



ANNUAL ACTION PLAN  
PROGRAM YEAR 2021-2022



*Pasco County Florida Program Year  
October 1, 2021 through September 30, 2022*

# Executive Summary

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

The One-Year Action Plan (AAP) is a requirement for Pasco County to receive funds through the HUD formula programs including the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME) and Emergency Solutions (ESG).

The AAP represents an overview of the goals and projects for the upcoming program year addressing the needs identified in the Five-Year Consolidated Plan approved by the Board of County Commissioners on August 7, 2018. These goals and projects will address the needs of low- and moderate-income residents including homeowners, renters, persons experiencing homelessness, and persons with special needs. This document represents a strategic plan based on general areas of need and how Pasco County will address these needs during the program year Oct. 1, 2021- Sept. 30, 2022, using Federal funds granted to Pasco County by HUD. The County does not receive HOPWA funds directly; instead, HOPWA funds are set aside through the City of Tampa's allocation for Pasco, Hernando, Hillsborough, and Pinellas Counties.

Needs identified in this plan far exceed the funding available to address them. Applications for funding consistently surpass the amount of funding that is available. The COVID-19 pandemic has required Pasco County to re-evaluate current needs to help the community rebound from the Pandemic. Pasco County received additional allocations of "CV" funds to be used to prevent, prepare, and respond to COVID-19 and these funds have been added to the 2019-2020 AAP as Amendments 1, 2 and 3.

The County, designated as an Urban County by HUD, consists of all unincorporated areas of the County and three municipalities participating in the County's urban county program. The municipalities are the cities of Port Richey, San Antonio, and the Town of St. Leo. The Cities of New Port Richey, Zephyrhills and Dade City have opted out of the Urban County Participation for 2019-2021 and 2022-2024.

The HOME Consortium qualification process was completed beginning with Fiscal Year 2010. Pasco County is the lead entity for the Consortium, other consortium members are the Cities of Dade City and Zephyrhills. The lead entity assumes overall responsibility for compliance with the HOME program and is responsible for the long-term affordability requirements of all projects and ensuring that the HOME Program is carried out in compliance with the requirements of the Cranston-Gonzalez National Affordable Housing Act of 1990. Forming a consortium is a way for local governments that would not otherwise qualify for funding to join with other contiguous units of local government to directly participate in the HOME program. HUD has re-qualified the Pasco County HOME Consortium for Fiscal Years 2015, 2016, and 2017. The Florida Housing Finance Corporation for the State of Florida certified the Pasco County HOME Consortium for Fiscal Years, 2018, 2019, and 2020. Consortium agreements

automatically renewed for subsequent three (3) year periods - none of the members have requested changes to the consortium agreement.

Community Development is the lead office in the development, coordination, submission, and implementation of the County's Consolidated Plan and AAPs. Programs and activities described in this AAP are intended to primarily benefit low- and moderate-income (LMI) residents of Pasco County. Pasco County is proud to report that it has consistently exceeded the HUD requirement that 70% of CDBG funds benefit LMI residents of Pasco County.

## **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Allocation is done through a competitive application process, whereby organizations such as County departments and not-for-profit agencies can submit applications to fund projects that meet the goals and objectives of the HUD approved ConPlan. These applications are ranked by a review committee and funding recommendations made by this committee are presented to the Board of County Commissioners (BCC) for funding approval. As required, Pasco County incorporates prescribed HUD performance measurements into the Consolidated Plan (ConPlan). Objectives reflect the statutory goals of providing decent housing, a suitable living environment and expanding economic opportunity; outcomes refer to the benefits to the public/program participant that are external to the program; and the outcome statement connects each outcome to an overarching objective to produce a statement that can be used by HUD to develop narratives which will document results of program activities on a national level. The link between objectives, outcomes, and outcome statements is as follows:

**Availability/Accessibility** – Applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to LMI people, including persons with disabilities.

**Affordability** – Activities that provide affordability, such as assistance with payment of rent/utilities, and first month rent/security deposit for rented unit and landlord/tenant mediation/legal services to prevent homelessness. Rehabilitation of owner-occupied properties and down payment assistance are also key services to ensure affordability to the homeowner.

**Sustainability** – Applies to activities that are aimed at improving communities or neighborhoods and helping to make them livable or viable by providing benefits to persons of low- and moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

CDBG funds are used for a variety of activities, such as: Economic Development, Affordable Housing, General Public Services, Homeless Services, Public Facilities and Infrastructure and Section 108 Loan Repayments. The County has consistently surpassed the CDBG statutory and regulatory requirement that at least 70 percent of all CDBG funds be spent on LMI persons.

HOME and State Housing Initiatives Program (SHIP) funds were the primary sources of funding for affordable housing programs and projects during the current Consolidated Plan period. CDBG funds may be utilized for owner-occupied rehabilitation to keep these properties affordable. The County, in partnership with local Community Housing Development Organizations (CHDO), and other affordable housing not-for-profit agencies, used HOME funds to implement rental, homeowner and homebuyer strategies. HOME, CDBG and SHIP funds provided assistance to households for homeowner repairs, assisted families with homeownership funds, provided foreclosure prevention funds, and property tax funds to prevent tax deed auctions. ESG funds were used to fund agencies to provide eligible services to ensure that homelessness is rare, brief, and not recurrent, including the Homeless Management Information System.

Highlights from the past program year include:

- Acquisition of a building to be used as a job training center
- Funding for housing for special needs individuals or children aging out of foster care
- 485 households supported through rental assistance
- 84,346 general public services provided
- 3,720 health related public services provided
- 25 rental units rehabilitated
- 17 owner-occupied housing rehabilitated

### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The Citizen Participation Plan includes goals, policies, and implementation strategies that will be used to encourage and ensure citizen participation in the development of the ConPlan, Action Plan, and substantial amendments to the Plan and performance reports. The CPP was updated on June 16, 2020

to incorporate disaster specific language as a direct result of the COVID-19 Pandemic. A new CPP was adopted by the BCC on March 9, 2021 that incorporates virtual hearings due to public safety concerns.

Citizen participation is a means of involving the citizens of Pasco County in an advisory capacity in all phases of HUD programs. Participation is essential for activities to be responsive to community needs. Emphasis is placed on participation by persons of low- and moderate- income who are residents of areas in which funding is proposed.

Citizen Participation took on a variety of different forms over the past year. CD staff participated in Countywide SWOT (Strengths, Weaknesses, Opportunities and Threats) analysis to obtain citizen input into the needs of the county. Additionally, CD built upon the annual citizen survey that is completed by the county by reviewing the responses and offered a pulse survey on social media to obtain more information on questions regarding mental health and substance abuse. CD Staff are participating in resiliency and broadband workgroups. Social distancing guidelines have restricted in person meetings. Virtual meetings have the added benefit of enabling people to attend meetings without travel and has resulted in increased participation at public meetings. AAP amendments require opportunity for citizen participation and public comment. Pasco County has submitted three amendments to the 2019-2020 AAP. Two Public Hearings were held as part of the Grant Kick Off process. All public hearings and opportunities for public comment are advertised in a newspaper of general circulation. CD also utilizes the Pasco County "Notify Me" system to reach community partners to make sure they are invited to public meetings.

Survey results and public comments are shared at mandatory Public Hearing/Grant Kick Off meetings. This information is shared with the Review Committee where funding recommendations are developed for consideration by the BCC and with citizens during the public comment period. This year, the Review Committee consisted of two county employees from different county branches and four community representatives. The Five-Year ConPlan, the 2020 AAP and availability of CDBG, ESG and HOME funds for the 2021 Program Year were discussed during these meetings. Also discussed were the allocations for the COVID funds that have been awarded during the past year. COVID funds have been added to the 2019-2020 AAP however many of the projects awarded are current services in Pasco County. Pasco County continues to take action to prevent a duplication of benefits. The Review Committee met on Apr 27, Apr 29, and May 6, 2021 to review applications and make the funding recommendations that were presented to and approved by the BCC on Aug 10, 2021.

The CPP requires that public meetings be held to obtain citizen comments, that a public period of not less than 30 days is allowed for citizen comment, and that timely responses to citizen inquiries is provided. Pasco County held its first public hearings on Mar 11 and 12, 2021 to present annual allocations, strategic plan goals, community survey results and grant application information. Another public hearing on Aug 4, 2021 to solicit citizen comments.

## **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The CDD attended a variety of public meetings over the course of this year to obtain comments from all facets of the residents of Pasco County. This included attending the SWOT analysis meetings that began in person but were soon reverted to virtual participation due to the pandemic. Comments from the SWOT analysis included the lack of affordable housing and number of households routinely paying more than 30% of household income within Pasco County (ALICE households – Asset Limited, Income Constrained, Employed). Specifically, SWOT attendees reported a lack of job availability and lack of affordable housing as being one of the County’s biggest obstacles to reducing the number of ALICE households in the community.

AAP goals and recommended projects are also brought to the Continuum of Care (CoC) meetings for discussion. One of the public comments made at a CoC meeting is that connections can only be made if gaps are identified. The CoC strives to identify gaps and seek unique ways to fill such gaps. Another comment made at a CoC meeting surrounded additional ESG-CV funding that the community will receive. The County, in conjunction with the CoC has implemented a Coordinated Investment Plan (CIP). It was stated that the funding available to address homelessness has been silver lining to COVID-19.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

There were no comments or views presented during any Public Meetings or Public Hearings that were not accepted.

## **7. Summary**

Pasco County has carried out the preparation of this Annual Action Plan according to HUD requirements and has gathered valuable public input as well as additional data that has been used to help guide the funding recommendations for the CDBG, HOME and ESG programs that are presented to the Board of County Commissioners for their approval.

The methods of engaging the public in the participation process included notifications in a newspaper of general circulation, and information provided on the Pasco County Community Development Department website. In addition, notification was sent out via the Pasco County’s “Notify Me” system to everyone who has registered for Notify Me. Notification of public meetings was provided during

inter-agency meetings. Staff consistently encourages citizens and agency partners to register for “Notify Me” at all public meetings. Announcement of the open application period for ESG and CDBG (Development and Services) and HOME was made at monthly meetings of the Continuum of Care.

As previously stated, the needs in the community consistently far outweigh the funds that are available and therefore all needs identified in this plan cannot be fully addressed. The County makes every effort to partner with non-profit groups, other government agencies and for-profit developers. Through program design changes and more focused funding strategies, it is the County’s hope that programs and projects funded will have the greatest impact to the low- and moderate-income citizens of our community.

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

<b>Agency Role</b>	<b>Name</b>	<b>Department/Agency</b>
Lead Agency	PASCO COUNTY	
CDBG Administrator	PASCO COUNTY	COMMUNITY DEVELOPMENT
HOPWA Administrator		
HOME Administrator	PASCO COUNTY	COMMUNITY DEVELOPMENT
ESG Administrator	PASCO COUNTY	COMMUNITY DEVELOPMENT
HOPWA-C Administrator	PASCO COUNTY	

**Table 1 – Responsible Agencies**

**Narrative (optional)**

The Community Development Department is the lead entity responsible for preparing the Consolidated Plan, Action Plans, and CAPERS, ensuring effective grants management, compliance, and reporting. CDD is a department within the Public Services Branch of Pasco County government. Our sole mission is to improve the lives of Pasco’s citizens through homeless initiatives, neighborhood revitalization, affordable housing and community partnerships using state and federal funding. Annually, we receive State and Federal Funding to assist the very low- to moderate-income citizens of Pasco County.

**Consolidated Plan Public Contact Information**

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## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

This section of the Action Plan covers the citizen participation requirements an Entitlement Community such as Pasco County must perform during the development of the Action Plan. These requirements include public hearings, consultation with other public and provide agencies, coordination with the Continuum of Care and publication of the Plan. Pasco County remains in regular contact with CDBG, ESG and HOME subrecipients who provide housing and services directly to the community. It is through this contact that enables Pasco County to maintain an understanding of changing conditions, such as when new programs and services are offered, when existing programs are no longer viable and what current vacancy rates are and needs for affordable housing. A focus of the CoC meeting is to identify service gaps and try to fill these gaps.

### **Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

The Continuum of Care (CoC) membership includes public and assisted housing providers and private and governmental health, mental health, and interested individuals not associated with an agency. Monthly membership meetings facilitate coordination among all service providers. The Public Housing Authority (Pasco County Housing Authority - PCHA) hosts an annual meeting of all partner agencies. Pasco County Community Development hosts county-wide training to help provider agencies understand the income certification and eligibility process, as some of our partners provide services to presumed beneficiaries and want to provide appropriate referrals to outside agencies for the people they serve. Collaboration between agencies is important because often the clients that are served have more than one need. The Director of Pasco County Community Development serves as the Chair of the CoC. During the COVID-19 restrictions on large gatherings, the CoC meetings have gone “virtual”, and this has resulted in increased membership attendance and public comments.

Pasco County Housing Authority (PCHA) administers the Section 8 and Public Housing Programs for the County. PCHA administers a variety of vouchers including ones that can be used in units targeting those with physical or mental disabilities, veterans, elderly and the homeless. PCHA is an active member of the CoC and coordinates the usage of these vouchers in a way to maximize the benefit to both the community and individual. Vouchers are made available to help rehouse families experiencing homelessness. PCHA is anticipating over 100 Emergency Housing Vouchers that will be used to provide permanent housing to homeless individuals and households by accepting referrals through Coordinated Entry.

The Coalition for the Homeless of Pasco County has hired a Housing Navigator to identify affordable housing options within the community and to build relationships with landlords.

Agencies send information regarding events to CDD for CDD to distribute this information to other service agencies. The CoC distributed daily information detailing community resources as a response to COVID-19. While this daily distribution of information is no longer required, the CoC continues to distribute this information on a weekly basis. Community Development participates in many community meetings and continuously tries to connect service providers when a gap is identified that another can fill. Community Development participates in a number of community meetings in addition to the CoC meetings, such as the Homeless and Runaway Youth Task Force, the SPAN executive committee which brings quarterly training to community providers, and the Technical Advisory Committee for the Pasco Hernando State College. New this year are resiliency meetings and broadband meetings. Community Development staff also participate in the Coordinated Entry Subcommittee, By-Name list meetings and the Point In Time Count. Meetings are held both virtually and in person.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

Community Development is an active member of the Pasco County Continuum of Care. The Director serves as Chair of CoC which includes providers, funders, and government representatives. Unprecedented funding has enabled the CoC to address the needs of homeless persons in a variety of ways. Working with consultants from the Florida Housing Coalition, a Coordinated Investment Plan (CIP) has been implemented to house 225 households and prevent homelessness from occurring for 100 at-risk households, housing singles and families. The CIP has enabled the CoC to identify the most chronic of the homeless population through outreach and emergency temporary housing. Social distancing guidelines have prevented the Family Service Center from opening as planned (anticipated to begin serving clients in Fall 2021). The SEHA (Safer Emergency Housing Alternative) has provided emergency housing in motel/hotels for persons experiencing homelessness that need to isolate due to exposure to COVID-19 or due to being high risk for complications from COVID-19. The Homeless Management Information System (HMIS) is being used to document services provided and to prevent a duplication of benefits.

The COVID-19 pandemic required that agencies work together to create innovative solutions to community issues never imagined. Weekly emails provided by the CoC helps the community at large to remain aware of any changes, challenges or needs faced by partner agencies in their service delivery. The opening of the Family Rehousing Center was delayed due to social distancing guidelines. Once opened, it will provide emergency shelter to families who have been approved for housing programs and will provide wrap around services. The neighboring building is providing space for

service providers so that families in residence in the Family Rehousing Center will have easy access services. Services will be available to others seeking homeless services regardless of their status at the Family Rehousing Center with the goal of providing centralized services including case management, substance abuse and mental health resources, job resource training and coordination, transportation, and low barrier pathways to permanent housing solutions.

CARES funds available to the community have been used by agency partners to prevent homelessness. These funds have a shorter period in which they can be expended and therefore have been utilized by the community to stabilize at-risk households by paying rent, mortgage and utilities.

To prevent homelessness, the County is coordinating with Human Services, United Way, and other non-profit agencies to provide temporary rental assistance, utility assistance and, within Community Development Department, a tax payment assistance and homeowner occupied repair programs. Using CDBG-CV funds to prevent, prepare and respond to COVID-19, the County assisted with the purchase and rehabilitation of an 8-plex. This building will initially be used to house homeless individuals and households that may have tested positive for COVID-19 or for whom quarantine is suggested for the health and well-being of the individual or public. Once the initial use of this building is no longer required this agency will use the property as permanent housing to provide housing to the most chronic of the homeless population Pasco County.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The Community Development Department is an active member of the Pasco County Continuum of Care. Staff attends general and membership meetings of the Continuum of Care. The Community Development Director serves as Chair of the Continuum of Care.

All recipients of ESG funds are required to consult with their Continuums of Care (CoC) in determining how to allocate ESG funds for eligible activities in order to increase efficiency and coordination among the different HUD homeless programs, mainstream, and other resources that are targeted to the homeless population. This provides a challenge because oftentimes the individuals being consulted are the same entities submitting applications for funding. The lead agency for the CoC is the Coalition for the Homeless of Pasco County, Inc. The Review Committee included a representative from the CoC's Leadership Council that do not apply for funding. ESG funds may be awarded to agencies that provide street outreach to the chronic homeless, homeless prevention services, emergency shelter operations, rapid rehousing services and Homeless Management Information System (HMIS). Funds are provided for short-term and medium-term rental and utility assistance. All recipients of ESG funds in Pasco

County are required to document services utilizing the Homeless Management Information System (HMIS) that is provided at no cost to all service providers (Providers of services for victims of domestic violence may use a comparable database to ensure anonymity). On August 10, 2021, the Board of County Commissioners approved the recommendation for funding provided by the Community Development Department, in consultation with the CoC, community agencies, county departments and community representatives (Review Committee).

Performance Standards and the criteria for evaluating outcomes are currently being developed or updated by the Community Development Department and the CoC. The Coalition provides training in HMIS and assists all users of HMIS download their data into the SAGE data base on an annual basis. HMIS documentation was utilized to prevent a Duplication of Benefits that could result from multiple agencies providing similar services (as a result of COVID-19/CARES funds available in the community). HMIS is the tool used to document services provided to enhance coordination with other service providers and provides integration with other programs targeted to homeless people in the area covered by the CoC. The CoC continues to work with all service providers on Coordinated Entry and the By-Name list to prevent/end homelessness in Pasco County and is leading the Housing Surge in Pasco County to rapidly rehouse 225 households experiencing homelessness and prevent homelessness in an additional 100 at risk households. To date, 206 households have been housed.

HMIS is required by HUD to collect data on the homeless for the CoC. Staff salaries, operation, maintenance, and other costs contributing to the operation of the HMIS program are eligible ESG activities. The Homeless Coalition is the HMIS lead agency for the CoC. Policies and procedures are in place to ensure all funded agencies document services provided in HMIS and this requirement is included in their Subrecipient Agreement. This year will bring enhanced training and implementation of the HMIS system because the CoC was awarded an HMIS grant through HUD to collaborate with an effective and outstanding HMIS system.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	GOOD SAMARITAN HEALTH CLINIC OF PASCO, INC.
	<b>Agency/Group/Organization Type</b>	Services-Health Health Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Health Care Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was consulted during the Public Comment period. Agency participated in public meetings.
2	<b>Agency/Group/Organization</b>	CONNECTIONS JOB DEVELOPMENT CORPORATION
	<b>Agency/Group/Organization Type</b>	Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was consulted during the Public Comment period. Agency participated in public meetings.
3	<b>Agency/Group/Organization</b>	PREMIER COMMUNITY HEALTHCARE GROUP, INC.
	<b>Agency/Group/Organization Type</b>	Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Health Care Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was consulted during the Public Comment period. Agency participated in public meetings.
4	<b>Agency/Group/Organization</b>	Pasco County Sheriff's Office
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Crime Awareness and Prevention

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was consulted during the Public Comment period. Agency participated in public meetings.
5	<b>Agency/Group/Organization</b>	PASCO COUNTY HUMAN SERVICES
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was consulted during the Public Comment period. Agency participated in public meetings.
6	<b>Agency/Group/Organization</b>	Pasco County Housing Authority
	<b>Agency/Group/Organization Type</b>	PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Public Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was consulted during the Public Comment period. Agency participated in public meetings.
7	<b>Agency/Group/Organization</b>	The Volunteer Way
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Anti-poverty Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was consulted during the Public Comment period. Agency participated in public meetings.
8	<b>Agency/Group/Organization</b>	SUNRISE OF PASCO COUNTY
	<b>Agency/Group/Organization Type</b>	Services-Victims of Domestic Violence Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Families with children Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was consulted during the Public Comment period. Agency participated in public meetings.
9	<b>Agency/Group/Organization</b>	Ace Opportunities, Inc.
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was consulted during the Public Comment period. Agency participated in public meetings.

10	<b>Agency/Group/Organization</b>	CATHOLIC CHARITIES OF THE DIOCESE OF ST. PETERSBURG
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was consulted during the Public Comment period. Agency participated in public meetings.
11	<b>Agency/Group/Organization</b>	Pasco County Community Development
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Economic Development Anti-poverty Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was consulted during the Public Comment period. Agency participated in public meetings.
12	<b>Agency/Group/Organization</b>	Coalition for the Homeless of Pasco County
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was consulted during the Public Comment period. Agency participated in public meetings. Agency is lead agency for CoC.
13	<b>Agency/Group/Organization</b>	THE SALVATION ARMY
	<b>Agency/Group/Organization Type</b>	Housing Services-Victims of Domestic Violence
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Families with children Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was consulted during the Public Comment period. Agency participated in public meetings.

14	<b>Agency/Group/Organization</b>	Metropolitan Ministries
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Families with children Homelessness Strategy Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was consulted during the Public Comment period. Agency participated in public meetings.
15	<b>Agency/Group/Organization</b>	End Recidivism
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was consulted during the Public Comment period. Agency participated in public meetings.

16	<b>Agency/Group/Organization</b>	Sertoma Speech and Hearing
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities Services-Health Services-Education Services-Employment Health Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was consulted during the Public Comment period. Agency participated in public meetings.
17	<b>Agency/Group/Organization</b>	Marjorie's Hope
	<b>Agency/Group/Organization Type</b>	Services-Children
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was consulted during the Public Comment period. Agency participated in public meetings.
18	<b>Agency/Group/Organization</b>	Florida Recovery Schools of Tampa Bay
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was consulted during the Public Comment period. Agency participated in public meetings.

19	<b>Agency/Group/Organization</b>	Lighthouse for the Visually Impaired and Blind, Inc.
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was consulted during the Public Comment period. Agency participated in public meetings.
20	<b>Agency/Group/Organization</b>	Colonial Hills Civic Association
	<b>Agency/Group/Organization Type</b>	Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Civic Association
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was consulted during the Public Comment period. Agency participated in public meetings.
21	<b>Agency/Group/Organization</b>	United Way of Pasco County, Inc.
	<b>Agency/Group/Organization Type</b>	Housing Services-Victims of Domestic Violence Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was consulted during the Public Comment period. Agency participated in public meetings.
22	<b>Agency/Group/Organization</b>	Fresh Start for Pasco
	<b>Agency/Group/Organization Type</b>	Services-homeless

	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was consulted during the Public Comment period. Agency participated in public meetings.
23	<b>Agency/Group/Organization</b>	Feeding Tampa Bay
	<b>Agency/Group/Organization Type</b>	Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was consulted during the Public Comment period. Agency participated in public meetings.
24	<b>Agency/Group/Organization</b>	One Community Now
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was consulted during the Public Comment period. Agency participated in public meetings.

25	<b>Agency/Group/Organization</b>	Pasco Kids First Inc
	<b>Agency/Group/Organization Type</b>	Services-Children Services - Victims Child Welfare Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was consulted during the Public Comment period. Agency participated in public meetings.
26	<b>Agency/Group/Organization</b>	STEPS TO RECOVERY
	<b>Agency/Group/Organization Type</b>	Housing Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Needs - Veterans
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was consulted during the Public Comment period. Agency participated in public meetings.

**Identify any Agency Types not consulted and provide rationale for not consulting**

All agency types are encouraged to attend public meetings/hearings and provide input. In addition to advertising public meetings/hearings in a newspaper of general circulation, additional outreach is done through the “Notify Me” system. The “Notify Me” system ensures that no agency is intentionally not consulted. The attendance at public meetings/hearings this year has increased – thought to be due to the availability of attending such meetings in a virtual format. The list above does not include individuals or agencies that attended meetings virtually but did not sign in as instructed – resulting in an attendance roster that lists the attendee as “Call In”. There were approximately 20 unduplicated attendees that were not able to be identified or included in the listing above.

There were no agency types not consulted. All agencies were invited to participate and attend the public hearings.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Coalition for the Homeless of Pasco County	The goals of the COC and the Strategic Plan are to identify and reduce the gap in services and rehouse our homeless neighbors.
10-Year Plan	Coalition for the Homeless of Pasco County	The 10-Year Plan provides goals and objectives to end homelessness.
Pasco County Strategic Plan	Pasco County	Enhance the Quality of Life; Create a Thriving Community; Stimulate Economic Growth
Pasco County Housing Authority	PCHA 5-Year Plan	Provide safe, decent, and affordable housing. Create additional housing units for low-income persons/families. Work with families receiving vouchers so they may obtain homeownership.
Local Housing Assistance Plan	Pasco County Community Development	Provide safe, decent, and affordable housing, strategies to end homelessness
Coordinated Investment Plan	Continuum of Care	Ensures funds allocated to the community through CV funds have a greater, lasting impact in the community to rehouse or prevent homelessness.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

The Community Development Department has an on-going relationship with affordable housing providers, service providers, other County departments, the Cities of Port Richey, San Antonio, Dade City, Zephyrhills, and the Town of St. Leo. Affordable housing and non-community development needs are discussed on a regular basis. Community Development held two public hearings during the Grant Kick off Process and another once applications were submitted and considered for funding recommendation to the Board of County Commissioners. The AAP is made available in draft on the CDD website and a “Notify Me” is sent out advising the community of its availability for review. Additionally, Community Development conducted a pulse survey on social media to gather citizen input. The pulse survey was a deeper dive into the annual Countywide survey. Using this survey, we were able to extract the needs identified by the community and ask more specific questions about the identified needs. CDD also participated in Countywide SWOT analysis to hear citizen comments. The results of the meetings and survey, along with the needs identified in the County’s Five-Year Consolidated Plan were presented to the Review Committee prior to making funding recommendations.

Public input was gathered through public hearings, public meetings, a Countywide survey, a pulse survey on social media and participation in countywide SWOT analysis. SWOT meetings identify the Strengths, Weaknesses, Opportunities and Threats to a particular area. Strengths and weaknesses are considered internal and are those within the control of the county leadership, opportunities and threats are external forces and therefore not controlled by county leadership. SWOT meetings were public meetings and locations varied because strengths and weaknesses, opportunities and threats will vary from location to location. Needs from community to community differ, as did the number of citizens participating and the extent of their participation. The meetings were publicly advertised in a newspaper of general circulation and through the “Notify Me” system. Surveys were also advertised through the “Notify Me” system. Many of the agencies registered for “Notify Me” serve special populations such as veterans, homeless, those with physical or mental disabilities, minorities, and non-English speakers. All agencies were encouraged to attend meetings, participate in the pulse survey or both and were encouraged to invite their clients to attend the meetings and complete the survey. Participation at the first public hearing/grant kick off was mandatory for all agencies intending to submit applications for funding to CDD.

The Review Committee is an integral part of our citizen engagement. Great emphasis is taken to ensure that the individuals on the Review Committee are active community representatives with an understanding of the needs and gaps in the community. Ensuring that all areas of the county are equally represented in the Review Committee is a high priority for Community Development because the County has several different areas that may have differing needs.

Citizen comments and requests are always encouraged and taken into consideration.



## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

Community Development has an on-going relationship with affordable housing providers, service providers, other County departments, and the Cities of Port Richey, San Antonio, Dade City, Zephyrhills, and the Town of St. Leo. Affordable housing and non-community development needs are discussed on a regular basis. Community Development held a public hearing during the Grant Kick off Process and another once applications were submitted being and considered for funding recommendation to the Board of County Commissioners. The AAP is made available in draft on the CDD website and a “Notify Me” is sent out advising the community of its availability for review. Additionally, PCC conducted a pulse survey on social media to gather citizen input. The pulse survey was a deeper dive into the annual Countywide survey. Using this survey, we were able to extract the needs identified by the community and ask more specific questions about the identified needs. CDD also participated in Countywide SWOT analysis to hear citizen comments. The results of the meetings and survey, along with the needs identified in the County’s Five-Year Consolidated Plan were presented to the Review Committee prior to making funding recommendations.

Public input was gathered through public hearings, public meetings, the Countywide survey, a pulse survey on social media and participation in countywide SWOT analysis. The meetings were publicly advertised in a newspaper of general circulation and through the “Notify Me” system. Many of the agencies registered for “Notify Me” serve special populations such as veterans, homeless, those with physical or mental disabilities, minorities, and non-English speakers. All agencies were encouraged to attend meetings, complete the survey or both and were encouraged to invite their clients to attend the meetings and complete the survey. Participation at the first public hearing/grant kick off was mandatory for all agencies intending to submit applications for funding to CD. The public hearing/grant kick off virtual meetings had attendance that was significantly higher than in previous years.

The Review Committee is also a part of our citizen engagement. Great emphasis is taken to ensure that the individuals on the Review Committee are active community representatives with an understanding of the needs and gaps in the community. Ensuring that all areas of the county are equally represented in the Review Committee is a high priority for Community Development because the County has several different areas that have differing needs.

Citizen comments and requests are always encouraged and taken into consideration.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Newspaper Ad	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing All Interested Parties	Attendance rosters for 3/11/2021 and 3/12/2021 public hearings are included. Attendance has increased from prior years.	Comments made, in general, revolved around the application process. Comments received are included as unique appendices.	All comments are welcomed and accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
2	Newspaper Ad	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing All Interested Parties	Attendance Roster for public hearing 8/4/2021 is included.	No comments were received during the public comment period or at the Public Hearing	All comments are welcomed and accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Internet Outreach	<p>Minorities</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p> <p>All interested parties</p>	<p>This is the Pasco County Notify Me system. Interested persons register and we notify the community of public hearings, etc. It is not known how many people receive the messages. CD Staff encourages using Notify Me at public meetings to educate those that might not be registered.</p>	<p>No Comments received</p>	<p>All comments are welcomed and accepted.</p>	

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

Pasco County estimates a total of \$3,044,141 in CDBG funds from our annual allocation and \$553,876 in CDBG Program Income, \$626,095 from Prior Year funds to reallocate, \$1,229,396 in HOME funds, \$125,000 in HOME Program Income and \$247,442 in ESG funds. Also anticipated are HOME funds from the American Rescue Plan in the amount of \$4,455,673. As previously reported, Pasco County has been awarded a CDBG-DR grant totaling \$2,455,858.00 during the prior program year, and these funds will be expended during the upcoming program year. Additional resources include funds received from HUD in response to COVID-19. \$1,706,818 for CDBG-CV (Coronavirus) and \$834,545 for ESG-CV was allocated to Pasco County by HUD in response to COVID-19 as part of the first tranche of funding, \$3,810,934 in ESG-CV for the second tranche and \$1,996,434 in CDBG-CV funds for the third tranche of funding. These funds are specifically required to be used to prevent, prepare, or respond to COVID-19. These funds were added to the 2019-2020 Action Plan as substantial amendments however expenditure of these funds

will span the upcoming program year and will augment the programs and projects identified in this Action Plan.

**Anticipated Resources**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	3,044,141	553,071	626,095	4,223,307	3,542,450	PI is actual from 2019-2020. Prior year resources are funds to be reallocated into the community.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	1,229,396	125,000	0	1,354,396	2,900,295	HOME funds are leveraged by the 25% match required by subrecipients and private funds available through local lending institutions for the housing rehabilitation and homebuyer assistance programs.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	247,442	0	0	247,442	421,136	ESG funds require 100% match by subrecipients receiving a grant award. Match may include non-federal dollars.
Other	public - federal	Acquisition Other	2,455,858	0	0	2,455,858	2,455,858	Voluntary Homeowner Occupied Buyout of the Elfers Parkway area.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	public - state	Acquisition Admin and Planning Homebuyer assistance Homeowner rehab Housing Multifamily rental new construction Multifamily rental rehab New construction for ownership Rapid re-housing (rental assistance) Rental Assistance	3,597,023	0	0	3,597,023	0	State Housing Initiatives Partnership Program. State of Florida funds to be used primarily for low- moderate-income households.

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The CDBG program does not require Match, however applications that identified additional funds allocated to the projects or activities received additional ranking points. Leveraging is encouraged for all activities. Not-for-profit and service agencies are required to provide in-kind match for their allocation of ESG funds. Match may include volunteer hours, outside contributions, donated items, etc. to substantiate the required

\$247,442 match. ESG match is verified by the Community Development Department. The HOME program requires matching funds equivalent to 25% of the funds expended for all activities except for TBRA. Pasco County requires agency partners to leverage funds to meet the HOME Match requirement. Agencies are required to identify anticipated Match sources when grant applications are submitted.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The Coalition for the Homeless has entered into a Long-Term Lease agreement for property owned by Pasco County on Youth Lane. One of these buildings has been renovated for use as a Family Rehousing Center (Emergency Shelter). The second building on this property houses the Coalition for the Homeless and a variety of service providers to help clients of the Family Rehousing Center access services. Occupancy of the shelter has been delayed due to social distancing guidelines because of the COVID-19 pandemic.

Vincent Academy, a clubhouse model for individuals with serious and persistent illness has been completed and is currently serving clients. The Vincent Academy was built with the assistance of CDBG funds on land that was donated to the not-for-profit agency by the Pasco County Board of County Commissioners.

Community Development routinely reviews the Pasco County list of surplus lands for properties that might be appropriate for affordable housing opportunities. In addition, prior to county-owned land being offered for sale to the public, Community Development is offered the opportunity to assess the land for its use, or for use by a not-for-profit partner to further address the needs identify in the ConPlan and AAP. Pasco County is in the early stages of developing a lien modification program and lot next door program to develop vacant/blighted land into affordable housing.

**Discussion**

Pasco County has developed a process to ensure that properties being made available for sale on the open market is first evaluated by all county departments. PCCD evaluates these properties to make sure these properties are not better suited to benefit the community through affordable housing opportunities.

The cooperation between the State Housing Initiatives Program (SHIP) and HOME programs has enhanced the program’s effectiveness by affording more residents housing opportunities that would not be available to them otherwise. The State requires that 65 percent of the SHIP allocation be expended on homeownership activities and 75 percent be expended on construction activities; 30 percent of the allocation plus program income to be set aside for incomes under 50 percent of the Area Median Income, 20 percent of the allocation to be set aside for special needs populations. The goals identified in Pasco County’s five-year ConPlan and annual action plans are intertwined with the SHIP Program goals. As a SHIP participation requirement, all recipients are required to adopt a Local Housing Assistance Plan. Pasco County has been notified that the allocation of SHIP funds for Program Year 2021 will be \$3,597,023.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Acquisition/Rehabilitation of Existing Units	2018	2022	Affordable Housing	County-wide Activities	Affordable Housing	CDBG: \$100,000 HOME: \$575,000 SHIP: \$2,000,000	Rental units rehabilitated: 78 Household Housing Unit Homeowner Housing Rehabilitated: 45 Household Housing Unit
2	Rapid Re-Housing / Tenant Based Rental Assistance	2018	2022	Affordable Housing Homeless	County-wide Activities	Homeless Services	CDBG: \$100,000 HOME: \$375,000 ESG: \$247,442 CDBG-DR: \$0 SHIP: \$0	Tenant-based rental assistance / Rapid Rehousing: 48 Households Assisted Homeless Person Overnight Shelter: 505 Persons Assisted Homelessness Prevention: 67 Persons Assisted
3	General Public Services	2018	2022	Non-Housing Community Development	County-wide Activities	General Public Services	CDBG: \$433,071	Public service activities other than Low/Moderate Income Housing Benefit: 620 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Public Facilities and Infrastructure	2018	2022	Non-Housing Community Development	County-wide Activities	Neighborhood Redevelopment Public Facilities and Infrastructure	CDBG: \$989,221	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 91725 Persons Assisted
5	Repayment of Section 108	2018	2022		County-wide Activities	Planned Repayment of Section 108 Loan	CDBG: \$1,112,418	Other: 1 Other
6	Program Administration	2018	2022	Program Administration	County-wide Activities	Program Administration	CDBG: \$710,762 HOME: \$122,939	Other: 1 Other
7	Economic Development	2019	2023	Non-Housing Community Development	County-wide Activities	Economic Development	CDBG: \$500,000	Jobs created/retained: 10 Jobs

**Table 6 – Goals Summary**

**Goal Descriptions**

1	<b>Goal Name</b>	Acquisition/Rehabilitation of Existing Units
	<b>Goal Description</b>	78 rental units rehabilitated 45 homeowner occupied units rehabilitated

<b>2</b>	<b>Goal Name</b>	Rapid Re-Housing / Tenant Based Rental Assistance
	<b>Goal Description</b>	Includes all Homeless Services - 28 households to be assisted with TBRA 20 households to be assisted with Rapid Rehousing 67 households to be assisted with Homeless Prevention 505 persons to receive services at an overnight shelter.
<b>3</b>	<b>Goal Name</b>	General Public Services
	<b>Goal Description</b>	Public services other than low/moderate income housing benefit - 378 persons to be assisted: Van Gogh's Palette - 5 St. Vincent De Paul PSH - 85 DDHHS - 400 Boys and Girls Club - 30 End Recidivism - 100
<b>4</b>	<b>Goal Name</b>	Public Facilities and Infrastructure
	<b>Goal Description</b>	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing benefit - 205,053 Persons assisted GCFS - 38 ARC Nature Coast - 25 CARES - 2000 Lake Lisa - 91715 (5 mile radius) Public Facilities Project Delivery - 5

5	<b>Goal Name</b>	Repayment of Section 108
	<b>Goal Description</b>	Annual repayment of Section 108 loan
6	<b>Goal Name</b>	Program Administration
	<b>Goal Description</b>	Program Administration
7	<b>Goal Name</b>	Economic Development
	<b>Goal Description</b>	Economic Development activites to create or retain 10 LMI jobs.

# Projects

## AP-35 Projects – 91.220(d)

### Introduction

This Action Plan outlines the activities which will be undertaken during the program year beginning October 1, 2021 and ending September 30, 2022 using Federal funds granted to Pasco County by HUD under the CDBG, HOME, and ESG Programs. Public Services are two-year grants and will run from October 1, 2021 through September 30, 2023.

The County, designated as an Urban County by HUD, consists of all unincorporated areas of the County and 3 municipalities participating in the County's Urban County Program (Cities of Port Richey, San Antonio, Town of St. Leo. The Cities of Dade City and Zephyrhills are part of the County's HOME Consortia but participate in the CDBG Program at the State level. The City of New Port Richey has opted out of both the Urban County Program and the HOME Consortia for 2019-2022. Revised Cooperation Agreements between the County and the participating municipalities, as required by HUD's Urban County Notice CPD18-02, for Fiscal Years 2019-2022 have been accepted by HUD and the agreements will automatically renew for subsequent three-year periods unless timely written notification of changes to the agreements is provided.

The HOME Consortium qualification process was completed beginning with Fiscal Year 2019. The County is the lead entity for the Consortium, the other Consortium members are the Cities of Dade City and Zephyrhills. As the PJ, the lead entity is responsible for the long-term affordability requirements of all projects and ensuring that the HOME Program is carried out in compliance with the requirements of the Cranston-Gonzalez National Affordable Housing Act of 1990. The projects and activities described in this Plan are intended to primarily benefit low- and moderate-income residents of the County.

Public services will be provided as a two-year grant to subrecipients to allow the agency to collect data and find alternate sources to fund the project for future years. CDBG funds will be used to support projects that will have a direct impact on the housing stability of Pasco County households. Employability services are also emphasized for the upcoming program year. A Permanent Employment Program will help individuals severely impacted by a mental illness obtain gainful employment. Last year, CDBG funds were used to acquire a building that will be used as a manufacturing job skills training. The building will undergo rehabilitation and initially training opportunities will target households suffering a loss of income because of the COVID-19 pandemic. There are many success stories of graduates earning livable wages originating from this job skills training program. Funds are also awarded to the for an Economic Development Revolving Loan Fund (RLF). CDBG funds will be allocated as seed money for the RLF, which is expected to create/retain 10 full time LMI jobs.

The BCC is the entity responsible for approving the activities to be supported with grant funds as detailed in the Five-Year ConPlan and Action Plans. The BCC approved these activities at the Aug 10, 2021 board meeting. The Community Development Department is the lead entity responsible for grant management, compliance and reporting for the use of CDBG, HOME and ESG funds. The Community Development Department is the lead office in the development, coordination, submission, and implementation of the County's 5-Year ConPlan, Action Plans and CAPERS.

**Projects**

#	Project Name
1	Economic Development
2	Section 108 Loan Repayment
3	General Public Services
4	Program Administration
5	Homeless Services
6	Public Facilities and Infrastructure
7	Affordable Housing
8	Contingency

**Table 7 - Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

Allocations for projects and activities are based on priorities set by the Board of County Commissioners (BCC). On August 10, 2021, the BCC considered and approved the activities recommended to them by the Community Development Review Committee for the use of CDBG, HOME, and ESG funds for Program Year 2021, based on the goals and objectives of the County's Strategic Plan and the Five-Year Consolidated Plan.

Every application presented to the Review Committee met a National Objective designed to assist low- and moderate- income households. Because funding is not available to meet all needs, the Review Committee is responsible for evaluating applications and making funding recommendations to the Board of County Commissioners for their final approval. Identified community needs and the needs identified through the countywide survey and pulse survey were shared with the Review Committee so

that funding recommendations may align with identified community needs.

**AP-38 Project Summary**  
**Project Summary Information**

1	<b>Project Name</b>	Economic Development
	<b>Target Area</b>	County-wide Activities
	<b>Goals Supported</b>	Economic Development
	<b>Needs Addressed</b>	Economic Development
	<b>Funding</b>	CDBG: \$500,000
	<b>Description</b>	Jobs created/retained
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	10 jobs will be created or retained.
	<b>Location Description</b>	Countywide activity.
	<b>Planned Activities</b>	10 jobs to be created or retained.
2	<b>Project Name</b>	Section 108 Loan Repayment
	<b>Target Area</b>	County-wide Activities
	<b>Goals Supported</b>	Repayment of Section 108
	<b>Needs Addressed</b>	Planned Repayment of Section 108 Loan
	<b>Funding</b>	CDBG: \$1,112,418
	<b>Description</b>	Planned repayment of Section 108 loan
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A - Planned repayment of section 108 loan.
	<b>Location Description</b>	N/A - planned repayment of section 108 loan.
	<b>Planned Activities</b>	Planned repayment of Section 108 loan.
3	<b>Project Name</b>	General Public Services
	<b>Target Area</b>	County-wide Activities
	<b>Goals Supported</b>	General Public Services
	<b>Needs Addressed</b>	General Public Services
	<b>Funding</b>	CDBG: \$533,071
	<b>Description</b>	General public services for low- moderate - income

	<b>Target Date</b>	9/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	<p>General public services to benefit low- moderate- income households.</p> <p>620 households will benefit -</p> <p>5 - Employment - Van Gogh's Palette</p> <p>58 - Homeless Prevention - One Community Now</p> <p>85 - Permanent Supportive Housing - St. Vincent de Paul</p> <p>400 - Deaf and Hard of Hearing Services</p> <p>30 - Boys and Girls Club</p> <p>100 - Case Management - End Recidivism</p>
	<b>Location Description</b>	Services are available to all county residents, regardless of the location of the service.
	<b>Planned Activities</b>	<p>Permanent Employment (Van Gogh - 5 persons to be assisted with permanent employment)</p> <p>Permanent Supportive Housing Coordinator (St. Vincent de Paul - 85 households will receive services)</p> <p>Deaf and Hard of Hearing (relocation assistance to partner agency - 400 households will benefit)</p> <p>Boys and Girls Club (afterschool program - 30 children will receive services)</p> <p>End Recidivism (case management - 100 persons will receive services)</p>
<b>4</b>	<b>Project Name</b>	Program Administration
	<b>Target Area</b>	County-wide Activities
	<b>Goals Supported</b>	Program Administration
	<b>Needs Addressed</b>	Program Administration
	<b>Funding</b>	CDBG: \$710,762 HOME: \$112,939
	<b>Description</b>	Program administration
	<b>Target Date</b>	9/30/2022

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A - Program Administration
	<b>Location Description</b>	Countywide program administration
	<b>Planned Activities</b>	Program administration
5	<b>Project Name</b>	Homeless Services
	<b>Target Area</b>	County-wide Activities
	<b>Goals Supported</b>	Rapid Re-Housing / Tenant Based Rental Assistance
	<b>Needs Addressed</b>	Homeless Services
	<b>Funding</b>	ESG: \$247,442
	<b>Description</b>	Homeless services - outreach, emergency shelter, homeless prevention, rapid rehousing, homeless management information system.
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	505 - overnight shelter 67 - homeless prevention 20 - rapid rehousing ALL - HMIS All recipients of homeless services will be low- very low income clients in accordance with grant requirements.
	<b>Location Description</b>	All services are available countywide. All recipients of ESG funds will benefit from the Homeless Management Information System.
<b>Planned Activities</b>	Overnight shelter - 505 Rapid rehousing - 20 Homeless Prevention - 67 HMIS	
6	<b>Project Name</b>	Public Facilities and Infrastructure
	<b>Target Area</b>	County-wide Activities
	<b>Goals Supported</b>	Acquisition/Rehabilitation of Existing Units Public Facilities and Infrastructure
	<b>Needs Addressed</b>	Affordable Housing Public Facilities and Infrastructure

	<b>Funding</b>	CDBG: \$1,011,476 CDBG-DR: \$2,445,858
	<b>Description</b>	Development projects to benefit low/moderate income households
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Gulf Coast Family Services - 38 ARC Nature Coast - 25 CARES - 2000 Lake Lisa - 202975 Public Facilities Project Delivery - 5  All persons/households assisted will be low/moderate income households. Activities are available countywide - Except for CDBG-DR which is a specific repetitive loss area.
	<b>Location Description</b>	All CDBG activities will occur Countywide except for CDBG-DR activities. CDBG-DR activities are limited to a specific location within Pasco County - the Elfers Area because this area has experienced extensive, repetitive flooding.  Funds include Fair Share Allocations:  Port Richey - \$15,607 San Antonio - \$3758 St. Leo - \$2890
	<b>Planned Activities</b>	Rehabilitation of existing residential facility (Gulf Coast) Sprinkling of building for Developmentally Disabled Adults (ARC Nature Coast) One Stop Senior Center (CARES) Univerally Inclusive Playground and bathroom renovations (Lake Lisa) Public Facilities Project Delivery  CDBG-DR activities will include the acquisition and demolishing of homeowner occupied properties in the Elfers Parkway area.
<b>7</b>	<b>Project Name</b>	Affordable Housing
	<b>Target Area</b>	County-wide Activities
	<b>Goals Supported</b>	Acquisition/Rehabilitation of Existing Units Rapid Re-Housing / Tenant Based Rental Assistance

	<b>Needs Addressed</b>	Affordable Housing General Public Services
	<b>Funding</b>	HOME: \$950,000
	<b>Description</b>	
	<b>Target Date</b>	9/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	All beneficiaries of funds will be low/moderate income households. 78 rental units will be rehabbed. 77 of these units are Housing Authority units, the last unit is a Steps to Recovery Transitional Housing unit.  28 literally homeless households will be assisted with affordable housing through TBRA
	<b>Location Description</b>	County-wide
	<b>Planned Activities</b>	78 rental units rehabbed (77 PCHA, 1 STEPS to recovery)  28 Homeless households to receive TBRA
8	<b>Project Name</b>	Contingency
	<b>Target Area</b>	County-wide Activities
	<b>Goals Supported</b>	Public Facilities and Infrastructure
	<b>Needs Addressed</b>	Affordable Housing Homeless Services Public Facilities and Infrastructure
	<b>Funding</b>	CDBG: \$355,580 HOME: \$291,457
	<b>Description</b>	Contingency for project overages
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1 Funds are set aside for overages of approved projects. Funds not utilized as overage will be reallocated during the next funding cycle.
	<b>Location Description</b>	Countywyide
	<b>Planned Activities</b>	Funds are set aside for overages of approved projects. Funds not utilized as overage will be reallocated during the next funding cycle.

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

Funding for all activities is available County-wide. However, there are some activities that may be carried out primarily or solely in certain areas of the county for various reasons:

**Affordable Housing:** Funding for housing programs offered by the County and its not-profit partners is available County-wide. However, because of a concentration of low-income households and older housing stock in older areas of Pasco County, it can be expected that many housing rehabilitation activities may take place in these areas. New development of affordable housing, both homeowner and rental, is also eligible County-wide, and attempts will be made to encourage that development takes place outside of areas where it has traditionally been available. Additionally, although funding is available County-wide, the County or its non-profit community partners may offer targeted outreach in particular areas of the County, especially in those areas where redevelopment is anticipated to occur, to encourage better overall neighborhood quality in the area of new development or homeownership. For example, this could include outreach for to areas of designated as “Target Areas” within the County.

**Economic Development:** Funding for economic development is available County-wide. However, the County may from time to time offer outreach for to areas of designated at “Target Areas”, or other areas within the County that are underinvested within the County to encourage better overall neighborhood quality in the area of redevelopment. For example, this could include outreach to areas designated as “Target Areas” within the County.

**Public Facilities and Infrastructure:** Funding for public facilities and infrastructure offered by the County is available County-wide. However, because of a concentration of low-income households and older housing stock in older areas of the County, it can be expected that infrastructure projects might occur in these areas. New development of affordable housing, both homeowner and rental, is also eligible throughout the County, and attempts will be made to encourage that development to take place near public transportation and outside of areas where it has traditionally been made available. As defined by HUD, areas of minority concentration (AMC's) are any neighborhoods in which the percentage of households in a particular racial or ethnic minority group is at least 20 points higher than their percentage for the jurisdiction as a whole or a neighborhood in which the percentage of minorities is at least 20 points above the overall percentage of minorities in the jurisdiction. The minority population in Pasco County is generally clustered in the northeastern sections of the County.

**General Public Services:** Funding for Public Services offered by the County’s non-profit community partners is available County-wide. Community Partners provide services to all low- moderate- income households regardless of their residential location within the County. Care and consideration are taken when allocating funds for Public Services to ensure that they are provided in a centralized location, and

that they are directed to priority needs within the community

### Geographic Distribution

Target Area	Percentage of Funds
Tommytown	
Lacoochee Neighborhood	
Shamrock Heights and Uni-Ville Subdivision	
City-wide Activities	
County-wide Activities	100
West Market Area	

Table 8 - Geographic Distribution

### Rationale for the priorities for allocating investments geographically

The majority of the allocation of funds are for County-wide initiatives to benefit all Pasco County Residents.

Through Community Development programs, Pasco County has made large investments in targeted areas of the County. Efforts continue to ensure funding is invested into those areas with a higher need as indicated by slum and blighted conditions or neighborhoods identified by symptoms of distress or have a high percentage of low- and moderate- income households. Examples of programs likely to be most utilized in older areas are public service programs, which are likely to benefit areas where low to moderate income households are most concentrated. Another program might be our owner-occupied rehabilitation program. Regardless of the location of the program, public services and public development, in general, are available to all residents of Pasco County.

### Discussion

Affordable housing barriers can be both deliberate and non-deliberate. Deliberate barriers are set up by local governments that are seeking to block any further affordable housing developments from occurring in their jurisdiction. That is inexcusable and causable, not acceptable, and not done by Pasco County. The more likely cause for barriers to develop is because of well-meaning activities that are not intended to affect the cost of housing but do. This includes actions such as setback requirements for public safety purposes, landscaping requirements to beautify areas, and density limitations for transportation effects. Pasco County has developed systems for review of local ordinances that may affect the cost of housing. County departments and divisions are required to quantify the cost of all changes to the Land Development Code in the cover memorandum to the Board of County Commissioners (BCC). This system forces County agencies/departments to come up with a cost of their proposed actions and allows the BCC to make an informed decision on all ordinances. The total costs of

these actions are reported annually to the Florida Housing Finance Corporation. There is no doubt that actions the BCC makes do affect the cost of housing. Allowing one unit per acre or 100 units per acre greatly affects the cost of housing. Deciding as to whether/when to impose impact fees influences housing. The Community Development Director, along with Planning, presented about the need for Affordable housing at a BCC Workshop. The BCC gave staff direction to waive mobility fees for affordable housing. The ordinance change has been approved and implemented. Land use and zoning are always controversial items. Because a governing agency is limiting the action that can be taken by an individual on his property. Finding the line between the best use of the land for the individual and for the community is a very difficult issue. Building codes can affect the cost of housing; but they are, for the most part, out of the local government's hands. The State government sets the rules for codes; local governments must implement them. The State has increased the cost of housing significantly with various measures over the last few years. New codes for windows, aimed at hurricane wind protection, have increased the cost for those items. New anchoring systems for manufactured housing have caused an increased price in their installation. There is little doubt for the necessity of these actions; however, these actions often result in an increased cost of housing. Ongoing increased expenses for supplies and a reduction in the workforce as a result of the COVID-19 pandemic has also contributed to higher costs for construction and rehabilitation. The County building department did interpret part of the building code in a beneficial way for affordable housing. The State code states that if the cost of repairing a home is worth more than 50 percent of its value, then the entire structure must be brought up to code. This creates a greater impact to a lower valued property, i.e., one valued at \$40,000, than a higher valued property. The County chose to use the replacement value instead of the market value, making it easier to rehabilitate older, less expensive homes. If the other method is used, many older homes would be demolished, and a great deal of the affordable housing stock within Pasco County would be lost.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

Pasco County, like most of the state, lacks available affordable housing. In partnership, Community Development has assisted the Pasco County Housing Authority with capital improvements that their capital improvement funds cannot afford. Re-roofing 31 housing authority buildings will ensure that 77 units of Housing Authority properties will remain safe and decent. Long term rental assistance, such as TBRA will ensure housing is affordable for 28 households.

Creation/retention of affordable housing is one of the highest priorities within Pasco County.

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	48
Non-Homeless	269
Special-Needs	50
Total	367

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	173
The Production of New Units	0
Rehab of Existing Units	194
Acquisition of Existing Units	0
Total	367

**Table 10 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

The Community Development Department continues to help existing homeowners repair their homes. Pasco County's housing stock continues to decline, particularly in the western areas of the County. The Owner-Occupied Rehabilitation Program assists homeowners with major repairs to their homes such as roofs and HVAC systems. This program also assists with necessary handicap modifications to the homeowner occupied property. This program helps low- and moderate- income homeowners keep their housing affordable, and, for some, this program is literally the difference between remaining in independent living or moving to an institutional setting such as an Assisted Living Facility. The Down Payment Assistance Program helps new homebuyers purchase housing that is affordable to them.

Pasco County Community Development continues with its partnership with the Pasco County Housing

Authority on the rehabilitation of their properties and will re-roof two complexes and for a total of 77 units assisted.

Pasco County is anticipating 50 new units to be constructed as the second phase of Speer Village. In addition, Pasco County is anticipating 88 units of affordable housing to be constructed as part of a tax credit project at Tanager Square. Additional affordable housing is being created by Habitat for Humanity of East and Central Pasco at their COVE site, and a new CHDO partner – Housing and Education Alliance is actively seeking sites to construct affordable housing.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The Pasco County Housing Authority (PCHA) administers public housing. The PCHA is a State agency with a Board appointed by the Governor of Florida, consisting of five members. One of the members must be a tenant residing in one of the housing communities or a Section 8 Housing Choice Voucher tenant. The Board appoints the executive director to administer the day-to-day management of the PCHA. The mission of the PCHA is to provide low-income families, elderly, and disabled people with safe, decent, and affordable housing as they strive to achieve self-sufficiency and improve the quality of their lives. The PCHA is committed to operating in an efficient, ethical, and professional manner and will create and maintain partnerships with its clients and the appropriate community service agencies to successfully accomplish this mission.

### **Actions planned during the next year to address the needs to public housing**

Pasco County continues to work very closely with PCHA in creating affordable rental housing for households with very low income. In addition, PCHA has pledged support, to include setting aside housing vouchers for households leaving the Family Rehousing Center. Twenty-five vouchers have been set aside for homeless families, 50 vouchers are set aside for individuals who are homeless with a mental health diagnosis, and 20 vouchers have been set aside for first time homeownership. PCHA has also purchased property and is in the Environmental Review stage of development of a 77-unit affordable housing apartment complex for veterans. PCHA also has ownership of 15 single family residences that are rented to income eligible households at an affordable rate. PCHA is anticipating receiving 100+ Emergency Housing Vouchers as a part of the American Rescue Plan.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The PCHA has benefited from consistent tenure of a Resident Liaison as a member of the PCHA Board of Directors. The Resident Liaison is familiar with many of the residents and their needs because she lives in public housing. She can bring forth concerns to PCHA management, through monthly Board meetings, before these concerns become a crisis. It has been reported that the Resident Liaison on the Board has made a positive impact on the communities she serves, and more residents have increased their community activism with her encouragement.

PCHA has a robust Family Self-Sufficiency Program which allows residents to remain in housing as their incomes increase and enables them to move towards independence. Through this program, residents

can save funds through a PCHA managed escrow account. Upon successful graduation from the program, these funds may be used towards down payment on a home, continued education, and training, to assist with paying off debt to clean up credit, or towards repair or purchase of a vehicle which is to be used to obtain or maintain employment. Households are linked with area resources such as Habitat for Humanity and other down payment assistance programs with the goal of homeownership.

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The PCHA is not designated as troubled.

**Discussion**

The Community Development Department and the Pasco County Housing Authority continue to work in partnership to assist the most vulnerable residents in Pasco County and to provide affordable housing options for residents of Pasco County. Additionally, Community Development, using CDBG funds has assisted with the rehabilitation of several of the PCHA housing units. This year Community Development is planning to re-roof two of the PCHA complexes for a total of 77 units. Community Development will continue to actively serve as a liaison for many of these projects and to promote activism in the community through attendance at community meetings, recommending public involvement measures, and working closely with community residents to promote community identity and leadership, as well as homeownership opportunities. The Pasco County Housing Authority is an active and valued member of the Continuum of Care.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

With this Action Plan, a total of \$247,442 in Emergency Solutions Grant (ESG) and \$247,442 of matching funds will be used to address homeless and at risk of homeless needs. In addition to ESG funds, funds are allocated for a permanent supportive housing coordinator for case management and permanent employment and homeless prevention through CDBG. Funding is awarded to food pantries to assist the food insecure - many of whom are our homeless neighbors. The need for Homeless prevention services is also why Pasco County's Review Committee recommended supporting activities designed to expand economic opportunities and increase affordable housing opportunities as funding allows.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The Continuum of Care has established partnerships with multiple agencies and volunteer organizations to ensure a comprehensive outreach program that is inclusive of all unsheltered individuals and families of Pasco County. Outreach agencies include: Metropolitan Ministries' Brigade, The Sword and the Spoon, and the Pasco County Sheriff's Office Behavioral Unit. These agencies develop relationships with homeless and refer them to agencies within the homeless network of service providers. A Coordinated Entry Committee of the CoC continues to work with all service providers in the implementation of Coordinated Entry and consistent use of a by-name list. The Community Development Director serves as the chair of the Leadership Council of the Continuum of Care, which increases coordinated efforts between the Continuum of Care and Community Development, especially as it relates to funding recommendations to bridge a gap in services. Enhanced use of the Homeless Management Information System facilitates coordination of efforts between service providers, evaluation of program performance, and recidivism. Administration of a single assessment tool enables the homeless service community to consistently perform assessments and enter this data into HMIS. The Coalition for the Homeless is the lead entity responsible for the implementation of HMIS and is awarded partial ESG grant funds to provide this service, including licenses for usage, at no charge to all homeless service providers within the county. The CoC has embarked on a housing surge and, as of June 25, 2021, 206 households have found stable permanent housing. The goal was to re-house 225 households, and we expect to

house more as we identify clients in need of re-housing and identify affordable housing options.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

A Family Rehousing Center is designed to provide emergency shelter and wrap around services to homeless families. This program will house up to nine (9) families at one time with the expectation that housing will be found within sixty (60) days. CDBG Development funds were utilized to renovate and remodel the existing building and ESG funds are allocated for partial operation of this shelter. The opening of the shelter has been delayed due to COVID-19 social distancing recommendations. Additional ESG resources are allocated for the emergency shelter providers of victims of domestic violence. Using ESG-CV (COVID-19) funding, several partner agencies were awarded funds for motel vouchers for a non-congregate shelter option. One Community Now was awarded ESG funds to shelter homeless families with school age children in a motel while permanent housing is sought. Emergency Shelters such as Ace Opportunities and STEPS to Recovery work with individuals who are either being diverted from the legal system or being discharged from the correction system and were literally homeless prior to entering the corrections system. These individuals have both legal and substance abuse issues and often are initially court ordered into the programs. A new partner agency, End Recidivism, will provide case management services to individuals transitioning from the legal system back into the community. As contractually obligated, recipients of ESG funds are required to provide matching funds and enter data into HMIS.

The Continuum of Care reviewed and ranked applications for its last funding cycle and was awarded a 35% increase in funding. These funds are in addition to the ESG and CDBG funds available through Pasco County Community Development. Through CoC funding Sunrise of Pasco will assist survivors of domestic violence with Rapid Rehousing funds. ACE Opportunities will serve homeless with a new joint Therapeutic Housing-Rapid Rehousing project, and St. Vincent de Paul received a new Rapid Rehousing grant. Finally, the Pasco County Housing Authority received additional funding for PSH and additional emergency housing vouchers.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Implementation of Coordinated Entry and management of a By-Name list ensures that the homeless

services are provided to the most vulnerable homeless and that these individuals or households are provided the necessary wrap-around services to help make the transition from homelessness to permanent housing and prevent a return to homelessness. An active By Name List with scores from a standard VISPDAT and other data prioritizes the chronic homeless for permanent supportive housing. County-wide case management training and HMIS training has been conducted and will continue to be provided to all agencies that provide services to the homeless. Service providers attend meetings of the Continuum of Care where resources are shared, including announcements of vacancies at any residential site or affordable housing options that a member might be aware of. Pasco County, like many other jurisdictions, has a lack of affordable housing options. An emphasis on diversion is being made throughout the county to ease the strain on the homeless system. Agencies are looking at unique options such as shared housing to rehouse homeless individuals. Landlords may be financially incentivized to lease to a client with a history of evictions or homelessness.

Families with children will be supported in the new Family Rehousing Center. Families experiencing homelessness will be assessed through Coordinated Entry and rehoused as quickly as possible – the goal is to rehouse these families within 60 days.

HOME TBRA funds are being dedicated to house our most vulnerable homeless. TBRA funds were awarded to agencies using ESG-CV funds as a part of the Countywide Coordinated Investment Plan. This year's entitlement funds are also being used to support TBRA programs through two partner agencies.

Veterans - Annually a Veterans Stand Down is held locally and Veterans are connected to housing and services. St. Vincent DePaul works with SSVF to house chronically homeless veterans and continues to expand their Permanent Supported Housing at Ozanam Village which began leasing to the first tenants in June 2021. SHIP funds are supporting 30 units in this development. COVID-19 has caused substantial delays in completing projects due to lack of supplies and employees such as the delay in completing 77 units of veteran's housing.

To prevent the recurrence of homelessness, the County has invested in training for case managers and connecting clients to on-going wrap around services, funding for rental assistance or utility assistance and, within Community Development, assistance for homeowners to maintain their housing. The CoC embarked on a Coordinated Investment Plan to address Homelessness utilizing the additional funds allocated to the community as a response to the COVID-19 pandemic. Additional resources have been made available within the community to prevent homelessness for households impacted by COVID-19. These funds include funds from the American Rescue Plan that were allocated to the county and are being used for a Pasco HEART (Helping with Emergency Assistance Rent for Tenants) and Community HEART program - which can help an eligible household with past due housing and utility expenses and future housing expenses to stabilize a household that was impacted by COVID-19. These funds are required to prevent, prepare, or respond to COVID-19 and should stabilize an eligible household prior to

the expiration of the federal eviction moratorium.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

Several of the activities being funded with CDBG and ESG Program Year 2021 funds are geared towards prevention of homelessness. These activities include general public services funded to help seek employment or improve employment, food and health resources, and Substance Abuse and Mental Health Services. An emphasis on diversion is preventing households and individuals from entering the homeless system at all and has been very successful. Pasco County's goal for homelessness is to ensure that episodes of homelessness are brief, rare, and non-recurrent. Funding for Case Management through End Recidivism is designed to enable those being discharged from a corrections program successfully transition back into the community.

Pasco County Community Development offers two programs designed to help people remain in their homes. The first is the Tax Assistance Program. This program will assist the homeowner by paying 3 years of property taxes for very low-income households thereby preventing these very-low-income property owners from losing their homes through tax auction. The second program is the Owner-Occupied Rehabilitation Program. This program can assist an income-eligible homeowner with critical repairs or handicap modifications that will enable the homeowner to remain in their housing.

## **Discussion**

As stated above, CDBG, ESG and SHIP funds are being allocated to assist with homeless services including eviction protection needs and rapid rehousing and employment training opportunities. Services are available to all eligible individuals and families and are available County-wide. Pasco County's goal for homelessness is to ensure that episodes of homelessness are brief, rare, and non-recurrent.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

The State of Florida requires that local governments have a process for reviewing policies, ordinances, plans, and other documents to determine whether they affect affordable housing. All ordinances that appear before the Pasco County Board of County Commissioners (BCC) must have an analysis performed to see what the financial effect will be on the cost of housing. This information is provided to the BCC as part of the information they receive for all agenda items.

The County must report to the Florida Housing Finance Corporation the cumulative financial effect to affordable housing each year. This form must be signed by both the Chairman of the Board of County Commissioners and the County Administrator.

Florida Jurisdictions receiving SHIP dollars, such as Pasco County, are required to have an Affordable Housing Advisory Committee (AHAC) which is responsible for reviewing and evaluating local plans, policies, procedures land development regulations, the Comprehensive Plan, and other aspects of the County's housing activities that impact the development of affordable housing while protecting the ability of the property to appreciate. The AHAC is required to submit a report that includes recommendations on incentive strategies for affordable housing. On April 13, 2021 the AHAC members approved the recommendation report. While the County already has implemented expedited permitting, a review of policies, ordinances and documents impact on affordable housing and assurance of infrastructure in place, the AHAC used this opportunity to encourage the Board of County Commissioners to consider new incentive strategies during the upcoming rewrite of the Land Development Code. Key strategies recommended included accessory dwelling units, parking and setback waivers, flexible densities and lot configurations.

Additionally, there is an Affordable Housing Committee as a sub-committee of the Continuum of Care. This committee is compiling additional suggestions to work with staff members in Planning and Development to discuss possible changes to the Land Development Code. The Community Development Director, along with Planning, presented about the need for Affordable housing at a BCC Workshop. The BCC gave staff direction to waive mobility fees for affordable housing and the ordinance has passed and has been implemented. Agencies are developing shared housing strategies to help make housing affordable.

Finally, the federal eviction moratorium has enabled people who would have been evicted for non-payment of rent to remain in their homes. This is believed to have impacted the availability of affordable housing because of a lack of vacancies, or turnover of units. CARES ACT and ARP funding can also pay rent up to three months in advance to stabilize a household and this also has had an impact on

vacancies/turnover of affordable units.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

Different programs have different obstacles in affordable housing. The Owner-Occupied Rehabilitation Program is faced by the State of Florida with establishing new and tougher codes, especially connected with hurricane protection. New roofing standards have caused the price of rehabilitation to increase. The aging housing stock in West Pasco includes many homes with low property values that are located within FEMA Flood Zones. These properties have been owner-occupied for many years and may be suffering from deferred maintenance. Rehabilitation of these homes is often unfeasible due to the scope of work required to bring the property up to current code along with FEMA restrictions. The costs of lumber and other supplies have greatly increased during the COVID-19 pandemic.

The rental programs have difficulty finding available land and the lack of understanding neighborhoods. The "NIMBY" (Not In My Back Yard) problem regarding rental apartments is not because it is affordable, but because they are apartments. Both upper-income apartment communities and affordable apartments receive objections from neighborhood residents because of traffic, noise, overcrowding of schools, and other perceived problems.

There is an Affordable Housing Committee as a sub-committee of the Continuum of Care. This committee is compiling additional suggestions to work direction with staff members in Planning and Development to discuss possible changes to the Land Development Code. These areas include parking requirements, set-backs, density bonus, accessory dwelling units.

**Discussion:**

Other potential areas of study that may be needed in the future include how to locate affordable housing in close proximity to employment centers, public transportation, evaluation of the housing stock and infrastructure in older neighborhoods, and methods to address the deterioration of the many mobile homes that are present in the County.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

The Community Development Department is addressing obstacles to meeting underserved needs, fostering, and maintaining affordable housing, reducing lead-based paint hazards, reducing the number of poverty-level families, developing institutional structure, increasing affordable housing opportunities for low and extremely low-income households, in addition to enhancing coordination between the public and private housing and social service agencies.

### **Actions planned to address obstacles to meeting underserved needs**

The underserved population needs are being addressed with CDBG, HOME, ESG, HOPWA, and SHIP funding. As indicated in the Consolidated Plan, additional low barrier homeless shelters are needed, and the County has addressed this through the use of non-congregate shelters through the use of motel vouchers to create a non-congregate shelter alternative. The Family Service Center renovations are completed but the facility has not yet opened due to social distancing restrictions and recommendations. It is anticipated to begin serving families in Fall 2021. There are many grant funded agencies that work with the Continuum of Care to fulfill their missions and comprise our Homeless System of Care. These agencies include food pantries, clothing, and outreach activities. The Community Development Department continues to network with municipalities, citizens, and not-for-profit agencies to identify priority needs and set specific courses of action to build on existing assets and resources to better provide needed services with the goal of making sure homelessness is brief, rare, and non-recurrent. While the COVID-19 pandemic has resulted in additional entitlement funds for Pasco County, many of our agencies did not have the capacity to increase their services. A Coordinated Investment Plan has been implemented to ensure our homeless population with the highest barriers to housing are provided the most services. Funding recommendations for 2021-2022 include assisting an agency with hiring an additional Permanent Supportive Housing Coordinator.

Because the needs far outweigh available funding, a Review Committee is tasked with evaluating applications and making funding recommendations for the Board of County Commissioners to approve. Careful consideration is taken to prioritize funding with the needs identified in the community. Pasco County consistently attempts to use limited federal dollars in the most efficient manner possible. The County is using CARES and ARP funds to assist households negatively impacted by COVID-19 with housing and utility expenses to prevent homelessness. These homeless prevention services are greatly needed in the community as indicated by how quickly the list for assistance fills up. These funds are helping fill the gap for households that prior to COVID-19 have never sought out

assistance and helping to meet underserved needs.

### **Actions planned to foster and maintain affordable housing**

The County continues to implement its Local Housing Assistance Plan as required by in the State of Florida's SHIP Program. This plan requires that the permitting process and land development regulations be examined to reduce regulatory barriers, including a mandatory provision of expedited review of affordable housing projects. Pasco County has not identified any excessive, exclusionary, discriminatory, or duplicate aspects in its statutes, ordinances, regulations, and administrative processes that may constitute barriers to affordability to date. Between the County's Consolidated Plan and SHIP Program, we are addressing affordable housing needs.

As described in the Consolidated Plan, CDBG and HOME funding in accordance with rules and regulations will be provided by the County directly to homeowners and developers, as well as to non-profit partners, for-profits or CHDOs to acquire and or rehabilitate properties, correct substandard conditions, make general repairs, improve energy efficiency, reduce lead paint hazards, and make emergency or accessibility repairs. This may include: acquisition/rehab/resale, refinance/rehab, demolition/site preparation, new construction, down payment assistance and housing counseling. Housing units assisted will be single or multi-unit affordable housing to be sold or rented as allowable by CDBG and HOME regulations. Beneficiaries of housing activities will be low- to moderate-income households as specified by regulations. Other funding available includes program income. Funding will also be utilized for project delivery costs and administration of housing programs, as allowed by CDBG and HOME regulations.

### **Actions planned to reduce lead-based paint hazards**

All housing proposed for rehabilitation with Federal funds is first screened by the year built to determine possible lead paint hazards. On any home constructed prior to 1978, a risk assessment is performed by a certified lead-based paint specialist under contract with the Community Development Department. Lead based paint testing is performed as a grant to the applicant.

If the house contains lead-based paint, remediation and abatement procedures include, but are not limited to, removal of lead-based paint and lead-contaminated dust, the permanent containment or encapsulation of lead-based paint, the replacement of lead-based paint surfaces or fixtures, and the removal or covering of lead-contaminated soil. In all rehabilitation projects, lead safe work practices are

used at all time when lead is present.

### **Actions planned to reduce the number of poverty-level families**

An area of major concern is the working poor. These households called ALICE by the United Way (Asset Limited, Income Challenged, Employed) and spend more than 30% of their monthly income on housing, often relying on other publicly funded services, such as SNAPs to meet monthly expenses. These households may be just a paycheck or financial crisis away from homelessness. They may lack reliable transportation, health insurance, affordable housing, and food; they have just enough income to be ineligible for most assistance programs. Many of the population at the poverty level and below lack sufficient skills and training necessary to obtain a job or earn a livable wage. Several community agencies provide employment training and/or grants for households meeting eligibility criteria to go to school and obtain their GED or post-graduate certification of some sort – such as Certified Nurses’ Assistant (CNA) or Food Safety certification which increases the individual’s earning potential.

Pasco County public-schools offers adult vocational educational training that provides low-cost customized classes for special trades. These include career and technical education in the areas of: Business and Marketing, Computer Science and Engineering, Agriculture Horticulture and Floriculture, Culinary, Health Sciences and Services, Art Design and Media and other technical trades. Pasco County Schools has a High School Career Pathway where students can graduate with a technical certificate. Skills gained in these programs directly transfer to the workforce for entry level employment. On The Job training is also an option for the student to gain necessary work skills and experience. Pasco County Schools works with a variety of partners to provide college credit earning opportunities at no cost while still the student is still in high school. Pasco-Hernando Community College and Rasmussen College offer specialized vocational classes; and the Pasco-Hernando Jobs and Educational Partnership offers, through the Job Training Participation Act, job training for many unskilled workers. The Vincent House is a project supported by CDBG. This project has a proven history of working with a special needs population, with the end goal of employment. Amskills is an advanced manufacturing apprenticeship training program in the Tampa Bay Area. This program can begin during high school and provides on-the-job training and the potential for a debt-free education. After completion of the program, job placement services are offered. This Amskills initiative is an important educational and economic driver for our entire area and will help people gain valuable skills which will help them to reach their full potential and secure high-paying jobs. The program has had many “success stories” including a single mother who completed the program and was placed in a permanent job at a starting salary of \$45,000.00. The success of the Amskills program has necessitated a larger facility and this year, CDBG funds are allocated towards the purchase of a new facility to have a greater reach in the community. SHIP funds were used to renovate the new building. All of these are opportunities

designed to break the generational cycle of poverty.

Pasco County has placed a large emphasis on funding programs that assist poverty level families. These projects affordable housing, permanent supportive housing, down payment assistance for homeownership, and supportive services for low- to moderate- income households. Many of our funded activities are intended to build life skills by providing resources and services and employment services.

### **Actions planned to develop institutional structure**

The Community Development Department, in conjunction with the municipalities, citizens, not-for-profit agencies, and for-profit organizations, will continue networking and try to assess what the residents need and how best to meet those needs. Keeping the private and public sector aware of all services provided will be a key objective for the County.

Close ties have been forged between the County, Pasco County Housing Authority, and community agencies. The Community Development Department will continue to strengthen these ties by making all interested parties aware of the various housing as they become available. We will assess the various other public services, such as transportation, medical, nutrition, and social services, and work to weave all of these services together. The Community Development Department is the liaison enhancing coordination between public and private housing and social service agencies. We create community partnerships.

The reorganized Continuum of Care has established working committees to implement the Strategic Plan to End Homelessness in Pasco County. These committees will increase the institutional structure of the service delivery system and most importantly, assist in the development of an effective Coordinated Entry System. The Continuum of Care has implemented a Coordinated Investment Plan to effectively deploy the significant allocation of ESG-CV funds so they are utilized in a coordinated effort. These funds are required to be used to prevent, prepare, and respond to COVID-19, however with planning, the use of these funds will have far-reaching effects that will last well beyond COVID-19. A majority of the ESG-CV funding will be used to rehouse over 225 households with a specific focus on our unsheltered homeless neighbors. For example, CDBG-CV funds were used to acquire an 8-unit complex to facilitate non-congregate sheltering for homeless exposed to COVID-19. Once this building is no longer needed for self-quarantine, it will be used for permanent housing. Similarly, using CDBG-CV funds, Pasco County is going to implement its first Economic Growth program. Again, designed to prevent, prepare, and respond to COVID-19, fund will initially assist small business owners with minor remodeling efforts to promote social distancing guidelines but will continue to benefit the community through the Program Income it will generate long after COVID-19 has ceased to be a community concern. COVID-19 funds have been added to the 2019-2020 Action Plan as Substantial Amendments #1, 2 and 3. The COVID-19 pandemic and subsequent CV entitlement funds highlighted the need for

increasing the capacity for our agency partners within the community.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

One part of the mission of the Community Development Department is to create community partnerships. Pasco County Housing Authority and Community Development work closely with each other. Additionally, the PCHA supports affordable housing projects throughout the community and will set aside vouchers for families exiting homelessness through the Family Rehousing Center. PCHA is an active member of the Continuum of Care and shares resources with other members of the COC. PCHA and the CHPC will work closely to use the EHV PCHA will receive through the American Rescue Plan. The Community Development Department is actively serving as a liaison for many of these projects and continues to promote activism in the community through attendance at community meetings, recommending public involvement measures, and working closely with community residents to promote community identity and leadership.

The Affordable Housing Subcommittee of the CoC involves representatives from service agencies, not for profit and for-profit developers. Together, this group is investigating ways to increase affordable housing opportunities in the County while decreasing regulatory barriers.

CD oversees the Housing Finance Authority and annually issues a request for proposals for competitive tax credit and bond applications. Several private developers apply and seek BCC approval of projects to compete at the state level.

Pasco County Community Development participates in a number of grant funding opportunities to ensure that funding recommendations are made that are consistent with the needs of the community. Some of these committees are the United Way Outside Agency Funding and Community Impact Funding grant cycles, along with the review committee for the Coalition for the Homeless of Pasco County and City of Tampa for HOPWA funding allocation. Pasco County intends to continue these activities.

### **Discussion:**

Closer coordination has been developed between the County and not-for-profit agencies. The Community Development Department will continue to strengthen these ties by making all interested parties aware of the various housing grants/loans as they become available. Our ongoing mission is improving the lives of Pasco's citizens through homeless initiatives, neighborhood revitalization,

affordable housing and community partnerships using state and federal funds and we continuously assess available services, such as transportation, medical, nutrition, and social services and to try to weave all of these services together. Our greatest strength is the sharing of resources and information. The Community Development Department works with the not-for-profit providers of homeless services and special needs services to better coordinate community needs. We will continue to strengthen our established networking system to link the services provided to ensure that all needs are being met. With so many overlapping service providers, it is impossible to get an accurate count of our Continuum of Care needs. Increased opportunities for Public Participation allowed the Review Committee to make funding recommendations based on the identified needs and gaps in the community. Keeping the private and public sectors aware of all services is a key objective of the department. Pasco County is supportive of any agency requesting letters of consistency or technical assistance in applying for grant funds that will provide for the needs of the homeless, individuals with special needs, permanent supportive housing needs, and elderly housing needs.

The mission of Community Development is to improve the lives of Pasco's citizens through homeless initiatives, neighborhood revitalization, affordable housing and community partnerships and this resonates in all that we do.

# Program Specific Requirements

## AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

### Introduction:

Notification from HUD states that Pasco County will receive \$3,044,141 for Program Year 2021, CDBG entitlement. CDBG Program income from Program Year was \$553,876 and is from the County-wide Slum & Blighted Structures Program and rental rehab paybacks. The County has no funds from urban-renewal settlement activities or float-funded activities. Section 108 funds approved on September 14, 2006 will be paid back in its entirety during the upcoming year. The purpose of the loan was to assist with the construction cost of the Tommytown Neighborhood Target Area which has been successfully completed. The County expects to exceed the requirement that 70 percent of its CDBG funds for the principal benefit of low- and moderate-income persons over a consecutive period of three years.

### Community Development Block Grant Program (CDBG)

#### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	553,876
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>553,876</b>

### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

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2021

**HOME Investment Partnership Program (HOME)  
Reference 24 CFR 91.220(l)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

Notification from HUD states that Pasco County will receive as entitlement \$1,229,396 in HOME funds. Program income during the program year 2019-2020 was \$125,000

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The HOME Program requires Participating Jurisdictions to have a policy regarding the recapture/resale of HOME funded homebuyer properties. Pasco County chooses to use the recapture system and requires all HOME funds lent to the client to be re-paid. Since all the funds will be recaptured, the period of affordability does not end until the loan is paid off. It does not matter whether the house is transferred to another owner in one year or fifty years. All funds are secured by a mortgage in favor of the County. The recapture provisions are triggered when property interest is totally transferred from the original client(s) to another individual or entity. This may include sale of the property or inheritance. Only the direct subsidy to the homebuyer is recaptured. Direct subsidy does not include developer subsidy or other costs attributed to the project, such as personnel costs. The direct subsidy amount will be equal to the amount lent to the homebuyer to purchase the home. Only net proceeds can be obtained from the recapture. If the homebuyer sells the property, or the property is foreclosed or sold at a Tax Deed Sale and does not receive enough to pay off the County loan, the County cannot require funds from the homebuyer. However, as a lienholder, the County must approve the pay-off amount recommended by the title company and reserves the right to negotiate better terms for itself, from the realtor, seller, and first mortgage holder, or bid at the foreclosure or Tax Deed Sale. If the homebuyer becomes non-compliant with the program, such as renting the property out, or the house is sold or is inherited to a non-eligible household without County permission, the entire amount of the subsidy becomes due, and the local HOME trust fund is reimbursed. The County shall recover these amounts from the new property owner or client. The County reserves the right, however, to construct payment terms with the owner of the property in all situations.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

In HOME-assisted homebuyer projects, the affordability restrictions may terminate upon foreclosure, transfer in lieu of foreclosure or assignment of an FHA insured mortgage to HUD. The affordability restrictions must be revived according to the original terms if, during the original

affordability period, the owner of record before the termination event obtains an ownership interest in the housing. In the case of a foreclosure, Pasco County will attempt to recoup any net proceeds that may be available through the foreclosure sale. Because all recapture provisions must be limited to net proceeds, the County's repayment obligation is limited to the amount of the HOME subsidy, if any, that it is able to recover. All rules not listed here that are required by the HUD rule and other HUD notices shall also apply. The County utilizes an Affirmative Marketing Plan to ensure that subsidized multifamily housing is taking the necessary steps to eliminate discriminatory practices and overcome the effects of any past discrimination. Currently, the County has three projects that have over six assisted housing units. These projects are Hilltop Landings, Congress Place Apartments and Sundance I Apartments. When there is a vacancy at any of these complexes, it shall be publicized if there is no waiting list. This includes a general announcement of the vacancy at a Continuum of Care meeting.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

*Not Applicable*

**Emergency Solutions Grant (ESG)  
Reference 91.220(I)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)

ESG funds are allocated based on the agency application, ability to carry out activities, prior operating experience with ESG, priority of Shelter vs. Homeless Prevention/Rapid Rehousing, and priority needs. The grant application is an effective tool in this regard as it contains a number of questions specifically geared towards the policies and procedures the agency will utilize in evaluating eligibility for assistance, prioritize clients, and provide and coordinate services within the CoC. The Coalition, which also serves as the lead entity for the CoC, has a formerly homeless person on its Board of Directors; and the Continuum Committee has service providers that meet the homeless criteria providing information and serving as advisors. All providers are required to enter data into the Homeless Management Information system (or comparable database for domestic violence providers). Performance Standards used for evaluating the agency performance are in place.

2. If the Continuum of Care has established centralized or coordinated assessment system that

meets HUD requirements, describe that centralized or coordinated assessment system.

The Coordinated Entry system is designed to provide a coordinated entry for all people seeking assistance throughout the county. Coordinated Entry utilizes the VISPDAT as a consistent assessment to determine eligibility. By using standard forms, assessment processes, and referrals, each person seeking assistance is referred to the most appropriate provider for their situation. This allows each provider to find the right type and amount of assistance for each person, and the process is smooth, easily accessible, and consistent, regardless of where the person asks for help. It also reduces frustration and time spent trying to find assistance and minimizes duplication of efforts. Coordinated entry eliminates other means of entering the homeless continuum. The Coalition for the Homeless of Pasco County is the lead agency for implementing Coordinated Entry and the Homeless Management Information System.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

Once a year, the Community Development Department advertises the availability of ESG funds in accordance with the requirements of our Citizens Participation Plan. A Public Needs Survey is conducted on an annual basis to identify community needs. The Grant Kick Off Meetings were advertised. During the Grant Kick Off meetings technical assistance in completing the grant application was provided. Applications had a strict due date and time. The Review Committee met and considered the results of the Public Needs Survey, reviewed, and ranked all applications and made funding recommendations to the Board of County Commissioners. The recommendations made to the Board of County Commissioners were made available for public comment for 30 days.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

Not applicable - A member of the board of the Continuum of Care is an individual who has experience homelessness and takes an active role in considering policies and funding decisions regarding facilities and services funded under ESG. Many of the agencies that provide homeless services also have a board member with a personal history of homelessness.

5. Describe performance standards for evaluating ESG.

Performance Standards for evaluating ESG include a review of past performance, the capacity of the

agency, the agency's history of utilizing previous funding, review of performance indicators and the numbers of persons served and the agency's ability to leverage funds to provide match. Agency monitoring will be completed during the grant cycle. Other factors evaluated includes documentation of local need and qualified personnel.

Additional funds from CRF and ERA are made available to partner agencies to prevent homelessness in households that have been financially impacted by the COVID-19 pandemic. The capacity of our agency partners is stretched - the need in the community is great and because of the pandemic, there are more people in need of assistance.

