.16.07). Includes only the costs of activities *specifically emphasizing* the development, establishment, and implementation of the management systems required by the joint FHWA/FTA Management and Monitoring Systems regulation, 23 C.F.R. Parts 500 and 626 and 49 C.F.R. Part 614. In metropolitan areas, these systems are developed and implemented in cooperation with the MPOs. Three of the management systems: Traffic Congestion, Intermodal Facilities and Systems, and Public Transportation Facilities and Equipment must be part of the metropolitan planning process. The costs for management systems for highways, pavement, bridge, and safety should use BLI 41.18.00, *Highway Planning*.
 - e. Public Participation (41.16.08). Includes only the cost of activities *specifically emphasizing* development, establishment, and implementation of the PIP as an integral part of the Statewide and metropolitan planning process.
 - f. Livable Communities (41.16.10). Includes only the cost of activities *specifically emphasizing* the planning for livable communities; e.g., consideration of those required factors that are specifically related to preserving or enhancing the quality of life. These factors include congestion relief and prevention, effect of transportation policy decisions on land use and development, and the overall social, economic, energy, and environmental effects of transportation decisions. Other planning activities emphasizing quality of life would include identification of the relevant issues that relate transportation goals to those of the community and analysis of methods to ensure consideration of quality of life factors in planning and programming.
8. Highway Planning (41.18.00). Specify and include only the cost of activities related exclusively to highway and highway-related PL; e.g., the development, establishment and implementation of the three highway management systems, pavement, bridge, and highway safety. Costs under this line item must be separable from nonhighway costs to prevent double counting of proposed expenditures.
9. Other Activities (41.17.00). Includes only the cost of those activities whose primary emphasis is unrelated to the specific types of activities described above.

AUTHENTICATION

The Pasco County MPO, at its meeting of May 12, 2005, discussed and approved the FY 2005-06 UPWP.

W. Cliff McDuffie, Chairman
Pasco County Metropolitan Planning Organization

APPROVED AS TO LEGAL FORM AND SUFFICIENCY
Office of the Pasco County Attorney

ATTORNEY

FEDERAL FY 2005-06 CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an office or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress, in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000.00, and not more than \$100,000.00 for each such failure.

May 12, 2005
Date

W. Cliff McDuffie, Chairman
Pasco County Metropolitan Planning Organization

FEDERAL FY 2005-06
DEBARMENT AND SUSPENSION CERTIFICATION

As Required by the U.S. DOT Regulations on Governmentwide Debarment and Suspension (Nonprocurement) at 49 CFR 29.510.

1. The Pasco County Metropolitan Planning Organization hereby certifies to the best of its knowledge and belief, that it and its principals:
 - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency.
 - b. Have not, within a three-year period preceding this proposal, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes, or commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements, or receiving stolen property.
 - c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses listed in Paragraph (b) of this certification.
 - d. Have not, within a three-year period preceding this certification, had one or more public transactions (Federal, State, or local) terminated for cause or default.

2. The Pasco County Metropolitan Planning Organization also hereby certifies that, if later, it becomes aware of any information contradicting the statements of Paragraphs (a) through (d) above, it will promptly provide that information to U.S. DOT.

May 12, 2005
Date

W. Cliff McDuffie, Chairman
Pasco County Metropolitan Planning Organization

APPLICATION FOR FEDERAL ASSISTANCE

1. TYPE OF SUBMISSION Application <input type="checkbox"/> Construction <input checked="" type="checkbox"/> Non-Construction		2. DATE SUBMITTED		Applicant Identifier																					
		3. DATE RECEIVED BY STATE		State Application Identifier																					
Preapplication <input type="checkbox"/> Construction <input type="checkbox"/> Non-Construction		4. DATE RECEIVED BY FEDERAL AGENCY		Federal Identifier																					
5. APPLICANT INFORMATION																									
Legal Name PASCO COUNTY			Organizational Unit: METROPOLITAN PLANNING ORGANIZATION																						
Address (give city, county, state and zip code) 7530 LITTLE ROAD, SUITE 320 NEW PORT RICHEY, FL 34654			Name and telephone number of person to be contacted on matters involving this application (give area code) DOUGLAS R. UDEN, AICP (727) 847-8140 TRANSPORTATION PLANNING COORDINATOR																						
6. EMPLOYER IDENTIFICATION NUMBER (EIN): <table style="width:100%; text-align:center;"> <tr> <td style="border:1px solid black; width:20px;">5</td> <td style="border:1px solid black; width:20px;">9</td> <td style="border:1px solid black; width:20px;">-</td> <td style="border:1px solid black; width:20px;">6</td> <td style="border:1px solid black; width:20px;">0</td> <td style="border:1px solid black; width:20px;">0</td> <td style="border:1px solid black; width:20px;">0</td> <td style="border:1px solid black; width:20px;">7</td> <td style="border:1px solid black; width:20px;">9</td> <td style="border:1px solid black; width:20px;">3</td> </tr> </table>					5	9	-	6	0	0	0	7	9	3											
5	9	-	6	0	0	0	7	9	3																
8. TYPE OF APPLICATION <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es) <input type="checkbox"/> <input type="checkbox"/> A. Increase Award B. Decrease Award C. Increase Duration D. Decrease Duration E. Other (specify) _____			7. TYPE OF APPLICANT: (enter appropriate letter in box) <table style="width:100%; font-size:small;"> <tr> <td>A. State</td> <td>H. Independent School Dist.</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>B. County</td> <td>I. State Controlled Institution of Higher Learning</td> <td></td> </tr> <tr> <td>C. Municipal</td> <td>J. Private University</td> <td></td> </tr> <tr> <td>D. Township</td> <td>K. Indian Tribe</td> <td></td> </tr> <tr> <td>E. Interstate</td> <td>L. Individual</td> <td></td> </tr> <tr> <td>F. Intermunicipal</td> <td>M. Profit Organization</td> <td></td> </tr> <tr> <td>G. Special District</td> <td>N. Other (Specify) _____ MPO</td> <td></td> </tr> </table>		A. State	H. Independent School Dist.	<input checked="" type="checkbox"/>	B. County	I. State Controlled Institution of Higher Learning		C. Municipal	J. Private University		D. Township	K. Indian Tribe		E. Interstate	L. Individual		F. Intermunicipal	M. Profit Organization		G. Special District	N. Other (Specify) _____ MPO	
A. State	H. Independent School Dist.	<input checked="" type="checkbox"/>																							
B. County	I. State Controlled Institution of Higher Learning																								
C. Municipal	J. Private University																								
D. Township	K. Indian Tribe																								
E. Interstate	L. Individual																								
F. Intermunicipal	M. Profit Organization																								
G. Special District	N. Other (Specify) _____ MPO																								
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER <table style="width:100%; text-align:center;"> <tr> <td style="border:1px solid black; width:20px;">2</td> <td style="border:1px solid black; width:20px;">0</td> <td style="border:1px solid black; width:20px;">n</td> <td style="border:1px solid black; width:20px;">5</td> <td style="border:1px solid black; width:20px;">0</td> <td style="border:1px solid black; width:20px;">5</td> </tr> </table> TITLE Section 5303 Technical Studies			2	0	n	5	0	5	9. NAME OF FEDERAL AGENCY: Federal Transit Administration																
2	0	n	5	0	5																				
12. AREAS AFFECTED BY PROJECT (cities, counties, states, etc.) Pasco County, Florida			11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: TRANSIT PLANNING IN SUPPORT OF THE PASCO COUNTY URBANIZED AREA—FISCAL YEAR 2005-06																						
13. PROPOSED PROJECT Start Date 07/01/05 Ending Date 06/30/06		14. CONGRESSIONAL DISTRICTS OF a. Applicant 6-9 b. Project 6-9																							
a. Federal \$ 73,067.00 b. Applicant \$ c. State \$ 9,133.00 d. Local \$ 9,133.00 e. Other \$ f. Program Income \$ g. TOTAL \$ 91,334.00		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS? a. YES, THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12373 PROCESS FOR REVIEW ON Date _____ b. NO <input type="checkbox"/> PROGRAM IS NOT COVERED BY E O 12372 <input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW																							
17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT? <input type="checkbox"/> Yes If "Yes," attach an explanation <input checked="" type="checkbox"/> No																									
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.																									
a. Typed Name of Authorized Representative W. Cliff McDuffie		b. Title Chairman, Pasco County MPO		c. Telephone Number (727) 847-8140																					
d. Signature of Authorized Representative			e. Date: 5/12/05																						

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Prescribed by OMB Circular A-102

SECTION 5303
APPROVED PROJECT BUDGET - FY 2005-06
(Total Dollars)

		FEDERAL/LOCAL/ STATE 100%	
TECHNICAL CLASSIFICATIONS:			
41.11.00	PROGRAM SUPPORT AND ADMINISTRATION	\$ _____	
41.12.00	GENERAL DEVELOPMENT AND COMPREHENSIVE PLANNING	\$ _____	
41.13.00	LONG-RANGE TRANSPORTATION PLANNING (INCLUDING MAJOR INVESTMENT STUDIES AND IS)	\$ _____	
41.13.01	SYSTEM LEVEL	\$ _____	
41.13.02	PROJECT LEVEL	\$ _____	
41.14.00	SHORT-RANGE TRANSPORTATION PLANNING	\$ _____	
41.15.00	TRANSPORTATION IMPROVEMENT PROGRAM	\$ _____	
41.16.00	SPECIAL PROJECTS	\$ _____	
41.16.01	AMERICANS WITH DISABILITIES ACT	\$ _____	
41.16.02	CLEAN AIR PLANNING	\$ _____	
41.16.06	FINANCIAL PLANNING	\$ _____	
41.16.07	MANAGEMENT SYSTEMS	\$ _____	
41.16.08	PUBLIC PARTICIPATION	\$ _____	
41.16.10	LIVEABLE COMMUNITIES	\$ _____	
41.17.00	OTHER ACTIVITIES (IDENTIFY) (CONTRACTUAL)	\$ <u>91,334.00</u>	
	TOTAL NET PROJECT COST	\$ <u>91,334.00</u>	
ACCOUNTING CLASSIFICATIONS:			
41.20.01	PERSONNEL	\$ _____	
41.20.02	FRINGE BENEFITS	\$ _____	
41.20.03	TRAVEL	\$ _____	
41.20.04	EQUIPMENT	\$ _____	
41.20.05	SUPPLIES	\$ _____	
41.20.06	CONTRACTUAL	\$ <u>91,334.00</u>	
41.20.07	OTHER	\$ _____	
41.20.08	INDIRECT CHARGES	\$ _____	
	TOTAL NET PROJECT COST	\$ <u>91,334.00</u>	
FUND CLASSIFICATIONS:			
41.30.01	MPO ACTIVITIES	\$ <u>91,334.00</u>	
41.30.02	TRANSIT OPERATOR ACTIVITIES	\$ _____	
41.30.03	STATE AND/OR LOCAL AGENCY ACTIVITIES	\$ _____	
	TOTAL NET PROJECT COST	\$ <u>91,334.00</u>	
	FEDERAL SHARE (80%)	\$ <u>73,067.00</u>	
	LOCAL SHARE (20%)	\$ <u>18,267.00</u>	
ACCOUNTING CLASSIFICATIONS	FPC	DESCRIPTION	AMOUNT
91.37.08.8P 2	02	TECHNICAL STUDIES PLANNING	\$ <u>91,334.00</u>

SECTION 5303
GMIS PLANNING LINE ITEM CODES - FY 2005-06
(FTA Funds Only)

			(80%) FTA FUNDS ONLY
TECHNICAL CLASSIFICATIONS:			
41.11.00	PROGRAM SUPPORT AND ADMINISTRATION		\$ _____
41.12.00	GENERAL DEVELOPMENT AND COMPREHENSIVE PLANNING		\$ _____
41.13.00	LONG-RANGE TRANSPORTATION PLANNING (INCLUDING MAJOR INVESTMENT STUDIES AND IS)		\$ _____
41.13.01	SYSTEM LEVEL		\$ _____
41.13.02	PROJECT LEVEL		\$ _____
41.14.00	SHORT-RANGE TRANSPORTATION PLANNING		\$ _____
41.15.00	TRANSPORTATION IMPROVEMENT PROGRAM		\$ _____
41.16.00	SPECIAL PROJECTS		\$ _____
41.16.01	AMERICANS WITH DISABILITIES ACT		\$ _____
41.16.02	CLEAN AIR PLANNING		\$ _____
41.16.06	FINANCIAL PLANNING		\$ _____
41.16.07	MANAGEMENT SYSTEMS		\$ _____
41.16.08	PUBLIC PARTICIPATION		\$ _____
41.16.10	LIVEABLE COMMUNITIES		\$ _____
41.17.00	OTHER ACTIVITIES (CONTRACTUAL)		\$ <u>73,067.00</u>
	TOTAL FTA FUNDS		\$ <u>73,067.00</u>
ACCOUNTING CLASSIFICATIONS:			
41.20.01	PERSONNEL		\$ _____
41.20.02	FRINGE BENEFITS		\$ _____
41.20.03	TRAVEL		\$ _____
41.20.04	EQUIPMENT		\$ _____
41.20.05	SUPPLIES		\$ _____
41.20.06	CONTRACTUAL		\$ <u>73,067.00</u>
41.20.07	OTHER		\$ _____
41.20.08	INDIRECT CHARGES		\$ _____
	TOTAL FTA FUNDS		\$ <u>73,067.00</u>
FUND ALLOCATIONS:			
41.30.01	MPO ACTIVITIES		\$ <u>73,067.00</u>
41.30.02	TRANSIT OPERATOR ACTIVITIES		\$ _____
41.30.03	STATE AND/OR LOCAL AGENCY ACTIVITIES		\$ _____
	TOTAL FTA FUNDS		\$ <u>73,067.00</u>
	Federal Share (80 Percent)		\$ <u>73,067.00</u>
	Local Share (20 Percent)		\$ <u>18,267.00</u>
ACCOUNTING CLASSIFICATION	FPC	DESCRIPTION	AMOUNT
91.37.08.8P2	02	Technical Studies Planning	\$ <u>91,334.00</u>

Appendix A

SECTION 5303

FEDERAL FISCAL YEAR 2006 CERTIFICATIONS AND ASSURANCES FOR FTA ASSISTANCE
(Alternative to Electronic Filing)

Name of Applicant: Pasco County Metropolitan Planning Organization

The Applicant agrees to comply with applicable requirements of Categories I-XV. X
(The Applicant may make this selection in lieu of individual selections below.)

OR

The Applicant agrees to comply with the applicable requirements of the following categories it has selected:

- I. Certifications and Assurances Required of Each Applicant. _____
- II. Lobbying Certification. _____
- III. Certification Pertaining to the Effects on Private Mass Transportation Companies. _____
- IV. Public Hearing Certification for a Project with Substantial Impacts. _____
- V. Certification for the Purchase of Rolling Stock. _____
- VI. Bus Testing Certification. _____
- VII. Charter Service Agreement. _____
- VIII. School Transportation Agreement. _____
- IX. Certification for Demand Responsive Service. _____
- X. Prevention of Alcohol Misuse and Prohibited Drug Use Certification. _____
- XI. Certification Required for Interest and Other Financing Costs. _____
- XII. Certifications and Assurances for the Urbanized Area Formula Program,
the Job Access and Reverse Commute Program, and the Clean Fuels
Formula Program. _____
- XIII. Certifications and Assurances for the Elderly and Persons with Disabilities
Program. _____
- XIV. Certifications and Assurances for the Nonurbanized Area Formula Program. _____
- XV. Certifications and Assurances for the State Infrastructure Bank (SIB) Program. _____

SECTION 5303

FEDERAL FISCAL YEAR 2006 FTA CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE

(Required of All Applicants for FTA Assistance and All FTA
Grantees with an Active Capital or Formula Project)
Affirmation of Applicant

Name of Applicant: PASCO COUNTY METROPOLITAN PLANNING ORGANIZATION

Name and Relationship of Authorized Representative: W. Cliff McDuffie, MPO Chairman

BY SIGNING BELOW, on behalf of the Applicant, I declare that the Applicant has duly authorized me to make these certifications and assurances and bind the Applicant's compliance. Thus, the Applicant agrees to comply with all Federal statutes, regulations, executive orders, and Federal requirements applicable to each application it makes to the Federal Transit Administration (FTA) in Federal Fiscal Year 2006.

The FTA intends that the certifications and assurances the Applicant selects on the other side of this document, as representative of the certifications and assurances in Appendix A, should apply, as required, to each project for which the Applicant seeks now, or may later seek, the FTA assistance during Federal Fiscal Year 2006.

The Applicant affirms the truthfulness and accuracy of the certifications and assurances it has made in the statements submitted herein with this document and any other submissions made to the FTA, and acknowledges that the provisions of the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. 3801 et seq., as implemented by the U.S. DOT Regulations, "Program Fraud Civil Remedies," 49 CFR Part 31 apply to any certification, assurance, or submission made to the FTA. The criminal fraud provisions of 18 U.S.C. 1001 apply to any certification, assurance, or submission made in connection with the Urbanized Area Formula Program, 49 U.S.C. 5307, and may apply to any other certification, assurance, or submission made in connection with any other program administered by the FTA.

In signing this document, I declare under penalties of perjury that the foregoing certifications and assurances, and any other statements made by me on behalf of the Applicant are true and correct.

Signature: _____

Date: May 12, 2005

Name: W. Cliff McDuffie, MPO Chairman
Authorized Representative of Applicant

AFFIRMATION OF APPLICANT'S ATTORNEY for Pasco County MPO (Name of Applicant)

As the undersigned attorney for the above named Applicant, I hereby affirm to the Applicant that it has authority under state and local law to make and comply with the certifications and assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the certifications and assurances have been legally made and constitute legal and binding obligations on the Applicant. I further affirm to the Applicant that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these certifications and assurances, or of the performance of the project.

Signature: _____

Date: _____

Name: _____
Applicant's Attorney

Each Applicant for the FTA financial assistance (except 49 U.S.C., 5312[b] assistance) and each FTA Grantee with an active capital or formula project must provide an attorney's affirmation of an Applicant's attorney pertaining to the applicant's legal capacity. The Applicant may enter its signature in lieu of the attorney's signature provided the Applicant has on file this affirmation signed by the attorney and dated this Federal fiscal year.

Appendix A

SECTION 5307

FEDERAL FISCAL YEAR 2005 CERTIFICATIONS AND ASSURANCES FOR FTA ASSISTANCE
(Alternative to Electronic Filing)

Name of Applicant: Pasco County Board of County Commissioners

The Applicant agrees to comply with applicable requirements of Categories I-XV. X
(The Applicant may make this selection in lieu of individual selections below.)

OR

The Applicant agrees to comply with the applicable requirements of the following categories it has selected:

- I. Certifications and Assurances Required of Each Applicant. _____
- II. Lobbying Certification. _____
- III. Certification Pertaining to the Effects on Private Mass Transportation Companies. _____
- IV. Public Hearing Certification for a Project with Substantial Impacts. _____
- V. Certification for the Purchase of Rolling Stock. _____
- VI. Bus Testing Certification. _____
- VII. Charter Service Agreement. _____
- VIII. School Transportation Agreement. _____
- IX. Certification for Demand Responsive Service. _____
- X. Prevention of Alcohol Misuse and Prohibited Drug Use Certification. _____
- XI. Certification Required for Interest and Other Financing Costs. _____
- XII. Certifications and Assurances for the Urbanized Area Formula Program,
the Job Access and Reverse Commute Program, and the Clean Fuels
Formula Program. _____
- XIII. Intelligent Transportation Systems Program Assistance _____
- XIV. Certifications and Assurances for the Elderly and Persons with Disabilities
Program. _____
- XV. Certifications and Assurances for the Nonurbanized Area Formula Program. _____
- XVI. Certifications and Assurances for the State Infrastructure Bank (SIB) Program. _____

Appendix A

SECTION 5307

FEDERAL FISCAL YEAR 2005 FTA CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE

(Required of All Applicants for the FTA Assistance and All FTA
Grantees with an Active Capital or Formula Project)
Affirmation of Applicant

Name of Applicant: PASCO COUNTY BOARD OF COUNTY COMMISSIONERS
Name and Relationship of Authorized Representative: Peter Altman, Chairman

BY SIGNING BELOW, on behalf of the Applicant, I declare that the Applicant has duly authorized me to make these certifications and assurances and bind the Applicant's compliance. Thus, the Applicant agrees to comply with all Federal statutes, regulations, executive orders, and Federal requirements applicable to each application it makes to the Federal Transit Administration (FTA) in Federal Fiscal Year 2005.

The FTA intends that the certifications and assurances the Applicant selects on the other side of this document, as representative of the certifications and assurances in Appendix A, should apply, as required, to each project for which the Applicant seeks now, or may later seek, the FTA assistance during Federal Fiscal Year 2005.

The Applicant affirms the truthfulness and accuracy of the certifications and assurances it has made in the statements submitted herein with this document and any other submissions made to the FTA, and acknowledges that the provisions of the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. 3801 et seq., as implemented by the U.S. DOT Regulations, "Program Fraud Civil Remedies," 49 CFR Part 31 apply to any certification, assurance, or submission made to the FTA. The criminal fraud provisions of 18 U.S.C. 1001 apply to any certification, assurance, or submission made in connection with the Urbanized Area Formula Program, 49 U.S.C. 5307, and may apply to any other certification, assurance, or submission made in connection with any other program administered by the FTA.

In signing this document, I declare under penalties of perjury that the foregoing certifications and assurances, and any other statements made by me on behalf of the Applicant are true and correct.

Signature: _____

Date: November 1, 2004

Name: Peter Altman, Chairman
Authorized Representative of Applicant

AFFIRMATION OF APPLICANT'S ATTORNEY

For Pasco County Board of County Commissioners (Name of Applicant) PASCO COUNTY BOARD OF COUNTY COMMISSIONERS

As the undersigned attorney for the above named Applicant, I hereby affirm to the Applicant that it has authority under state and local law to make and comply with the certifications and assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the certifications and assurances have been legally made and constitute legal and binding obligations on the Applicant. I further affirm to the Applicant that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these certifications and assurances, or of the performance of the project.

I further affirm to the Applicant that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these certifications and assurances, or of the performance of the project.

Signature: _____

Date: _____

Name: _____
Attorney for Applicant

Each Applicant for the FTA financial assistance (except 49 U.S.C., 5312[b] assistance) and each FTA Grantee with an active capital or formula project must provide an attorney's affirmation of an Applicant's attorney pertaining to the applicant's legal capacity. The Applicant may enter its signature in lieu of the attorney's signature provided the Applicant has on file this affirmation signed by the attorney and dated this Federal fiscal year.

1.0 PROGRAM ADMINISTRATION

1.1 Program Management

1.2 Program Review and Development

1.3 Public Involvement Management

UPWP TASK NUMBER: 1.1

TASK TITLE: Program Management

OBJECTIVE: Effective and efficient management of the entire transportation planning program for the PCATS. To carry out administrative duties related to the maintenance of a comprehensive transportation planning process.

PREVIOUS WORK: This is an ongoing activity that includes proper management of agreements, contracts, and other related items listed under "Methodology." Scheduled work for such items as a List of Priority Projects, TIP, UPWP, LRTP, and TDP so that items were produced without delaying the planning process. Provided information so that the FHWA and FTA could conduct the triennial MPO certification review for the MPOs within the TMA (1/05). This certification was performed for the Pasco County MPO along with the Pinellas County and Hillsborough County MPOs (3/05). The MPO's annual audit was conducted as part of the County's annual audit (3/05). Grant billing invoices and progress reports were submitted on a quarterly basis. Developed a County traffic impact study criteria, fees, and system that requires development to submit traffic analysis and fees that pay for County consultants to review and define needed road improvements due to the development proposal; this process is an attempt to relieve the MPO staff from County development review duties. The MPO staff, however, has continued to administer and manage these studies. In addition, the County Project Management Division, Engineering Services Department, took over the responsibility to develop the annual five-year County transportation CIP, of which the MPO staff had done for 18 years (9/04). Assisted the County with defining the job description and qualifications of a County transportation planner/engineer (2/05). Produced scope of services and task orders for the MPO GPC work and County transportation planning work (ongoing). Began the consultant selection process for the new GPCs. Published the LRTP Executive Summary (3/05).

METHODOLOGY: The MPO staff will undertake the administrative work necessary to complete the work tasks identified in the UPWP. Management efforts include:

- Coordination of the CAC, TAC/MMS, MPO Board, and CCC agendas and meetings (monthly).
- Review and coordination with County Clerk regarding the MPO minutes (monthly).
- Produce minutes for the CAC, TAC, and MMS (monthly).
- Completion of Federal and State invoicing and progress reports (ongoing).
- Coordination with County Financial Services and Budget offices regarding grant expenditures, time sheets, audit requirements, in-kind match, and various other budgetary items (ongoing). The MPO will follow the FDOT procedures if any indirect costs are invoiced (ongoing).
- Process task orders and agendas for the GPC work (ongoing).
- Secretarial services (monthly).
- Seek and manage State and Federal grants (ongoing).
- Perform the annual self certification with the FDOT (5/06).
- Review of contracts, agreements, and study designs (ongoing).
- Record keeping (ongoing).
- Implementation of the PIP (ongoing).
- Receive and return numerous telephone calls on transportation-related issues (ongoing).
- Employee supervision and attendance at staff meetings (ongoing).
- Scheduling of work tasks and task completion dates (ongoing).
- Monitoring the UPWP expenditures and processing amendments (ongoing).

- Attendance at the MPO Directors', the MMS Discussion Group, ETDM workshops, and Advisory Committee meetings (ongoing) (PEA #7).
- Publication and distribution of the LRTP, agendas, and citizens news releases on transportation issues, plans, and meetings (ongoing).
- Develop a more user-friendly MPO website and purchase the MPO website for one year (12/05) (PEA #8).
- Provide up-to-date information on the County and MPO websites (ongoing).
- Provide MPO, TAC, and CAC agendas on the website (ongoing).
- Purchase office supplies, gasoline/oil, maintenance of equipment, postage, travel, copier usage, telephone service, advertising, books, and other office operations materials and supplies (ongoing).
- Processing of purchase orders for capital outlay requests and the GPC tasks (ongoing).
- The annual audit for the MPO is included with the County's annual audit (3/06).
- Attend training seminars, meetings, conferences, and associated travel for transportation planning issues and activities and hotel accommodations (ongoing).
- Purchase two new computers, related software, and office equipment (desk, bookcase, chair, etc.).
- Secure new planning contracts with one or more GPCs by undertaking the consultant selection process with assistance from the FDOT (9/05).
- Continue to search for better ways to provide the public information about transportation-related issues and meetings in Pasco County. Some of this search may include such things as better use of the public access channel on cable television for upcoming MPO Board meeting dates and corresponding agendas, and display of materials during the live broadcasts of the actual MPO Board meetings (ongoing).

END PRODUCT:

- Efficient and proper management of the transportation planning work effort in the fulfillment of the UPWP tasks (ongoing).
 - The completion of this task will ensure a continuing, comprehensive, and coordinated transportation planning process (ongoing).
 - Billing invoices (quarterly).
 - Televising the MPO meetings on cable television (ongoing).
 - Continue to assist and document transportation issues for research and response to the public at large (ongoing).
 - The MPO website (ongoing) (PEA #8).
 - Supervision of the GPC work and contracts (ongoing).
 - Annual audit (3/06).
 - Publish the LRTP Executive Summary (ongoing) (PEA #8).
 - Secure one or more GPC contracts (9/05).
-

UPWP TASK NUMBER: 1.1

TASK TITLE: Program Management

RESPONSIBLE AGENCY

FUNDING SOURCES

Pasco County MPO

FHWA-FDOT

\$55,218.00

Local

0.00

Total

\$55,218.00

UPWP TASK NUMBER: 1.2

TASK TITLE: Program Review and Development

OBJECTIVE: To effectively support and coordinate the entire transportation planning program by responding to current issues, providing a continuous review of the planning effort, and incorporating the use of new planning tools or techniques.

PREVIOUS WORK: Work efforts in this task included completion of the UPWP (5/05) and the annual TIP (6/05). Coordinated the County transportation CIP project scheduling with the State TIP project scheduling (ongoing). Participated in regional transportation coordination with the other MPOs in West Central Florida (ongoing). Developed and reviewed scopes of service tasks to be performed by the GPCs (ongoing) including development of the 2025 LRTP Update (12/04). Supervised County consultant work toward development of a Countywide future road network and right-of-way preservation study/ordinance (6/05). Promoted the funding of advanced right-of-way acquisition and the expansion of ITS in Pasco County (ongoing) (PEA #3). Coordinated with the County and FDOT on the multijurisdictional funding and phasing of improvements on the State highway system (ongoing). Assisted with the implementation of and distribution of information on the U.S. 19 Action Plan (ongoing). Reviewed FDOT's U.S. 19 ITS design plans, U.S. 19 Median Channelization Candidate Study, and U.S. 19 Corridor Study (5/05) (PEA #3). Adopted the Tampa Bay Regional ITS Architecture for the Pasco County area (2/05). Reviewed the scope of work for the West Central Florida Beltway Study (9/04). Reviewed County proposals for overlay districts along the S.R. 54/S.R. 56 corridor (5/05). Attended TRANSCAD modeling workshop, sponsored by the FDOT (8/04), transition to *CUBE Voyager* modeling workshop (2/05), sociocultural/public involvement workshop (2/05) and ETDM workshop (2/05) (PEA #5). Attendance at various FHWA and FDOT training sessions, attendance at Staff Director's Coordinating Team meetings, and attendance with the FDOT consultants for transportation studies/meetings (PEA #5). Managed the County/FDOT agreement that had the County loan the FDOT \$8.5 million to accelerate the design and construction of Stages II and III ITS on U.S. 19 (ongoing) (PEA #3). Developed local and regional projects lists and funding applications for State and Federal legislatures (2/05). Continued training on the ETDM (PEA #5) and placed additional 2025 State projects through the environmental screen with associated needs and purpose statements (5/05). Attended the Environmental Technical Advisory Team meetings (ongoing) (PEA #2). Attended meetings of the Community Traffic Safety Team (monthly), the County's Development Review Committee (biweekly), County Growth Management Department staff development review meetings (weekly), County training (CPR, defensive driving, cultural diversity, sexual harassment, and first aid), and transportation-related meetings/workshops. Assisted with the development of the County's EAR (ongoing). Made numerous grant applications and executed agreements (ongoing). Assisted the County, cities, and/or FDOT with the implementation and refinement of the U.S. 301 corridor study. This included inclusion into the County's EAR (2/05). Processed billings for three County Incentive Grants (ongoing). Produced an ITS Management Plan as part of the 2025 LRTP Update (12/04).

METHODOLOGY: Program review and development work tasks will include:

- Completion of certification documents, including the UPWP (5/06) and the TIP (6/06).
- Supervise and coordinate with the FDOT and other MPOs within the region, the development of revisions to the 2025 LRTP due to SIS revenue adjustments (6/06).
- Promote the implementation of the U.S. 19 Action Plan (ongoing).
- Assist the FDOT in developing a U.S. 19 Corridor Plan that will list short-, medium-, and long-range, needed improvements (9/05) and incorporate some or all in the LRTP Update.
- Coordination with FDOT regarding the development of study designs (ongoing).

- Develop a Priority List of Projects (9/05).
- Incorporate safety and security-conscious planning into the planning process. Task No. 4.3.3 deals with most of the specifics in regard to this activity (5/06) (PEA #1).
- Develop a Continuity of Operations Plan for increasing the safety and security of transportation systems that, as a minimum, will address how the MPO will continue to function in the event of a natural or manmade disaster (6/06) (PEA #1).
- Refinement of existing project prioritization techniques to incorporate additional cost/benefit data and the CMMS (ongoing).
- Attendance at the CCC Staff Director's Coordinating Team meetings.
- Coordination with the State MPO Advisory Committee (PEA #5).
- Provide continued coordination and assistance to the FDOT, Florida Turnpike, and County/cities consultants (ongoing).
- Integrate the ETDM process into the planning environmental and programming processes (ongoing) (PEA #2).
- Add new projects from the December 2004 LRTP Update into the ETDM database, including purpose and need statements which contain such information as demographic data along the project corridors (12/05) (PEA #2).
- Consider management and operations with the planning process (ongoing) (PEA #3).
- Use the MPO planning process to consult with local officials (ongoing) (PEA #4).
- Enhance the technical capacity of the planning process through training seminars (ongoing) (PEA #5).
- Coordinate with the Community Traffic Safety Team and FDOT in promoting safety (ongoing) (PEA #1).
- Review of regulations, reports, and technical studies from the FDOT, FHWA, FTA, USDOT, FAA, and the Florida TD Commission (ongoing).
- Review of amendments to the Transportation Elements of comprehensive plans of the region and adjoining local governments (ongoing).
- Coordinate the County CIP (Ten-Year) project scheduling with the MPO's TIP (Three-Year Work Program). The Three-Year Statewide TIP is formed from the Five-Year TIP (6/06).
- Incorporate explanation of method use to prioritize projects into the TIP (6/06).
- Review the FDOT and County construction drawings and the PD&E Studies (ongoing).
- Coordination with the ICAR Agencies/Regional Planning Council on transportation-related matters.
- Train the MPO staff in the operation of the new *CUBE Voyager* transportation model (ongoing).
- Enhance the Internet capabilities of the MPO through improving the e-mail capabilities and adding the MPO information to the County's and the MPO's websites.
- Coordination of the regional LRTP, planning effort, and BACS (ongoing).
- Attend training seminars on the transportation planning process, Title VI, ETDM, financial planning, management and operations of transportation systems, and other transportation planning issues and activities, including associated travel (ongoing) (PEA #2, 3, and 5).
- Review reports and attend training on safety and security in the transportation planning process (ongoing) (PEA #1 and 5).
- Develop a procedure for processing Title VI complaints (3/06).
- Completion and publication of the required MPO documents; e.g., TIP (6/06), UPWP (5/06), and the continuation of an effective and responsive transportation planning process (ongoing).
- Assist the County with implementing an ultimate road plan and defining right-of-way preservation widths for future roads (3/06).
- Participate in the development and implementation of the Florida SIS plan (ongoing).

UPWP TASK NUMBER: 1.2

TASK TITLE: Program Review and Development

- Review the ITS projects for architectural consistency and determination of system approach.
 - Purchase two new computers and software; e.g., *CUBE Voyager* license and *Adobe* PDF writer, office desk, bookcase, and chair, newspaper advertising (workshops, public hearings, the UPWP, etc.), and supplies for printing/binding reports or related material for public use or governmental agencies (6/06).
 - Purchase scanner and shredder (postage charges, copier charges, etc.).
 - Through the consultant selection process, secure the GPC contracts with two or more firms (9/05).
-

END PRODUCT:

- Completion and publication of the draft and final UPWP (5/06), TIP (6/06), and the continuation of an effective and responsive transportation planning process (ongoing).
 - A revised LRTP that reflects changes in revenue forecasts due to SIS and new Federal legislation (6/06).
 - An MPO LRTP that is coordinated with local and regional comprehensive plans (ongoing).
 - Two new computers (3/06).
 - An MPO website that contains the MPO plans and documents (ongoing).
 - Design drawings and route studies that have been reviewed by the MPO staff (ongoing).
 - A well-trained technical staff (ongoing).
 - An expanded ETDM database for Pasco County that includes State non-SIS roads along with purpose and need statements (12/05).
 - Planning and programming processes that include the ETDM process (ongoing).
 - Staff trained in the ETDM, safety and security in planning, Title VI, *CUBE Voyager* model, *Excel*, and other technical issues (PEA #1, 3, and 5) (ongoing).
 - A procedure for processing Title VI complaints (3/06).
 - A coordinated local CIP and MPO TIP (7/05).
 - New GPC contracts (9/05).
 - A Continuity of Operations Plan for security (5/06).
-

RESPONSIBLE AGENCY

FUNDING SOURCES

Pasco County MPO	FHWA-FDOT	\$80,765.00
	Local	<u>0.00</u>
	Total	\$80,765.00

UPWP TASK NUMBER: 1.3

TASK TITLE: Public Involvement Management

OBJECTIVE: To support early and continuing involvement of the public in the development of various TPs and documents and to allow all citizens, regardless of race, sex, national origin, age, religion, social background, or physical condition, to have full and complete access and input into the transportation planning process. This task is consistent with the TEA-21 requirements, laws of the State of Florida, Title VI of Civil Rights Act, and Environmental Justice Orders.

PREVIOUS WORK: This work effort was to support continued public involvement that allowed all citizens full and complete access and early input into the transportation planning process. Extensive public-involvement activities occurred during and throughout the development of the 2025 LRTP Update including, but not limited to, newspaper articles, newsletter, televised MPO Board meetings, various public workshops and hearings, including two special public workshops held at places and times convenient to the underserved population, coordinated through agencies representing the underserved. In addition, the MPO staff provided an opportunity for public comment/review of the LRTP Update via the County's website. Public workshops and/or public meetings were conducted for the right-of-way preservation study/ordinance (5/05) and the major update (6/05). Locations of the traditionally underserved and under-represented population segments were identified and two public workshops in two areas of the County were held during the development of the 2025 LRTP Update (7/04) (PEA #8). Staff attended a sociocultural/public involvement workshop to learn more about how to better evaluate the effects of transportation projects on communities and quality of life including, but not limited to, social, economic, land use, mobility, aesthetics, and relocation effects potentially associated with transportation projects (2/05). A public meeting was held for the triennial TMA certification which included advertisements and comment forms (1/05).

Staff attended several meetings and workshops conducted by various government agencies and/or private organizations, regarding such things as State PD&E studies and County route studies (ongoing). Staff distributed and reviewed survey forms at various transportation workshops. Provided information to local newspapers about the LRTP Update (10/04) and the TDP (5/05) (PEA #6 and 8). In addition, a public workshop and a public meeting were conducted for the TDP (5/05).

Conducted public hearings for the UPWP (5/05) and TIP (6/05). Implemented the PIP (ongoing). Prepared agendas and attended the CAC meetings (ongoing). Dispensed transportation information, such as maps, plans, traffic counts, and the SE data (ongoing). Responded to public inquiries about current and upcoming transportation improvement projects on both the State and County road networks (ongoing). Provided news releases to libraries, cities, cable television, and other media about the various committee meetings, public workshops, and hearings. Attended as guest speakers at Leadership Pasco and other civic/business organization meetings (ongoing). Numerous CIP/TIP maps, the CCC Regional Plans, and the LRTP Executive Summary booklets were produced and distributed during the workshops, meetings, and speaking engagements. Provided transportation information for interviews and to the media from which media stories were reported. Made significant effort to involve representatives of the traditionally underserved in the transportation planning process, especially during the TDP development.

The bylaws of the CAC were amended to add membership from the economic development community (2/05). Investigated ways to better provide CAC comments on agenda items to the MPO Board (4/05). All the MPO meetings are broadcast on cable television.

Placed the most recent CIP road projects map on the County/MPO website; this map also shows some of the major road projects found in the TIP (12/04).

METHODOLOGY:

- Utilize the latest PIP to guide and plan the notification of various transportation activities; public hearings will be held on the SIS-reviewed 2025 LRTP (6/06), UPWP (4/06), and TIP (6/06) (ongoing).
- Staff will continue to attend and conduct committee meeting workshops, public hearings, and town meetings for various transportation planning activities, including the Transit Service Plan (9/05) and the SIS-reviewed LRTP (6/06).
- Televisе monthly MPO meetings (ongoing) (PEA #8).
- Scan and make available the CAC, TAC, and MPO meeting agendas on the County and MPO websites (ongoing).
- Staff will continue to disseminate transportation information to the public verbally or by supplying copies of information upon request. Efforts will be made to make information available in a graphic and visually attractive form (ongoing).
- Using the performance measures in the PIP evaluation section, staff will evaluate the effectiveness of the PIP used during the development of the LRTP (12/05).
- Using the results of this evaluation, staff may propose new and/or modified outreach strategies (12/05).
- Consult with elected officials during the transportation planning process (ongoing).
- Respond to citizens' inquiries and requests (i.e., maps, traffic counts, SE and census data, and roadway construction drawings) (ongoing).
- Staff will provide guest speakers for civic organization meetings (ongoing).
- Staff will continue the advertisement of the CAC and TAC/MMS committees and Board meetings on cable television (ongoing).
- Staff will evaluate the PIP for its effectiveness and modify the PIP if necessary (12/05) (PEA #8).
- Staff will contact the media for possible announcement of major transportation activities, such as the Transit Service Plan meetings (9/05) (PEA #6).
- Staff will keep in close contact with local and major newspaper reporters for possible articles on major transportation issues (ongoing).
- Upon request, various transportation documents, brochures, and/or maps will be published and distributed to the public by various means, including the new MPO website (ongoing).
- Staff will, upon request, periodically write articles for civic organizations and Chambers of Commerce regarding the MPO's business events and major transportation issues (ongoing).
- Place updated MPO plans, documents, and agendas on the County and MPO websites (12/05).
- The MPO may utilize assistance from their consultants (ongoing).

END PRODUCT:

- Informed public on transportation and transit issues (ongoing) (PEA #8).
- Public meetings for the Transit Service Operation Plan (9/05) and the annual TD Service Plan Update (2/06).
- Hold public hearings for the draft UPWP (3/06), TIP (6/06), and the SIS-revised LRTP (6/06).
- Newspaper articles and newsletters on transportation planning issues (ongoing).
- Continue to investigate new and better ways to further involve the traditionally underserved and underrepresented portion of the population in the transportation planning process (ongoing).

UPWP TASK NUMBER: 1.3

TASK TITLE: Public Involvement Management

- The advertisement of committee and Board meetings (ongoing).
 - Easy public access to the MPO maps, documents, CDs, and agendas available on the MPO website and at the MPO office (ongoing).
 - Evaluation of the LRTP public involvement process, with possible modified outreach strategies (12/05).
-

RESPONSIBLE AGENCY

FUNDING SOURCES

Pasco County MPO

FHWA-FDOT

\$14,300.00

Local

0.00

Total

\$14,300.00

2.0 DATA COLLECTION

2.1 Highway System Performance Surveillance

2.2 Socioeconomic and Land Use Surveillance

UPWP TASK NUMBER: 2.1

TASK TITLE: Highway System Performance Surveillance

OBJECTIVE: To obtain data on the State and local transportation system in order to provide information required by the USDOT and TEA-21 and evaluate the operating efficiency, safety, and condition of local and State maintenance systems (ongoing).

PREVIOUS WORK: The MPO staff, with assistance from the County Traffic Operations personnel and the FDOT, continually collected and evaluated traffic volumes of all links of the County and State road network at each of the established count stations and began forming a list of high crash and high rate of crash data (ongoing) (PEA #1 and 3). Re-evaluated certain count station locations for reasonableness (ongoing). The latest and historic traffic count data (i.e., date of count, daily count, and hourly count of each link) are available to the public via website, printouts, and CDs (ongoing). Traffic count and crash data information was used for the operational MMS, the development of the County's CIP, and the concurrency tables in the Comprehensive Plan (ongoing). Obtained volume counts for special traffic studies. Assisted the County's Traffic Operations Division to update the traffic count database file in order to be consistent with the MPO's latest database (10/03). Reviewed traffic count data to locate operational deficiencies and confirm the results of various traffic studies (ongoing) (PEA #3). Continued the collection of data on various new roadway projects, such as sidewalks, signal locations, and paved shoulders (ongoing). Updated the latest count table on a regular basis (ongoing). Produce a 2002 traffic count map (12/03). Calculated the LOS on roads as part of the 2025 LRTP Update (12/04).

METHODOLOGY:

- Continue to collect and monitor traffic counts (the MPO funds the County Traffic Operations Division to conduct the counts and purchase count equipment).
 - Continue to assist the public and other local entities with traffic counts and maps (PEA #8).
 - Re-evaluate traffic count segments and locations (3/06).
 - Continue review of the traffic counts and crash data to identify operational deficiencies, this information will be available to the public and shared with the Community Traffic Safety Team (ongoing) (PEA #1 and 3).
 - Obtain certain data on local and State roadways and place in the MMS database for the County and region. This data will be an integral part of an operational MMS and future LRTPs (ongoing) (PEA #3).
 - Assist public in locating traffic counts on the County's website (ongoing) (PEA #8).
 - Produce current (2004) traffic count map (3/06).
 - Provide data in real-time for the ITS operation, including those from new vehicle detectors installed as part of the U.S. 19 ITS/TMA project (PEA #1 and 3).
-

END PRODUCT:

- An established and continuing program for monitoring and collecting traffic data including truck volumes (ongoing).
- Current traffic count map (3/06).
- Crash management data (ongoing) (PEA #1).
- Up-to-date reports of traffic count and characteristic data.
- Continuous collection of pertinent data for the LRTP and MMS (ongoing).
- Database that would include State and local data counts (ongoing).

UPWP TASK NUMBER: 2.1

TASK TITLE: Highway System Performance Surveillance

RESPONSIBLE AGENCY

FUNDING SOURCES

Pasco County MPO and Pasco County Traffic Operations

FHWA-FDOT

\$18,800.00

Local

0.00

Total

\$18,800.00

UPWP TASK NUMBER: 2.2

TASK TITLE: Socioeconomic and Land Use Surveillance

OBJECTIVE: To monitor and update, on a continuing basis, transportation-related SE and land use data.

PREVIOUS WORK: Coordinated with the Central Permitting Division and Geodetic Mapping Section on Building Permit information that is the major variable for estimating the SE data by the TAZ for use in transportation and growth management studies (ongoing). Managed and supervised consultant work that included a document on the SE data used on the LRTP Update (12/04). Worked with the County's Growth Management Department in the review of major proposed developments that will be considered in future population and employment projections (ongoing). Assisted the County in maintaining the TAZ Boundary maps and its collection of relevant socioeconomic data via building permits (ongoing). Updated the sociocultural data previously gathered in accordance with the requirements of the transportation underserved and Environmental Justice Analysis for the development of the 2025 Transportation Plan Update (PEA #2) (6/04). Reviewed the sociocultural data provided in the ETDM database for usage in the development of the 2025 TP Update (PEA #2) (6/04). Assisted the consultant in development of the updated SE data to be used for the regional, transportation-demand, forecasting model and reviewed the SE, technical document as part of the development of the 2025 TP Update (6/04). Adopted new Smoothed Urbanized Boundary Maps based on the new 2000 Census and expected short-term population growth (12/04). Developed Future Land Use amendment, traffic-study guidelines for the County (2/04). Met with Dade City and Zephyrhills officials for possible annexation plans surrounding the U.S. 301 Corridor (2/05).

METHODOLOGY:

- The MPO staff will continue to collect and refine base year and current year SE data through the use of the Census transportation-planning package, Building Permits, development plans, and other social and environmental indicators.
- Staff will continue to provide the SE data support to other agencies, including the FDOT for the regional model and the PCPT for transit and the TD (PEA #3, 6, and 7).
- Staff will participate in the development and calibration of the Tampa Bay Regional Land Use Allocation Model to be used as a tool to better determine the relationship of land use and transportation scenarios (PEA #7).
- Monitor Future Land Use amendments.
- Will manage and supervise consultant work.
- Review Zephyrhills and Dade City annexation plans to assist with the implementation of the U.S. 301 Corridor Plan.
- Will review and monitor the build-out data based on Future Land Use amendments for development of a build-out plan.
- Assist the County in review of the transportation impacts of the proposed Future Land Use amendments.
- The GPC may assist staff with this task.

UPWP TASK NUMBER: 2.2

TASK TITLE: Socioeconomic and Land Use Surveillance

END PRODUCT:

- A Tampa Bay Land Use Allocation Model (12/05).
 - Annexation plans that are coordinated with transportation plans (ongoing).
 - Updated build-out socioeconomic data (ongoing).
 - Inventory of Future Land Use amendments (ongoing).
-

RESPONSIBLE AGENCY

FUNDING SOURCES

Pasco County MPO	FHWA-FDOT	\$2,520.00
	Local	<u>0.00</u>
	Total	\$2,520.00

3.0 ROUTINE SUPPORT BY COMPLEMENTARY AGENCIES

This task is reserved for the FDOT support to the MPO. No actual funds are available to the MPO (See Table Nos. 1, 2, and 5).

- 4.0 PROJECT PLANNING
 - 4.1 Transit Development
 - 4.2 TD Planning Effort
 - 4.3.1 Short-Range Planning Effort - TIP
 - 4.3.2 Comprehensive Plan Effort
 - 4.3.3 Management Systems Implementation
 - 4.4 Long-Range Planning Effort
 - 4.5 Special Projects
 - 4.6 Bicycle/Pedestrian Planning Effort
 - 4.7.1 LRTP Update (Consultant)
 - 4.7.2 Transportation Studies (Consultant)
 - 4.8 Aviation Planning Effort

UPWP TASK NUMBER: 4.1

TASK TITLE: Transit Development

OBJECTIVE: To promote transit usage by updating and implementing the TDP, conducting transit enhancement studies, and supporting the BACS.

PREVIOUS WORK: Finalized and adopted the Transit Element of the 2025 LRTP Update (12/04). This included adjustments to future transit network and service levels to address demand, an update of transit costs and revenues, and the development of a Cost-Affordable 2025 TP Update (12/04) (PEA #6) This also included regional analysis and consideration that has produced a regional 2025 LRTP (12/04) (PEA #6). During the development of the 2025 LRTP Update, an assessment of the transit quality of service was completed and incorporated in this plan; all six quality of service measures were utilized (PEA #9). The MPO 2025 LRTP Update included a Transit Element which incorporated an ITS concept management plan that involves transit user services, Environmental Justice, Public Involvement, SE forecasts, transit modeling, and safety/security in transit (12/04) (PEA #6). Developed a scope of services for consultant work to produce a major update of the TDP (12/04). The TDP will be adopted in June 2005 (PEA #6). A study to produce a workbook that lists design standards for transit friendly development continued via the GPC. The workbook and Land Development Code revisions are expected by July 2005 (PEA #3). Staff continued to provide technical assistance to the PCPT in the implementation of the TDP and provided demographic data. Obtained approval of JPA for Section 5303 funding (12/04). Managed and supervised consultant work (ongoing).

METHODOLOGY:

- Staff will coordinate with adjoining MPOs to update the distribution of FTA, Section 5303, Grant Funds, based upon recent population data (9/05) (PEA #7).
- Staff will assist the County in incorporating the MPO's Transit Element of the LRTP Update into the County's Comprehensive Plan (12/05) (PEA #6).
- Finalize the Transit Infrastructure Design Guidelines and integrate them into the County's (and possibly the cities) Land Development Code (7/05).
- Staff will remain active with regional transit planning issues, including BRT and BACS (PEA #6 and 7).
- The MPO staff and its GPC will assist the PCPT in the development of the Transit Service Operational Plan (9/05) PEA #6).
- Staff will assist the PCPT with technical studies that promote the implementation of the June 2005 Major TDP Update recommendations (ongoing).
- Develop a minor update of the TDP (5/06) (PEA #6).
- Staff will continue to investigate potential funding for transit improvements and quality LOS/studies of the County transit system as requested by the FDOT's Central Office (ongoing).
- Staff will continue to participate in the TAG (ongoing).
- Transit alternatives will be investigated as part of the MMS strategies.
- Staff will keep current on funding innovations and proposed management systems plans and guidelines related to transit (PEA #3).
- Assist the PCPT in the development of a transit security plan (3/06) (PEA #1).
- Staff will continue review of contracts and agreements, invoice processing, and record keeping. Will manage and supervise consultant work.
- Produce a Transit Friendly Reverse Infrastructure Design Workbook (7/05) (PEA #3 and 5).

UPWP TASK NUMBER: 4.1

TASK TITLE: Transit Development

- Assist the PCPT with revisions to the Land Development Code for the inclusion of transit infrastructure design standards (7/05).
 - Assist the PCPT with providing public involvement on transit studies (ongoing).
 - Staff will participate in the coordination of efforts to produce a Regional Transit Action Plan for the Tampa Bay area (PEA #7).
-

END PRODUCT:

- Transit infrastructure design guidelines workbook (7/05) (PEA #3 and 5).
 - Revised Land Development Code that incorporates transit infrastructure design standards (7/05).
 - A minor update of the TDP (5/06).
 - The TIP (6/06 which implements the TDP).
 - A Service Operations Plan for implementing TDP strategies (9/05) (PEA #6).
 - Transit strategies as part of the MMS (annual).
 - An updated Section 5303 FTA grant-funding distribution (9/05).
 - A transit security plan (3/06) (PEA #1).
 - Technical studies which assist the implementation of the TDP recommendations (ongoing).
-

RESPONSIBLE AGENCY

FUNDING SOURCES

Pasco County MPO and PCPT	FTA (Sec. 5303)	\$73,068.00
	FDOT	9,133.00
	Local (\$8,562.00 cash + \$8,000 in-kind)	<u>17,133.00</u>
	Total	\$99,334.00

UPWP TASK NUMBER: 4.2

TASK TITLE: Transportation Disadvantaged (TD) Planning

OBJECTIVE: To assist the TD providers by optimizing services to persons eligible and qualified as the TD.

PREVIOUS WORK: The MPO staff continued to review and coordinate with the PCPT regarding the TD Local Coordinating Board agendas (ongoing). An annual evaluation was made of the CTC (12/04). Assisted the PCPT with developing the annual TD Service Plan Update (2/05) (PEA #6) and the annual operations report for the LCB (8/04) (PEA #3 and 6). State planning funds were obtained to help support the CTC position in the PCPT. Continued as the DOPA for the TD services for the County. A TD Section was placed in the 2005-06 TIP (6/05).

METHODOLOGY:

- Include a TD Section in the TIP (PEA #6).
 - Monitor and evaluate the CTC (PEA #3).
 - Assist in the development of the Annual Operations Report for the Coordinating Board (PEA #6).
 - Work with the CTC in developing applications for funding (PEA #3).
 - Provide staff support to the TDLCB in developing an efficient and effective system (PEA #3 and 6).
 - Continued efforts in developing an efficient and effective system (PEA #3).
 - Assist the CTC with the development of the Annual Community TD Service Plan (2/06) (PEA #6).
 - Assist the CTC with the development of local service needs by providing information, advice, and direction (2/06) (PEA #6).
-

END PRODUCT:

- Statistical data and/or analysis for the TD studies (ongoing).
 - The Coordinating Board's Annual Operations Report (9/05).
 - Annual evaluation of the CTC (12/05).
 - Annual Community TD Service Plan major updates (2/06).
 - A TD Section in the TIP (6/06).
 - Support of the TD Program (ongoing).
-

RESPONSIBLE AGENCY

FUNDING SOURCES

PCPT for TDC Funds	(PCPT) TDC	\$23,795.00
MPO for Local Funds	Local	<u>1,000.00</u>
	Total	\$24,795.00

UPWP TASK NUMBER: 4.3.1

TASK TITLE: Short-Range Planning Effort - TIP

OBJECTIVE: To develop, review, and ensure consistency of private, local, regional, and State short-range transportation proposals/programs.

PREVIOUS WORK: The County's Roadway CIP was updated and adopted via the County Budget (9/04). Coordinated with the FDOT staff in the development of the FDOT Tentative Work Program (12/04) and used it in the adopted TIP. Coordinated the County's CIP with the MPO's TIP (6/05). Assisted the County with evaluating impact-fee amounts from certain types of development (ongoing). Developed criteria and guidelines for traffic impact studies to be performed by developers and reviewed by County consultants using fees from developers; County conditions of approval for developments are obtained through this process. Assisted the FDOT and the County in promoting the Dale Mabry frontage road (1/05). Reviewed and commented on County and State Road CST plans and the PD&E studies (ongoing). Assisted the County by reviewing development proposals (including DRIs, MPUDs, subdivision plans, rezonings, and site plans) for impact on the transportation system and by attending staff review meetings and the County's Development Review Committee meetings (ongoing). Assisted the County in writing the DRI/DOs and rezoning and site plan transportation conditions. Assisted the County in review of site plans for access management. Assisted the County and cities in requiring developments to adhere to the Central Pasco Road Network Plan and the Ultimate Road Network Plan. Assisted the County in its development of ROW preservation study and ordinance (7/05). Assisted Zephyrhills, Dade City, Pasco County, and the FDOT with refining and implementing the U.S. 301 Corridor Plan. Continued to gather information about frontage road standards and requirements mechanisms. Coordinated the transportation planning process with local governments within Pasco County and surrounding counties. Assisted and supported the regional commuter assistance program (ongoing). Assisted in the development and implementation of street lighting and landscaping agreements between the FDOT and the County on State highways (ongoing). Assisted the County in the development of the EAR Transportation Element (5/05). Assisted the County by conducting Comprehensive Plan concurrency certifications for each Building Permit issued by the County (ongoing). Continued to update the operational MMS by including new potential projects (also see Task No. 5.1) (ongoing). Participated with Tampa, Hillsborough County, Pasco County, the FDOT, and citizens in transportation planning for the New Tampa Working Group (ongoing). Utilized a data collection process for continuous gathering and filing of various transportation data in partnership with the FDOT and surrounding MPOs for development of a land use allocation model and operational MMS (ongoing). Assisted the County in support of the implementation of roadway projects by attending citizen group meetings and eminent-domain, court hearings (ongoing). Identified the most congested/unsafe areas, including intersections, using traffic count and accident information and corresponding LOS (ongoing). Continuously utilized the database program to analyze the transportation system. Continuously collected data on existing and future roadway networks. Managed and supervised consultant work (ongoing). Identified congested intersections and/or corridors by reviewing a significant amount of traffic studies related to new development proposals (ongoing). Developed a list of needed intersection improvements through coordinated effort with other County departments, the TAC, and CAC. Reviewed construction drawings for resurfacing and multilaning projects for possible inclusion of needed intersection improvements (ongoing).

METHODOLOGY:

- The MPO staff will assist the County with the transferring of the following tasks from the MPO staff to the County's staff: review development proposals in the County for impact and access management on

the transportation system (including DRI review, rezonings, and land use changes); certify road concurrency for the County of final plats and for Building Permits where no plat is required; TIF dollar amount reviews; and attendance to County DRC.

- The MPO will coordinate the transportation planning process with local governments within Pasco and surrounding counties (including the regional CMS/MMS), assist the FDOT in the development of the tentative work program, develop the TIP and prioritize improvements, and assist and support the regional commuter assistance program.
- The MPO staff will assist the County and cities in establishing/promoting frontage roads (ongoing) and implementation of the U.S. 301 Corridor Study (ongoing) (PEA No. 3).
- The MPO staff will assist the County in developing and refining ultimate road networks for subareas of the County for guidance of future development road systems (ongoing).
- The MPO staff will identify the most congested/hazardous areas to develop the MMS strategies, including the ITS strategies, for possible inclusion into the MMS priority list (ongoing) (PEA Nos. 1 and 3).
- Integrate the MMS into the transportation planning process, this will include continually updating an intersection needed improvements list (ongoing) (PEA Nos. 1 and 3).
- Assist the County in its implementation of the new Access Management Standards Ordinance (ongoing) (PEA No. 3).
- Improve the database management system for efficient and accurate analysis of transportation systems using a continuous process (ongoing) (PEA No. 3).
- Prepare applications and agreements for competitive FDOT project funding (ongoing).
- Review road construction drawings for possible inclusion of needed intersection improvements (ongoing) (PEA No. 3).
- Will assist the County in the review of the CST/site plans for adequate geometric improvements to the major road network (ongoing).
- Will manage and supervise consultant work.

END PRODUCT:

- An adopted TIP (6/06).
- A coordinated County CIP and MPO TIP.
- County concurrency certifications (ongoing).
- County conditions of approval which mitigate large development impacts as it related to the transportation planning process (ongoing).
- A U.S. 301 Corridor Action Plan.
- Updated clear-zone tables (ongoing).
- An updated operational MMS list (ongoing) (PEA Nos. 1 and 3).
- State and local construction drawings that include needed intersection improvements (ongoing).
- A refined build-out road network plan for certain subareas (ongoing).
- Inventory of existing and future major roadways and related features (ongoing).
- Standards and requirements for service roads parallel with arterial highways (6/06) (PEA No. 3).
- Agreements between local governments and the FDOT on intermodal project and safety funding (ongoing).

UPWP TASK NUMBER: 4.3.1

TASK TITLE: Short-Range Planning Effort - TIP

RESPONSIBLE AGENCY

FUNDING SOURCES

Pasco County MPO

FHWA-FDOT

\$45,177.00

Local

0.00

Total

\$45,177.00

UPWP TASK NUMBER: 4.3.2

TASK TITLE: Comprehensive Plan Effort

OBJECTIVE: To coordinate transportation planning activities as specified in the County's Comprehensive Plan and conduct technical review of proposed development for concurrency on roads.

PREVIOUS WORK: Assisted the County in development of the EAR and EAR-based amendments (6/05). Ensured the consistency of local government's comprehensive plans with the MPO's LRTP Update (on going). Developed an ultimate roadway network plan (12/04). Assisted in the development of a ROW Preservation Study and a County ROW preservation ordinance for existing roads (3/05). Assisted the County with the Capital Improvement Element of the Comprehensive Plan for Transportation (2/05). Assisted the County with traffic studies for Future Land Use Amendments. Developed traffic-study guidelines for land-use amendments to the County's Future Land Use Map (6/05). Assisted the County in forming a list of needed road projects and their prioritization (based upon the MPO's 2025 LRTP Update), during development of the Comprehensive Plan and Transportation CIP (6/05). Continued to conduct detailed, link analysis using the FDOT-generalized, service-flow-rate tables to better represent local conditions (ongoing). Assisted with consultant work on the Comprehensive Plan (ongoing). Reviewed proposed developments for issuance of roadway concurrency LOS Certificate using the County's Concurrency Management System (ongoing). Periodically, reviewed functional classification of certain roadways for revising/updating the County's major roadway network (ongoing). Reviewed proposed land use plan amendments of the Pasco County Comprehensive Plan and associated transportation studies (ongoing). Reviewed special traffic studies and, once concurred, updated the concurrency system accordingly (ongoing). Assisted the County in development of the updated concurrency review tables (ongoing). Attended public meetings regarding various County road projects (ongoing). Assisted the County in development and review of transportation analysis (ongoing). Assisted the County in ongoing revisions to, and documentation of, the CIP (ongoing). Assisted the County with the concurrency-management system review in regard to U.S. 19 (ongoing).

METHODOLOGY:

- Will continue assisting the County in reviewing the EAR-based amendments to the Transportation Element of the County's Comprehensive Plan for the Year 2030. The MPO's updated 2025 LRTP will be used as a basis for the County's plan, thus ensuring consistency of the two multimodal plans (12/05).
- The MPO staff will assist the County in transferring the responsibilities from the MPO staff to the County-funded staff for the review of proposed development (6/06).
- Upon request, review functional classification of roadways for inclusion in or exclusion from the current year functional class map in the Pasco County Comprehensive Plan (2/06).
- Ensure the consistency of local governments' comprehensive plan amendments with the MPO's LRTP (2/06).
- Maintain and update the ultimate roadway plan for the entire County (ongoing).
- Will assist the County in developing ROW preservation widths for future roads (6/06).
- Will assist the County in maintaining and implementing the ROW preservation ordinance (ongoing).
- Assist the County in documenting the changes to the Capital Improvement Element of the Comprehensive Plan (9/05).
- Review traffic-impact studies (ongoing).

UPWP TASK NUMBER: 4.3.2

TASK TITLE: Comprehensive Plan Effort

- Review special traffic studies to better represent local conditions as part of the County's concurrency management system (ongoing).
 - Review city- and County-proposed EAR-based amendments to Comprehensive Plans (12/05).
 - Will supervise and manage consultant work.
 - Assist the County in review of traffic studies for Future Land Use Amendments.
 - Assist the County with the development of S.R. 54/S.R. 56 overlay districts (12/05).
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END PRODUCT:

- Concurrency review tables (ongoing/daily).
 - Five-Year CIP (6/06).
 - Ultimate roadway plan and ROW preservation tables that include both existing and future roads (6/06).
 - EAR-based amendments to cities' and County's Comprehensive Plans, including the County's 2030 TP (12/05).
-

RESPONSIBLE AGENCY

FUNDING SOURCES

Pasco County MPO

FHWA-FDOT

\$28,050.00

Local

0.00

Total

\$28,050.00

OBJECTIVE: Coordinate with and assist the FDOT as appropriate and practical in the development and implementation of management systems, including pavement, bridge, highway safety, public transportation facilities and equipment, intermodal facilities, and traffic monitoring. Implement and maintain a fully operational Congestion/MMS for Pasco County to be coordinated with the rest of the region and the other management systems. As part of the MMS process, the MPO will ensure compatibility of the ITS applications with the national architecture and the regional architecture of the FDOT, District Seven, ITS Strategic Plan.

PREVIOUS WORK: An ITS Management Plan full documentation was developed as part of the 2025 LRTP Update; a separate Technical Memorandum was also produced (12/04) (PEA No. 3). Assisted the FDOT in design and deployment of ITS projects on U.S. 19 (ongoing) (PEA No. 3). Added a new ITS design project on S.R. 54 to the TIP (6/05) (PEA No. 3). Provided information and support for the County in seeking funding for implementation of MMS improvements, such as continuous right-turn lanes on U.S. 19 (2/05). Continue to review the FDOT, District Seven, and National ITS Architecture for possible applications to ensure compatibility (ongoing). Discussed and reviewed management-system proposals and procedures on the State, regional, and local levels (ongoing). Held the monthly MMS task force meetings (ongoing). A priority list of the MMS-funded and unfunded projects was submitted to County (6/05) and the FDOT (9/04). Considered the ITS applications for inclusion into the MMS Project Priority List and CIP (ongoing). Managed and supervised consultant work (ongoing). Continued the update of the MMS Most Congested/Unsafe List Table (PEA #1) (ongoing). Ensured the ITS applications are considered with other transportation projects (ongoing). Coordinated with the County in the development of a list of the MMS projects by reviewing the results of various traffic studies for access management, concurrency, MPUD Master Planned Unit Development, rezonings, and DRIs (ongoing). Reviewed the ITS publications to stay up-to-date on the ITS and to ensure inclusion of the ITS into the transportation planning process (ongoing). The MMS performance measures and the priority criteria were developed for application to and development of a list of multimodal MMS projects (PEA #3) (6/05). Reviewed annual crash reports produced by the Database Management System maintained by the County's Traffic Operations Division (ongoing). The crash reports help identify unsafe locations for future analysis and/or inclusion into the MMS priority list. Documented the methodology used for development of the priority list of MMS projects within the TIP (6/05). The MMS system wide and link-specific performance measures were updated as part of the 2025 LRTP Update (12/04).

METHODOLOGY:

- Apply the prioritization criteria to the MMS multimodal project list for development of the MMS multimodal priority list (9/05).
- Submit a priority list of the MMS projects to the FDOT for possible inclusion in the TIP (9/05).
- Document and describe within the TIP the methodology used for the development of the MMS multimodal priority list (6/06).
- Investigate and secure funding sources relating to implementation of the MMS improvements (ongoing).
- Maintain and update as necessary the procedural guide document for the MMS that includes, but not limited to, new methodology to prioritize multimodal MMS projects (6/06).
- Regional coordination will be used in the development and implementation of the MMS (9/06).

UPWP TASK NUMBER: 4.3.3

TASK TITLE: Management Systems Implementation

- The MPO PIP will be followed for early involvement of the public in maintaining an operational congestion/MMS (ongoing).
 - Will continue to review Tampa Bay Regional and National Architecture for the ITS applications to ensure compatibility with future projects (ongoing).
 - Will continue assisting the FDOT and the County in design and deployment of the U.S. 19 ITS projects which were identified in the feasibility study (ongoing).
 - As part of the MMS process, will identify the ITS applications for inclusion into the MMS priority list and possible implementation (ongoing).
 - Will ensure the ITS projects are integrated with other transportation projects (ongoing).
 - A consultant may be used to accomplish part of this task (ongoing).
 - Will manage and supervise consultant work (ongoing).
 - Incorporate safety-conscious, planning concepts as documented in the Transportation Research Circular E-CO25, January 2001, into the MMS process (PEA #1) (12/05).
 - Review discussion papers on transportation management and operations to move beyond traditional capital programs for improving the movement of people and goods and incorporate the appropriate concepts into the MMS process (ongoing) (PEA No. 3).
-

END PRODUCT:

- A continuing, operational-management system that includes the ITS projects (ongoing).
 - An updated multimodal MMS priority list (9/05).
 - A fully functional Advanced Signal Management System on U.S. 19 (ongoing).
 - A TIP that contains documentation and descriptions for the new methodology used for prioritizing multimodal MMS projects (6/06).
 - An updated multimodal MMS priority list based on new prioritizing criteria (9/06).
-

RESPONSIBLE AGENCY

FUNDING SOURCES

Pasco County MPO and FDOT	FHWA-FDOT	\$8,190.00
	Local	<u>0.00</u>
	Total	\$8,190.00

OBJECTIVE: To update and maintain a Cost-Affordable and Needs Plan consistent with the planning requirements identified in the TEA-21; to ensure consistency between the MPO plan and local government's comprehensive plan; to ensure that the ten-year local government's CIP schedule is consistent with the MPO's plan; to check and determine the validity of projections used in the development of the MPO plan; to establish the basis for a ten-year CIP of the local governments; and to establish the basis for the update of the Traffic Circulation Element Update of the local government's comprehensive plans.

PREVIOUS WORK: Continued the coordination of local, regional, and State long-range plans (ongoing). Assisted the FDOT and the County in the development of an ROW preservation plan and ordinance for the entire County (6/05). Staff ensured the ITS projects are considered with transportation improvement projects and are consistent with the regional and national ITS Architecture (ongoing). Participated in the FDOT-sponsored discussions and training workshops for ETDM. The purpose of the ETDM is to engage the public and environmental review agencies early and throughout the development and implementation of the planning process. This was achieved by incorporating the updated 2025 Needs Plan for State projects into the Environmental Screening Tool (6/05). This effort included uploading information, such as a "purpose and need" statement, for each project to seek input from reviewing agencies (ETAT) about potential social, cultural, and environmental effects and impact along the project and from the public at large for general comments (3/05).

The three principles of the environmental justice as required by the Federal Highway Administration were considered during the development of the LRTP. All of the environmental justice activities and analysis performed during the LRTP development process is documented in a technical memorandum titled "Socio-Cultural Effects and Environmental Justice." Conducted public workshops during the development of the cost-affordable plans (7/04) and during the 30-day adoption period (10/04). Special public workshops were attended to address the needs of the transportation underserved (7/04). Coordinated the development of the cost-feasible plan with the regional cost-feasible plan (7/04). Staff used the RTA volume forecasts during the development of the cost-affordable plans (12/04). Staff ensured that the 2025 LRTP Update is consistent with the County's 2015 Mobility Plan. Produced the 2025 LRTP Update (Document A), which the final document was adopted by the MPO in December 2004. The draft Document A was introduced to the MPO (public hearing) and committees in October 2004 starting the 30-day public comment period. Minor changes were made to the adoption (final) Document A as a result of comments. A full documentation of the LRTP Update (Document B) was produced and submitted to the FDOT, FHWA, and FTA for review and comment (1/05). Many additional technical documents; i.e., development of SE data procedures and methodologies, estimation of unit costs and future revenues, etc., were developed as part of the development of the 2025 LRTP Update and are referenced in the LRTP Update Document B.

In addition to the adoption (Document A) and full report (Document B), a Summary Report was also produced as an informational package mainly for public distribution (3/05). It is anticipated that comments for the LRTP Update will be obtained from the FHWA, FTA, and FDOT and then incorporated into a final full document which will be adopted by the MPO in June 2005. Staff started the amendment process of the 2025 LRTP Update due to changes in the anticipated revenues as a result of new policies in funding strategies to implement Florida's SIS Plan (6/05). Staff assisted the County in developing a 2030 TP which is consistent with the MPO's 2025 LRTP (ongoing). Staff assisted the County in updating the County's CIP (10/05). Staff developed a vision (build-out) plan as part of the development of the 2025 LRTP Update (12/04). Managed and supervised consultant work (ongoing).

UPWP TASK NUMBER: 4.4

TASK TITLE: Long-Range Planning Effort

METHODOLOGY:

- An updated MPO 2025 LRTP that is consistent with SIS findings (7/06).
 - Staff will continue the coordination of local, regional, and State LRTPs; and ensure the MPO's LRTP is consistent with the local governments' comprehensive plans (ongoing).
 - Continue to support and participate in the development and application of the regional transportation demand forecasting model (ongoing).
 - Staff will assist the County in updating its Transportation Element of the Comprehensive Plan to the Year 2030 (12/05).
 - Will manage and supervise consultant work (ongoing).
 - Integrate the ETDM process into the planning process (PEA No. 2) (ongoing).
 - Will attend the ETDM training workshops (PEA No. 5) (ongoing).
-

END PRODUCT:

- An updated MPO 2025 LRTP that is consistent with SIS findings (7/06).
 - Refined the RTA model (ongoing).
 - 2030 County Comprehensive Plan (12/05).
 - A functional ETDM process (12/05).
 - An updated County's CIP (10/05).
-

RESPONSIBLE AGENCY

FUNDING SOURCES

Pasco County MPO	FHWA-FDOT	\$42,144.00
	Local	<u>0.00</u>
	Total	\$42,144.00

OBJECTIVE: To review and respond to current/nonroutine transportation-related issues for conformity with long- and short-range planning goals.

PREVIOUS WORK: Obtained funding for mobility-management improvements listed in the U.S. 19 Task Force Action Plan (PEA #1) (ongoing). Assisted the County with a U.S. 19 concurrency review and fair-share, transportation-impact assessment (ongoing). Participation in the attempt to designate the Suncoast Parkway as a Florida Scenic Highway (ongoing). Assisted the County and its consultant with developing an ROW preservation study (3/05). A traffic-impact study guidelines manual for Pasco County that is used in the review of rezonings and site plans was adopted and implemented by the County (9/04). Placed more roads from the LRTP Update into the ETDM review process system (4/05). Assisted Dade City, Zephyrhills, and Pasco County with implementation and further refinement of the U.S. 301 Corridor Plan and annexations plan from a future transportation network standpoint (ongoing). Assisted the County in its implementation of the Central Pasco Road Network Plan and ultimate road network plan (ongoing). Assisted the County by reviewing and commenting on 1) large number of transportation studies for the DRIs (inside and outside of Pasco County) and large development proposals and amendments (including writing conditions of approval), 2) CST drawings for State and local transportation improvements, 3) impact fee studies, 4) LOS analysis, 5) clear-zone ordinance variances, and 6) requests for vacation ROW (ongoing). Assisted the County in implementation of agreements for the maintenance of streetlights and construction of landscaping along State highways (ongoing). Continued the coordination necessary to ensure compatibility between the MPO database program, the County's GIS database, and the regional GIS database (ongoing). Assisted the County and State in review of site plans and rezonings for access management (ongoing). Assisted with the implementation (invoicing bills) of interlocal agreements between Hillsborough County and Pasco County, and between the FDOT and Pasco County for an intersection improvement at County Line Road and Livingston Road using funding from the County Incentive Grant Program and County funds (12/04). Provided information to the Tampa Bay Partnership in its effort to obtain additional funding for various transportation projects in the region (1/05). Kept up-to-date as to the status of air-quality, nonattainment area designations. Adopted the smoothed urbanized boundary and new functional class maps based on the census 2000 data (12/04). Some of the above tasks were done on a continuous basis. Managed and supervised consultant work (ongoing). Assisted the County in development of an overlay district along selected major roadway corridors to promote pedestrian-friendly and transit-oriented communities within the corridor (ongoing). Assisted the FDOT in developing a U.S. 19 Corridor Study (6/05). Assisted the County in development of a special U.S. 19 Concurrency Ordinance. Assisted the County in conducting a U.S. 19 Corridor Community Redevelopment Study (ongoing). Managed the County's traffic impact studies required from new development (ongoing).

METHODOLOGY:

- Staff will continue to seek funding and implementation of the U.S. 19 Task Force Action Plan improvements and management strategies (PEA #1) (ongoing).
- Continue to assist the FDOT in the development of a U.S. 19 Corridor Plan that will list short-, medium-, and long-term operation solutions (7/05).
- The MPO staff will provide the County with technical review of private development proposals, road CST drawings, site impact transportation studies, DRI review, impact fee studies, LOS analysis, and ROW vacations.

UPWP TASK NUMBER: 4.5

TASK TITLE: Special Projects

- Staff will continue participating in the development of the application to designate the Suncoast Parkway as a Florida Scenic Highway (6/06).
 - Assist the FDOT in its Regional Goods Movement Study to include emergency routes in the Dade City area (3/06).
 - Staff will continue working with consultants and the FDOT on the PD&E studies, the U.S. 19 ITS design and implementation plans, U.S. 19 median channelization, advanced ROW acquisition opportunities, and LOS studies (PEA #3).
 - This task is for those current transportation issues which are not listed under the other tasks and/or are nonroutine in nature. Please refer to Table 4 for a list of upcoming studies.
 - Will manage and supervise consultant work (ongoing).
 - Assist the County with its development of overlay districts along selected roadway corridors to promote pedestrian-friendly and transit-oriented communities (ongoing).
 - Assist the County to modify the transportation-impact fee, procedural guide to include timelines and outside consultant review fees for conducting independent, impact-fee, alternative studies (3/06).
 - Continue to assist the County in administrating and managing the traffic impact and access-management studies required of new development (ongoing).
-

END PRODUCT:

- Funding for the design and construction of needed improvements to U.S. 19 (ongoing).
 - List of short- and long-range needed projects (U.S. 19 Corridor Plan) that will improve the U.S. 19 operating LOS to adopted standards (7/05) (PEA No 1).
 - DRI/DO with transportation conditions (ongoing).
 - ETDM process that is integrated with the transportation planning process (ongoing) (PEA No 2).
 - An up-to-date ETDM database (ongoing) (PEA No 2).
 - Application for a Florida Scenic Highway designation for the Suncoast Parkway (6/06).
 - CST drawing review (ongoing).
 - Traffic impacts of development proposals, clear-zone variances, and ROW vacation requests (ongoing).
 - U.S. 19 Community Redevelopment Plan (ongoing).
-

RESPONSIBLE AGENCY

FUNDING SOURCES

Pasco County MPO	FHWA-FDOT	\$42,440.00
	Local	<u>0.00</u>
	Total	\$42,440.00

OBJECTIVE: To implement/utilize the adopted bicycle and pedestrian plan and to systematically update the plan.

PREVIOUS WORK: Assisted the County in securing enhancement funds to build sidewalks (8/04). Staff reviewed development proposals and provided comments to the County on what the Bicycle/Pedestrian Plan required in the area of the development (ongoing). Continued to collect data on existing and proposed inventory of sidewalks and bicycle facilities through the review of site plans and road CST drawings (ongoing). Staff continued, in cooperation with city and the FDOT staff, to finalize applications for enhancement-funded projects (ongoing). Updated existing and future bike/pedestrian facilities maps during development of the LRTP Update (12/04).

METHODOLOGY:

- The MPO staff will continue to identify bicycle and pedestrian planning by:
 - Maintaining an inventory of facilities.
 - Adding newly constructed, bicycle and pedestrian facilities on major roads to the existing inventory.
 - Promoting the inclusion of some or all of the bicycle systems shown in the regional multiuse trail plan.
 - Reviewing subdivision proposals and road improvement, CST drawings for inclusion of bicycle/pedestrian facilities where it is deemed warranted.
 - Implementing a bicycle and sidewalk prioritization system and identifying alternative improvements.
 - Staffing the BAT.
- The staff assists the Pasco County Development Services Branch to ensure bicycle and pedestrian facilities are incorporated in new developments and projects.
- Continue to provide information as to guidelines and procedures of the TE program.
- Encourage cities to become LAP certified.
- Continue to monitor pedestrian crashes on U.S. 19 and develop solutions, with the assistance of the Community Traffic Safety Team (ongoing) (PEA No 1).
- Attend and participate at Community Traffic Safety Team meetings (ongoing).
- Work with adjoining counties and the MPOs in formulating plans and funding to interconnect regional trails (ongoing) (PEA No 7).
- Promote bicycle and pedestrian safety (ongoing).
- Develop the ITS solutions for pedestrian and bicycle safety and access (PEA No 1).
- Develop the ITS solutions for improving ecotourism and access to recreational areas.
- Continue to work with the District School Board of Pasco County on determining pedestrian needs around schools and assisting the FDOT in their CST (PEA No 1).
- Using the regional multiuse-trail map; citizen's inquiries; the TAC and CAC committees' inputs, staff will seek eligibility, feasibility, and funding for implementation through the TE and/or intermodal grants application development.
- Incorporate the ROW preservation plan's bicycle and pedestrian standards into the County's Land Development Code (ongoing).

UPWP TASK NUMBER: 4.6

TASK TITLE: Bicycle/Pedestrian Planning Effort

- Continue to be actively involved with the Office of Greenways and Trails for inclusion of trails projects to the Florida Trails Network.
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END PRODUCT:

- An updated Regional Trails Map (ongoing) (PEA No 7).
 - LAP Certification for local governments on enhancement funded projects (ongoing).
 - Applications for various grant money for the CST of bicycle and pedestrian improvements (ongoing).
 - Completed applications for the FDOT to seek funding for the TE projects (8/06).
 - An up-to-date existing and future bicycle and sidewalk facilities map for major roads (ongoing).
 - CST of enhancement-funded, sidewalk/bike facilities (ongoing) (PEA No 7).
 - Updated Florida Trails database (ongoing).
-

RESPONSIBLE AGENCY

FUNDING SOURCES

Pasco County MPO	FHWA-FDOT	\$4,989.00
	Local	<u>0.00</u>
	Total	\$4,989.00

UPWP TASK NUMBER: 4.7.1

TASK TITLE: Long-Range Plan Update

OBJECTIVE: To update the MPO Cost-Feasible TP.

PREVIOUS WORK: The following tasks were performed by the MPO's GPC:

- A consultant was used to assist staff in completing the development of MPO's 2025 LRTP Update, which was adopted in December 2004. This work included:
 - Producing a draft and final Adoption Package, which included the 2025 Needs and Cost-Affordable Plans, 2015 Interim Cost-Affordable Plan, and a narrative explaining how the plan was developed, along with a listing of the many technical memoranda.
 - Provided numerous copies of the adoption package and placed on the website.
 - Produced the full LRTP documentation package which included:
 - Certificate of Adoption.
 - Goals, objectives, policies, and measures of effectiveness.
 - Certification and past LRTP comments.
 - PEAs.
 - Procedures and processes followed during the development and adoption of the plan.
 - PIP.
 - Sociocultural effects and Environmental Justice.
 - SE data development.
 - Costs and revenue projections.
 - Existing conditions.
 - Congestion (mobility) Management Process and strategies.
 - ITS strategies and management plan.
 - Transit service quality analysis.
 - Safety component.
 - Regional plans.
 - Presentations and participation in public meetings.
 - The consultant will assist in starting the amendment process of the 2025 LRTP Update due to changes in the anticipated revenues as a result of new policies in funding strategies to implement Florida's SIS Plan (6/05).
-

METHODOLOGY: This task is for the GPC work. Similar work by the MPO staff is under different tasks, particularly, Task No. 4.4, Long-Range Planning Effort, and Task No. 4.1, Transit Development.

- Complete the amendment to the 2025 LRTP to incorporate new revenue forecasts due to new funding policies and formulas for implementation of Florida's SIS Plan (7/06).
-

END PRODUCT:

- Amended the 2025 LRTP (7/06).
-

UPWP TASK NUMBER: 4.7.1

TASK TITLE: Long-Range Plan Update

RESPONSIBLE AGENCY FUNDING SOURCES

Pasco County MPO

FHWA-FDOT

\$70,000.00

Local

0.00

Total

\$70,000.00

UPWP TASK NUMBER: 4.7.2

TASK TITLE: Transportation Studies

OBJECTIVE: Performance of transportation planning and engineering studies by consultants to evaluate and enhance the overall transportation system.

PREVIOUS WORK: This task is performed by the MPO's GPC.

- The GPC developed a TDP major update and attended public workshops and meetings (6/05).
 - The GPC assisted in the County review of the DRI Transportation Analysis and large development proposals (ongoing).
 - The GPC helped refine the MMS technical support document to include performance and prioritization criteria for implementation of multimodal transportation and safety projects (6/05).
 - Developed the County's ITS Management Plan and an assessment of the transit quality of service as a part of the LRTP Update (12/04) (PEAs #3, 6, and 9).
 - Assisted the County in review of independent, impact-fee studies paid by the County (ongoing).
 - Assisted the County in providing needs and purpose statements for the needs projects of the LRTP (6/05).
 - Some of the tasks were not performed due to cost or time constraints.
-

METHODOLOGY: This task is for the GPC work.

- Some of the tasks may not be performed due to cost and/or time constraints for the PCPT.
 - The consultant will develop the Transit Service Operations Plan for the PCPT (9/05) (PEAs #3 and 6).
 - Assist staff in County review of the DRI and large development transportation studies (ongoing).
 - Assist local governments by providing service-road standards and design criteria for development of an overlay district along preselected major road corridors. The overlay district will promote pedestrian-friendly and transit-oriented communities and frontage roads (ongoing) (PEA #3).
 - Assist Dade City, Zephyrhills, and County in their development of a U.S. 301 Corridor Land Use and TP which is located in the new Zephyrhills Urbanized Area (ongoing).
 - Assist the County and cities in adopting ultimate road networks plans and ROW preservation ordinances (6/05).
 - Provide high quality graphics and maps for the MPO (ongoing).
 - Assist with refining the MPO website (ongoing).
 - Assist staff in application of the multimodal-prioritization criteria to the MMS projects and provide an MMS project priority list, and revise the MMS technical document (9/06).
 - In addition to the above tasks, the consultant may perform other work tasks as described in this UPWP, including the TEA-21 planning factors.
 - It should be noted that the consultant's individual studies/work tasks usually transcend fiscal years.
-

END PRODUCT:

- Transit Service Operations Plan (9/05).
- DRI and large development review comments (ongoing).
- Local governments adoption of subarea ultimate road network plans and ROW ordinances (7/05)

UPWP TASK NUMBER: 4.7.2

TASK TITLE: Transportation Studies

- Local governments' long-range annexation plans that have a coordinated County/city transportation system (ongoing).
 - Local codes and plans requiring service roads along certain highways (6/05).
 - MMS revised technical document and MMS priority projects based on multimodal-prioritization criteria (5/06).
 - Overlay district and service-road-design criteria.
 - A more user friendly and informational website (6/06).
-

RESPONSIBLE AGENCY

FUNDING SOURCES

Pasco County MPO	FHWA-FDOT	\$161,162.00
	Local	<u>0.00</u>
	Total	\$161,162.00

UPWP TASK NUMBER: 4.8

TASK TITLE: Aviation Planning Effort

OBJECTIVE: To assist with the implementation of the Zephyrhills Airport Master Plan and protection of existing airport facilities.

PREVIOUS WORK: Attended West Central Florida Aviation Steering Committee meetings (ongoing). Through the assistance of the FDOT, estimated the cost of 1) acquiring the Tampa Executive Airport and bringing it up to FAA standards, and 2) acquiring vacant land and building a new runway airport (9/04). Reviewed new heliport location applications (ongoing). Ensured that airport improvement projects for the Zephyrhills Airport were placed in the TIP (6/05).

METHODOLOGY:

- Review the TIP to ensure airport-improvement projects are programmed per the airport's Master Plan.
 - Attend the West Coast Florida Aviation Steering Committee meetings.
 - Assist in the review and/or comments on any security studies or plan for the Zephyrhills Airport.
 - Review applications for new airports and heliports.
-

END PRODUCT:

- Zephyrhills Airport improvement projects in the TIP (6/06)
 - A coordinated airport security plan (ongoing).
 - Local review of heliport applications (ongoing).
-

RESPONSIBLE AGENCY

FUNDING SOURCES

Pasco County MPO	FHWA-FDOT	\$735.00
	Local	<u>0.00</u>
	Total	\$735.00

5.0 REGIONAL PLANNING

5.1 West Central Florida MPOs CCC

5.2 Participation in Other Regional and Statewide Activities

OBJECTIVE: Maintain and strengthen the ongoing CCC process for coordinating regional plans and programs.

PREVIOUS WORK:

- Using the RTA, developed an intermodal 2025 Needs Plan for the regional transportation system.
 - Prioritized the projects in the Needs Plan.
 - Developed and adopted the West Central Florida MPO CCC 2025 Regional LRTP Update, which included highways, transit, and multiuse trails (12/04). The core MPOs used this regional plan as a guide in developing the individual MPO LRTP Updates.
 - Developed a Regional Priority List of Projects that was submitted to the Tampa Bay Partnership, West Central Florida Legislative Delegation, and U.S. Congress (3/05).
 - Developed an executive summary and a brochure on the 2025 LRTP Update. Seven thousand five hundred brochures were produced (3/05).
 - Developed regional tasks for each MPO to incorporate into their UPWP tasks (3/05).
 - Participated in the certification of the Tampa/St. Petersburg TMA (1/05).
 - Held quarterly CCC public meetings, staff director biweekly meetings, and TRT biweekly meetings.
 - Maintained a regional PIP, including newsletters and a CCC website (www.ccctransportation.org).
 - Enhanced the Tampa Bay Regional Planning Model for Citrus, Hernando, Hillsborough, Pasco, and Pinellas Counties.
 - Monitored regional ITS Architecture in cooperation with the FDOT, Districts One and Seven.
 - Maintained the regional GIS transportation database (ongoing).
 - Continued to compare projects in the Tentative Work Programs with the list of cost-affordable transportation improvements in the 2025 LRTP (ongoing).
 - Reviewed the FDOT's Tentative Work Program for regional roads (12/04).
 - Coordinated the development of the individual MPO's TIPs that ensured progress toward the implementation of projects in the Regional LRTP (6/05).
 - Completed the regional CMS Performance Report (3/05).
 - Developed a technical memorandum reviewing the regional CMS performance measures.
 - Developed a regional transit action plan.
 - Developed a regional transit economic impact study.
-

METHODOLOGY:

- Update the Regional LRTP to include the Sarasota-Manatee MPO and Polk County TPO LRTP Updates (fourth quarter).
- Amend regional 2025 LRTP Cost-Affordable Plans to reflect revised revenue forecasts due to the SIS implementation and the reauthorization of TEA-21 (fourth quarter).
- Review existing UPWP tasks structure and develop regional UPWP tasks (3/06).
- Assist the FDOT in the review and development of the West Central Florida Outer Beltway Study (ongoing).
- Obtain training and assist the FDOT in the transition from the TRANPLAN-based, Regional Travel Demand Model to the CUBE Voyager Model (ongoing).

UPWP TASK NUMBER: 5.1

TASK TITLE: West Central Florida MPOs CCC

- Provide administrative and staff support for the Joint Citizens' Advisory Committee (ongoing).
- Rotate the responsibilities of quarterly CCC meetings and the biweekly, staff directors meetings by having each MPO chair, host, and distribute materials for these meetings for a three-month period.
- Coordinate a regional Congestion Management System implemented by the MPOs and the FDOT district offices.
- Review prioritization methodology.
- Continue to implement strategies for engaging the public in accordance with the regional PIP.
- Coordinate project implementation phasing during development of the State Tentative Work Programs and the individual MPO TIPs to ensure progress toward implementation of the Regional LRTP.
- Continue to develop a coordinating mechanism to ensure products, processes, and activities are consistent with coordinating MPOs.
- Establish priorities for unfunded and under-funded regional projects and seek additional funding.
- Coordinate the development of corridor studies and action plans that may affect the regional transportation system and resolve regional issues that may emerge from these studies.
- Coordinate with regional planning councils to review the impact of regionally significant land-use decisions as appropriate.
- Coordinate regional ITS strategies with the FDOT, Districts One and Seven.
- Refine and update regional GIS layers and databases for the eight counties.
- Travel to necessary workshops and meetings.
- Consultant services may be used on this task.
- Coordinate the TIPs and FDOT Tentative Work Programs in the West Central Florida area.

END PRODUCT:

- An updated Regional LRTP that includes the Sarasota-Manatee MPO and Polk County TPO LRTP Updates (6/06).
- Amended Regional LRTP Updates that reflect SIS and reauthorization of TEA-21 funding (6/05).
- Coordinate the TIPs and FDOT Tentative Work Programs in the West Central Florida area (3/06).
- Updated priorities for unfunded and under-funded regional projects (3/06).
- Regional task sheets in UPWPs (6/06).
- Coordinated regional Congestion Management System (ongoing).

RESPONSIBLE AGENCY

FUNDING SOURCES

Hernando, Hillsborough, Pasco, Polk, Pinellas, and Sarasota/Manatee County MPOs* and FDOT (*lead agencies)

FHWA-FDOT	\$10,343.00
Local	<u>0.00</u>
Total	\$10.343.00

UPWP TASK NUMBER: 5.2

TASK TITLE: Participation in Other Regional and Statewide Activities

OBJECTIVE: Participate in other regional and Statewide activities and organizations that have an impact on the multimodal transportation system.

PREVIOUS WORK:

- Participation in regular meetings of the TBRPC; Florida MPO Advisory Council; Bay Area Commuter Services, Inc.; Tampa Bay Commuter Transit Authority; Florida Aviation System Planning Process; Florida Transportation Commission; West Central Florida Air Quality Coordinating Committee; the FDOT's TAG for the Urban Corridor Program; and Florida Strategic Intermodal System Steering Committee (ongoing).
 - Coordinated with the Central Florida MPO Alliance and held an annual joint meeting (ongoing).
-

METHODOLOGY:

- Provide in-kind and/or financial support for the West Central Florida Air Quality Coordinating Committee.
 - Participate in the Florida MPO Advisory Council activities and meetings, including those on Statewide legislative and policy matters.
 - Continue to coordinate the Air Quality Planning Process, including consultation with regional partners on drafting conformity determination reports.
 - Coordinate Rideshare and Vanpool Program planning with the BACS and TMOCG.
 - Provide input to the Florida Transportation Commission on issues affecting the West Central Florida area.
 - Assist the FDOT, District Seven, in the development of the Regional Transit Study.
 - Assist the FDOT in the completion of the District Seven Goods Movement Study (12/05).
 - Participate in the development of the District Seven's Land-Use Allocation Model.
 - Hold an annual joint coordination meeting with the Central Florida MPO Alliance.
 - In coordination with the Central Florida MPO Alliance and regional planning councils, conduct scenario planning for the I-4 corridor in Florida (12/06).
 - Provide input on the Florida SIS and the State Transportation Plan.
 - Assist the FDOT, District Seven, and the Tampa Bay Commuter Transit Authority in the development of a regional transit study.
 - Travel to necessary workshops and meetings.
 - Consultants may assist with these tasks.
-

END PRODUCT:

- Technical reports and plans prepared by the region's MPOs documenting coordination issues and their implications for long- and short-range planning (ongoing).
 - A coordinated I-4 Corridor Scenario Plan (12/06).
 - Regional Transit Study.
-

UPWP TASK NUMBER: 5.2

TASK TITLE: Participation in Other Regional and Statewide Activities

RESPONSIBLE AGENCY

FUNDING SOURCES

MPOs

FHWA-FDOT

\$3,150.00

Local

0.00

Total

\$3,150.00

PROPOSED FUNDING SOURCES AND ANTICIPATED ELEMENT COSTS
UPWP FISCAL YEAR 2005-06

TASK	81.93 FED	0.0993	FHWA/112/PL			FTA			S.T.P.	F.D.O.T.	F.A.A.	T.D.C.	LOCAL	TOTAL FEDERAL	TOTAL STATE	TOTAL LOCAL	TOTAL ELEMENT COST
	9.035 LOCAL	0.9007	FEDERAL	STATE	LOCAL	FEDERAL	STATE	LOCAL									
ADMINISTRATION																	
1.1 PROGRAM MANAGEMENT			55,218										55,218	0	0	55,218	
1.2 PROGRAM REVIEW & DEV.			80,765										80,765	0	0	80,765	
1.3 PUBLIC INVOLVEMENT MANAGEMENT			14,300										14,300	0	0	14,300	
-----			-----										-----	-----	-----	-----	
SUBTOTAL			150,283										150,283	0	0	150,283	
SURVEILLANCE ACTIVITIES																	
2.1 HIGHWAY SYSTEM																	
PERFORMANCE SURVEILLANCE			18,800										18,800	0	0	18,800	
2.2 SOCIO-ECONOMIC & LAND USE SURVEILLANCE																	
USE SURVEILLANCE			2,520										2,520	0	0	2,520	
-----			-----										-----	-----	-----	-----	
SUBTOTAL			21,320										21,320	0	0	21,320	
ROUTINE SUPPORT BY COMPLEMENTARY AGENCY																	
3.0 STATE SUPPORT (1)																	

PROJECT PLANNING																	
4.1 TRANSIT DEVELOPEMENT						73,068	9,133	9,133					8,000	73,068	9,133	17,133	99,334
4.2 TRANSPORTATION DISADVANTAGED PLANNING EFFORT												23,795 B	1,000	0	23,795	1,000	24,795
4.3.1 SHORT-RANGE PLANNING EFFORT			45,177										45,177	0	0	45,177	
4.3.2 COMPREHENSIVE PLAN			28,050										28,050	0	0	28,050	
4.3.3 MANAGEMENT SYSTEMS			8,190										8,190	0	0	8,190	
4.4 LONG-RANGE PLANNING EFFORT			42,144										42,144	0	0	42,144	
4.5 SPECIAL PROJECTS			42,440										42,440	0	0	42,440	
4.6 BICYCLE/PEDESTRIAN PLANNING EFFORT			4,989										4,989	0	0	4,989	
4.7.1 LONG RANGE PLAN UPDATE			70,000										70,000	0	0	70,000	
4.7.2 TRANSPORTATION STUDIES			161,162										161,162	0	0	161,162	
4.8 AVIATION			735										735	0	0	735	
5.1 WEST CENTRAL FLORIDA CCC			10,343										10,343	0	0	10,343	
5.2 REGIONAL ACTIVITIES			3,150										3,150	0	0	3,150	
-----			-----			-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	
SUBTOTAL			416,380			73,068	9,133	9,133	0	0		23,795	9,000	489,448	32,928	18,133	540,509
TOTAL			587,983			73,068	9,133	9,133	0	0		23,795	9,000	661,051	32,928	18,133	712,112

SURFACE TRANSPORTATION PROGRAM (STP) FUNDING. B- TRANSPORTATION DISADVANTAGED PLANNING FUNDS.THE FTA AND FDOT FUNDS ARE THE SECTION 5303 ALLOCATION OF \$82,459.THE PL FUNDS ARE THE 2005-2006 ALLOCATION OF \$425,847 PLUS UNSPENT PL CARRY OVER OF \$162,136 (2003/04) FOR TOTAL OF \$587,983. (1)- FOR FY 2005-2006 FDOT WILL "SOFT MATCH" THE PL 112 FUNDS USING TOLL REVENUE EXPENDITURES AS A CREDIT TOWARD THE NON-FEDERAL SHARE.(\$1,256,702)

TABLE 2

**PROPOSED PARTICIPATION AGENCIES AND ANTICIPATED ELEMENT COSTS
UPWP FISCAL YEAR 2005-06**

TASK	FDOT	MPO STAFF SERVICES	COUNTY PUBLIC TRANSPORTATION	TRAFFIC OPERATIONS	CONSULTANT	TOTAL LOCAL	TOTAL ELEMENT COSTS
1.0 PROGRAM ADMINISTRATION							
1.1 PROGRAM MANAGEMENT		55,218				55,218	55,218
1.2 PROGRAM REVIEW & DEV.		80,765				80,765	80,765
1.3 PUBLIC INVOLVEMENT MANAGEMENT		14,300				14,300	14,300
SUBTOTAL		150,283				150,283	150,283
2.0 SURVEILLANCE ACTIVITIES							
2.1 HIGHWAY SYSTEM PERFORMANCE SURVEILLANCE		6,308		12,492		18,800	18,800
2.2 SOCIO-ECONOMIC & LAND USE SURVEILLANCE		2,520				2,520	2,520
SUBTOTAL		8,828		12,492		21,320	21,320
3.0 STATE SUPPORT							
	0						0
							0
4.0 PROJECT PLANNING							
4.1 TRANSIT DEVELOPEMENT		8,000			91,334	8,000	99,334
4.2 TRANSPORTATION DISADVANTAGED PLANNING EFFORT		1,000	23,795			24,795	24,795
4.3.1 SHORT-RANGE PLANNING EFFORT		45,177				45,177	45,177
4.3.2 COMPREHENSIVE PLAN		28,050				28,050	28,050
4.3.3 MANAGEMENT SYSTEMS		8,190				8,190	8,190
4.4 LONG-RANGE PLANNING EFFORT		42,144				42,144	42,144
4.5 SPECIAL PROJECTS		42,440				42,440	42,440
4.6 BICYCLE/PEDESTRIAN PLANNING EFFORT		4,989				4,989	4,989
4.7.1 LONG RANGE PLAN UPDATE					70,000		70,000
4.7.2 TRANSPORTATION STUDIES					161,162		161,162
4.8 AVIATION		735				735	735
5.1 WEST CENTRAL FLORIDA CCC		10,343				10,343	10,343
5.2 REGIONAL ACTIVITIES		3,150				3,150	3,150
SUBTOTAL		194,218	23,795		322,496	218,013	540,509
GRAND TOTAL	0	353,329	23,795	12,492	322,496	389,616	712,112

TABLE 3

BUSINESS PLAN					
PLANNING FUNDING					
SALARY & FRINGE BENEFITS					
Task	Actual UPWP (2003-04)	Remaining from Fiscal Year 2003-04	Actual UPWP (2004-05)	Projected UPWP (2005-06)	*
1.1	\$ 37,855	(\$ 1,114.64)	\$ 49,731	\$ 55,218	
1.2	55,000	14,362.59	54,063	80,765	
1.3	13,044	(2,108.15)	14,300	14,300	
2.1	18,308	(375.68)	15,800	18,800	
2.2	5,043	2,653.60	2,400	2,520	
4.3.1	42,043	4,959.64	44,026	45,177	
4.3.2	21,000	(1,761.61)	21,000	28,050	
4.3.3	7,911	3,601.84	7,800	8,190	
4.4	47,144	3,498.29	47,144	42,144	
4.5	34,195	(2,158.93)	32,800	42,440	
4.6	3,799	(226.88)	3,799	4,989	
4.7.1	117,000	56,033.00	94,000	70,000	
4.7.2	108,940	78,111.24	100,000	161,162	
4.8	1,300	1,193.46	700	735	
5.1	10,844	1,214.87	9,850	10,343	
5.2	2,861	37.28	3,000	3,150	
TOTAL	\$526,687	\$162,136.21	\$499,413	\$587,983	**
SEC 5303					
SALARY & FRINGE BENEFITS					
4.1 & 4.2 (MPO)	\$ 9,000	\$0	\$ 9,000	\$ 9,000	
4.1, 4.2, & 4.71 (CONSULTANT)	87,770	0	91,622	91,334	
PCPT	\$23,329	\$0	\$23,795	\$23,795	***

* Projected UPWP 2005-06 Column includes salaries and fringe benefits to the MPO staff. The salaries include an increase of five percent merit pay. This column also has Tasks 4.7.1 and 4.7.2 (Consultant).

** \$587,983 includes \$425,847 (Fiscal Year 2005-06 allocation), plus \$162,136 (Fiscal Year 2003-04 carry over).

*** TD Planning Funds.

PCPT Pasco County Public Transportation.

TABLE 4

LIST OF ALL TRANSPORTATION STUDIES

Name of Study	Responsible Agency	Completion Date	Expected Product
Transit Service Operations Plan	MPO, PCPT	9/05	An operations plan for the PCPT Division that implements the June 2005 TDP
Revenue Update of the LRTP	MPO, FDOT, CCC	6/06	Amended LRTP to reflect funding changes created by SIS and TEA-21 reauthorization
TDP Minor Update	MPO/PCPT	7/06	2005 to 2010 Transit Development Plan
ETDM	MPO/FDOT	Ongoing	Integration of ETDM process in the Transportation Planning Process
U.S. 19 ITS CST Plans	FDOT, MPO/County	12/05	Phased Implementation of ITS Projects
PD&E Route Studies	FDOT/County/MPO	Ongoing	Route studies on State and County roads
Regional Operational CMS	MPO, FDOT	Ongoing	An Operational CMS
Operational Regional CMS	Each County MPO in Region (CCC)/FDOT	Ongoing	Regional CMS Coordination
Transit Friendly Design Manual	MPO/PCPT	7/05	Transit Compatibility Designs Incorporated in New Development Code
County's EAR-Based Amendment of the Transportation Plan and Element Update (Year 2030)	MPO/County	12/05	Updated Transportation Element of the Comprehensive Plan
Regional Multiuse Trail Plan	County MPOs/FDOT	Ongoing	Enlarge and Update Multiuse Trail for the Region
CFASSP Plan	FDOT/FAA/Zephyrhills	Ongoing	List of Airport Improvements
Regional Goods Movement Study	FDOT	Ongoing	Study the Goods Movement in the Region
Ultimate Road Network Plans	MPO/County	Ongoing	Plans for Subareas of the County
Regional Land Use Allocation Model	4-County MPOs/FDOT	Ongoing	Validated Land Use Allocation Model
Annual CTC Evaluation	MPO/PCPT	12/05	Annual Evaluation Report of the Transportation Disadvantaged Community Transportation Coordinator
Annual TD Service Plan Update	PCPT/MPO	3/06	Annual Operations Report on TD Activities
U.S. 19 Median Study	FDOT/MPO	9/05	Locations of Each Median That Should Be Channelized
S.R. 54/56 Overlay Districts	County/MPO/FDOT	3/06	A Land Use, Design Standards, Frontage Roads, Pedestrian Friendly, and Transit-Oriented Template for Development Along the S.R. 54/56 Corridor
Suncoast Parkway Scenic Corridor	Scenic Corridor Committee/County/MPO/FDOT	6/06	State Designation and Plan
U.S. 19 Community Redevelopment Corridor Study	County	Ongoing	A Community Redevelopment Plan on the U.S. 19 Corridor

TABLE 5

DISTRICT SEVEN PLANNING EMPHASIS AREAS

Air Quality Analysis

Assist the MPOs in performing Air Quality Conformity Determination Analysis on their LRTPs, TIPs, and associated amendments. Assist the MPOs in evaluating the air quality impacts of individual transportation improvements and programs, including proposed Congestion Mitigation Air Quality (CMAQ) projects.

Bicycle and Pedestrian Activities

Develop a comprehensive database of bicycle and pedestrian facilities on the State Road System. Review, identify, and prioritize possible opportunities to add bicycle and sidewalk accommodations to resurfacing and capacity projects. Develop and submit priority bicycle and pedestrian needs for future funding under various State and Federal grant programs.

Community/Government Liaison

Provide policy, technical advice, administrative support, overall coordination, cooperation, and assistance to the District Seven MPOs, MPO boards, local governments, and the community to include full participation in technical and staff support for advisory committees. Assist MPOs in conducting effective on-going transportation planning programs and processes; developing, maintaining, and implementing plans and programs which meet State and Federal requirements; and to promote coordination and cooperation among their planning processes and consistency in their plans and programs. Programs and plans include the UPWP, Transportation Improvement Priorities, TIP, LRTPs, public-involvement plan, and other plans and policy documents. Conduct joint certification with the MPOs. Coordinate and ensure implementation of the TE Program and CMAQ programs.

Corridor Planning Studies

Conduct studies to identify and evaluate travel issues on major travel corridors and to identify and evaluate the effectiveness and impacts of proposed alternatives to address those problems and issues. The results may range from a set of recommended improvements that address specific problems to a comprehensive action plan for improving the corridor.

On the SIS/FIHS, these studies include the development of strategies and plans for implementing and maintaining the SIS/FIHS standards, such as those for the LOS, interchange spacing, and access management. This may include preparation of action plans, master plans, corridor studies, and others, as identified.

Design Traffic Forecast

Develop and update traffic projections for State highway corridors and supporting regional roadways. These traffic projections are necessary to support the road design for capacity and operational improvements and the pavement design for resurfacing.

Development of Regional Impact (DRI)

Performing under Florida Chapter 380 and associated rules, District staff serves in an advisory capacity to two regional planning councils, numerous local governments, and the Florida Department of Community Affairs by evaluating the project transportation impacts from large, multiuse land development projects known as DRIs. If such land development projects adversely impact the LOS on nearby roads, planners identify these roads as deficient and propose suitable remedies to address the problem. A transportation analysis may start with the initial Application for Development Approval for a new DRI and culminate in a local government DO. As a project matures over time, planners re-evaluate the project's transportation impact through the Notice of Proposed Change process used by a developer to amend the DO.

Efficient Transportation Decision Making (ETDM) Process

The ETDM process is designed to accomplish the streamlining of objectives identified in Section 1309 of TEA-21. The District will implement the ETDM in a five-county area. The District ETDM Coordinator will coordinate training and provide guidance to the MPOs and District staff on the implementation of the ETDM process. To implement the ETDM process, each MPO will designate an MPO ETDM Coordinator to work closely with the District ETDM Coordinator, the Environmental Technical Advisory Team and ETAT agency representatives so that the MPO can fully participate in all aspects of the ETDM.

Intelligent Transportation System (ITS) Planning

The Department will support the MPOs efforts to plan the ITS program in its plan and to structure ITS into its respective organizations. These ITS planning activities include developing an ITS Management Plan and an ITS Program Plan for each county, developing the MPO's capability to manage the Regional ITS Architecture, and developing ITS programs and projects for the MPO's LRTP and TIP. Further, this support includes integrating intraregional ITS deployment and operations as well as ensuring that intraregional and interregional operations are coordinated.

Joint Participation Agreements

Develop, coordinate, and review Joint Participation Agreements with the MPOs local and county government staff.

Level of Service (LOS)

Identify roadways that have a deficient LOS for existing and future conditions and determine level of need and timing of improvements. Assist Citrus, Hillsborough, Hernando, Pasco, and Pinellas County staff in the update of their LOS analyses to current conditions, LOS issues, and training. Review and participate in the development of action plans/corridor studies on LOS issues.

Advise and assist the West Coast Regional Transportation Concurrency and Growth Management Committee on LOS issues. Update the database, charts, and maps.

Local Government Comprehensive Plan

Review and comment pursuant to Chapter 163, Florida Statutes, and Rule 9J-5, Florida Administrative Code, regarding major proposed, land use changes and the potential to impact the LOS on the SIS, the Florida interstate highway system, and the State highway system. Coordinate with the FDCA, the regional planning councils, and with the District Seven FDOT staff as needed regarding the comprehensive-planning issues and the Strategic Regional Plan. Support the coordination of land use and transportation planning and assist in achieving consistency between State, regional, and local plans. Review proposed updates to comprehensive plans and the EAR.

Long-Range Transportation Plan (LRTP) Update and Maintenance

Provide technical and policy advisory assistance to the District Seven MPOs and Citrus County in developing, updating, and maintaining their LRTPs through a coordinated and consistent effort using a single, regional, travel-demand forecasting model; a single, regional, planning database; and a mutually agreed upon, set of modeling and planning assumptions. Provide State and Federal revenue forecasts and district transportation costs.

Conduct corridor studies, subarea studies, and special transportation studies to support the ongoing maintenance, update, and implementation of the MPOs adopted LRTPs. This includes modeling support and other technical assistance as needed for the PD&E and other special studies.

Develop, validate, and maintain a set of system planning models, land-use allocation models, and other analytical tools needed by the FDOT and the MPOs to maintain their LRTPs and other planning studies and analyses. Models are used to validate the Tampa Bay Regional Planning Model and Tampa Bay Regional Land Use Allocation Model, including initial design and development of enhancements and initial testing of model performance and also validate special modeling techniques and analysis methodologies as needed for corridor, subarea, and special transportation studies.

Review the overall performance of the Tampa Bay Regional Planning Model and the Tampa Bay Regional Land Use Allocation Model in the maintenance of the MPO's LRTPs and in the conduct of corridor and subarea transportation studies to identify needed model enhancements and refinements.

Mapping/Database Development

Create maps of the District's multimodal facilities using GIS and *Arc View*. This includes maps of the Five-Year Work Program, showing capacity projects, resurfacing projects, public transit, and other special areas. For each Legislative District in District Seven, capacity and resurfacing project maps are produced. Maps of existing bicycle and pedestrian facilities are also produced.

GIS maps of all past FD&E studies with a summary of the recommended improvements is maintained by the District.

Multimodal Systems

Multimodal systems are the conduit that provides research and technical assistance to District agencies and MPOs concerning guidance and administration of State and Federal grants with the purpose of presenting economic growth through various multimodal opportunities. Monitors and provides input on proposed and adopted State and Federal legislative issues related to transportation programs. Reviews and analyzes availability of innovative financing methods and techniques for agency use.

Multimodal Transportation Studies

Conduct or provide technical assistance for corridor studies, subarea studies, and other special transportation analysis needed to identify local travel patterns and transportation needs and to evaluate and recommend improvements to meet those needs. The specific studies will be identified as needs arise.

Coordinate the District's public involvement and participate in the development and implementation of the SIS.

Regional Goods Movement Study

Develop an overall coordinated, regional strategy for addressing goods movement needs in the Tampa Bay Region. Identify and assess the needs and issues of major regional freight activity centers, including major intermodal facilities, and regional significant freight corridors through a series of subarea and corridor studies. Conduct inventories of the characteristics of goods movement in the Tampa Bay Region. Assist the MPOs in establishing on-going Goods Movement Management Systems to address goods-movement issues and advance goods-movement programs and improvements to the MPO.

Regional Transportation Planning Coordination

Support and participate in all levels of regional coordination and proposed activities among the District Seven's MPOs, including the MPO Chair's Coordinating Committee (broad-level policy direction for development of the regional transportation system); the MPO Director's Coordination Team (coordination of MPOs planning programs and proposed activities for 2005-06); and the Tampa Bay Regional Technical Review Team (coordination of the development and update of the MPOs LRTP).

Provide on-going technical and policy advisory assistance to the MPOs in the development of regional planning products, including the Tampa Bay Regional Profile, Tampa Bay Regional Roadways Strategic Plan, and Tampa Bay Regional Congestion Management System Plan.

Maintain a database of existing (2000) socioeconomic and travel characteristics for District MPOs and Citrus County, including information on population, dwelling units, hotel/motel units, employment, current land uses, traffic counts, transit usage, special generators activity, and other variables essential to the validation and operation of the Tampa Bay Regional Planning Model. Also, monitor and conduct roadway jurisdictional transfers.

Travel Characteristics

Prepare and conduct surveys and analysis to maintain a current set of travel characteristics of the Tampa Bay area needed to validate planning models and provide needed data for plan updates, corridor and subarea studies, and special transportation studies.

*Consultants will perform some tasks listed.

*Federal funds for 2005-06 SPR-PL-1 (43): \$1,360,849.00