







**PASCO COUNTY
METROPOLITAN PLANNING ORGANIZATION
CITIZENS' ADVISORY COMMITTEE MEETING**

**WEDNESDAY, June 3, 2020, 9:30 A.M.
VIRTUAL MEETING**

On April 21, 2020, the Board of County Commissioners (BOCC) adopted RESOLUTION NO. 20-118 adopting rules and procedures for Pasco County public meetings conducted through Communications Media Technology (CMT). On May 14, 2020, the MPO adopted RESOLUTION 20-150 which is consistent with a series of Executive Orders issued by Governor DeSantis and BOCC RESOLUTION 20-118, to allow the use of CMT for MPO Board Meetings and for MPO advisory committee meetings. Due to the COVID-19 public health emergency, this meeting will be held exclusively through Communications Media Technology (Virtual Meeting). Please visit <https://pascocountyfl.net/1699/Public-Hearings-Notices> to determine how the public may view and participate in this Virtual Meeting.

AGENDA

- I. CALL TO ORDER AND INTRODUCTIONS**
- II. PUBLIC COMMENT**
- III. APPROVAL OF MEETING MINUTES**
 - A. Approval of Minutes – Meeting of May 13, 2020 
- IV. REPORT ON MPO BOARD ACTIONS – Meeting of May 14, 2020** 
- V. ACTION ITEMS**
 - A. 2020 List of Priority Projects 
 - B. TIP Fiscal Years 2020-21 through 2024-25 
- VI. STATUS REPORTS / PRESENTATIONS / UPDATES**
- VII. CONGESTION MANAGEMENT PROCESS (CMP) TASK FORCE ISSUES**
- VIII. PASCO COUNTY PUBLIC TRANSPORTATION (PCPT) UPDATES**
- IX. OTHER BUSINESS - MEETINGS HELD / SCHEDULED / ITEMS OF NOTE**
- X. CAC MEMBER ROUNDTABLE / FUTURE AGENDA TOPICS**
- XI. ADJOURNMENT – NEXT MEETING DATE – August 5, 2020 – LOCATION (Wesley Chapel or Virtual Meeting)**

“In accordance with Title VI of the Civil Rights Act of 1964 and other nondiscrimination laws, public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, familial, or income status. It is a priority for the MPO that all citizens of Pasco County are given the opportunity to participate in the transportation planning process including low-income individuals, the elderly persons with disabilities, and persons with limited English proficiency. You may contact the MPO's Title VI Specialist at (727) 847-8140 if you have any discrimination complaints”.



**PASCO COUNTY
METROPOLITAN PLANNING ORGANIZATION
Citizens' Advisory Committee
Wednesday May 13, 2020, 9:30 a.m.
Meeting Minutes**

DATE: Wednesday May 13, 2020
TIME: 9:30 A.M.
LOCATION: Virtual Meeting

I. CALL TO ORDER AND INTRODUCTIONS

Chairman Marilyn DeChant called the CAC meeting to order at 9:30 a.m.:

MEETING ATTENDEES

Members and Alternates

Marilynn deChant
Steve Hickman
Chris Poole
Sandy Graves
Robb Sercu
Melanie Monson
Clint Wynn
Tom Ryan

Pasco County Representatives - MPO Staff

Ronnie Blackshear
Manny Lajmiri
Aurybel Rivero
Tina Russo
Tania Gorman
Laurie Schaediger

Florida Department of Transportation

Jensen Hackett

Teleconference

Excused Absents

Pete Odom
Kelly Miller

PCPT

Kurt Scheibel

Visitors

David Goldstein - Pasco County Attorney

II. Virtual Meeting Requirements

- A. Ronnie Blackshear and David Goldstein reviewed Resolution 20-118 which was adopted by the Board of County Commissioners on April 21, 2020. This Resolution establishes the rules and procedures for Pasco County public meetings conducted through Communications Media Technology.
- B. Ronnie Blackshear and David Goldstein reviewed the public notice for the CAC May 13, 2020 virtual meeting which is consistent with Resolution 20-118 adopted by the Board of County Commissioners on April 21, 2020 and which establishes the rules and procedures for Pasco County public meetings conducted through Communications Media Technology

III. Public Input

None

IV. Approval of Minutes – Meeting of February 5, and March 4, 2020

Marilyn DeChant asked the CAC members if they had any questions, corrections, or comments on the February 5, 2020 and March 4, 2020 minutes. Ms. DeChant, Melanie Monson and Steve Hickman purported that there were a few corrections that needed to be made in the last two agendas. Each committee member addressed their correction requests and they are as follows: Ms. Monson and Rob Sercu needed to be added to the attendee list for the March Meeting and, Mr. Hickman had an excused absence for the February meeting. In addition, there was some spelling corrections that were requested in the previous minutes that were noted. Sandy Graves made a motion to approve the minutes. Robb Sercu seconded. All members' present voted in favor; motion passed.

V. REPORT ON MPO BOARD ACTIONS – Meeting of March 12, 2020

Manny Lajmiri updated the CAC members on the MPO Board meeting on March 12, 2020. Mr. Lajmiri reported that the MPO extended their contract with TOA in order to support the completion of the Long-Range Transportation (LRTP) Plan along with the Congestion Management Plan (CMP). In addition, the Resiliency Tampa Bay Transportation (RTBT) Project was presented to the Pasco MPO and the project was well received. The RTBT project may lead to more resiliency planning in the future. Furthermore, Scott Pringle a WSP consultant working with TBARTA provided a presentation on the Regional Rapid Transit (RRT). The presentation provided updates on the charettes that were completed, and overall description of the project. Subsequently, David Engle from the Pasco County Office of Economic Growth conducted a presentation on Micro transit and the impact this type of transportation project would have in and around Pasco County. Discussion followed.

VI. ACTION ITEMS

A. Two Year Unified Planning Work Program (UPWP) – Fiscal Years 2021 through 2022

Aurybel Rivero presented a review of the UPWP. Ms. Rivero informed the CAC members that the UPWP is the MPO budget for all transportation planning activities that are planned to be undertaken by the MPO over the next five years. Ms. Rivero provided some project examples that the MPO will be planning and programming over the next five-year period. The project examples were freight, traffic and safety related projects. Ms. Rivero informed the CAC members that the draft UPWP has been under a 30-day public comment review since the beginning of May and the comment period is ending within the week. Ms. Rivero directed the committee to the MPO website for further details on how to provide comments. Discussion followed. Robb Sercu made a motion to approve. Sandy Graves seconded. All members' present voted in favor; motion passed.

B. Joint MPO/FDOT Certification

Manny Lajmiri presented the MPO's annual Joint Certification. Mr. Lajmiri posited this process assesses the MPO's compliance with the federal transportation planning processes and applicable state laws. Mr. Lajmiri reported the annual joint certification for January 1, 2019 to December 31, 2019 was conducted on March 10, 2020. The Pasco County MPO was found to be following federal and state guidelines for metropolitan

transportation planning. Mr. Lajmiri stated that there a few corrective actions on timely submission of invoices and other financial related matters. Subsequently, Ronnie Blackshear stated that the MPO is working with the County to resolve corrective actions. Steve Hickman requested to know the plan that the MPO is taking to address the corrective actions. Mr. Lajmiri explained that the he would provide information on the corrective action in future CAC meetings so that CAC members can stay abreast of the situation. Discussion Followed. Melanie Monson made a motion to approve. Robb Sercu seconded. All members' present voted in favor; motion passed.

C. FDOT MPO PL Agreement for FY 2020-21 through FY 2021-22

Ronnie Blackshear informed the CAC members that every year the Metropolitan Planning Organization is eligible for Federal funds through the Federal Highway Administration (FHWA) for transportation planning. The FHWA allows these funds through the FDOT and are given through a JPA (Joint Participation Agreement), with the FDOT. Discussion followed. Sandy Graves made a motion to approve. Robb Sercu seconded. All members' present voted in favor; motion passed.

VII. STATUS REPORTS / PRESENTATIONS / UPDATES

A. Draft 2020 List of Priority Projects - Request for Public Comments 2020 DRAFT LOPP

Tina Russo reported to the CAC on List of Priority Projects (LOPP). She reported the LOPP is slowly being combined into one list in order to support and maintain the validity of the LOPP. Ms. Russo explained that the LOPP was in a 30-day comment period and the Final presentation of the LOPP will be at the June 11, 2020 MPO Board meeting. Discussion followed.

B. Draft TIP Fiscal Years 2020-21 through 2024-25 - Request for Public Comments 2020 DRAFT TIP

Tania Gorman reported to the CAC on the Transportation Improvement Program (TIP). She stated the TIP identifies a Five Year (FY 2020-21 through FY 2024-25) listing of all transportation projects and programs funded with Federal and State funds, within Pasco County. Last year the MPO Board approved the LOPP that has been reflected in this year's TIP and the FDOT Work Program. Mrs. Gorman further posited that the MPO will be providing a final presentation with highlights from this year TIP at the June 11th MPO Board meeting. Currently, the MPO is still receiving comments from the public and stakeholders. Once all comments have been received, they will be incorporated into the final draft. Mrs. Gorman and Jensen Hackett, FDOT District Seven representative, reviewed past and present projects. Discussion followed.

VIII. CONGESTION MANAGEMENT PROCESS (CMP) TASK FORCE ISSUES

Aurybel Rivero and Jensen Hackett informed CAC that they contacted the appropriate parties on the following issues:

- SR-54 and Colonial Hills Pond Maintenance – Issue has been resolved by Pasco-Hernando Maintenance Crews.
- Beautification request at Apex on Florida and Nebraska Avenue has been forwarded to the appropriate staff at FDOT and FDOT staff is awaiting response.
- Request for traffic operations to review the intersection of SR 41 and SR 52 for traffic concerns.

Discussion followed.

IX. PASCO COUNTY PUBLIC TRANSPORTATION (PCPT) UPDATES

Kurt Scheible reported that transit patterns will be changing as a whole due to Covid-19. Subsequently, the proposed Shady Hills Route has been delayed until 10/5/2020. In addition, PCPT has purchased eight new buses despite the recent transit budget decrease. Mr. Scheible posited that PCPT will be completing a Comprehensive Operation Analysis (COA) starting in July and he would like citizens and stakeholders' input. Discussion followed.

X. OTHER BUSINESS – MEETINGS HELD / SCHEDULED / ITEMS OF NOTE

None.

XI. CAC MEMBER ROUNDTABLE / FUTURE AGENDA TOPICS

Marilyn DeChant informed the committee that citizens and stakeholders must be vigilant about preserving and protecting ELAMP lands. She further stated these lands were designated to be protected a long time ago and the lands must be preserved despite the new construction and roadways.

XII. PUBLIC COMMENT

No members of the public were present.

XIII. ADJOURNMENT – NEXT MEETING DATE – June 3, 2020 – Virtual Meeting



**PASCO COUNTY
METROPOLITAN PLANNING ORGANIZATION
BOARD VIRTUAL MEETING**

THURSDAY, MAY 14, 2020, 10:00 A.M.

**WEST PASCO GOVERNMENT CENTER
FIRST FLOOR - BOARD ROOM
8731 CITIZENS DRIVE
NEW PORT RICHEY, FL 34654**

MPO Board Members

- Jeff Starkey, (MPO Chairman, Councilman, City of New Port Richey) ▪ Lance Smith, (MPO Vice Chairman, Councilman, City of Zephyrhills)
- Camille S. Hernandez, (Mayor of Dade City) ▪ Ron Oakley, (County Commissioner, District 1) ▪ Mike Moore, (County Commissioner, District 2)
- Kathryn Starkey, (County Commissioner, District 3) ▪ Mike Wells, (County Commissioner, District 4) ▪ Scott Tremblay, (Mayor of Port Richey)
- Jack Mariano, (County Commissioner, District 5)

David Gwynn, P.E. - FDOT District Seven (Non-Voting - Advisor)

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AGENDA

- I. CALL TO ORDER**
- II. INVOCATION AND PLEDGE OF ALLEGIANCE**
- III. ROLL CALL – CLERK**
- IV. AGENDA REVIEW – Mr. Blackshear**
- V. VIRTUAL MEETING REQUIREMENTS – ACTION REQUIRED**
 - A. Resolution Adopting Rules and Procedures for Metropolitan Planning Organization Public Meetings Conducted Through Communications Media Technology ☺
- VI. CALL FOR PUBLIC INPUT**

Citizen comments to the MPO are invited (three minutes per speaker please).
- VII. APPROVAL OF MEETING MINUTES**
 - A. Meeting Minutes of March 12, 2020
- VIII. MPO ADVISORY COMMITTEE REPORTS**
 - A. Citizens Advisory Committee (CAC) Meeting – May 13, 2020 ☺
 - B. Bicycle Pedestrian Advisory Committee (BPAC) – February 25, 2020 ☺

IX. ACTION ITEMS

- A. Two Year Unified Planning Work Program (UPWP), Fiscal Years 2021 and 2022 [📄](#)
[FY 2021 - 2022 Final Draft UPWP](#)
- B. Joint MPO/FDOT Certification [📄](#)
- C. FDOT MPO PL Agreement for Fiscal Years 2021 and 2022 [📄](#)

X. PASCO COUNTY PUBLIC TRANSPORTATION REPORTS / UPDATES

XI. PRESENTATIONS / STATUS REPORTS / UPDATES

- A. Draft 2020 List of Priority Projects (LOPP) [📄](#)
[2020 Draft LOPP](#)
- B. Draft Transportation Improvement Program (TIP) For Fiscal Years 2021 through 2025
[2020 Draft TIP](#)

XII. OTHER BUSINESS – MEETINGS HELD / SCHEDULED / ITEMS OF NOTE

XIII. ADJOURNMENT

The next meeting will be held in Dade City or through Communications Media Technology on June 11, 2020

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AGENDA NO: V-A

DATE: June 3, 2020

COMMITTEE: Citizen Advisory Committee (CAC)

FROM: MPO Staff

SUBJECT: Final 2020 List of Priority Projects (LOPP)

ACTION: Review and Approve

SUMMARY

The MPO approves list of project priority Projects (LOPP) on an annual basis in order to provide guidance to FDOT in the development and programming of projects and programs in the next Tentative Work Program and TIP. A 30-day public comment period on the draft 2020 LOPP began on April 27, 2020 and ended on May 27, 2020. The MPO Board is scheduled to review and consider adopting the 2020 LOPP at a public hearing at their scheduled virtual meeting on June 11th, 2020.

RECOMMENDATION:

The CAC review and approve the 2020 List of Priority Projects (LOPP).

ATTACHMENT(S):

1. Notice of Public Hearing for the 2020 List of Priority List
2. [2020 List of Priority Projects](#)



NOTICE OF PUBLIC HEARING
THE 2020 LIST OF PRIORITY PROJECTS (LOPP)
PASCO COUNTY METROPOLITAN PLANNING ORGANIZATION

The Pasco County Metropolitan Planning Organization (MPO), the designated organization responsible for conducting a countywide transportation planning program, will hold a virtual public hearing to review and adopt the 2020 LOPP during the scheduled MPO meeting on Thursday, June 11th at 10:00am. In compliance with Section 339.175, Florida Statutes and applicable Federal law, the MPO is responsible for identifying and prioritizing transportation projects and programs by updating and maintaining a List of Priority Projects annually. The List of Priority Projects provides guidance to the Florida Department of Transportation (FDOT) in the development and programming of Federal and State funded transportation projects. In addition to the County-wide projects, Regional projects as recommended by the Tampa Bay Transportation Management Area (TMA) Leadership Group are also included in the 2020 LOPP for informational purposes. The TMA Leadership Group deals with regional transportation issues and is made up of member representatives from the Pasco, Pinellas and Hillsborough County MPOs. The TMA functions in an advisory role to each of the individual MPOs that are TMA members.

The final draft 2020 LOPP is available for public review on the MPO's website at www.pascompo.net under Public Hearings & Notices. Persons wishing further information or needing a copy of the 2020 LOPP should contact the MPO office at (727) 847-8140. Written comments regarding the list are welcome and may be e-mailed to mpocomments@pascocountyfl.net or mailed to the MPO office at 8731 Citizens Drive, Suite 320, New Port Richey, Florida 34654-5598.

The MPO Board meeting room in Dade City is served by Pasco County Public Transportation (PCPT) Routes 30 and 31. To obtain bus schedules or further information, contact PCPT at (727) 834-3322 (West Pasco), (352) 521-4587 (East Pasco), or go online at www.ridepcpt.com. Individuals unable to access a PCPT bus to attend the meeting may contact PCPT at least five days prior to the public hearing to find out if they qualify for alternative transportation service.

If you are a person who needs translation services, Pasco County MPO will take reasonable steps, at no cost to you, to allow participation in this proceeding. At least seven days prior to the meeting, please contact the MPO, West Pasco Government Center, 8731 Citizens Drive, New Port Richey, FL 34654-5598, or call (727) 847-8140.

If you are a person with a disability who needs any accommodations in order to participate in this proceeding, you may be entitled to, at no cost to you, the provision of certain assistance. Within at least five working days of publication of this notice, please contact the Personnel Department, West Pasco Government Center, 8731 Citizens Drive, New Port Richey, Florida 34654-5598; (727) 847-8030 (V) in New Port Richey, (352) 523-2411, Extension 8030 (V) in Dade City; (813) 996-2411, Extension 8030 (V) in Land O' Lakes; or via (727) 847-8949 if you are hearing impaired.

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AGENDA NO: V-B
DATE: June 3, 2020
COMMITTEE: Citizen Advisory Committee (CAC)
STAFF: MPO Staff
SUBJECT: Final Transportation Improvement Program (TIP) FY 2020-21 thru FY 2024-25
ACTION: Review and Approve

SUMMARY

The draft Transportation Improvement Program (TIP) for the period from FY 2020-21 through FY 2024-25 has been under a 30-day public comment review since April 27, 2020. The final TIP identifies multi-modal transportation projects and programs that are proposed to be funded by Federal, State (Florida Department of Transportation – FDOT) and local matching funds for various State grants for transportation projects.

The MPO provides an updated listing of project priorities to the FDOT annually. This list that was approved by the MPO Board in May 2019 provided guidance to the FDOT in the programming of projects and programs in the Tentative Work Program. The annual adoption of the TIP is a Federal requirement to continue eligibility to receive Federal funding for transportation projects and programs. The TIP includes the FDOT final Tentative Work Program including funding allocated to projects introduced in the new fifth year (FY 2024-25). The TIP must be approved by the MPO Board and submitted to FDOT for processing and final approval by the Governor. Staff will present major improvements identified in Final TIP. The MPO advertised for the required public hearing that is scheduled at the June 11, 2020 MPO meeting in Dade City Historic Courthouse.

RECOMMENDATION:

Review and approve the TIP for FY 2020-21 thru FY 2024-25

ATTACHMENT(S)

- 1) Public Hearing Notice to Approve the TIP
- 2) [Final Transportation Improvement Program \(TIP\)](#)



NOTICE OF PUBLIC HEARING
ADOPTION OF THE PASCO COUNTY METROPOLITAN PLANNING ORGANIZATION
TRANSPORTATION IMPROVEMENT PROGRAM (TIP)
FISCAL YEARS 2020-21 THROUGH 2024-25

The Pasco County Metropolitan Planning Organization (MPO), the designated organization responsible for conducting a countywide transportation planning program, is scheduled to review and adopt the TIP at their regularly scheduled virtual meeting on June 11, 2020 at 10:00am. The purpose of this notice is to provide an opportunity for public comments and input on the Final Draft TIP prior to adoption. Pursuant to Federal Regulations and Florida Statutes, the TIP identifies a Five Year (FY 2020-21 through FY 2024-25) listing of all transportation projects and programs funded with Federal and State funds, within Pasco County. In addition, local funds (county/city) are also included on selected projects that maybe utilized through various State grant programs. The Final Draft TIP is available for public review and comment on the MPO's website ([MPO Website](#)) under [Public Hearing & Notices](#), and at the MPO Office in New Port Richey. Persons wishing further information or needing a copy of the Final Draft TIP should call the MPO at (727) 847-8140. The TIP covers a five-year period from Fiscal Year 2020-21 through Fiscal Year 2024-25 (July 1, 2020 through June 30, 2025). and identifies multimodal transportation projects and programs that are proposed to be funded by Federal, State, (Florida Department of Transportation – FDOT) and local funds that are required to match various State grants for transportation projects.

In accordance with the MPO's Public Participation Plan and in compliance with Federal law - 23 CFR 450.316(b)(1)(i) and 339.175 (b) and (8) Florida Statutes and applicable Federal law, the public had a minimum 30-day comment period on the draft TIP was initiated in order to receive comments. In addition, this TIP notice also satisfies the Program of Projects (POP) requirements of the Urbanized Area Formula Program of the Federal Administration (FTA) for Pasco County Public Transportation as per FTA Circular 9030.1 E. The Public Hearing is scheduled to also provide the public opportunity to comment before approval by the MPO Board. The final draft TIP may be viewed on the MPO's website at ([MPO Website](#)) under [Public Hearing &](#)

[Notices](#), Persons wishing further information or needing a copy of the Final Draft TIP should call the MPO at (727) 847-8140.

If you are a person who needs translation services, Pasco County MPO will take reasonable steps at no cost to you to allow participation in this proceeding. At least seven days prior to the meeting, please contact the MPO, West Pasco Government Center, 8731 Citizens Drive, New Port Richey, Florida 34654-5598. The Board Room in New Port Richey is served by Pasco County Public Transportation (PCPT) Routes 14 and 23. To obtain bus schedules or further information, contact PCPT at (727) 834-3322 (West Pasco), (352) 521-4587 (East Pasco), or go online at [PCPT Website](#). Individuals unable to access a PCPT bus to attend the meeting may contact PCPT at least five days prior to the public hearing to find out if they qualify for alternative transportation service.

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